



SOUND CITIES ASSOCIATION

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SCA Board of Directors MINUTES

March 21, 2018 10:00 AM
Tukwila City Hall, Conferencing Center
6200 Southcenter Blvd, Tukwila

1) Call to Order

President Amy Walen called the meeting to order at 10:07 AM.

Members Present: Amy Walen, Nancy Backus, David Baker, Leanne Guier, Catherine Stanford, Bruce Bassett, Amy Ockerlander, Jim Ferrell, Hank Margeson.

Members Absent: Dana Ralph, Ed Prince, Debbie Tarry

SCA Staff Present: Deanna Dawson, Caitlin Magee

2) Public Comment

President Walen asked if any member of the public had any public comment. Seeing none, this portion of the agenda was closed.

3) Consent Agenda

David Baker, Kenmore, moved, seconded by, Amy Ockerlander, Duvall, to approve the consent agenda. There was no discussion. The motion passed unanimously.

4) Executive Director's Report

Director Dawson provided a report. She mentioned the letter that was created by Mayor Amy Walen, Kirkland, and Mayor Denis Law, Renton, regarding the month of April being Sexual Assault Awareness month and gaining city support. All board members confirmed that their cities will be doing something showing support for sexual assault awareness month.

Director Dawson noted that we have not yet been able to finalize the end of year financial report due to the issues with the external payroll company, Paychex.

Director Dawson reported that SCA is currently undergoing three audits. Staff will be meeting with our accountants on March 30th for our standard three-year financial audit. SCA is also undergoing audits with the Department of Retirement Systems and Labor & Industries.

Director Dawson reported an error with payroll processing by Paychex regarding end of year bonuses, wherein Paychex did not withhold the employee contribution to PERS. SCA has incurred an additional expense (bearing the cost of the employee contribution) as a result of the error. Due to the multitude of errors and lack of responsiveness with Paychex, staff will be exploring other options for bookkeeping and payroll processing.

Director Dawson reported on a Seattle pilot project called the ORCA Opportunity Program, which will allow for free bus transportation for teens in Seattle. This matter was brought to SCA attention by King County Councilmember Dave Upthegrove, who was concerned with why the pilot was only offered in Seattle. SCA through RTC will follow up.

Director Dawson reported on Regional Economic Development Alliance (REDA).

Director Dawson provided an update on 2018 sponsors, and a Partner Forum with SCA Partners Republic, Waste Management, and Recology to discuss the China ban on foreign waste, and the impact on recycling.

The next SCA Networking Event will be held April 4th with guest speaker Seattle Chamber CEO Marilyn Strickland. Sound Transit will be sponsoring the April 4th event. SCA also has an upcoming Networking Event on May 30th with guest speaker Attorney General Bob Ferguson. Inslee Best will be sponsoring the May 30th event. We have an event on September 5th doing a legislative preview. Microsoft will be sponsoring the September 5th event. SCA's Annual Meeting will be held on November 28th and will be sponsored by Comcast.

Amy Ockerlander, Duvall, suggested holding a summer event to socialize with families.

Director Dawson sought feedback on caucus meetings in December, which have been challenging to schedule. The Board discussed potentially holding Board elections at a December PIC meeting, and holding caucus meetings in another month.

Director Dawson sought nominations for RISE presentations for upcoming events.

Director Dawson encouraged Board members to attend the City of Algona ribbon cutting for their new City Hall/Community Center.

Director Dawson noted that King County Executive Dow Constantine's State of the County Address will be on April 2nd and all SCA Board members are invited to attend.

Director Dawson reported that she will be doing outreach to member cities, and visiting many SCA cities through the year, focusing on cities with many new elected officials and/or city managers and administrators/managers. Amy Ockerlander, Duvall, mentioned that they will have a new Councilmember in May and she would like to schedule a meeting with Director Dawson. Catherine Stanford, Lake Forest Park, asked that a meeting be scheduled to meet with their new City Administrator.

Director Dawson reported that the Women's Leadership Brunch held at Sammamish Mayor Christie Malchow's home was well attended.

5) PIC Chair's Report

Director Dawson provided a report on the March 14, 2018 PIC meeting. Items discussed included the King County Regional E911 Strategic Plan, Regional Affordable Housing Task Force, King County Metro Parking Pilot Projects, 2018 State Legislative Session, Regional Centers, and EMS Levy.

Leanne Guier, Pacific, discussed the Voting Rights Act. Members asked for follow up on ramifications of the new law.

Members discussed the updates to Regional Centers, and the upcoming vote on the issue at the PSRC Executive Board.

6) City Manager/Administrator Report

Director Dawson provided a report on the March 7, 2018 City Managers and Administrators meeting. Updates were provided on the Puget Sound Emergency Radio Network and from AWC.

7) Discussion Items

Director Dawson reported on a meeting held with King County Executive Dow Constantine and feedback given by Board members regarding the Land Conservation Initiative and concerns of the impact of new taxes. Executive Constantine reached out to SCA Board members following the meeting to say that he would not recommend that this item be placed on the ballot in 2018. Bruce Bassett, Mercer Island, asked that materials be provided to help cities to better understand city projects in the Land Conservation Initiative.

Director Dawson reported on the One Table meeting that was held earlier in the week, chaired by Auburn Mayor Nancy Backus, King County Executive Dow Constantine and Seattle Mayor Jenny Durkan to address root causes and prevention of homelessness. The Board discussed the One Table initiative.

8) Upcoming Events

Upcoming SCA events include the SCA Networking Dinner on April 4, 2018 at the Renton Pavilion Event Center and the PIC meeting on April 11th at Renton City Hall.

9) Adjourn

The meeting adjourned at 1:05 PM.