



SOUND CITIES ASSOCIATION

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SCA Board of Directors MINUTES

April 18, 2018 10:00 AM
Tukwila City Hall, Conferencing Center
6200 Southcenter Blvd, Tukwila

1) Call to Order

President Amy Walen called the meeting to order at 10:07 AM.

Members Present: Amy Walen, Jeff Wagner, Dana Ralph, Hank Margeson, Bruce Bassett, Nancy Backus, Catherine Stanford, Debbie Tarry, Ed Prince, Jim Ferrell.

Members Absent: David Baker, Leanne Guier, and Amy Ockerlander.

SCA Staff Present: Deanna Dawson, Caitlin Magee

2) Public Comment

President Walen asked if any member of the public had any public comment. Seeing none, this portion of the agenda was closed.

3) Consent Agenda

Director Dawson noted three minor grammatical corrections to the draft minutes that were previously distributed.

Jim Ferrell, Federal Way, moved, seconded by, Nancy Backus, Auburn, to approve the consent agenda consisting of the minutes of the March meeting (as amended) and the March Financial Report. There was no discussion. The motion passed unanimously.

4) President's Report

President Amy Walen provided a report. President Walen spoke about the upcoming SCA Partner Forum on recycling and the excitement in the region about this topic and event.

5) Executive Director's Report

Director Dawson provided a report. She spoke about SCA's efforts regarding diversity and inclusiveness ensuring that individuals feel included and represented. Dawson asked if the Board would be interested in a training on inclusion and implicit bias. Board members voiced their support of SCA conducting training on this topic and discussed trainings that have been conducted in their own cities. Amy Walen reported that Kirkland has been working toward being intentional on diversity in their commission appointments. Ed

Prince reported that Renton has had a focus on diversity. Nancy Backus, Auburn, spoke to Board members being welcoming to members at events.

Dawson reported that it has been multiple years since the Bylaws and Board Policies have been reviewed. Hank Margeson, Redmond; Catherine Stanford, Lake Forest Park; and Ed Prince, Renton; volunteered to serve on an ad hoc committee to review the bylaws and board policies.

Dawson reminded the Board that members should refrain from making statements at SCA events appearing to support candidates for office.

6) PIC Chair's Report

PIC Chair Ed Prince provided a report on the April 11, 2018 PIC meeting.

The PIC Nominating Committee made a recommendation to PIC on an appointment to the Regional Transit Committee. PIC approved a recommendation that the Board approve appointing Kent Councilmember Dennis Higgins to the vacant seat on the Regional Transit Committee.

Ed Prince, Renton, moved, seconded by Hank Margeson, Redmond to appoint Kent Councilmember Dennis Higgins to the Regional Transit Committee. There was no discussion. The motion passed.

Prince reported that other topics discussed at the April PIC meeting included a discussion on School Siting and best practices for collaboration; a discussion on the Veterans, Seniors and Human Services Levy; and updates on Regional Centers and Future Levies and Ballot Measures in King County. There was also an informational item on the West Point Treatment Plant.

Director Dawson provided an update on upcoming Pre-PIC Workshop topics. The PIC approved workshops on Regional Affordable Housing, Jurassic Parliament, PRSC Vision 2050, Open Public Meetings Act training, Emergency Management, and Social Media.

7) Interjurisdictional Team (IJT) Appointment

Dawson informed the Board that the Interjurisdictional Team is the staff component to the Growth Management Policy Committee. She reported that there were three applicants for the vacant position: Mike Katterman, Community Development Director, Bothell; Mark Hofman, Community Development Director, Snoqualmie; and Jae Hill, Long-Range Planning Manager, Redmond. Board members reviewed and discussed the qualifications of each candidate.

Hank Margeson, Redmond, moved, seconded by Bruce Bassett, Mercer Island, to appoint Jae Hill, Redmond, to the vacant seat on the Interjurisdictional Team. Nine in favor, one opposed. Motion passed.

8) City Manager/Administrator Report

Debbie Tarry provided a report on the April 4, 2018 City Managers & Administrators meeting. There was an update on One Table. Rob Gannon from Metro Transit provided a presentation on how long-term mobility is going to be addressed and building and maintaining strong relationships with Sound Transit. Sheila Gall, AWC, gave an update on the Voting Rights Act and provided that AWC will be providing a webinar on this topic at their Annual Conference. Ellie Wilson-Jones and Cynthia Foley gave an update on

SCA. A celebration was held for retiring Renton City Administrator Jay Covington after the meeting. Bob Harrison will be the new City Administrator in Renton.

9) Discussion Items

Director Dawson informed the Board that Renton City Administrator Jay Covington is retiring.

Jeff Wagner, Covington, moved, Ed Prince, Renton, seconded to approve SCA honoring retiring City Administrator Jay Covington.

Dawson provided an update on the status of the three SCA audits. Staff will have an initial meeting with the Department of Retirement Systems on May 3rd. Staff met with the Department of Labor & Industries for an entrance conference on the audit being conducted by that agency. Staff met with auditors from Paulsen Megaard for an entrance conference on the financial audit.

Dawson reported that staff is now able to complete the 2017 End of Year Financial Report due to resolution of the payroll processing error previously reported on. Staff will be scheduling a meeting of the Finance Committee.

Dawson discussed the upcoming SCA Partner Forum on Recycling. Board members discussed the intent of these forums and the benefit to connecting SCA members and Partners. The Board agreed that SCA Partner Forums should have limited availability to members only.

Dawson provided an update on the Regional Economic Development Association (REDA) and SCA appointment to this board. Nancy Backus, Auburn, provided an update on the REDA CEO interviews. Some larger cities expressed concern that their cities would not have their own seats on the board. The Board agreed to defer appointment of SCA representative to the REDA executive board until the May meeting.

Dawson noted that 2018 accomplishments will be reviewed monthly at each board meeting. President Walen noted accomplishments of gaining support for Sexual Assault Awareness Month, the Land Conservation item, and upholding the work of GMPB at PSRC. She also noted the good conversation amongst the board regarding diversity and regional appointments. President Walen also acknowledged the strong voice of SCA in working with REDA and One Table.

Dawson referred to the Board Retreat Summary report and noted the progress that the board is making on following through on goals established at the retreat.

Board members discussed issues with handling incorrect information and negative press on social media. Board members discussed various issues that they have faced with incorrect information being broadly distributed on social media and strategies for dealing with toxic social media.

Dawson provided an update on the potential future actions of One Table and the actions that SCA members might consider supporting. Nancy Backus, Auburn, discussed the latest recommended actions from One Table. She reported that the Community Action Workgroups have been focusing on prioritizing the next actions for One Table. Board members had a discussion regarding One Table.

10) Upcoming Events

Director Dawson informed the Board of upcoming SCA events.

SCA will hold its first Partner Forum on Friday, April 27, 201 at 10:00 AM at the Mercer Island Community Center. The next PIC meeting will be held on Wednesday, May 9, 2018 at 7:00 PM at Renton City Hall, with a Pre-PIC Workshop at 6:00 PM. The next Board of Directors meeting will be held on Wednesday, May 16, 2018 at 10:00 AM at Tukwila City Hall. The next SCA Networking Dinner will be held on Wednesday, May 30, 2018 at the Inglewood Golf & Country Club in Kenmore, featuring Washington State Attorney General Bob Ferguson.

11) For the good of the order

President Walen asked if anyone had anything to contribute for the good of the order.

Bruce Bassett, Mercer Island, spoke about K4C, King County Climate Cities Collaborative.

12) Adjourn

The meeting adjourned at 1:25 PM.