



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

## SCA Board of Directors AGENDA

May 15, 2019

Tukwila City Hall, Hazelnut Room, 6200 Southcenter Blvd, Tukwila, WA 98188  
10 AM - Noon

- |   |                              |
|---|------------------------------|
| 1) <b>Call to Order</b> – Councilmember Hank Margeson, SCA Treasurer      | 2 minutes                    |
| 2) <b>Public Comment</b> – Treasurer Margeson                             | 10 minutes                   |
| 3) <b>Consent Agenda</b> –Treasurer Margeson                              | 3 minutes                    |
| a. Minutes of the April 17, 2019 Board of Directors Meeting               | <a href="#">Attachment 1</a> |
| <b>Recommended Action:</b> <i>Approval of consent agenda</i>              |                              |
| 4) <b>Executive Director’s Report</b> - Deanna Dawson, Executive Director | 10 minutes                   |
| 5) <b>Treasurer’s Report</b> – Councilmember Hank Margeson, Treasurer     | 10 minutes                   |
| a. Update on Financial Reports  |                              |
| b. 2019 City Memberships  |                              |
| c. 2019 Regional Associate Memberships/Sponsorships/Partners              | <a href="#">Attachment 2</a> |
| d. Form 990 Update  |                              |
| e. Other updates  |                              |
| 6) <b>PIC Chair’s Report</b> -- Councilmember Ed Prince, PIC Chair        | 30 minutes                   |
| a. May 8, 2019 PIC Meeting ( <a href="#">Agenda Packet</a> )              |                              |
| i) Pre-PIC Workshop with Jurassic Parliament                              |                              |
| ii) Affordable Housing Committee Appointment                              |                              |

**Recommended Action: Appointment of the following members and alternates to the Affordable Housing Committee, as recommended by the PIC:**

**Members**

Mayor David Baker, Kenmore  
Mayor Debbie Bertlin, Mercer Island  
Councilmember Claude DaCorsi, Auburn  
Councilmember Nancy Tosta, Burien

**Alternates**

Mayor Ken Hearing, North Bend

**Councilmember Marli Larimer, Kent**  
**Councilmember Ryan McIrvine, Renton**  
**Deputy Mayor Lynne Robinson, Bellevue**

- iii) 2019 State Legislative Session
- iv) Homelessness Response Governance and System Recommendations
- v) Initiative 976
- vi) King Conservation District Proposed 2020-2024 Rates
- vii) Levies and Ballot Measures in King County
- viii) Potential Upcoming SCA Issues

**7) City Administrator's Report – Bob Larson**

5 minutes

[Attachment 3](#)

**8) Discussion Items**

30 minutes

- a. Municipal League Organization of the Year Award
- b. Members Emeritus  
***Potential Action to Name Member Emeritus***
- c. Request from Comcast to Partner with King County Housing Authority on Letter
- d. Board Meeting Location
- e. King County Charging Standards
- f. 2019 SCA Retreat
  - i) 2019 as year of transition:
    - (1) Retirements update
    - (2) Identifying and developing future leadership
  - ii) Supporting members on regional boards and committees
  - iii) 2019 priorities:
    - (1) Affordable housing
    - (2) Transportation
    - (3) Apprenticeships and workforce development (tie)
    - (3) Equity and inclusion (tie)
    - (5) Civility in public life, countering toxic social media
  - iv) Communicating Benefits of SCA
- e. 2019 Accomplishments

**11) Upcoming Events/Meetings**

- a. SCA Public Issues Committee – Wednesday, June 12, 2019 – 7:00 – 9:00 PM (with workshop on King County Metro Funding immediately preceding meeting at 6:00 PM) – Renton City Hall
- b. SCA Board of Directors Meeting – Wednesday, June 19, 2019 – 10:00 AM – noon – Tukwila City Hall
- c. SCA Networking Dinner (with legislative panel, sponsor Gordon Thomas Honeywell) – Wednesday, May 22, 2019 – 5:30 PM – 8:00 PM – Renton Pavilion Event Center
- d. SCA Networking Dinner (with guest GSP CEO Brian McGowan, sponsor Boeing) – Wednesday, July 31, 2019 – 5:30 PM – 8:00 PM – Renton Pavilion Event Center

**12) For the good of the order**

5 minutes

**13) Adjourn**



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## SCA Board of Directors DRAFT MINUTES

April 17, 2019 – 10:00 AM to Noon  
Tukwila City Hall, Hazelnut Room  
6200 Southcenter Blvd, Tukwila, WA 98188

### 1) Call to Order

President Leanne Guier called the meeting to order at 10:03 AM. Present were members Dana Ralph, Ed Prince, Bob Larson, David Baker, Hank Margeson, Bruce Bassett, Jim Ferrell, Catherine Stanford, Nancy Backus, and staff Deanna Dawson and Brian Parry. Davina Duerr joined the meeting at 10:06 during item 4. Amy Ockerlander joined the meeting at 10:26 during item 7.

### 2) Public Comment

President Guier asked if any members of the public had comment. Hearing none, this portion of the agenda was closed.

### 3) Consent Agenda

**Nancy Backus moved, seconded by Catherine Stanford, to approve the consent agenda consisting of Minutes of the March 20, 2019 SCA Board of Directors meeting, March 2019 Profit and Loss Statement, and March 2019 Balance Sheet. (Attachments 1-3.) The motion passed unanimously.**

### 4) President's Report

President Guier reported that she is looking forward to the Municipal League Organization of the Year award being presented to SCA at their awards celebration on May 9. She said that she would be attending the State of the County address on April 18 in Preston. President Guier asked if anyone had an objection to moving item 9 on the agenda (committee appointment to IJT) to Item 6. There was no objection.

### 5) Executive Director's Report

SCA Executive Director Deanna Dawson reported on hiring of a new Administrative Services Manager who will begin on May 1, 2019. Dawson recently completed Executive Leadership program at Leadership Eastside along with David Baker and that it was a valuable experience. Dawson invited board members to join in a discussion following the board meeting to discuss how to address toxic social media.

### 6) Committee Appointment

SCA Executive Director Dawson reported that a call for nominations was sent for a staff appointment to the Interjurisdictional Team (IJT). Bruce Bassett noted the geographic distribution of current IJT members and that the board should consider appointing a nominee from the northern portion of the county. The board discussed the qualifications of the candidates.

**Bruce Bassett moved, seconded by Hank Margeson to appoint Evan Maxim of Mercer Island to the Interjurisdictional Team with a term ending December 31, 2019. The motion passed unanimously.**

#### **7) Treasurer's Report**

Treasurer Hank Margeson reported on the April 8 meeting of the Finance Committee. He noted that financial reports for March were approved during the consent agenda. Margeson updated the board on the financial impact of the recent hire at SCA that did not work out. Due to errors on the part of former staff and the payroll team, the employee's spouse was included on health insurance during their employment which contributed to additional costs for their time with SCA, in addition to their salary for the brief period of employment which overlapped with SCA's former Administrative Services Manager. Total cost for the unsuccessful employee came to approximately \$7,000. The candidate selected for the new hire came to SCA through a staffing agency. At the direction of the Finance Committee, ED Dawson negotiated with the staffing agency to find a fee that could fit into SCA's contingency fund for the year. Part of that negotiation included an in kind contribution for Partner sponsor for the staffing agency. Total out of pocket cost to SCA for the staffing agency will be \$9,000. One of the benefits of working with the staffing agency was that they will assist in finding a replacement if the hire is not successful. SCA also incurred costs to post the position (twice). The impact of the hire can be covered through contingency fund, and due to fact that revenues for sponsorships are coming in higher than budgeted. Margeson gave members an update on city members and dues payment. All cities except Milton have paid 2019 dues. Dawson expects an update from Milton within the week. Regional Associate Members and Partners are coming in higher than budgeted by approximately \$15,000. Boeing and Microsoft are new partners that have been added since last board meeting.

#### **8) PIC Chair's Report**

PIC Chair Ed Prince asked ED Dawson to report on the April 10, 2019 PIC meeting. SCA Executive Director Deanna Dawson reported on the pre-PIC with Metro General Manager Rob Gannon presenting on Metro's "Innovative Mobility Initiative." SCA is working with Gannon to hold another pre-PIC later in the year to discuss implementation of Metro Connects' planned expansion of service and the gap in funding for that service. Dawson reported on the PIC recommendation to adopt a statement in support of the Challenge Seattle initiative to address the need for affordable housing for middle-income households. The vote was 25-2, with one abstention (Woodinville). Shoreline expressed concerns about reducing or waiving impact/development fees, and moved to amend the policy position not to include specifics. That motion failed (26-2). Beaux Arts Village also voted against the proposed policy position at the PIC meeting, but did not speak to the motion.

**Nancy Backus moved, seconded by David Baker to adopt the following public policy statement as recommended by the PIC:**

***SCA believes that healthy, vibrant communities are ones that offer affordable housing options for families and individuals all along the income spectrum.***

***In recent years, the speed of economic and population growth in our region has outpaced the growth in housing supply, creating a shortage of affordable housing—pricing out too many households and threatening the fabric of our community.***

***We will continue our work to address homelessness and low-income housing and we will also work to address the growing crisis of the lack of affordability of middle-income housing in the area. Too many of our teachers can no longer afford to live near the schools where they teach.***

***Too many nurses, teachers, police and other first responders are moving out of the communities they serve to find homes they can reasonably afford. Homelessness continues to rise, and our local workforce is commuting from farther and farther away – worsening congestion and eroding our sense of community.***

***To address this problem, we intend to do our part to break down barriers and provide incentives to substantially increase the supply of quality housing for all households in our community. We will consider opportunities to advance housing affordability in the region, including but not limited to:***

- 1. Making available at no cost, at deep discount, or for long-term lease, under-utilized publicly-owned properties,***
- 2. Updating zoning and land use regulations to increase density near current and planned public transit,***
- 3. Reducing or waiving parking requirements in transit corridors to help reduce overall development costs,***
- 4. Reducing or waiving impact and other development-related fees,***
- 5. Streamlining and accelerating the permitting process for low- and middle-income housing projects to improve developer certainty,***
- 6. Providing tax exemptions and credits to incent low- and middle-income housing development, and***
- 7. Updating building codes to promote more housing growth and innovative, low-cost development.***

***We believe that these efforts, combined with the support of the greater community, will make our region more affordable for all households and will advance quality of life throughout the region.***

**Chair Guier asked if there was any discussion. The motion passed unanimously.**

Board members asked that a letter be sent to Challenge Seattle CEO Chris Gregoire expressing SCA's statement of support.

Dawson discussed the need to ensure SCA is in compliance with state law when considering what if any actions SCA should take regarding I-976, reminding the board that Washington State law (RCW 42.17A.555) broadly prohibits the use of any public facility or resources from being used in support or opposition to a ballot proposition with three limited exceptions. Catherine Stanford opined that the best role for SCA is to provide objective and neutral information about I-976.

Dawson reported on the discussion of the proposed King Conservation District (KCD) work plan and rates for 2020-2024. Asked if the board has feedback for SCA representatives on the KCD. Members discussed

the need for clearer information on the proposed rate increase and expressed concerns about supporting an increase to the KCD rate.

Dawson reported on the parks levy. She noted that the levy had increased by more than cities hoped, but the levy would be more flexible and include cities' priorities. Overall the levy was largely reflective of the feedback given by cities. Board members expressed appreciation for the work of the county executive, county council, and county staff to listen to city priorities.

Dawson and Backus gave an overview of regional homelessness governance and system recommendations. Backus noted that All Home is looking at structure of new regional organization and that she has stressed the need for elected officials to be included in the new governance structure.

Dawson gave an update on the VISION 2050 update. The comment period for the draft SEIS runs through April 29. Members asked to provide copies of any comment letters to SCA.

## **9) City Administrator's Report**

Bob Larson, Snoqualmie City Manager reported on the April 3, 2019 City Managers & Administrators meeting. He highlighted a report from the Seattle Sports Commission and their efforts to partner with cities to promote tourism and recreation opportunities in the region.

## **10) Discussion Items**

### **a. Municipal League Organization of the Year Award**

The Board celebrated being named the Municipal League's 2019 Organization of the Year.

### **b. Sexual Assault Awareness Month (SAAM)**

All board members present noted that their cities would be recognizing April as Sexual Assault Awareness Month. Dawson noted that 35 cities and towns are participating in 2019. Members noted the importance of raising awareness.

### **c. Chamber Study Mission**

Dawson encouraged board members to join on this study mission. She noted that workforce development will be a focus of the mission.

### **d. 2019 SCA Retreat**

The board discussed the 2019 retreat and progress toward goals identified at the retreat. Members noted that many elected officials who are active with SCA are planning to retire in 2019.

### **e. Membership Survey**

The Board agreed to revisit the idea of a membership survey once SCA is fully staffed.

### **f. 2019 Accomplishments**

The Board reviewed 2019 accomplishments including: wins for cities included in the Parks Levy; partnering with Challenge Seattle and Microsoft on middle income affordable housing; being represented and sought out for inclusion with the Chamber study mission; and receiving the Municipal League's Organization of the Year award.

**11) Upcoming Events/Meetings**

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- b. SCA Board of Directors Meeting – Wednesday, May 15, 2019 – 10:00 AM – noon – Tukwila City Hall
- c. SCA Networking Dinner (with legislative panel, sponsor Gordon Thomas Honeywell) – Wednesday, May 22, 2019 – 5:30 PM – 8:00 PM – Renton Pavilion Event Center
- d. SCA Networking Dinner (with guest GSP CEO Brian McGowan, sponsor Boeing) – Wednesday, July 31, 2019 – 5:30 PM – 8:00 PM – Renton Pavilion Event Center

**12) For the good of the order****13) Adjourn**

The meeting adjourned at 12:00 PM.

**Regional Associate Member/Partner/Sponsor  
Payment Tracking 2019**

<u>Entity</u>	<u>Level</u>	<u>Invoiced</u>	<u>Last Payment Received</u>	<u>Paid</u>
Association of Washington Cities	Regional Associate Member	\$ 500	Paid 2/25/2019	\$ 500.00
Boeing	Partner	\$ 6,000	Invoiced March 2019	
Boeing	Sponsor - July 2019	\$ 2,500	Invoiced March 2019	
Cedar Grove	Regional Associate Member	\$ 500	Paid 1/23/2019	\$ 500.00
Centurylink	Partner	\$ 6,000	Paid 1/11/2019	\$ 6,000.00
Comcast	Partner	\$ 6,000	Invoiced January 2019	
Comcast	Sponsor 2019	\$ 2,500	Invoiced January 2019	
Gordon Thomas Honeywell	Regional Associate Member	In Kind	n/a	n/a
Gordon Thomas Honeywell	Sponsor - May 2019	\$ 2,500	Paid 4/5/2019	\$ 2,500.00
Inslee Best Doezie & Ryder PS	Sponsor - April 2019	\$ 2,500	Paid 2/25/2019	\$ 2,500.00
Inslee Best Doezie & Ryder PS	Regional Associate Member	\$ 500	Paid 2/25/2019	\$ 500.00
Jurassic Parliament	Regional Associate Member	In Kind	n/a	n/a
Marketing Solutions	Partner	In Kind	n/a	n/a
Master Builders Association of King & Snohomish Counties	Regional Associate Member	\$ 2,000	Invoiced February 2019	
Microsoft	Partner	\$ 6,000	Invoiced April 2019	\$ 6,000.00
NorCom	Regional Associate Member	\$ 500	Paid 2/1/2019	\$ 500.00
Port of Seattle	Partner	\$ 6,000	Paid 2/7/2019	\$ 6,000.00
PRR	Regional Associate Member	\$ 500	Invoiced March 2019	
Puget Sound Energy	Partner	\$ 6,000	Invoiced January 2019	
Recology CleanScapes	Partner	\$ 6,000	Paid 2/13/2019	\$ 6,000.00
Republic Services	Partner	\$ 6,000	Paid 1/25/2019	\$ 6,000.00
Saunderson Marketing	Regional Associate Member	In Kind	n/a	n/a
Seattle Building and Construction Trades Council	Partner	\$ 6,000	Invoiced January 2019	
Seattle Building and Construction Trades Council	Sponsor - January 2019	\$ 2,500	Invoiced January 2019	
Waste Management	Partner	\$ 6,000	Invoiced January 2019	
	<b>Total</b>	<b>\$ 77,000</b>		<b>\$ 37,000.00</b>
<u>Entity</u>	<u>Level</u>		<u>Last Payment Received</u>	
AFT Washington	Regional Associate Member	\$ 500	Paid 12/6/2018	
AT&T	Regional Associate Member	\$ 500	Paid 8/7/2018	
Foster Pepper	Regional Associate Member	\$ 500	Paid 6/11/2018	
Foster Pepper	Sponsor -January 2018	\$ 2,500	Paid 6/11/2018	
Green River College	Regional Associate Member	\$ 500	Paid 9/19/2018	
King Conservation District	Regional Associate Member	\$ 500	Paid 6/11/2018	
King County Library Systems	Regional Associate Member	\$ 500	Paid 5/21/2018	
SoundTransit	Regional Associate Member	\$ 500	Paid 6/11/2018	
SoundTransit	Sponsor - April 2018	\$ 2,500	Paid 6/11/2018	
The Johnston Group	Regional Associate Member	\$ 500	Paid 5/2/2018	
Valley Communications	Regional Associate Member	\$ 500	Paid 5/17/2018	
Washington Hospitality Association	Regional Associate Member	\$ 500	Paid 10/1/2018	
	<b>Total</b>	<b>\$ 10,000</b>		



**CITY MANAGERS AND ADMINISTRATORS  
MAY  
MEETING AGENDA**

WEDNESDAY, MAY 8, 2019

9:30 TO 11:30 AM

**RENTON CITY COUNCIL CHAMBERS  
1055 S GRADY WAY, RENTON, WA 98057**

- 9:30 AM A. WELCOME & INTRODUCTIONS**  
BOB HARRISON, CHIEF ADMINISTRATIVE OFFICER, CITY OF RENTON
- 9:35 AM B. 2019 LEGISLATIVE SESSION**  
AWC  
DOUG LEVY, CITY OF RENTON CONSULTANT
- 10:50 AM C. NORTHWEST WOMEN'S LEADERSHIP ACADEMY**  
JULIE UNDERWOOD, CITY MANAGER, CITY OF MERCER ISLAND
- 11:20 AM D. SCA UPDATE**  
DEANNA DAWSON, EXECUTIVE DIRECTOR, SOUND CITIES ASSOCIATION  
BOB LARSON, CITY ADMINISTRATOR, CITY OF SNOQUALMIE
- 11:30 AM F. ADJOURN**