



SOUND CITIES ASSOCIATION

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## SCA Board of Directors MINUTES

June 19, 2019

Tukwila City Hall, Hazelnut Room, 6200 Southcenter Blvd, Tukwila, WA 98188

10 AM - Noon

### 1) Call to Order

SCA Vice President Dana Ralph called the meeting to order at 10:04 AM. Present were members Hank Margeson, Nancy Backus, Catherine Stanford, David Baker, Bruce Bassett, Jim Ferrell, and Amy Ockerlander; and staff Deanna Dawson and Leah Willoughby. Davina Duerr joined the meeting during item 4. Absent were SCA President Leanne Guier and Board Members Ed Prince, Jeff Wagner, and Bob Larson.

### 2) Public Comment

Ralph asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

### 3) Consent Agenda

**Backus Moved, Seconded by Ockerlander, to approve the consent agenda consisting of minutes of the May 15, 2019 SCA Board of Directors Meeting, April 2019 Profit and Loss Statement, April 2019 Balance Sheet, May 2019 Profit and Loss Statement, and May 2019 Balance Sheet (Attachments 1-5.) The motion passed unanimously.**

### 4) Executive Director's Report

Deanna Dawson, Executive Director, updated on the King County Homelessness System Redesign initiative (HIJT) Staff Committee appointment, summarizing the process by which nominations were sought, and reporting that two applications had been received to-date. Board agreed that nominations will remain open. All interested parties may come to the first meeting of the committee; official appointments will take place at a later date. Other items are addressed elsewhere in the agenda.

### 5) Treasurer's Report

#### a. Update on 2019 Financial Picture

SCA Treasurer Hank Margeson reported that the Finance Committee had reviewed the April 2019 Profit and Loss Statement, April 2019 Balance Sheet, May 2019 Profit and Loss Statement, and May 2019 Balance Sheet. Margeson updated the board on revenue and expenditures for 2019 year to date, reporting that additional sponsorships have offset unanticipated expenses, and SCA is on track to stay on-budget.

#### b. 2019 Regional Associate Memberships/Sponsorships/Partners

Dawson reported on status of payment for current RAM/Sponsors/Partners (Attachment 1). Dawson reported on several potential sponsors. She also shared that Challenge Seattle may be interested in providing a grant focused around affordable housing. The Board was in approval.

Dawson discussed welcome/thank you notes to be sent, by Board Members to new SCA partners and members. Suggestion was made by Backus for SCA-branded notecards.

c. Tax Update

Dawson briefed regarding the penalty fee SCA received because of accountants' improper filing of error. Finance committee had instructed to pay at last meeting. Following the meeting, the IRS granted SCA a 60-day reprieve from fees and interest while SCA's request for relief was reviewed. Board was in approval for the change in plan to wait for a response to Dawson's letter before proceeding in payment. The Board concurred with recommendation of Finance Committee to work with accountants on payment, as it the penalties were caused by their error.

Dawson briefed on status of 2017 Audit and factors around why it has not wrapped. Dawson will follow-up at a future meeting.

Dawson also added an update on staffing.

d. 2020 Budget and Dues

Dawson reported on upcoming 2020 budget. Drivers will include numbers from OFM, CPI-W, and insurance premiums

Board agreed the Executive Committee will be responsible for the performance review and salary review of the Executive Director and make a recommendation to the Board for salary in the next year.

e. Other Updates

Dawson addressed questions of staff turnover, adding salary and benefits are bulk of budget, and SCA should continue to have built-in amounts in budget for staff increases as appropriate.

Dawson reported on costs incurred by SCA for processing fees on event tickets. Regarding suggestions on raising ticket cost and passing on the processing fee to the buyer, board agreed that the issue will be discussed by Events and Finance Committees.

## 6) PIC Chair's Report

As Ed Prince, PIC Chair was absent, Dawson summarized PIC content:

a. June 12, 2019 PIC Meeting

i. Pre-PIC Workshop with King County Metro Transit

Dawson briefed members on a presentation from Metro re funding for Metro Connects.

ii. Regional Transit Committee (RTC) Appointment

**Margeson moved, seconded by Ockerlander, to move Dennis Higgins, Kent, from alternate to member of the RTC, and to appoint Kim Lisk of Carnation, as alternate to the RTC as recommended by the PIC and PIC Nominating Committee.**

It was noted that Lisk will need to miss one to two meetings in the summer. The motion passed

unanimously.

iii. King County Charter Review

Dawson gave an overview of the Charter Review Commission process. Two SCA members (Sean Kelly and Toby Nixon) serve on the Charter Review Commission. Nixon has been tasked with doing outreach to SCA on a proposal to change the three regional committees established in the Charter – Regional Water Quality Committee (RWQC), Regional Transit Committee (RTC), and Regional Policy Committee (RPC). Specifically, there had been a proposal to combine the three committees into one. In order to assist Nixon in getting feedback, SCA put together a committee consisting of the SCA caucus chairs from the three regional committees (Leanne Guier, Hank Margeson, and John Stokes). Initial feedback from that group was against combining the committees. The group felt that they agreed that there is room for improvement in how the committees function, and that efforts should be made to foster better dialogue and communication between cities and the county on the regional committees. But combining the committees would not further this goal, and would limit the number of city officials who could participate. The group sought feedback from the PIC, who agreed with this initial feedback. The group will also be seeking feedback from current and former members of the regional committees, and city staff. The Board agreed with this proposed course of action and agreed with the initial feedback. The Board agreed that they would likely send a letter to the Charter Review Commission once outreach was completed and feedback had been gathered.

iv. Homelessness Response Governance and System Recommendations

Dawson summarized current status. Members asked questions around why a new layer of bureaucracy to address changes in the homelessness system is needed. Board members agreed that if a new entity was created, SCA should have strong representation.

Backus gave an update on the meeting with ELG Executive Leadership, which consists of herself, Dave Uptegrove, Jeanne Kohl-Welles, and Rob Dembowski. This group has expressed importance of SCA representation. Board agreed that other officials should be at the table, as they are who will be held accountable by the public. Dawson and Backus will continue to update. Ferrell exited the meeting following this item.

v. Vision 2050

Dawson shared that PIC was updated at last meeting, and an upcoming Pre-PIC is in-planning.

vi. King Conservation District Proposed 2020-2024 Rates

Dawson gave an update on continued discussions around whether there will be an increase this year. Process is still being determined; SCA will continue to monitor and report.

vii. Levies and Ballot Measures in King County

Dawson asked for current and ongoing updates on levies and ballot measures. Ralph shared that Kent is considering a public safety levy.

viii. Potential Upcoming SCA Issues

Dawson reported that PIC will meet in July; will not meet in August. SCA is looking at a Pre-PIC presentation for September around the *Martin v. Boise* decision, with possible presenter from

MSRC, along with possible others. Looking at other future Pre-PIC presentations around social media and around equity and inclusion

Dawson suggested and the board was in approval that 2019 caucus meetings should be held together as one Pre-PIC session, as in 2018, as opposed to holding two separate caucus meetings in addition to the PIC meeting.

## **7) City Administrator's Report**

As Bob Larson was absent from the meeting, Dawson summarized topics covered in the last City Managers meeting. (Attachment 2)

## **8) Discussion Items**

### **a. Intercity Study Mission Debrief**

Dawson, Ralph and Stanford debriefed the experience and value of the Chamber Intercity Study Mission; encouraged Board Members to attend the Regional Leadership Meeting in March.

### **b. AWC Conference**

Dawson asked if members were attending and commented on the importance of reaching out and developing relationships with fellow community leaders for the development of inter-city partnerships.

### **c. SCA Letter with King County Housing Authority/Comcast Internet Essentials**

Dawson summarized and Members reviewed proposed letter to be sent out to constituents. Members present confirmed their inclusion or non-inclusion of their respective signatures on the letter.

### **d. King County Charging Standards**

Dawson, Ferrell, Ralph, and Backus gave the Board an overview of a meeting of South County mayors, chiefs, and prosecutors to discuss concerns around the King County Prosecuting Attorney's Filing and Disposition Standards, and the impact on their cities. The group will be meeting again to continue the discussion. Board members were encouraged to do outreach to their Chiefs to see if they had similar concerns.

### **e. Greater Seattle Partners (GSP)**

Dawson gave the Board an update on discussions with GSP, and the new ADO for King County, which is now housed at the Seattle Chamber. The Board discussed expectations regarding funding of the new entities.

### **f. Affordable Housing—Update on Challenge Seattle/Microsoft Initiative**

The Board discussed next steps on working together on middle-income affordable housing. Dawson inquired as to whether the Board preferred to have discussions via the new County Affordable Housing Committee, or whether they wished to have SCA discussions. The Board indicated a preference for the latter, and discussed holding some initial discussions at the sub-regional level.

### **g. Board Meeting Location – Renton**

Dawson reminded that July Board Meeting will be first at new location in Renton City Hall. Remainder of 2019 meetings will be at the new location.

h. 2019 Networking Events and Annual Meeting

Dawson reported on sponsors and speakers for upcoming events. Boeing is sponsoring, Brian McGowan from GSP will be speaking for July 31<sup>st</sup> event; Foster Pepper sponsoring and Commissioner of Public Lands, Hillary Franz, will be speaking September 25<sup>th</sup> event; Sound transit is sponsoring, and panel is to be determined for October 30<sup>th</sup> event. Comcast is sponsoring the annual event on December 4<sup>th</sup> and panel is to be determined.

i. 2020 Board Leadership

Dawson reported on upcoming board leadership seats: seats of Ferrell, Ralph, Margeson, and Stanford, and Ockerlander will all be up. Bassett is retiring, so his seat will also be up for election. Guier will rotate to position of Past President, so the South Valley seat will be up. PIC Chair, currently Prince, will end his term and rotate off. Dawson asked that members consider let her know whether they intend to run for reelection. She reported on possible new committee of past presidents.

j. 2019 SCA Retreat

Dawson reviewed the retreat summary and noted current priorities and events:

- i. 2019 as year of transition:
  1. Retirements update
  2. Identifying and developing future leadership
- ii. Supporting members on regional boards and committees
- iii. 2019 priorities:
  1. Affordable housing
  2. Transportation
  3. Apprenticeships and workforce development (tie)
  3. Equity and inclusion (tie)
  5. Civility in public life, countering toxic social media
- iv. Communicating Benefits of SCA

Dawson noted need and group discussed importance of keeping those impacted involved. Backus noted the phrase, "need to be present to win," which group agreed was an effective communication method.

k. 2019 Accomplishments

Dawson asked members for recent accomplishments of SCA. Margeson noted SCA has been helpful in discussions around KCD rates. Dawson noted that SCA was asked to be present at Charter Review, and SCA's feedback was sought. Margeson noted Challenge Seattle's partnership and support for SCA's work on affordable housing.

## 9) Upcoming Events/Meetings

Ralph summarized upcoming events and meetings:

- a. SCA Public Issues Committee – Wednesday, July 10, 2019 – 7:00 – 9:00 PM (with workshop on VISION 2050 immediately preceding meeting at 6:00 PM) – Renton City Hall
- b. SCA Board of Directors Meeting – Wednesday, July 17, 2019 – 10:00 AM – noon – Renton City Hall
- c. SCA Networking Dinner (with guest GSP CEO Brian McGowan, sponsor Boeing) – Wednesday, July 31, 2019 – 5:30 PM – 8:00 PM – Renton Pavilion Event Center

**10) For the good of the order**

Duerr noted that a joint meeting of the King and Snohomish County Councils will be held at Bothell City Hall on July 1 to determine the new State Senator (and potentially Representative) for the 1<sup>st</sup> LD.

**11) Meeting adjourned at 11:59am.**