



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors AGENDA

October 16, 2019

Renton City Hall, 1055 S Grady Way, Renton, WA

in the Council Chambers on the 7th floor

10 AM - Noon

- | | |
|--|--------------------------------|
| 1) Call to Order – Mayor Leanne Guier, SCA President | 2 minutes |
| 2) Public Comment –President Guier | 10 minutes |
| 3) Consent Agenda –President Guier | 3 minutes |
| a. Minutes of the September 18, 2019 Board of Directors Meeting | Attachment 1 |
| Recommended Action: <i>Approval of consent agenda</i> | |
| 4) President’s Report –President Guier | 5 minutes |
| 5) SCA Staff Report – Brian Parry, Policy Director | 5 minutes |
| 6) Potential Executive Session to Discuss Personnel Matter | 10 minutes |
| 7) Treasurer’s Report – Councilmember Hank Margeson, Treasurer | 20 minutes |
| a. Recommended 2020 Member City Dues | Attachment 2 |
| b. Recommended 2020 Budget | Attachment 3-4 |
| c. Update on Sponsorships | Attachment 5 |
| d. Other Updates | |
| Recommended Action: <i>Approval of Recommendation to SCA Membership for 2020 Member City Dues and 2020 SCA Budget</i> | |
| 8) Action Items | 20 minutes |
| a. SCA Bylaw Updates | Attachment 6 |
| Recommended Action: <i>Approval of Recommendation to SCA Membership to Amend SCA Bylaws</i> | |
| b. Members Emeritus | Attachment 7 |
| Recommended Action: <i>Approval of Members Emeritus</i> | |
| c. 2020 Board Leadership | |
| Action: <i>Appointment by President Guier of 2020 Board Nominating Committee</i> | |

- 9) PIC Chair's Report** -- Councilmember Ed Prince, PIC Chair 25 minutes
- a. October 9, 2019 PIC Meeting ([Agenda Packet](#))
 - i) Pre-PIC Presentation: Navigating Toxic Social Media
 - ii) 2020 SCA Legislative Agenda
 - iii) Proposed King County Regional Homelessness Authority
 - iv) Affordable Housing
 - v) Upcoming Levies and Ballot Measures
 - vi) I-976
 - vii) King County Charter Regional Committees
 - viii) VISION 2050

- 10) City Administrator's Report** – Bob Larson 5 minutes
[Attachment 8](#)

10) Discussion Items 10 minutes

- a. 2020 Board and Committee Appointments
- b. Upcoming 2020 Board Retreat Topics
 - i) Roles and responsibilities:
 - (1) Board
 - (2) PIC
 - (3) Staff
 - (4) Appointees
 - ii) Communication
- c. 2019 SCA Retreat Recap
 - i) 2019 as year of transition:
 - (1) Retirements update
 - (2) Identifying and developing future leadership
 - ii) Supporting members on regional boards and committees
 - iii) 2019 priorities:
 - (1) Affordable housing
 - (2) Transportation
 - (3) Apprenticeships and workforce development (tie)
 - (4) Equity and inclusion (tie)
 - (5) Civility in public life, countering toxic social media
 - iv) Communicating Benefits of SCA
- d. 2019 Accomplishments

11) Upcoming Events/Meetings

- a. SCA Partner Forum with Seattle/King County Building Trades (topic: Community Workforce Agreements) – Wednesday, October 23, 2019 – 11:30 AM – Local 32, Renton
- b. SCA Networking Dinner (guest speakers SCA Past Board Members Mayor Ken Hearing, Councilmember Margaret Harto, and Mayor John Marchione, sponsor Sound Transit) – Wednesday, October 30, 2019 – 5:30 to 8:00 PM – Renton Pavilion Event Center
- c. SCA Public Issues Committee – Wednesday, November 13, 2019 – 7:00 to 9:00 PM (6:00 PM Pre PIC Workshop on Martin v. City of Boise decision and implications for cities) – Renton City Hall
- d. SCA Partner Forum with CenturyLink (topic: infrastructure and economic development) – Thursday, November 21, 2019 – 3:00 PM – location to be determined

- e. SCA Annual Meeting (guest speaker University of Washington President Ana Mari Cauce, sponsor Comcast) – Wednesday, December 4, 2019 – 5:30 to 8:00 PM – Renton Pavilion and Event Center
- f. SCA Public Issues Committee – Wednesday, December 11, 2019 – 7:00 to 9:00 PM (6:00 PM SCA Board Elections) – Renton City Hall

12) For the good of the order

5 minutes

13) Adjourn



SOUND CITIES ASSOCIATION

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SCA Board of Directors **DRAFT Meeting Minutes**

September 18, 2019

Renton City Hall, 1055 S Grady Way, Renton, WA

in the Council Chambers on the 7th floor

10 AM – Noon

1) Call to order

SCA President Leanne Guier called the meeting to order at 10:08 AM. Present were members Bob Larson, Nancy Backus, Hank Margeson, Ed Prince, Jim Ferrell, Jeff Wagner, Bruce Bassett, Catherine Stanford, Dana Ralph, and staff Deana Dawson and Leah Willoughby. Member Amy Ockerlander joined the meeting at 10:18 during Item 4. Absent were members David Baker and Davina Duerr.

2) Public Comment

Guier asked if there were any members of the public present for comment. Hearing none, this this portion of the agenda was closed.

3) Consent Agenda

Wagner Moved, seconded by Backus to approve the consent agenda consisting of the minutes of the July 17, 2019 SCA Board of Directors Meeting (Attachment 1) and August Financial Reports (Attachments 5 -6). The motion passed unanimously.

4) President's Report

President Guier reminded members of Domestic Violence awareness month during September and encouraged all 38 SCA member cities to sign a proclamation in support of domestic violence proclamation.

5) Executive Director's Report

Dawson highlighted member Guier being recognized as a recipient of the Bill Kyle Memorial Award. Backus remarked on the legacy of the award's namesake.

Dawson summarized tentative plans for upcoming Board Retreat. Staff will continue to communicate plans as the retreat gets nearer.

Dawson updated that SCA has hired new Policy Analyst, Alexis Rinck. Reported that unfortunately, the new staff member's phone had been stolen while at a public meeting, but that security steps were taken to ensure no confidential information was at risk.

Dawson provided update on the Internet Essentials letter, previously approved by the Board. All appropriate mailing lists had been secured from King County Housing Authority, as communicated by Terry Davis of

SCA Board of Directors Meeting 10 16 2019

Comcast. Date of the letter has been changed to October. Dawson asked for any questions or objections before this goes out. There were none.

Dawson reported on PIC Nominating Committee. Leanne Guier is stepping down from the committee; Chance LaFleur will be replacing her on the committee. This will be formally announced in October. Dawson asked that any questions regarding committees be communicated to SCA staff.

6) Board Discussion on Organizational Communication

Members of the board discussed concern regarding internal communication within SCA, as raised by recent activity around proposed King County Homelessness Authority. President Guier began the discussion by asking Ferrell to summarize and speak on letters presented by Federal Way ([Minutes Attachments A-B](#)) Ferrell summarized the letters as regarding the manner by which he and his city were made aware of recent activity, including a press conference, and the perception that SCA had already adopted a position on the proposal. Ferrell addressed substantive concerns with the proposed homelessness authority, and noted the importance of the issue to cities.

Dawson acknowledged that more communication should have been done to ensure that all cities were aware of the press conference held by King County and Seattle. She noted that many briefings and discussions on the topic had been held at PIC and Board meetings, as well as an all SCA meeting that many members participated in on July 30, 2019. SCA has not adopted a position on the proposal, and Dawson expressed regret if there was a contrary impression. She noted that SCA members have been actively questioning the proposal, and SCA representatives working on the matter had been clear about this with Seattle and King County. Dawson welcomed the opportunity for a Board discussion on the importance of communication within the organization, and with external groups. She noted that this may also be an appropriate topic for a longer conversation at the upcoming SCA Board retreat.

Backus disagreed with certain aspects of Ferrell's categorization. She noted that she did not reference SCA at the press conference, and spoke in her capacity as Mayor of Auburn. She read aloud her prepared remarks from the press conference. ([Minutes Attachment C](#)) She noted that her statement did not suggest that SCA supported the proposal. Backus took issue with how Ferrell communicated his concerns, and suggested that in the future members bring concerns to the Board before making a letter public. Backus stated her intentions in participating in the press conference were to continue conversations, to be sure that all cities will be able to be involved in the discussion, and that the interests of all cities be best represented.

Prince stated that he was free to speak at a press conference as a Renton City Councilmember. He also noted that he, Backus, and Mayor John Chelminiak were appointed to represent SCA interests in negotiations over a proposed homelessness authority, and that the three have been endeavoring to represent the interests of SCA cities. They have consistently communicated that the current iteration of the proposal is not acceptable to SCA cities. Prince agreed that the optics of the press conference were not ideal.

The Board and staff all noted the importance of all cities sharing information via SCA about events like this in the future, so that there were no surprises.

Ralph noted that language used by non-SCA members at the press conference seemed to suggest that SCA was supportive of the proposal. This in turn led to questions and concerns from city residents.

Board members and staff concurred that there was a need for consistent communication, and sharing of information between SCA members. They agreed that further conversation on this point at the SCA retreat would be valuable. Guier expressed appreciation for the discussion and feedback, and looked forward to continuing constructive dialogue in the future.

Members agreed to discuss the substance of the proposed regional homelessness authority further under Item 10 on the agenda.

7) Staff Committee Appointments

Dawson reported that there were two applicants for the PSRC Bicycle Pedestrian Advisory Committee and one applicant for the PSRC Regional Project Evaluation Committee, and summarized the application materials included in Attachments 3-4.

Ralph expressed support for applicant Erik Preston (Kent) to the PSRC Bicycle Pedestrian Advisory Committee. **Wagner moved, seconded by Prince to appoint Erik Preston as member and Doug McIntyre as alternate to the PSRC Bicycle Pedestrian Advisory committee. The motion passed unanimously.**

Larson expressed support for applicant Kamal Mahmoud (SeaTac) to the PSRC Regional Evaluation Committee. **Margeson moved, seconded by Larson to appoint Kamal Mahmoud as alternate to the PSRC Regional Evaluation Committee. The motion passed unanimously.**

8) Treasurers Report

SCA Treasurer Hank Margeson summarized materials from the September 9, 2019 meeting of the Finance Committee (Attachments 5 -6) and highlighted Sponsorship Income to-date as being considerably more than budgeted in the adopted 2019 budget. Dawson added that talks were ongoing with potential sponsors and highlighted received grant from Challenge Seattle.

Dawson summarized 2018 tax-reporting issue, as discussed in previous meetings. Dawson updated on developments since the last Board Meeting: SCA received a letter from the IRS dated July 30, 2019 indicating that more time was needed to review. This was followed by a letter from the IRS dated August 26th, 2019, received via certified mail, indicating amounts due immediately. Dawson contacted the IRS on receipt of this letter on August 28, 2019 and confirmed an additional nine-week hold on interest and/or penalty. SCA will follow the IRS representative's recommendation to follow-up via phone call in eight weeks, should no communication be received from the IRS prior to this. Dawson was also advised by the IRS representative that there was a credit on the account in the amount of \$1,211.34, from the second quarter of 2017. It was indicated that a check had been mailed to SCA but returned. A new check for this credit cannot be reissued at this time, due to the current (pending) penalty on the account. It was agreed and confirmed between the representative and Dawson that the credit would remain on the account, pending resolution of the penalty matter. If the matter is resolved against SCA, the credit can be applied to the current penalty. If the matter is resolved in SCA's favor, a new check can be issued. Staff will bring another update to the October Board Meeting.

Dawson summarized the Draft 2020 Budget (Attachment 7). All income amounts were projected conservatively; Event Income was based on six events; interest Income was based conservatively off 2019 amounts and expected 2020 bank balances and interest rates. Membership Income was based on the proposed 2020 City Dues, provided to the Member Cities. Staff expenses show a lower budget than

2019, due to the staff change from Senior Policy Analyst to Policy Analyst. Office/Overhead includes incremental increases in rent and copier leases; both IT and Phone budget lines include some added budget for replacement of old equipment. Accounting budget was calculated with consideration of the under-budgeting for this area for 2019, as well as with consideration of bringing some currently outsourced functions of bookkeeping back in-house. Funds were added to the Consultants line for website project and records archival project. Some numbers included in the Draft Budget are preliminary, including Staff Benefits, as staff is waiting on official numbers. Tentative timeline for budget adoption includes sending a version of the Draft Budget to membership as a whole in October, and Board to take action in October. Dawson reminded that she will be out for the October Board Meeting. Willoughby will provide to members the most updated version of the Draft 2020 Budget that includes further breakdown of categories.

9) SCA Bylaws and Board Policies Committee Report

Dawson summarized progress and reported that committee plans to meet again in the next few weeks. Handout was provided of current draft of amendments to Bylaws. Edits included are staff edits based on feedback from the Bylaws Committee. Dawson summarized the substantive changes: change of population of membership to 250k due to growing populations; and change of some language under the Officers Item. This includes an edit to the Secretary description, removing Executive Director from the description and replacing Member at Large position with the Secretary position. Also changed was the removal of Regional Affiliate Members, as it did not prove relevant to SCA’s membership structure. Dawson asked committee for any comment. Stanford commented that much of the work of the Bylaws and Policies Committee has been around what should be a policy vs a bylaw. Dawson added that policies will be addressed in the future, and that Bylaws needed action before the end of the year.

10) PIC Chair’s Report

King County Charter Review: Dawson reviewed the charter review process and summarized the proposals. Dawson reiterated the importance of SCA having an official position. Prince read the recommended policy to the group.

Margeson moved, seconded by Prince to approve of the following policy position as recommended by the SCA PIC:

The King County Charter provides that three regional committees shall be established by ordinance to develop, recommend, and review regional policies and plans for consideration by the Metropolitan King County Council; one for transit, one for water quality, and one for other regional policies and plans. SCA supports the Charter provisions for city involvement in decision-making in regional policies and plans.

SCA members believe that regional policies and plans adopted by the Metropolitan King County Council are stronger and more effective when cities are part of the decision-making process. It is crucial to have diverse perspectives from cities large and small and in different parts of the county brought to bear on regional issues.

SCA would welcome the opportunity to explore with the Metropolitan King County Council how the regional committees can best be utilized to improve the committee process and resulting outcomes.

The motion passed unanimously.

Dawson stated the agreement of the PIC was that, if a policy statement was recommended to and approved by the SCA board, the policy statement would be communicated to the Charter Review Commission. The Commission is scheduled to meet next on September 25. Delivery in-person would conflict with the SCA networking event. Group agreed that PIC member and Charter Review Committee member Toby Nixon would be asked to deliver the letter on behalf of the Board. President Guier asked for any other questions. There were none.

VISION 2050: Dawson updated members on the discussion at PIC. PIC members expressed unanimous support for the guiding principles discussed at the meeting. She noted that PIC also discussed a letter drafted by King County, and that PIC members had questions and expressed reservations about GMPC members signing onto that letter.

Bassett moved, seconded by Ralph, to adopt the following principles on behalf of SCA:

Statement of Guiding Principles Regarding the Update to VISION 2050:

- 1. Maximize the benefits of the region’s significant investments in high-capacity transit by setting ambitious regional goals for attracting housing and jobs in proximity to this transit.**

Discussion: The Transit Focused Growth alternative analyzed in the DSEIS performed comparably better regionally in modeling potential environmental impacts of 1) air quality and community health; 2) the degree of forecasted climate change; 3) increases in transit use and thus access to jobs; and 4) an increased supply of the moderate-density housing most associated with increasing access to affordability.

The draft Regional Growth Strategy includes an ambitious goal to “attract 65% of the region’s residential and 75% of the region’s employment growth to high-capacity transit station areas.” PSRC has previously affirmed this numerical goal as an aspirational regional statement and not as a standard applied to individual jurisdictions and their station areas and this should be clearly stated in the plan. Implementation of a transit focused strategy should not be one-size-fits-all and significant analysis will be required to determine what can be realistically achieved within individual jurisdictions while promoting improved quality of life.

- 2. Incorporate policies and regional actions that mitigate displacement risk, ensure equitable outcomes and access to opportunity, and support affordable housing preservation and development most suitable for each city and town across the four-county region.**

Discussion: Because focusing growth near transit emphasizes redevelopment, it also carries a relatively greater risk of displacing existing affordably-priced housing and vulnerable populations. SCA supports the development of effective displacement mitigation tools and strategies for centering equity in regional planning. This work should be supported by the development of a regional housing needs assessment and through direct PSRC technical assistance to develop effective affordable housing goals, strategies, and programs. Providing tools to address affordability is preferable to “top-down” mandates as cities and towns address the region’s affordable housing crisis within the constraints of their own local housing markets.

- 3. Conduct further work by PSRC and member jurisdictions to mutually clarify expectations related to local plan growth targets.**

Discussion: It is critical to include counties, cities, and towns in a process to transparently set growth targets, and in developing the guidance that PSRC will provide. Local targets must: 1) be based on real-world circumstances; 2) reflect the ability of jurisdictions to provide necessary services and infrastructure; and 4) recognize that market forces often act independent of local policy.

Meeting the goal of encouraging efficient use of urban land requires that the Regional Growth Strategy not be used to set caps on growth when it can be demonstrated that existing or planned infrastructure—including access to transit—is available to accommodate that growth.

4. Provide technical assistance and advocate for resources for cities and towns to implement VISION 2050.

Discussion: Developing local comprehensive plans is complex and demands significant resources. It is critical that the four-county region advocate for state resources for local planning, necessary infrastructure investments, and provide technical assistance for cities and towns, especially smaller jurisdictions, to effectively implement VISION 2050.

The motion passed unanimously.

The Board requested that President Guier send a letter to PSRC expressing these principles.

Regarding SCA 2020 Legislative Agenda, Dawson reminded members to meet with legislators and reiterated request for legislative agendas from cities. Dawson reported SCA legislative committee is planning to meet before next meeting of the PIC.

Domestic violence: Dawson summarized updates since last meeting of the Board, noting that 25 cities had submitted participation to date.

Dawson summarized PIC updates on I-976, noting discussion around potential impacts; and Levies and Ballot Measures in King County.

Dawson reported that Pre-PIC workshop on Centering Community was very well-received, and SCA as well as several individual cities were considering additional future training. The next Pre-PIC workshop will be around Toxic Social Media.

Members discussed concerns around the King County Proposed Regional Homelessness Authority. Dawson summarized concerns raised by PIC, and by SCA members in other forums including RPC, and the July 30 forum. While members agreed that there is a regional crisis, they had many questions about the specific proposal, and the proposal to create a new governmental entity. They expressed concerns about role of SCA cities, and the limited role for elected officials in setting policy in the proposal. They noted concerns about separating authority and accountability. Lack of involvement in appointing the board of experts by cities outside Seattle was also noted as a concern. Ability of members to extricate selves from entity should it not perform well was also listed as a concern. Other questions were raised about impacts to cities that did not sign onto the new entity, in terms of policy and funding. SCA members also had questions about what the goals of the new entity would be, and how policy direction would be set. Cities questioned how they could agree to align their efforts with a regional plan, when no regional plan yet existed. The Board shared the concerns and questions raised by PIC.

Dawson also noted that there were questions about the timing of a vote on the new entity. The County and City of Seattle had expressed intention to act quickly. RPC Chair had noted that he would not rush the matter.

Stanford addressed need for city officials to be involved, that they were accountable to public. Ferrell expressed concerns for advocating for changes to the proposed structure rather than questioning the creation of a new entity at all. He questioned the cost and potential additional bureaucracy, and difficulty of extricating selves from the entity if it was created.

Margeson questioned wisdom of creating a new entity prior to having an agreed upon plan, and goals. He noted that this was a frequent critique of the county.

Prince noted that the City of Seattle and King County appeared to be set on moving ahead with this proposal. He stated that the question was whether cities outside Seattle would be included or not, and it is incumbent on SCA members to advocate for their cities interests.

Ralph noted that it was important for SCA to be engaged in negotiations moving forward, to ensure that city interests are represented. Cities will be impacted by the actions of Seattle and King County.

Backus agreed that it was important for cities to stay involved in negotiations, and for their voices to be heard. Backus noted that initial versions of the proposal would have had no representation for cities outside Seattle. She noted the importance of subregional planning. She noted that the original intention of the proposal (to address a fractured system) was well-intentioned, but that the proposal had additional far reaching implications.

Prince reiterated the need for members to stay engaged and to give feedback to himself, Backus, and Chelminiak to ensure that they were channeling the interests of member cities in ongoing negotiations.

11) City Administrator's Report was waived due to timing.

12) Discussion Items

Dawson asked that members consider and communicate SCA members retiring who may be potential Member Emeritus.

Dawson reminded members that there will be open seats on the Board for next year, and that members should consider who will be running.

Conversations on Board Retreat and 2019 priorities will be held for discussion at October Board Meeting.

Dawson asked members to continue recruiting attendees for the September 25, 2019 Networking Event, and asked that dates for upcoming meetings and events be added to calendars.

13) Upcoming Events/Meetings

Guier summarized upcoming events and meetings:

- a. SCA Networking Dinner (guest speaker Commissioner of Public Lands Hilary Franz, sponsor Foster Pepper) – Wednesday, September 25, 2019 – 5:30 to 8:00 PM – Embassy Suites Tukwila
- b. SCA Public Issues Committee – Wednesday, October 9, 2019 – 7:00 to 9:00 PM (6:00 PM Pre-PIC Workshop on Social Media) – Renton City Hall
- c. SCA Board Meeting – Wednesday, October 16, 2019 – 10:00 AM – noon – Renton City Hall
- d. SCA Partner Forum with Seattle/King County Building Trades (topic: Community Workforce Agreements) – Wednesday, October 23, 2019 – 11:30 AM – Local 32, Renton
- e. SCA Networking Dinner (panel of retiring SCA elected officials, sponsor Sound Transit) – Wednesday, October 30, 2019 – 5:30 to 8:00 PM – Renton Pavilion and Event Center
- f. SCA Public Issues Committee – Wednesday, November 13, 2019 – 7:00 to 9:00 PM (6:00 PM Pre-PIC Workshop on *Martin v. City of Boise* decision and implications for cities) – Renton City Hall
- g. SCA Board Meeting – Wednesday, November 20, 2019 – 10:00 AM – noon – Renton City Hall
- h. SCA Partner Forum with CenturyLink (topic: infrastructure and economic development) - Thursday, November 21, 2019 - 3:00 PM - location to be determined
- i. SCA Annual Meeting (sponsor Comcast) – Wednesday, December 4, 2019 – 5:30 to 8:00 PM – Renton Pavilion and Event Center
- j. SCA Public Issues Committee – Wednesday, December 11, 2019 – 7:00 to 9:00 PM (6:00 PM SCA Board Elections) – Renton City Hall
- k. SCA Board Meeting – Wednesday, December 18, 2019 – 10:00 AM – noon – Renton City Hall

14) For the Good of the Order

Guier asked for items for the good of the order. Member Ockerlander reported that the City of Duvall will be seeking accounting help.

Hearing none further, this portion of the agenda was closed.

15) Adjournment

Guier adjourned the meeting at 12:19 PM



MAYOR'S OFFICE
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Jim Ferrell, Mayor

September 6, 2019

The Honorable Leanne Guier
Mayor
City of Pacific
100 3rd Ave SE
Pacific, WA 98047

Honorable Mayor Guier:

As per our conversation on September 5, 2019, I am following up in writing regarding the press conference that took place on September 4, 2019, at which the Executive Director of our association, two members of our board and additional SCA members were present, along with the Mayor of Seattle and King County Executive.

The proposition discussed at this conference included a leadership structure which suggests a partnership with the Sound Cities Association (SCA), as well as other coordination efforts that include the organization. Due to the overwhelming presence of SCA representatives at this highly publicized event, the appearance was given that SCA has already taken a policy position on this issue and is fully behind this proposition. However, the SCA board has yet to take an official position on the creation of a Regional Homelessness Authority in King County and, to my knowledge, the SCA President, Vice President and I were unaware that this press conference was even taking place.

Furthermore, a meeting regarding filing and disposition standards (FADS) previously scheduled for the same date and time as the press conference in question was rescheduled last week "...due to scheduling conflicts out of our control..." A reason was not given for the rescheduling of this meeting, which now appears to have occurred to accommodate this press conference, of which, again, the President, Vice President and I were unaware.

It is truly unfortunate that these events rolled out the way they did and imperative that we evaluate where we are headed as an organization and how we are going to conduct business in the future. The board may very well support this initiative but they have yet to do so.

I am therefore asking that this issue be discussed as an agenda item added to the top of the agenda for our next SCA board meeting on September 18, to ascertain what occurred with regard to this press conference. It is also important that we discuss the establishment of board protocols regarding communication, endorsements and public relations, as well as next steps in addressing the important issue of a proposed Regional Homelessness Authority in King County.

Please note that I have placed this issue on the agenda to be discussed at the September 17 meeting of the Federal Way City Council.

I look forward to working with you, our Executive Director, Vice President and board to address these concerns and move forward in a positive, constructive manner.

Respectfully,

Jim Ferrell
Mayor

cc: Deanna Dawson, SCA Executive Director
SCA Board
Federal Way City Council



MAYOR'S OFFICE
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Jim Ferrell, Mayor

September 17, 2019

Honorable King County Executive Dow Constantine
Honorable Mayor of Seattle Jenny A. Durkan
Honorable Members of the Seattle City Council
Honorable Members of the King County Council
Honorable King County Mayors

Dear King County Electeds,

At the September 17, 2019 meeting, and with the concurrent approval of the Mayor, the undersigned members of the Federal Way City Council unanimously voted to forward our concerns regarding the proposed King County Regional Homelessness Authority.

On September 4th, the proposal was announced to create a King County Regional Homelessness Authority, a Public Development Authority. This was unveiled at a press conference featuring the King County Executive, the Seattle Mayor, Sound Cities Association (SCA) members and other representatives working on homelessness issues.

It is our understanding that a steering committee and governing board will oversee the proposed King County Regional Homelessness Authority. The steering committee confirms governing board members and has budget authority. The governing board hires, fires, and reviews performance of an executive director and provides guidance, management and oversight of the King County Regional Homeless Authority.

We are concerned with the lack of notification. We became aware of the press conference via live social media feeds after the press conference had begun. Though members of the SCA were present on stage at this press conference, the SCA President, Vice President and Mayor Ferrell, a board member, were not aware of the proposal, though the proposed structure has a role for this organization that represents King County cities.

Due to the overwhelming presence of SCA representatives at this highly publicized event and the inclusion of SCA representation in the governing structure, the appearance was given that SCA had already taken a policy position on this issue and is fully behind this proposition. However, at the time, the SCA board and Public Issues Committee had yet to take an official position on the creation of a Regional Homelessness Authority in King County.

We are also concerned with the absence of collaboration on an initiative regarding one of the significant issues facing our region. The proposal includes a Charter authorizing the creation of a new Public Development Authority (PDA) and an Interlocal Agreement (ILA). Our city did not have input on the Charter nor the ILA, a critical mechanism for cities to participate. Prior to the press conference, the drafts of the Charter and Interlocal Agreement had not been officially shared with the City of Federal Way. In addition, representation of King County cities appears to be disproportionate.

In summary, the proposed creation of an agency as large and encompassing as a Public Development Authority occurred without consultation, especially regarding the critical area of how other King County cities would be represented. The appropriate representation of the unique needs of cities in the proposed governing board and steering committee structure is essential.

We are sharing this letter with Mayors of all cities in King County. We look forward to a dialogue as this initiative moves forward.

Sincerely,



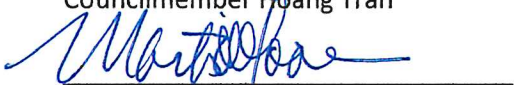
Mayor Jim Ferrell



Councilmember Lydia Assefa-Dawson




Councilmember Hoang Tran



Councilmember Martin Moore



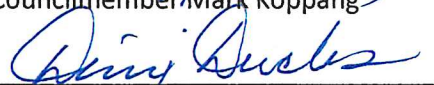
Deputy Mayor Susan Honda



Councilmember Jesse Johnson



Councilmember Mark Koppang



Councilmember Dini Duclos

cc: SCA Board of Directors

- Every city in King County shares the goal of a coordinated, seamless system that successfully transitions every individual and family experiencing homelessness to stable housing.
- Along with Exec Constantine, Mayor Durkan, other Mayors and Councilmembers, I have been included in the conversation throughout the development of the initiative.
- Although there is not agreement on every issue *yet* – it is the start of the legislative process after all – the proposed legislation incorporates important feedback from the cities and make great strides in addressing several key concerns about governance and funding.
- Sub-area planning is a key component of this new proposal – allowing community-driven plans and responses that will recognize that Auburn is not Seattle is not Bellevue, etc.
- I understand the need to start this program with just Seattle and King County, as our region’s two largest funders of homeless programs.
- I am pleased that the ILA allows for additional cities to join over time. This will provide cities the time we need to evaluate the new entity and is critical for the overall success of creating a truly regional system.
- This is a thoughtful, pragmatic approach, and the urgency of the homeless crisis demands action.
- I look forward to continuing conversations with the Executive, Mayor Durkan, and Councils as this legislation is finalized.
- I/Auburn fervently hopes the new authority will be successful and looks forward to a potential future partnership.

Q: Does this mean Auburn will sign on?

A: Step one is the County Council has to actually create this entity. Which the City of Auburn will be tracking quite closely. After the new Authority is created, I look forward to talking with my colleagues on the Auburn City Council and community members to determine how we best engage next.

Q: Does this mean Sound Cities Association supports this legislation?

A: Suburban cities haven’t yet reviewed the proposal in totality, but we’ve been engaged in the discussion to date. The proposed legislation incorporates important feedback from the cities and make great strides in addressing several key concerns about governance and funding. I imagine we’ll continue to seek improvements as part of the normal legislative process.

Draft 2020 Member City Dues

- Proposed dues based on rate of \$0.66635044 per resident
- Rate adjusted by CPI-W June - June (1.7% for 2019); Previous rate was \$.65521184 per resident
- Proposed dues are based on the current rate x 2019 OFM population (capped at 80,000 residents)

Municipality	Previous Population	2019 Dues	Current Population	Proposed 2020 Dues	Change from 2019
Algona	3,180	\$ 2,083.57	3,190	\$ 2,125.66	\$ 42.09
Auburn (part)	70,650	\$ 46,290.72	71,740	\$ 47,803.98	\$ 1,513.26
Beaux Arts Village	300	\$ 196.56	300	\$ 199.91	\$ 3.35
Bellevue	80,000 (142,400)	\$ 52,416.95	80,000 (145,300)	\$ 53,308.04	\$ 891.09
Black Diamond	4,360	\$ 2,856.72	4,525	\$ 3,015.24	\$ 158.52
Bothell (part)	27,440	\$ 17,979.01	28,570	\$ 19,037.63	\$ 1,058.62
Burien	51,850	\$ 33,972.73	52,000	\$ 34,650.22	\$ 677.49
Carnation	2,155	\$ 1,411.98	2,220	\$ 1,479.30	\$ 67.32
Clyde Hill	3,045	\$ 1,995.12	3,055	\$ 2,035.70	\$ 40.58
Covington	20,080	\$ 13,156.65	20,280	\$ 13,513.59	\$ 356.94
Des Moines	31,140	\$ 20,403.30	31,580	\$ 21,043.35	\$ 640.05
Duvall	7,655	\$ 5,015.65	7,840	\$ 5,224.19	\$ 208.54
Enumclaw (part)	11,660	\$ 7,639.77	12,200	\$ 8,129.48	\$ 489.71
Federal Way	80,000 (97,440)	\$ 52,416.95	80,000 (97,840)	\$ 53,308.04	\$ 891.09
Hunts Point	420	\$ 275.19	420	\$ 279.87	\$ 4.68
Issaquah	37,110	\$ 24,314.91	37,590	\$ 25,048.11	\$ 733.20
Kenmore	22,920	\$ 15,017.46	23,320	\$ 15,539.29	\$ 521.83
Kent	80,000 (128,900)	\$ 52,416.95	80,000 (129,800)	\$ 53,308.04	\$ 891.09
Kirkland	80,000 (87,240)	\$ 52,416.95	80,000 (88,940)	\$ 53,308.04	\$ 891.09
Lake Forest Park	13,090	\$ 8,576.72	13,250	\$ 8,829.14	\$ 252.42
Maple Valley	25,280	\$ 16,563.76	26,180	\$ 17,445.05	\$ 881.29
Medina	3,245	\$ 2,126.16	3,245	\$ 2,162.31	\$ 36.15
Mercer Island	24,270	\$ 15,901.99	24,470	\$ 16,305.60	\$ 403.61
Milton (part)	1,195	\$ 782.98	1,195	\$ 796.29	\$ 13.31
Newcastle	12,410	\$ 8,131.18	12,450	\$ 8,296.06	\$ 164.88
Normandy Park	6,595	\$ 4,321.12	6,610	\$ 4,404.58	\$ 83.46
North Bend	6,825	\$ 4,471.82	6,965	\$ 4,641.13	\$ 169.31
Pacific (part)	6,875	\$ 4,504.58	6,875	\$ 4,581.16	\$ 76.58
Redmond	64,050	\$ 41,966.32	65,860	\$ 43,885.84	\$ 1,919.52
Renton	80,000 (104,100)	\$ 52,416.95	80,000 (104,700)	\$ 53,308.04	\$ 891.09
Sammamish	63,470	\$ 41,586.30	64,410	\$ 42,919.63	\$ 1,333.33
SeaTac	29,130	\$ 19,086.32	29,180	\$ 19,444.11	\$ 357.79
Shoreline	55,730	\$ 36,514.96	56,370	\$ 37,562.17	\$ 1,047.21
Skykomish	205	\$ 134.32	205	\$ 136.60	\$ 2.28
Snoqualmie	13,450	\$ 8,812.60	13,670	\$ 9,109.01	\$ 296.41
Tukwila	19,800	\$ 12,973.19	20,930	\$ 13,946.71	\$ 973.52
Woodinville	11,830	\$ 7,751.16	12,410	\$ 8,269.41	\$ 518.25
Yarrow Point	1,065	\$ 697.80	1,040	\$ 693.00	\$ (4.80)
Total	1,212,560	\$ 689,597.37	1,064,145	\$ 709,093.49	\$ 19,496.12

DRAFT 2020 BUDGET



TOTAL INCOME				\$822,293.00
City Member Dues			\$ 709,093.00	
Membership/Sponsorships			\$ 75,000.00	
Registration/Dinners Revenue			\$ 29,100.00	
Interest Income			\$ 9,100.00	
TOTAL EXPENSES				\$822,228.00
Staff				\$669,309.00
	Salaries			\$497,550.00
	Payroll Taxes			\$ 37,853.00
		FUTA	\$ 210.00	
		SUTA	\$ 342.00	
		FICA/Medicare	\$34,501.00	
		L&I	\$ 1,650.00	
		WA PFML	\$ 1,150.00	
	Benefits			\$133,906.00
		PERS Contributions	\$62,379.00	
		Med/Dental/Vision/Life	\$56,527.00	
		Prof. Development	\$ 5,000.00	
		Travel Reimb./Car Allowance	\$10,000.00	
				\$ 69,635.00
Office/Overhead				
	Rent			\$ 28,831.00
	Office Insurance			\$ 604.00
	Printing/Reproduction			\$ 6,000.00
		Copier/Printer Lease & Maint.	\$ 4,546.00	
		Outsourced Printing/Publications	\$ 1,454.00	
	IT Expenses			\$ 8,900.00
		Internet	\$ 1,200.00	
		Website Design/Hosting	\$ 1,200.00	
		IT Equipment	\$ 5,000.00	
		Software	\$ 1,500.00	
	Phones			\$ 2,600.00
	CC, Bank, Other Fees			\$ 150.00
	Accounting & Payroll Fees			\$ 15,000.00
	Legal			\$ 5,000.00
	General Office Supplies			\$ 2,550.00
Event Expenses				\$ 25,510.00
	Event Food/Bev			\$ 24,000.00
	Payment Processing Fees			\$ 110.00
	Event Rentals/Supplies			\$ 1,400.00
Board/Org. Development				\$ 37,774.00
	D&O Insurance			\$ 1,774.00
	Awards/Recognition			\$ 1,000.00
	Retreats/Meetings/Events/Conferences/Dues			\$ 15,000.00
	Consultants and Temporary Staff			\$ 20,000.00
Contingency Fund				\$ 20,000.00
Total Income				\$822,293.00
Total Expenses				\$822,228.00
				\$ 65.00

10/3/2019 LW



2019 BUDGET

Income:

City Membership Dues:	\$	689,597	
Regional Associate Membership Dues & Event Sponsorships:	\$	64,000	
Event Registration Fees:	\$	28,530	
Interest Income:	\$	3,900	
Total Income:			\$ 786,027

Expenses:

Staff:			\$ 678,943
Salaries:		\$ 508,950	
Taxes:		\$ 40,929	
	SUTA+FUTA	\$ 517	
	FICA/Medicare	\$ 39,394	
	L&I	\$ 1,018	
Staff Benefits:		\$ 129,064	
	PERS Contributions:	\$ 64,637	
	Medical/Dental/Vision/Life Insurance:	\$ 50,927	
	Professional Development:	\$ 2,500	
	Travel Reimbursement/Car Allowance:	\$ 11,000	
Office/Overhead:			\$ 48,989
Rent:		\$ 28,005	
Office Insurance:		\$ 604	
Printing/Publications:		\$ 5,500	
	Copier/Printer Lease & Maintenance:	\$ 5,000	
	Outside Printing/Publications:	\$ 500	
IT:		\$ 2,900	
	Internet:	\$ 1,200	
	Website Design/Hosting:	\$ 1,200	
	IT Staff Support:	\$ -	
	IT Equipment:	\$ 500	
Phones:		\$ 3,330	
Credit Card, Banking, and Other Fees:		\$ 150	
Accounting & Payroll Processing Fees:		\$ 4,500	
Legal:		\$ 1,500	
Office Supplies/Miscellaneous:		\$ 2,500	
Event Expenses:			\$ 25,300
Food/Beverages:	\$	23,200	
Event Payment Processing Fees:	\$	900	
Other Meeting Expenses:	\$	1,200	
Board/Organizational Development:			\$ 22,774
Directors & Officers Insurance:	\$	1,774	
Awards/Recognition:	\$	2,000	
Retreats/Meetings/Conferences/Dues/Events:	\$	10,000	
Consultants & Temporary Staff:	\$	9,000	
Contingency Fund:			\$ 10,000
Total Expenses:			\$ 786,006
Total Income:	\$	786,027	
Total Expense:	\$	786,006	
	\$	21	

**Regional Associate Member/Partner/Sponsor
Payment Tracking 2019**

<u>Entity</u>	<u>Level</u>	<u>Invoiced</u>	<u>Last Payment Received</u>	<u>Paid</u>
Almond and Associates	Partner	In Kind	n/a	n/a
Association of Washington Cities	Regional Associate Member	\$ 500	Paid February 2019	\$ 500.00
AT&T	Regional Associate Member	\$ 500	Paid June 2019	\$ 500.00
Boeing	Partner	\$ 6,000	Paid July 2019	\$ 6,000.00
Boeing	Sponsor - July 2019	\$ 2,500	Paid July 2019	\$ 2,500.00
Cedar Grove	Regional Associate Member	\$ 500	Paid January 2019	\$ 500.00
Centurylink	Partner	\$ 6,000	Paid January 2019	\$ 6,000.00
Challenge Seattle	Grant	\$ 6,000	Paid September 2019	\$ 6,000.00
ClearPath	Regional Associate Member	\$ 500	Paid September 2019	\$ 500.00
Comcast	Partner	\$ 6,000	Paid June 2019	\$ 6,000.00
Comcast	Sponsor - December 2019	\$ 2,500	Paid June 2019	\$ 2,500.00
EMC Research	Regional Associate Member	\$ 500	Invoiced August 2019	
Foster Pepper	Regional Associate Member	\$ 500	Paid June 2019	\$ 500.00
Foster Pepper	Sponsor - September 2019	\$ 2,500	Paid June 2019	\$ 2,500.00
Green River College	Regional Associate Member	\$ 500	Invoiced August 2019	
Gordon Thomas Honeywell	Regional Associate Member	In Kind	n/a	n/a
Gordon Thomas Honeywell	Sponsor - May 2019	\$ 2,500	Paid April 2019	\$ 2,500.00
Inslee Best Doezie & Ryder PS	Sponsor - April 2019	\$ 2,500	Paid February 2019	\$ 2,500.00
Inslee Best Doezie & Ryder PS	Regional Associate Member	\$ 500	Paid February 2019	\$ 500.00
The Johnston Group	Regional Associate Member	\$ 500	Paid May 2019	\$ 500.00
Jurassic Parliament	Regional Associate Member	In Kind	n/a	n/a
King Conservation District	Regional Associate Member	\$ 500.00	Paid July 2019	\$ 500.00
King County Dept of Assesments	Regional Associate Member	\$ 500.00	Paid June 2019	\$ 500.00
King County Library Systems	Regional Associate Member	\$ 500.00	Paid June 2019	\$ 500.00
Marketing Solutions	Partner	In Kind	n/a	n/a
Master Builders Association of King & Snohomish Counties	Regional Associate Member	\$ 2,000	Paid June 2019	\$ 2,000.00
Microsoft	Partner	\$ 6,000	Paid May 2019	\$ 6,000.00
NorCom	Regional Associate Member	\$ 500	Paid February 2019	\$ 500.00
Port of Seattle	Partner	\$ 6,000	Paid February 2019	\$ 6,000.00
Outcomes by Levy	Regional Associate Member	\$ 500	Paid July 2019	\$ 500.00
PRR	Regional Associate Member	\$ 500	Paid May 2019	\$ 500.00
Puget Sound Energy	Partner	\$ 6,000	Paid June 2019	\$ 6,000.00
Recology CleanScapes	Partner	\$ 6,000	Paid February 2019	\$ 6,000.00
Republic Services	Partner	\$ 6,000	Paid January 2019	\$ 6,000.00
Saunderson Marketing	Regional Associate Member	In Kind	n/a	n/a
Strategies 360	Regional Associate Member	\$ 500	Paid Sep 2019	
Seattle Building and Construction Trades Council	Partner	\$ 6,000	Paid July 2019	\$ 6,000.00
Seattle Building and Construction Trades Council	Sponsor - January 2019	\$ 2,500	Paid July 2020	\$ 2,500.00
SoundTransit	Regional Associate Member	\$ 500	Invoiced June 2019	
SoundTransit	Sponsor - October 2019	\$ 2,500	Invoiced June 2019	
Washington Hospitality Association	Regional Associate Member	\$ 500	Invoiced Sep 2019	
Waste Management	Partner	\$ 6,000	Paid June 2019	\$ 6,000.00
	Total	\$ 94,500		\$ 89,500.00
<u>Entity</u>	<u>Level</u>		<u>Last Payment Received</u>	
AFT Washington	Regional Associate Member	\$ 500	Paid December 2018	
	Total	\$ 500		

status as of 10/3/2019



BYLAWS

OF

SOUND CITIES ASSOCIATION

Sound Cities Association
6300 Southcenter Blvd Suite 206
Tukwila Washington 98188
Phone 206 433 7168
Fax 206 242 8031
Email sca@soundcities.org
www.soundcities.org

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ARTICLE 1. NAME, OFFICES AND REGISTERED AGENT

- 1.1 The name of the corporation shall be Sound Cities Association (herein referred to as "SCA") with its principal office for the transaction of business in the County of King, State of Washington, and/or in such other places as the Board of Directors may determine.
- 1.2 The Executive Director of SCA shall be the Registered Agent of record.

ARTICLE 2. PURPOSE

2.1 To lead King County cities with a population less than 250,000 to act locally and partner regionally to create livable vital communities through advocacy, education, leadership, mutual support and networking.

Deleted: 150,000

ARTICLE 3. MEMBERSHIP

3.1 **CLASSES OF MEMBERS.** The corporation shall initially have one class of voting members. Additional classes of members, the manner of election or appointment of each class of members, and the qualifications and rights of each class of members may be established by amendment to these Bylaws.

3.1.1 Voting Members Voting membership in the Association shall be open to all cities and towns in King County having a population of less than 250,000. Association members shall be those qualified cities and towns that have paid annual dues and assessments. Membership shall be in the name of the city or town.

Deleted: Regional Affiliate Membership SCA Regional affiliate membership is available to all cities and towns in Kitsap, Pierce, and Snohomish Counties having populations of less than 150,000 that demonstrate an interest in the purposes and programs of SCA and desire to make a useful contribution to its work.¶

3.1.2 **Regional Associate Membership** SCA provides an opportunity for entities other than cities in King County with a public service interest to become members through a special "associate" membership category. Associate members are non-voting members and are not eligible participate in SCA's legislative policy development or to serve on the Board of Directors or policy committees including but not limited to the Public Issues Committee (PIC).

Deleted: private firms and individuals

3.2 **QUALIFICATIONS FOR MEMBERSHIP.** Voting membership in the Association shall be open to all cities and towns in King County having a population of less than 250,000. Association members shall be those qualified cities and towns that have paid annual dues and assessments. Membership shall be in the name of the city or town.

Deleted: 150,000

3.3 **MEMBERSHIP ANNUAL DUES AND ASSESSMENTS.** The dues of the Association shall be assessed annually as determined by the voting membership's adoption of the Association's budget. Assessments for special activities or expenses may be determined by action of the Board of Directors with approval of a majority of the membership. All dues and assessments will be based on the most recent official population figure for each city and town as provided by the State Office of Financial Management (OFM).

3.4 VOTING RIGHTS.

3.4.1. **Designation of Delegates** Each member city, prior to the annual membership meeting, shall designate one delegate who shall be a duly elected official of such member city to

represent the member city in the affairs of the corporation, and shall file with SCA's Executive Director written notification of such designation prior to the annual membership meeting. Members' delegates may be changed at any time, provided the Executive Director receives written notice of such change prior to the annual meeting.

Deleted: no less than 48 hours

3.4.2. Voting Each member city shall be entitled to one vote upon each issue submitted to membership vote at the annual membership meeting. Each vote shall be cast in person by the delegate in attendance at the annual membership meeting. Voting by the general membership shall be via voice of the delegates. When the results of a voice vote cannot clearly be determined, any member may call for a roll call vote.

3.5 ANNUAL MEETING. The annual meeting of the members shall be held at such date as the Board may determine, for the purpose of adopting an annual budget and dues, and transacting such other business as may properly come before the meeting. The Board shall arrange for the program of all annual meetings and all other meetings as it determines.

3.6 SPECIAL MEETINGS. Special meetings of the membership may be called for any purpose by (1) the Board or (2) majority vote at the annual membership meeting.

3.7 PLACE OF MEETINGS. All meetings of members shall be held at a location in King County, Washington selected by the Board. Special meetings shall be held at places as may be determined by (1) the Board or (2) majority vote.

Deleted: at the annual membership meeting.

3.8 NOTICE OF MEETINGS. The President or the Board shall cause to be delivered to each member entitled to notice of or to vote at the meeting, either personally, by email, or by mail, not less than ten (10) nor more than fifty (50) days before the meeting, written notice stating the place, date and time of the meeting and, in the case of a special meeting, the purpose or purposes for which the meeting is called.

3.9 QUORUM. Fifty-one percent of the members of the corporation, represented in person shall constitute a quorum at a meeting of the members. If less than a quorum of the members is represented at a meeting, a majority of the members so represented may adjourn the meeting.

3.10 MANNER OF ACTING. The vote of a majority represented in person at a meeting at which a quorum is present shall be necessary for the adoption of any matter voted upon by the members, unless a greater proportion is required by applicable Washington law, the Articles of Incorporation or these Bylaws.

3.11 MEETINGS BY TELEPHONE. In the case of an emergency meeting of the membership, members of the corporation may participate in a meeting of members by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time. Participation by such means shall constitute presence in person at a meeting.

ARTICLE 4. BOARD OF DIRECTORS

4.1. GENERAL POWERS. The Board of Directors shall have general control and supervision over the corporation and shall be empowered to determine all questions of policy that may arise in all intervals between annual membership meetings.

4.2. NUMBER. The Board shall be composed of thirteen (13) directors, consisting of ten (10) caucus representative directors, one (1) chair of the Public Issues Committee, the Immediate Past President, and one (1) member representative from a member city in good standing to the King County

City Managers and Administrators Group. No member city may have more than one representative on the Board of Directors. The number of directors may be changed from time to time by an amendment to these Bylaws, but no decrease in the number of directors shall have the effect of shortening the term of any incumbent director. The Board shall review the size, make-up and structure of the Board at least once every five (5) years.

4.3. QUALIFICATIONS. In addition to the specific qualifications set forth below, each director must hold an elective office of some city or town within association membership or be a member representative from a member city in good standing to the King County City Managers and Administrators Group. In the event a director ceases to be an elected official or ceases to be employed as the City Manager/Administrator of a member city, his or her position on the Board shall become immediately vacant. Directors may have such other qualifications as the Board may prescribe by amendment to these Bylaws.

4.3.1. Caucus Representative Directors The ten (10) caucus representative directors shall be four (4) chosen from North Caucus, four (4) chosen from South Caucus, one (1) chosen from the South Valley Caucus, and one (1) chosen from the Snoqualmie Valley Caucus as identified in Appendix I.

4.3.2. Chair, Public Issues Committee The chair of the Public Issues Committee shall serve as a director.

4.3.3. City Manager/Administrator Director One director of the Board shall be a member representative of and appointed by the King County City Managers and Administrators Group. This position shall be a voting position.

4.4. ELECTION OF DIRECTORS.

4.4.1. Caucus Representative Directors shall be elected for staggered two year terms. All Caucus representatives will be elected for two-year terms. The Caucuses shall elect Directors at a caucus meeting, held no later than December 31st of each year.

Deleted: prior to December 31st each year at a caucus meeting.

4.4.1(a) Voting Procedures for Election of Caucus Representative Directors

Each member city, prior to the caucus meeting wherein election of caucus representative director(s) is to occur, shall designate one delegate who shall be a duly elected official of such member city, to represent the member city as a voting representative at the caucus meeting, and shall file with SCA's Executive Director written notification of such designation no less than 48 hours prior to the caucus meeting. Member cities' delegates may be changed at any time, provided the Executive Director receives written notice of such change prior to the caucus meeting.

The election shall be conducted by a secret written ballot by those delegates present and qualified to vote. No proxy votes shall be allowed.

All candidates who provide written notice of their candidacy to the SCA Executive Director no less than 48 hours prior to the caucus meeting shall have their names printed on a written ballot prepared by SCA staff. Candidates shall be listed on the ballot alphabetically by last name. Other nominations may be made from the floor and may appear as write-in candidates.

Prior to voting each candidate shall have the privilege of addressing the voting delegates for up to three minutes to present their qualifications for office.

Ballots shall be collected and votes tallied by SCA staff.

If the number of candidates is equal to the number of seats to be filled, the Chair of the caucus meeting may dispense with the requirement for written ballot and allow for election by acclamation if there is no objection.

Single seat election:

Each voting delegate shall be entitled to one vote. The candidate receiving the majority of votes cast shall be elected. In the event that no candidate receives a majority of votes in the first ballot or a subsequent ballot, the candidate (or tied candidates) receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority of votes.

Multiple seat election:

If multiple seats in a caucus are up for election, all candidates for the multiple seats shall be voted on simultaneously. Each voting delegate shall be entitled to cast a number of votes equal to the number of seats in the caucus up for election. A voting delegate may cast no more than one vote per candidate.

A candidate is required to secure votes from a majority of delegates present and voting in order to be elected.

- In the event that the number of candidates receiving votes from a majority of delegates present and voting is equal to the number of seats to be filled, those candidates shall be declared elected.
- In the event that the number of candidates receiving votes from a majority of delegates present and voting exceeds the number of seats to be filled, the candidate(s) receiving the highest number of votes shall be declared elected.
 - In the event of a scenario under this subheading wherein the number of candidates tied for the highest number of votes exceeds the number of seats to be filled, a runoff election shall be held between those top candidates.
 - In the event of a scenario under this subheading wherein there is a tie for second or third place, a runoff election shall be held between those candidates.
- In the event that one or more candidates, but less than the total number of seats to be filled, receive a majority of votes on the first or subsequent ballots, the candidate(s) receiving votes from a majority of voting delegates shall be declared elected. Voting for the remaining seat(s) shall continue with the remaining candidate(s).
- In the event that no candidate receives a majority of votes in the first ballot or a subsequent ballot, the candidate receiving the lowest number of votes shall be eliminated and balloting shall continue.

Tie Votes:

In the event that there is a tie vote in any of the above scenarios, a revote shall be held. In the event that voting remains tied after three rounds of voting, a deadlock shall be declared, and the meeting shall be adjourned. SCA staff shall attempt to reschedule an additional caucus meeting for the purpose of holding an election to break the tie. Should attempts to schedule a caucus meeting with a quorum be unsuccessful, the caucus election shall take place at the next regularly scheduled Public Issues Committee (PIC) meeting. Should the caucus be unable to break the tie at the next caucus meeting/election, the caucus seat shall remain vacant until a vote to break the tie is successful.

Election for a short term:

In the event that one or more of the seats to be filled is a short term caused by a midterm resignation of a caucus representative director, the candidate(s) elected with the lowest number of votes shall be elected to the short term, while the candidate(s) receiving the higher vote total shall be elected to fill the full term vacancy or vacancies. In the case of a tie, or when voting is held by acclamation rather than written ballot, a candidate may also volunteer to serve the short term.

Failure to obtain a quorum:

In the event that there is no quorum at a caucus meeting at which caucus representative director(s) are to be elected, SCA staff shall attempt to reschedule a caucus meeting. Should attempts to schedule a caucus meeting with a quorum be unsuccessful, the caucus election shall take place at the next regularly scheduled Public Issues Committee (PIC) meeting. Should the caucus not have quorum present at the PIC meeting, the caucus seat shall remain vacant until attempts to schedule a caucus meeting with a quorum are successful.

4.4.2. Chair of Public Issues Committee The chair of the Public Issues Committee shall be elected by the committee no later than December 31st of each year and shall serve a term of one year.

Deleted: by

4.4.3. City Manager/Administrator Member shall be a member representative of the King County City Managers and Administrators Group. This director shall be appointed by the group at the first King County City Managers and Administrators Group meeting of the year and shall serve a term of one year.

4.5. TERM OF OFFICE. Unless a director dies, resigns, is removed, or is no longer qualified to serve as a director, he or she shall hold office until the expiration of the term.

A caucus representative director may serve three (3) consecutive terms. If a director is chosen to fill less than fifty percent of an unexpired term, the director is eligible to serve three (3) full terms in addition to the unexpired term. After serving three consecutive terms, a director is ineligible to serve on the Board for a minimum of one (1) year.

Deleted: At the end of their term of office

Directors serving as Chair of Public Issues Committee (PIC) or City Manager/Administrator Member may serve two (2) consecutive terms. If the Chair of Public Issues Committee (PIC) or City Manager/Administrator Member is chosen to fill less than fifty percent of an unexpired term, the director is eligible to serve two (2) full terms in addition to the unexpired term.

Serving as Past President shall toll the limitation on terms of service. The time spent in the Past President role shall not count toward the three-term limit, and also shall not be considered as a one-year break from serving on the Board.

4.6. REGULAR MEETINGS OF THE BOARD. By resolution, the Board may specify the date, time and place for the holding of regular Board meetings without other notice than such resolution. Regular meetings must be held at least quarterly.

4.7. SPECIAL MEETINGS OF THE BOARD. Special meetings of the Board or any committee designated and appointed by the Board may be called by or at the written request of the President or any two directors, or, in the case of a committee meeting, by the chairperson of the committee.

4.8. MEETINGS BY TELEPHONE. In the event of an emergency situation or a meeting of anticipated short length, directors or any committee designated by the Board may participate in and hold a meeting of the Board or committee by means of conference telephone or similar communications

equipment provided all persons participating in the meeting can hear or communicate with each other. Participation in such a meeting shall constitute presence in person at the meeting, except where a person participates in the meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called or convened.

4.9. PLACE OF MEETINGS. All Board meetings shall be held at a location within King County, Washington designated by the Board, by any person entitled to call a meeting.

Deleted: or by waiver of notice signed by at least nine directors.

4.10. NOTICE OF SPECIAL MEETINGS. Notice of Board meetings shall be given to a director in writing, by email, or by personal communication with the director not less than five (5) days before the meeting. Notices in writing may be delivered or mailed to the director at his or her address shown on the records of the corporation. Neither the business to be transacted at, nor the purpose of, any special meeting need be specified in the notice of such meeting. If notice is delivered by mail, the notice should be deemed effective when deposited in the official government mail properly addressed with postage thereon prepaid.

4.11. QUORUM. A simple majority of the directors then in office shall constitute a quorum for the transaction of business at any Board meeting. If a quorum is not present at a meeting, a majority of the directors present may adjourn the meeting from time to time without further notice.

4.12. MANNER OF ACTING. The act of the majority of the directors present at a meeting at which there is a quorum shall be the act of the Board, unless the vote of a greater number is required by these Bylaws, the Articles of Incorporation or applicable Washington law. Each director, including the President, Immediate Past President, Vice President, and City Manager/Administrator director shall be entitled to debate and vote upon all issues properly before the Board. Votes of the Board shall be recorded in the Board minutes.

4.13. RESIGNATION. Any director may resign at any time with written notice to the President at the registered office of the corporation, or by giving oral or written notice at any meeting of the directors. Any such resignation shall take effect at the time specified therein, or if a time it is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.14. REMOVAL. Any member of the Board of Directors absent for three consecutive meetings, or for any other reason deemed detrimental to the association, may be removed from office by a two-thirds (2/3) vote of the Board of Directors at any time during his or her term at any meeting of the Board. This section shall apply to all directors and is not limited to caucus representatives.

4.15. VACANCIES. Any vacancy occurring in the membership of the Board shall be filled as described above. If the vacancy is of a caucus representative director, a meeting of the caucus shall be called to hold an election pursuant to 4.4.1(a). The election of either a caucus member or PIC Chair representative to the Board may be held at the next scheduled meeting of the Public Issues Committee (PIC). The election to fill a vacant City Manager/City Administrator representative may be held at the next regularly scheduled meeting of the City Mangers/Administrators.

Deleted: In the case of a caucus representative director, a meeting of the caucus shall be called to hold an election pursuant to 4.4.1(a). ¶

4.16. BOARD COMMITTEES.

4.16.1. Standing or Temporary Committees, General The Board, by resolution duly adopted by a majority of the directors present at a meeting at which a quorum is present, may designate and appoint one or more standing or temporary committees. Such committees shall have and exercise the authority of the directors in the management of the corporation, subject to such limitations as may be prescribed by the Board; except, that no committee shall have the authority to: (a) amend, alter or repeal these Bylaws; (b) elect, appoint or remove any member of any other committee or any

director or officer of the corporation; (c) amend the Articles of Incorporation; (d) adopt a plan of merger or consolidation with another corporation; (e) authorize a sale, lease or exchange of all or substantially all of the property and assets of the corporation not within the ordinary course of business; (f) authorize the voluntary dissolution of the corporation or revoke proceedings therefore; (g) adopt a plan for the distribution of the assets of the corporation; and (h) amend, alter or repeal any resolution of the Board or membership that by its terms provides that it shall not be amended, altered or repealed by a committee. The designation or appointment of any such committee and delegation thereto of authorities shall not operate to relieve the Board or any individual director of any responsibility imposed upon it, him or her by law. Only members in good standing may be represented on any committee of the Board.

4.16.2. Quorum; Manner of Acting A simple majority of the number of members composing any committee shall constitute a quorum, and the act of a simple majority of the members of a committee present at a meeting at which a quorum is present shall be the act of the committee unless a greater proportion is required by applicable Washington law, the Articles of Incorporation or these Bylaws.

4.16.3. Resignation Any member of any committee may resign at any time by delivering written notice to the President or the chairperson of such committee, or by giving oral or written notice at any meeting of such committee. Any such resignation will take effect at the time specified therein, or if a time is not specified, upon delivery thereof and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

4.16.4. Removal of Committee Member The Board, by resolution adopted by a majority of the directors in office, may remove from office any member of any committee elected or appointed by it.

4.16.5. Executive Committee There shall be an Executive Committee of the Board, composed of the President, Vice President, Immediate Past President, Treasurer, and Secretary. The Executive Committee shall be authorized to exercise such powers as may be delegated to it by the Board.

4.16.6. Finance Committee There shall be a Finance Committee of the Board which shall be chaired by the Treasurer of the Board, and shall consist of at least two additional board members. In addition, at the discretion of the Board, the Finance Committee may include an additional member who is a City Manager/Administrator or Finance Director of a member city in order to provide technical assistance and financial expertise to the Committee. The Finance Committee shall provide financial oversight of the corporation, and shall recommend an annual budget to the Board.

4.16.7. Public Issues Committee There shall be a Public Issues Committee which shall review and evaluate policy positions and recommend to the Board what, if any, action should be taken on such policy positions.

a. Membership shall consist of one representative and one alternate from each member city. Each representative or alternate must hold an elective office in the city or town they represent.

b. Committee Leadership shall be a Chair and Vice-chair elected by the committee and may serve up to two consecutive one-year terms. The Chair shall establish the agenda in advance of each meeting in conjunction with the Executive Director. The Chair shall appoint subcommittees as needed.

c. Regular Meetings shall be held monthly or as deemed necessary.

d. Special Meetings may be called by the Chair of the committee or at the request of the Board in an emergency situation. Single issue emergency meetings may be held by conference call.

e. Quorum; Manner of Acting. Fifty-one percent of the members of the committee, represented in person, shall constitute a quorum at a meeting of the committee. If less than a quorum of the members is represented at a meeting, a majority of the members so represented may adjourn the meeting. The vote of two thirds (2/3) represented in person at a meeting at which a quorum is present shall be necessary for the advancement of a public policy position to the Board. Votes shall be recorded in the minutes of the PIC meeting. Votes shall be in the name of the member city, rather than the individual representing the city.

Issues will be heard at one regularly scheduled meeting for discussion and may return no sooner than the next regularly scheduled meeting for action. If not immediately addressing a policy issue renders SCA unable to take a position on a timely basis, 85% of those present at a regularly scheduled meeting may declare an issue an emergency and the issue may be discussed and voted upon at the same meeting.

f. Vacancies on the committee are to be filled immediately by the member city responsible for the vacancy.

g. Regional Committee Appointments shall be recommended to the Board by the PIC, and the Board shall act upon the recommendation of the PIC no later than December 31st each year. Additional recommendations may be made as vacancies occur throughout the year. A nominating committee of the Public Issues Committee consisting of one representative of each SCA Regional Caucus shall be appointed annually by the Chair of the Public Issues Committee in October to recommend appointments to the committee.

Appointees to major regional committees shall be selected from among elected officials otherwise qualified to serve in such positions, in accordance with the terms of the enabling documents creating such boards and committees. Appointees shall represent the positions of all the member cities. Equitable geographic distribution shall be considered in recommending appointments to the Board of Directors.

Any Appointee absent for three consecutive meetings, or for any other reason deemed detrimental to the association, may be removed from office by a two-thirds (2/3) vote of the Board of Directors at any time during his or her term at any meeting of the Board.

Cities within King County who are not members of the Association may make recommendations to the nominating committee and be appointed to regional committees.

No member shall serve more than six (6) consecutive years on a regional board or committee appointed by SCA. This limitation shall not apply to alternates to regional boards and committees. Once a member has served six (6) consecutive years on a regional board or committee, s/he shall be ineligible to serve on said

Deleted: Issues shall be sent to the SCA Executive Director by any committee member or SCA delegation to any regional or county board, committee or task force to be placed on the agenda. Issues will be heard at one regularly scheduled meeting for discussion and may return no sooner than the next regularly scheduled meeting for action. Resources for the development of the issue will be provided by the interested cities. If not immediately addressing a policy issue renders SCA unable to take a position on a timely basis, 85% of those present at a regularly scheduled meeting may declare an issue an emergency and the issue may be discussed and voted upon at the same meeting.¶

Deleted: by

Deleted: Members shall serve for a period of one year.

Deleted: ¶

committee for a minimum of one (1) year. This limitation shall be effective beginning with appointments to 2014 regional boards and committees.

In extraordinary circumstances, the Board may make exceptions to the six-year term limit upon the recommendation of the PIC nominating committee and the PIC when a supermajority (2/3) of Board members present and voting at a meeting finds that doing so would be in the best interests of SCA and its member cities.

4.16.8. Board Nominating Committee There shall be a Nominating Committee of the Board appointed by the President no later than November 15th of each year. The President shall appoint a committee of four members including the Immediate Past-President and regionally balanced representation. Notice of such appointments and the date of the place of the first meeting of the Nominating Committee shall be given to each member immediately following said appointments. Members of the Nominating Committee shall not be eligible to run for an officer position during the year in which they serve on the Nominating Committee.

The Nominating Committee shall meet in advance of the January meeting of the Board of Directors and shall select a chairperson from its own membership and compile a list of potential candidates for the following positions: President, Vice President, ~~Secretary, and~~ Treasurer of the corporation.

Deleted: (a) at least one elected official of the Board of Directors for each of the offices of President, Vice President,

Following the first meeting of the Nominating Committee and prior to the January meeting of the Board of Directors, the Nominating Committee shall report its initial list of candidates to the Board. The President shall invite additional nominations for positions to be made from the floor by any director after reading an acceptance of the Nominating Committee's final report; provided, however, that nominations from the floor, which must be seconded, shall designate the office or represented position to be filled and the nominee has agreed to comply with the responsibilities of the position for which he/she is being nominated.

Deleted: respectively and (b) at one elected official of the Board of Directors for the Director-at large position on the Executive Committee.¶

4.17. COMPENSATION. The directors shall receive no compensation for their service as directors but may receive reimbursement for expenditures incurred on behalf of the corporation.

ARTICLE 5. OFFICERS

Deleted: AND EXECUTIVE DIRECTOR

5.1. NUMBER AND QUALIFICATIONS. The officers of the corporation shall be a President, Vice President, Secretary, Treasurer, and an Immediate Past President. Other officers and assistant officers may be elected or appointed by the Board, such officers and assistant officers to hold office for such period, have such authority and perform such duties as provided in these Bylaws or as may be provided by resolution of the Board. Any officer may be assigned by the Board and any additional title that the Board deems appropriate. The President, Vice President, and Immediate Past President must hold an elected office of a member city or town. In the event an officer ceases to be an elected official, his or her position shall immediately become vacant.

5.2. ELECTION AND TERM OF OFFICE. The President, Vice President, Secretary, and Treasurer of the corporation shall be elected each January by the Board of Directors. At the end of his or her term as President, the President shall serve as Immediate Past President. Unless an officer dies, resigns, is removed from office, or is no longer qualified to serve as an officer, he or she shall hold office for one year.

5.3. RESIGNATION. Any officer may resign at any time by delivering written notice to the President, Vice President, or the Board, or by giving oral or written notice at any meeting of the Board. Any such resignation shall take effect at the time specified therein, or if a time is not specified, upon

delivery thereof, and unless otherwise specified therein, acceptance of such resignation shall not be necessary to make it effective.

5.4. REMOVAL. Any officer or the Executive Director elected or appointed by the Board may be removed from office by the Board whenever in its judgment the best interests of the corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

5.5. VACANCIES. A vacancy in any office created by the resignation, removal, disqualification, creation of a new office or any other cause may be filled by the Board for the unexpired term.

5.6. PRESIDENT. The President, subject to the Board's control, shall supervise and control all of the assets, business and affairs of the corporation. The President shall preside at all meetings of the members and the Board and at all meetings of the Executive Committee. The President may sign contracts or other instruments, except when the signing and execution thereof have been expressly delegated by the Board or by these Bylaws to some other officer or agent of the corporation, or are required by law to be otherwise signed or executed by some other officer or in some other manner. In general, the President shall perform all duties incident to the office of President and such other duties assigned to him or her by the Board from time to time.

5.7. VICE PRESIDENT. In the event the President vacates his/her office prior to the end of the term, the Vice President shall perform the duties of the President, except as may be limited by the resolution of the Board, with all the powers of and subject to all restrictions upon the President. The Vice President shall have, to the extent authorized by the President or the Board, the same powers as the President to sign contracts or other instruments. The Vice President shall perform such other duties as from time to time may be assigned to him or her by the President or the Board.

5.8. TREASURER. The Treasurer, subject to the Board's control, shall provide a leadership position within the Board in the area of fiscal review.

5.9. SECRETARY, ~~The Secretary shall, In addition to his or her duties as a director and a member of the Executive Committee,~~ perform all duties incident to the Secretary and such other duties as may from time to time be assigned to him or her by the President or the Board.

5.10. IMMEDIATE PAST PRESIDENT. Upon expiration of his or her term as President, the President shall serve as Immediate Past President. In addition to his or her duties as a director and a member of the Executive Committee, the Immediate Past President shall perform such duties assigned to him or her by the Board from time to time.

5.11. COMPENSATION. The President, Vice President, Treasurer, ~~Secretary,~~ and Immediate Past President shall receive no compensation for their services as officers but may receive reimbursement for expenditures incurred on behalf of the corporation.

ARTICLE 6. ADMINISTRATIVE PROVISIONS

6.1. FINANCES. The finances of the corporation shall comprise of membership fees of the members and other moneys as may be received from other sources. All membership fees and other moneys shall be paid to the corporation, which shall deposit all such moneys in an approved financial institution. All expenditures of the corporation shall be made in accordance with the annual budget adopted ~~by~~ or as amended by the Board.

Deleted: ; EXECUTIVE DIRECTOR

Deleted: There shall be an Executive Director who shall be selected and appointed by the Board and who shall also be elected by the Board to act as Secretary of the corporation. Such Executive Director shall manage the business of the corporation and principal office of the corporation, supervise all staff and contract employees, and attend all correspondence. The Executive Director shall submit an annual report and financial statement at each annual membership meeting, showing all receipts and expenditures of the corporation for the previous year. The Executive Director shall submit an annual budget to the Finance Committee for the coming fiscal year.¶

The Executive Director as Secretary shall: (a) keep the minutes of the meetings of the members and the Board, and minutes which may be maintained by committees of the Board; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records of the corporation; (d) keep records of the post office address and class, if applicable, of each member and director and of the name and post office address of each officer; (e) sign contracts or other instruments; and (f) in general, perform all duties incident

6.2. BOOKS AND RECORDS. The corporation shall keep at its principal or registered office copies of its current Articles of Incorporation and Bylaws; correct and adequate records of accounts and finances; minutes of the proceedings of its members and Board, and any minutes that may be maintained by committees of the Board; records of the name and address and class, if applicable, of each member and director, and of the name and post office address of each officer; and such other records as may be necessary or advisable. All books and records of the corporation shall be opened by request at any reasonable time for inspection by any member of three months standing or to a representative of more than 5% of the membership.

6.3. ACCOUNTING YEAR. The accounting year of the corporation shall be twelve (12) months ending December 31 of each year.

6.4. RULES OF PROCEDURE. The rules of procedure at meetings of the members, Board and committees of the Board shall be governed by rules contained in Robert's Rules of Order Newly Revised, Eleventh Edition, so far as applicable when not inconsistent with these Bylaws, the Articles of Incorporation or any resolution of the Board.

Deleted: Robert's Rules of Order on Parliamentary Procedure, newly revised, so far as applicable when not inconsistent with these

6.5 STAFF. The administration of Association routine operations shall be the responsibility of salaried staff, under the leadership of an Executive Director appointed by the Board.

ARTICLE 7. SPOKESPERSONS AND REPRESENTATIVES OF THE ASSOCIATION

Any elected official or other person who represents the member cities of this Association shall undertake to represent the interests of the group of cities as a whole or of the Association, and not the interests of their individual city. Representatives named by any Regional Caucus for appointment to regional forums and spokespersons identified by the Board or any committees shall represent the interests of the entire class of cities which they are charged with representing.

ARTICLE 8. AMENDMENTS

These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted at the annual meeting of the membership by the affirmative vote of two-thirds of the voting members present.

Deleted: quorum

ARTICLE 9. DISSOLUTION

The Association may dissolve and conclude its affairs by the Board of Directors adopting a resolution in accordance with Chapter 24.03 RCW (Washington Non-profit Corporation Act) recommending that the Association be dissolved and directing that the question of dissolution be put to a vote of the entire voting membership. A resolution recommending dissolution shall be mailed to the member cities and towns at least twenty (20) days prior to the meeting at which the vote on dissolution is to be taken. A resolution recommending dissolution must be approved by a vote of at least sixty (60%) per cent of the member cities and towns qualified to vote. If dissolution occurs, the assets of the Association shall be disposed of and the proceeds distributed to member cities and towns in a formula identical to that in which Association dues and assessments are assessed.

* * * * *

CERTIFICATE OF ADOPTION

The undersigned, being the President of SCA, hereby certifies that the foregoing is a true and correct copy of the Amended Bylaws adopted by vote of the Membership of the corporation on December 4, 2019.

Deleted: 2, 2015

Leanne Guier, President

Deleted: Matt Larson

Appendix I.

The caucuses shall be comprised as follows:

NORTH CAUCUS	SOUTH CAUCUS	SNOQUALMIE VALLEY CAUCUS	
Village of Beaux Arts	City of Auburn	City of Carnation	
City of Bellevue	City of Burien	City of Duvall	
City of Bothell	City of Covington	City of North Bend	
City of Clyde Hill	City of Des Moines	City of Skykomish	
Town of Hunts Point	City of Federal Way	City of Snoqualmie	
City of Issaquah	City of Kent	Total 2019 Population 30,900	Deleted: 2016
City of Kenmore	City of Maple Valley		Deleted: 29,155
City of Kirkland	City of Normandy Park	SOUTH VALLEY CAUCUS	
City of Lake Forest Park	City of Renton	City of Algona	
City of Medina	City of SeaTac	City of Black Diamond	
City of Mercer Island	City of Tukwila	City of Enumclaw	
City of Newcastle	Total 2019 Population 590,840	City of Milton	Deleted: 2016
City of Redmond		City of Pacific	Deleted: 564,810
City of Sammamish		Total 2019 Population 27,985	Deleted: 2016
City of Shoreline		Population per OFM.	Deleted: 26,795
City of Woodinville		All caucuses subject to payment of 2020 dues as approved.	Deleted: 2017
<u>City of Yarrow Point</u>			Deleted: 2016
Total 2019 Population 581,000			Deleted: 550,580

Potential Members Emeritus for consideration (nominations received as of 10/8/2019):

- Bruce Bassett, Mercer Island
- Dini Duclos, Federal Way
- Margaret Harto, Covington
- Ken Hearing, North Bend
- Dennis Higgins, Kent
- John Holman, Auburn
- Denis Law, Renton
- John Marchione, Redmond
- Bill Peloza, Auburn
- Amy Walen, Kirkland

502 MEMBER EMERITUS

“Member Emeritus” shall be conferred by the Board of Directors on individuals meeting the following criteria:

- a) The individual must be retiring from his/her elected position with an SCA member city.*
- b) The individual must have provided distinguished service on behalf of member cities in King County.*
- c) The individual must have served as an elected official of a member city for a minimum of 8 years.*
- d) The individual must have actively participated in SCA as evidenced by service on the SCA Board or an SCA committee or task force for a minimum of 2 years.*

Complete list of prior honorees:

1. Jim White, Kent 2005
2. Rosemarie Ives, Redmond 2007
3. Steve Mullet, Tukwila 2007
4. Mary-Alyce Burleigh, Kirkland 2009
5. Nancy McCormick, Redmond 2009
6. Sally Nelson, Burien 2009
7. Ava Frisinger, Issaquah 2013
8. Linda Kochmar, Federal Way 2013
9. Pete Lewis, Auburn 2013
10. Bob Sternoff, Kirkland 2013
11. Chris Eggen, Shoreline 2015
12. Mia Gregerson, SeaTac 2015
13. Suzette Cooke, Kent 2017
14. Don Gerend, Sammamish 2017
15. Will Ibershof, Duvall 2018
16. Doreen Marchione, Redmond/Kirkland 2017

CITY MANAGERS AND ADMINISTRATORS

MEETING AGENDA
WEDNESDAY, OCTOBER 2, 2019
9:30 TO 11:30 AM

RENTON CITY COUNCIL CHAMBERS **1055 S GRADY WAY, RENTON, WA 98057**

- 9:30 Welcome and Introductions
Bob Harrison, City of Renton
- 9:35 King County Economic Forecast
Dave Reich, King County Chief Economist
- 10:05 Community Fiscal Updates Conversation
- How are your community projections for 2020 (sales tax, building permits, etc.)
- 10:30 Measuring Community Sentiment and Dialogue – Zen City
Kristi Rowland, City of Renton Organizational Development Manager
- 10:55 SCA Update
Deanna Dawson, SCA Executive Director
Bob Larson, SCA Representative
- 11:05 Creation of a Type III Emergency Management Team
Brenden McClusky, KCOEM Director
Jessica Sullivan, Captain Burien Police Department
- 11:30 Adjourn