



SCA Board of Directors AGENDA

December 18, 2019

Renton City Hall, 1055 S Grady Way, Renton, WA

in the Council Chambers on the 7th floor

10 AM - Noon

- | | |
|--|---------------------------------|
| 1) Call to Order – Mayor Leanne Guier, SCA President | 2 minutes |
| 2) Public Comment –President Guier | 10 minutes |
| 3) Consent Agenda –President Guier | 3 minutes |
| a. Minutes of the November 20, 2019 Board of Directors Meeting | Attachment 1 |
| <i>Recommended Action: Approval of consent agenda</i> | |
| 4) President’s Report –President Guier | 5 minutes |
| 5) Executive Director’s Report – Deanna Dawson, Executive Director | 10 minutes |
| 6) Treasurer’s Report – Councilmember Hank Margeson, Treasurer | 10 minutes |
| a. November Financial Reports | Attachments 2-3 |
| b. 2019 and 2020 Adopted Budgets | Attachments 4-5 |
| c. 2017 and 2018 End of Year Reports | Handouts |
| d. Update on Sponsorships | Attachment 6 |
| e. 2020 Finance Committee | |
| f. Other Updates | |
| 7) PIC Chair’s Report -- Councilmember Ed Prince, PIC Chair | 45 minutes |
| a. December 11, 2019 PIC Meeting Meeting Materials | |
| i) 2020 PIC Chair and Vice Chair | |
| ii) 2020 Regional Board and Committee Appointments | Attachments 7-8 |
| <i>Recommended Action: Approval of 2020 Regional Board and Committee Appointments</i> | |
| iii) 2020 Staff Board and Committee Appointments | Attachment 9 |
| <i>Recommended Action: Appointments to 2020 Staff Board and Committees including:</i> | |
| • King County Automated Fingerprint Identification System Advisory Committee (one member) | |
| • Growth Management Planning Council Interjurisdictional Team (four members) | |
| • PSRC Bicycle and Pedestrian Advisory Committee (five alternates) | |
| • PSRC Regional Staff Committee (two members and one alternate) | |

- PSRC Transportation Demand Management Advisory Committee (one member and up to five alternates)
- South Central Action Area Caucus Group (two members)

iv) SCA 2020 Legislative Agenda

[Attachment 10](#)

Recommended Action: Approval of 2020 SCA Legislative Agenda

v) King County Regional Homelessness Authority

[Attachment 11-12](#)

vi) 2020 SCA Priorities

[Attachment 13](#)

8) City Administrator’s Report – Bob Larson

5 minutes

10) Board Nominating Committee Report

5 minutes

11) Discussion Items

20 minutes

- King County Filing and Disposition Standards
- 2020 Board Retreat Topics, Location
- 2020 Event Speakers
- 2019 SCA Retreat Recap
 - 2019 as year of transition:
 - Retirements update
 - Identifying and developing future leadership
 - Supporting members on regional boards and committees
 - 2019 priorities:
 - Affordable housing
 - Transportation
 - Apprenticeships and workforce development (tie)
 - Equity and inclusion (tie)
 - Civility in public life, countering toxic social media
 - Communicating Benefits of SCA
- 2019 Accomplishments

11) Upcoming Events/Meetings

- SCA Partner Appreciation Lunch – Wednesday December 18, 2019 – Maplewood Golf Course, Renton
- SCA Board Meeting – Wednesday, January 15, 2020 10:00 AM -12:00 PM – Renton City Hall
- SCA Newly Elected Officials Orientation – Thursday, January 30, 2020, 2-4 PM with reception to follow – PSRC Board Room
- SCA Board Retreat – January 31, 2020 – Location TBD

12) For the good of the order

5 minutes

13) Adjourn



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

**SCA Board of Directors
DRAFT Meeting Minutes**

October 16, 2019

Renton City Hall, 1055 S Grady Way, Renton, WA

in the Council Chambers on the 7th floor

10 AM – Noon

1) Call to order

SCA President Leanne Guier called the meeting to order at 10:05 AM. Present were members Hank Margeson, Jeff Wagner, Dana Ralph, Bob Larson, Bruce Bassett, Catherine Stanford, and Amy Ockerlander. Members Jim Ferrell and Ed Prince entered the meeting at during item 3. Absent were members Nancy Backus, David Baker, Davina Duerr.

2) Public Comment

Guier asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

Margeson moved, seconded by Ralph to approve the consent agenda consisting of the minutes of the October 16, 2019 SCA Board of Directors Meeting ([Attachment 1](#)) with a minor correction to fix a typo on page 3: changing “Jim” to “Jeff.” The motion passed unanimously.

4) President’s Report

President Guier reported on the importance of coming together around homeless and other regional issue to be sure voices are heard.

5) Executive Director’s Report

Dawson reported that there will be an election debriefing at a later item in the meeting. Dawson also shared that a goal of 2020 is to make city visits a priority, and asked that members begin spreading the word and to set up these meetings where possible. Dawson also reminded members that the 2020 Board of Directors will have several new appointees, and asked that members be thinking of topics for the board retreat.

6) Treasurer’s Report

a. 2018 Form 990

Margeson reported that the 2018 Form 990 was prepared by our audit firm. The finance committee carefully reviewed and approved the form, and it was submitted.

Bassett moved, seconded by Stanford to approve the 2018 Form 990. The motion passed unanimously.

b. Update on 2017 and 2018 End of Year Reports

Dawson summarized updates on the end of year reports. Staff is still working on errors, and will continue to report back.

c. Update on Employment Issue

Margeson reviewed the unemployment claim, as discussed in previous meetings, and updated that the reprieve for benefit claim was granted, and SCA will not be responsible for charges.

d. Update on IRS Issue

Margeson reviewed the IRS penalty fee issue, as discussed in previous meetings, and updated that the IRS denied the request for the fee to be waived. The amount of the penalty is \$2241. The Finance Committee had directed staff to pay this in full immediately, as the due date was imminent, and interest and fees would be incurred. There is still a refund active, which will be addressed separately from the penalty, to avoid creating confusion with the IRS. Dawson reminded that we will be asking that the accounting company that was responsible for the error causing the fee to assist with paying the fine.

e. Update on Sponsorship

Dawson updated on current sponsorship and highlighted addition of a New Regional Associate Member and three 2019 members invoiced for renewal. Projection is to end the year at around \$95k. Also reported was Cedar Grove becoming a Partner-level member for 2020 (from Regional Associate Member.)

f. Other Updates

Margeson reiterated that there will be new members on the boards next year, and finance committee will need several new members.

7) Action Items

a. SCA Bylaws Updates

Dawson updated on new draft with all changes; includes pronouns changes to be gender-neutral throughout document, as suggested from member Chris Roberts.

Margeson moved, seconded by Prince, to recommend the amended bylaws to the SCA general membership for approval at the 2019 SCA Annual Meeting. The motion passed unanimously.

b. Members Emeritus

Dawson summarized Attachment 6, which included approved names and new names up for consideration. Group was reminded that other names may be added for consideration. Margeson, Stanford, and Bassett voluntarily left the room for the remainder of this item.

Ockerlander moved, seconded by Prince, to honor in addition to previously approved, Hank Margeson, Catherine Stanford, Bruce Bassett, and Marlla Mhoon as Members Emeritus. The motion passed unanimously.

8) PIC Chair's Report

a. November 13, 2019 PIC Meeting ([Meeting Materials](#))

- i. Pre-PIC Presentation: *Martin v. Boise: Homelessness and the Limits of Enforcement*
As Prince was not present for the pre pic presentation, Dawson reported on the value of the pre-PIC workshop, and highlighted the useful content provided in the PowerPoint that was sent out. Margeson added that it was one of the most attended workshops of the year
- ii. Regional Homelessness Authority
Dawson provided as a handout the [guiding principles](#) of SCA, as voted on by PIC. Kenmore voted no on the guidelines, as directed by city members. Bassett inquired about reaction to guidelines at PIC, and Dawson reported that members expressed support. She explained the two no votes.

Prince moved, seconded by Margeson to adopt the Guiding Principles of SCA. The motion passed unanimously.

Dawson summarized potential future action. RPC was anticipated to vote on December 2. Dawson distributed as a [handout](#) a letter from Denis Law, Mayor of Renton regarding the issue. Dawson walked members through a [handout](#) prepared by SCA staff that compared different proposals.

Ralph suggested adding remarks contained in the letter handout regarding sub-regional planning be added to the SCA Guiding Principles.

Dawson walked through the staff-created comparison document, issue by issue. Clarification was made that cities would not need to sign on to the ILA to receive funding.

Dawson asked for any further feedback and reported that committee members Backus, Prince, and Chelminiak would be meeting with the county council the following day. Group discussed the positions and pro and cons of the proposals, and the differences between the proposals. Ferrell reiterated the problems of accountability to electeds and loss of autonomy. Group agreed that the Dunn/Dembowski proposal most closely matched the SCA principles.

Dawson asked the group for direction on next action. Ferrell noted that the outcome of this issue will have a significant impact on how SCA is viewed. Stanford suggested letting people know about SCA's guiding principles. Members noted questions about how an entity would function. The Board agreed to send a letter regarding the guiding principles adopted by the board, and noting that the Dembowski/Dunn ILA only version most closely matched the principles. They agreed to add three additional points: Noting that, as referenced in the Mayor Law letter, subregional planning must be integrated into any plans/budgets; noting that, while SCA supported a non-PDA model, they still had questions on how an ILA only model would work, as they had not yet been provided with actual legislation; and noting concerns with the fact that the Regional Action Plan (RAP) had not yet been released, and concerns about moving forward without seeing that Plan.

Prince exited the meeting at 10:57am during this item, and before the following motion.

Wagner moved, seconded by Ralph to draft a letter stating SCA's position on the regional homelessness authority. The motion passed unanimously.

- iii. 2020 Legislative Agenda
Dawson asked that members take [SCA's proposed 2020 Legislative Agenda](#) back to their councils and report back if it seems to be on-track with respective city goals. The Legislative Agenda will come back to the next PIC and Board meetings for adoption.
- iv. Metro's Mobility Framework
Dawson Directed asked that members review materials provided in meeting packet.
- v. King Conservation District Rates and Charges
Dawson distributed a [handout](#) which summarized the latest proposal. Asked members to share feedback with their county councilmembers.
- vi. King County Waste to Energy and Waste Export Feasibility
This item was deferred to a future meeting by PIC.
- vii. Levies and Ballot Measures
Dawson noted that members could review materials provided in meeting packet.
- viii. Upcoming Issues
No further upcoming issues were discussed.

9) City Administrator's Report

Bob Larson reported that John Wilson spoke at last City Manager meeting regarding senior tax exemptions. Larson shared with the group that he has accepted a position in Gig Harbor, and will be leaving his position in Snoqualmie at the end of 2019.

10) Discussion Items

- a. Election Debrief
Ockerlander shared that the Transportation Benefit District sales tax in Duvall passed by a large margin. Money will go to general maintenance. Members updated the board on elections in their cities.
- b. 2020 Board Leadership, Board Elections
Dawson reminded members that the Board will have vacancies for 2020 and asked that members reach out to those they think might make good nominees.
- c. 2020 Board Elections
Dawson reminded members that Board elections will take place before the next PIC meeting, on December 11, and asked that members attend.
- d. Annual Meeting
Dawson asked members to think of any questions that they would want to bring to the speaker at the event, UW President Cauce; email to Dawson in the next few days.

There are tentative plans for a lunch honoring SCA Partners, as well as an All-Mayors lunch. Dawson asked if members supported these, and asked for potential dates. Group was in support of both events; noted early in December would be best for scheduling. SCA staff will work on finalizing plans and communicate to the Board.

- e. **2020 Event Speakers**
Dawson listed possible speakers for events in 2020, and asked that members bring any ideas they may have. Dawson asked if group was in support of Dow Constantine as January speaker; group supported this. Margeson suggested Josh Brown of PSRC as a possible speaker at an event; Dawson noted that Brown was typically invited to speak at the Appointee Orientation.
- f. **2020 Board and Committee Appointments**
Dawson reported that the call for nominations for staff committees will go out today. There are also a few committees on the regional boards and committees that do not have applicants. Dawson asked that members reach out to anyone that may be a good applicant for these committees.
- g. **2020 Board Retreat Topics**
Dawson asked that members continue to think about possible topics. Dawson noted that members getting to know each other and the basics of being on a board should be focuses, as several members of the 2020 board will be new; added the need to stress to new members the importance of being here, and being present. As an entity, we need to focus on this. Group agreed that the focus of the 2020 retreat should be basics, as well as supporting members on regional boards and committees.
- h. **2019 SCA Retreat**
Dawson asked members to review 2019 focus as 2020's is being developed.
- i. **2019 Accomplishments**
Dawson asked group for any accomplishments to note. Margeson noted rapid growth of sponsorship income; importance of SCA positions being heard, and recent success in this.

11) Upcoming Events/Meetings

Guier summarized upcoming events and meetings:

- a. SCA Annual Meeting (guest speaker University of Washington President Ana Mari Cauce, sponsor Comcast) – Wednesday, December 4, 2019 – 5:30 to 8:00 PM – Renton Pavilion and Event Center
- b. SCA Public Issues Committee – Wednesday, December 11, 2019 – 7:00 to 9:00 PM (6:00 PM SCA Board Elections) – Renton City Hall
- c. SCA Board Meeting – Wednesday, December 18, 2019 – 10:00 AM – noon – Renton City Hall

12) For the Good of the Order

Guier asked for items for the good of the order. Hearing none, this portion of the agenda was closed by President Guier.

13) Adjournment

Guier adjourned the meeting at 12:00 PM

SOUND CITIES ASSOCIATION
Balance Sheet
As of November 30, 2019

1110 HomeStreet Bank		35,281.75
1120 HomeStreet Bank - Money Market		732,555.63
1130 PayPal Bank		785.91
Total Bank Accounts	\$	768,623.29
Total Accounts Receivable	\$	6,500.00
Total Current Assets	\$	775,123.29
1410 Furniture and Fixtures		31,060.23
1420 Accumulated Depreciation		-26,854.76
1430 Computers		4,891.71
1481 Leasehold Improvements		13,755.66
1482 Leasehold Improvement Accum Dep		-13,755.66
Total Fixed Assets	\$	9,097.18
TOTAL ASSETS	\$	784,220.47
Total Accounts Payable	\$	5,846.70
2200 HomeStreet Credit Card		1,841.50
2405 FUTA		322.67
2410 SUI		34.15
2420 L&I		281.94
2425 WA Paid Family & Medical Leave		149.18
2435 PERS Payable		0.00
2440 DCAP / FSA Payable		0.00
2450 Medical/Dental/Vision/Life Ins		-2,124.56
2460 Accrued Vacation Pay		53,625.94
2499 Payroll Corrections		-0.54
Total Liabilities	\$	59,976.98
3110 Equipment Purchase Reserve		15,000.00
3120 Operations Reserves		393,014.00
3130 Contractual Obligations Reserve		124,913.00
3140 Legal Reserves Fund		25,000.00
Total 3100 Board Designated Reserves	\$	557,927.00
3200 Board Designated Contra		-557,927.00
3300 Fund Balance (Prior Years)		590,803.87
Net Income		133,439.62
Total Equity	\$	724,243.49
TOTAL LIABILITIES AND EQUITY	\$	784,220.47

Prepared Dec 16, 2019 - Accrual Basis - LW

SOUND CITIES ASSOCIATION
Profit and Loss by Month
 January - November, 2019

	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Total
1010 Member Dues	689,597.25											689,597.25
1020 Regional Associate Membership Dues and Event Sponsorship	54,500.00	5,000.00	11,500.00	6,000.00	1,500.00	7,500.00		1,500.00	1,000.00		1,000.00	89,500.00
1030 Registration/Dinners Revenue	5,495.00	0.00	3,845.00	2,740.00	3,235.00	90.00	3,555.00	1,190.29	1,630.00	4,444.30	3,070.00	29,294.59
1040 Interest Income	879.80	1,246.23	1,398.38	1,299.34	1,321.53	1,270.39	1,308.84	1,304.30	1,194.57	1,072.35	913.20	13,208.93
1050 Grants								6,000.00				6,000.00
Total Income	\$ 750,472.05	\$ 6,246.23	\$ 16,743.38	\$ 10,039.34	\$ 6,056.53	\$ 8,860.39	\$ 4,863.84	\$ 9,994.59	\$ 3,824.57	\$ 5,516.65	\$ 4,983.20	\$ 827,600.77
5110 Salaries	45,422.08	42,649.00	45,592.37	43,144.32	42,109.90	40,985.77	34,991.48	36,919.32	39,301.56	39,957.72	40,118.88	451,192.40
5210 Taxes-FUTA	195.59	11.61	24.13	4.54	35.53	6.47	0.00	15.00	27.00	0.00	0.00	319.87
5220 Taxes-SUTA	54.56	55.76	59.93	44.06	36.05	28.51	14.93	16.86	20.39	17.03	13.90	361.98
5230 Taxes - FICA, Medicare - 941	3,214.76	3,269.03	3,494.18	3,306.91	3,227.78	3,141.78	2,683.25	2,830.69	3,012.94	2,442.09	2,132.02	32,755.43
5240 Taxes - L & I	73.34	85.09	98.34	172.95	87.02	69.03	70.10	86.10	85.83	86.79	85.07	999.66
Penalty Payment IRS											2,244.04	
5250 Taxes-FMLA	108.32	109.29	116.74	55.20	109.33	115.06	88.19	140.00	100.72	66.50	0.00	1,009.35
Total 5200 Payroll Taxes	\$ 3,646.57	\$ 3,530.78	\$ 3,793.32	\$ 3,583.66	\$ 3,495.71	\$ 3,360.85	\$ 2,856.47	\$ 3,088.65	\$ 3,246.88	\$ 2,612.41	\$ 4,475.03	\$ 37,690.33
5310 Pension Plan Contributions	5,370.39	5,471.88	5,849.53	5,535.44	4,642.88	4,850.00	4,499.92	4,746.81	5,054.20	5,138.59	5,048.26	56,207.90
5320 Medical/Dental/Vision/Life Ins	3,951.16	3,951.16	5,427.41	4,994.18	4,249.20	4,249.02	3,516.24	3,516.24	4,249.20	4,249.12	4,249.12	46,602.05
5330 Professional Development	65.00						329.95					394.95
5340 Travel Reimburse	221.00	82.57	212.12	148.25	129.42	210.99	235.01	124.00	253.16	176.15	190.40	1,983.07
5345 Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	5,500.00
Total 5340 Travel	\$ 721.00	\$ 582.57	\$ 712.12	\$ 648.25	\$ 629.42	\$ 710.99	\$ 735.01	\$ 624.00	\$ 753.16	\$ 676.15	\$ 690.40	\$ 7,483.07
Total 5300 Staff Benefits	\$ 10,107.55	\$ 10,005.61	\$ 11,989.06	\$ 11,177.87	\$ 9,521.50	\$ 9,810.01	\$ 8,751.17	\$ 9,217.00	\$ 10,056.56	\$ 10,063.86	\$ 9,987.78	\$ 110,687.97
Total 5000 Staff	\$ 59,176.20	\$ 56,185.39	\$ 61,374.75	\$ 57,905.85	\$ 55,127.11	\$ 54,156.63	\$ 46,599.12	\$ 49,224.97	\$ 52,605.00	\$ 52,633.99	\$ 54,581.69	\$ 599,570.70
6100 Rent	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	2,333.90	25,672.90
6200 Office Insurance										604.00		604.00
6310 Copier/Printer Lease & Maint	368.00	369.21	369.21	542.37	369.21	369.21	369.21	369.21	369.21	379.26	369.21	4,243.31
6320 Outside Printing & Publication		573.56					75.67					649.23
Total 6300 Printing and Publication	\$ 368.00	\$ 942.77	\$ 369.21	\$ 542.37	\$ 369.21	\$ 369.21	\$ 444.88	\$ 369.21	\$ 369.21	\$ 379.26	\$ 369.21	\$ 4,892.54
6410 Internet	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	200.00	1,200.00
6420 Website Design/Hosting	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	220.00
6430 IT Equipment										1,870.02		1,870.02
Total 6400 IT	\$ 120.00	\$ 120.00	\$ 120.00	\$ 1,546.90	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 120.00	\$ 1,990.02	\$ 220.00	\$ 4,716.92
6500 Phones	261.86	274.14	275.02	271.06	202.93	221.05	221.05	199.29	217.40	210.90	211.04	2,565.74
6600 CC, Banking & Other Fees	0.00	9.52	-9.52				62.37	-40.51	-0.15			21.71
6600 CC, Banking & Other Fees	\$ 0.00	\$ 9.52	\$ -9.52	\$ 0.00	\$ 0.00	\$ 0.00	\$ 62.37	\$ -40.51	\$ 0.15	\$ 0.00	\$ 0.00	\$ 21.71
6700 Accounting Fees	\$ 2,972.00	\$ 9,113.20	\$ 2,174.50	\$ 1,034.00	\$ 1,437.50	\$ 1,374.70	\$ 551.00	\$ 446.00	\$ 2,186.70	\$ 492.50	\$ 462.50	\$ 22,244.60
6900 Office Supplies / Misc.	197.47	185.59	174.98	215.23	112.66	163.32	191.80	149.17	196.46	119.92	440.04	2,146.64
Total 6000 Office / Overhead	\$ 6,253.23	\$ 12,979.12	\$ 5,438.09	\$ 5,943.46	\$ 4,576.20	\$ 4,582.18	\$ 3,925.00	\$ 3,577.06	\$ 5,423.52	\$ 6,130.50	\$ 4,036.69	\$ 62,865.05
6800 Legal Fees										1,234.80		1,234.80
7000 Event Expenses												0.00
7100 Food/Beverage	4,490.86			3,794.16		3,986.36		3,725.88	5,305.37	3,670.02	3,670.00	28,642.65
7200 Event Pmts Processing Fee	182.49	3.69	136.06	87.00	110.22	5.00	198.27	97.27	62.28	152.03	170.10	1,204.41
7300 Other Meeting Expenses	192.50			192.50	111.50	192.50			65.00	200.00	200.00	1,154.00
Total 7000 Event Expenses	\$ 4,865.85	\$ 3.69	\$ 136.06	\$ 4,073.66	\$ 221.72	\$ 4,183.86	\$ 198.27	\$ 3,823.15	\$ 5,432.65	\$ 4,022.05	\$ 4,040.10	\$ 31,001.06
8100 Insurance (D&O)							1,774.00					1,774.00
8300 Retreats/Mtgs/Conf/Dues/Events	1,159.52	1,041.41	388.75	312.78	3,564.59	619.66	357.76	109.58	499.44	482.36	621.74	9,157.59
8400 Consultants	1,500.00	3,989.00	2,000.00	2,000.00				305.20				9,794.20
Total 8000 Board / Org Development	\$ 2,659.52	\$ 5,030.41	\$ 2,388.75	\$ 2,312.78	\$ 3,564.59	\$ 619.66	\$ 2,131.76	\$ 414.78	\$ 499.44	\$ 482.36	\$ 621.74	\$ 20,725.79
9000 Contingency Fund	221.94	-50.00		9,497.74	431.02	340.00		129.00				10,569.70
Depreciation	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	1,751.75
Total Expenses	\$ 73,335.99	\$ 74,307.86	\$ 69,496.90	\$ 79,892.74	\$ 64,079.89	\$ 64,041.58	\$ 53,013.40	\$ 57,328.21	\$ 64,119.86	\$ 64,662.95	\$ 63,439.47	\$ 727,718.85
Net Operating Income	\$ 677,136.06	\$ 68,061.63	\$ 52,753.52	\$ 69,853.40	\$ 58,023.36	\$ 55,181.19	\$ 48,149.56	\$ 47,333.62	\$ 60,295.29	\$ 59,146.30	\$ 58,456.27	\$ 99,881.92
Reconciliation Discrepancies 2017 cc correction	480.57											480.57
Net Income	\$ 676,655.49	\$ 68,061.63	\$ 52,753.52	\$ 69,853.40	\$ 58,023.36	\$ 55,181.19	\$ 48,149.56	\$ 47,333.62	\$ 60,295.29	\$ 59,146.30	\$ 58,456.27	\$ 99,401.35

Prepared Dec 16, 2019 - Accrual Basis - LW



2019 BUDGET

Income:

City Membership Dues:	\$	689,597	
Regional Associate Membership Dues & Event Sponsorships:	\$	64,000	
Event Registration Fees:	\$	28,530	
Interest Income:	\$	3,900	
Total Income:			\$ 786,027

Expenses:

Staff:			\$ 678,943
Salaries:		\$ 508,950	
Taxes:		\$ 40,929	
	SUTA+FUTA	\$ 517	
	FICA/Medicare	\$ 39,394	
	L&I	\$ 1,018	
Staff Benefits:		\$ 129,064	
	PERS Contributions:	\$ 64,637	
	Medical/Dental/Vision/Life Insurance:	\$ 50,927	
	Professional Development:	\$ 2,500	
	Travel Reimbursement/Car Allowance:	\$ 11,000	
Office/Overhead:			\$ 48,989
Rent:		\$ 28,005	
Office Insurance:		\$ 604	
Printing/Publications:		\$ 5,500	
	Copier/Printer Lease & Maintenance:	\$ 5,000	
	Outside Printing/Publications:	\$ 500	
IT:		\$ 2,900	
	Internet:	\$ 1,200	
	Website Design/Hosting:	\$ 1,200	
	IT Staff Support:	\$ -	
	IT Equipment:	\$ 500	
Phones:		\$ 3,330	
Credit Card, Banking, and Other Fees:		\$ 150	
Accounting & Payroll Processing Fees:		\$ 4,500	
Legal:		\$ 1,500	
Office Supplies/Miscellaneous:		\$ 2,500	
Event Expenses:			\$ 25,300
Food/Beverages:	\$	23,200	
Event Payment Processing Fees:	\$	900	
Other Meeting Expenses:	\$	1,200	
Board/Organizational Development:			\$ 22,774
Directors & Officers Insurance:	\$	1,774	
Awards/Recognition:	\$	2,000	
Retreats/Meetings/Conferences/Dues/Events:	\$	10,000	
Consultants & Temporary Staff:	\$	9,000	
Contingency Fund:			\$ 10,000
Total Expenses:			\$ 786,006
Total Income:	\$	786,027	
Total Expense:	\$	786,006	
	\$	21	

2020 BUDGET



TOTAL INCOME				\$822,293.00
City Member Dues			\$ 709,093.00	
Membership/Sponsorships			\$ 75,000.00	
Registration/Dinners Revenue			\$ 29,100.00	
Interest Income			\$ 9,100.00	
TOTAL EXPENSES				\$822,228.00
Staff				\$669,309.00
	Salaries			\$497,550.00
	Payroll Taxes			\$ 37,853.00
		FUTA	\$ 210.00	
		SUTA	\$ 342.00	
		FICA/Medicare	\$34,501.00	
		L&I	\$ 1,650.00	
		WA PFML	\$ 1,150.00	
	Benefits			\$133,906.00
		PERS Contributions	\$62,379.00	
		Med/Dental/Vision/Life	\$56,527.00	
		Prof. Development	\$ 5,000.00	
		Travel Reimb./Car Allowance	\$10,000.00	
Office/Overhead				\$ 69,635.00
	Rent			\$ 28,831.00
	Office Insurance			\$ 604.00
	Printing/Reproduction			\$ 6,000.00
		Copier/Printer Lease & Maint.	\$ 4,546.00	
		Outsourced Printing/Publications	\$ 1,454.00	
	IT Expenses			\$ 8,900.00
		Internet	\$ 1,200.00	
		Website Design/Hosting	\$ 1,200.00	
		IT Equipment	\$ 5,000.00	
		Software	\$ 1,500.00	
	Phones			\$ 2,600.00
	CC, Bank, Other Fees			\$ 150.00
	Accounting & Payroll Fees			\$ 15,000.00
	Legal			\$ 5,000.00
	General Office Supplies			\$ 2,550.00
Event Expenses				\$ 25,510.00
	Event Food/Bev			\$ 24,000.00
	Payment Processing Fees			\$ 110.00
	Event Rentals/Supplies			\$ 1,400.00
Board/Org. Development				\$ 37,774.00
	D&O Insurance			\$ 1,774.00
	Awards/Recognition			\$ 1,000.00
	Retreats/Meetings/Events/Conferences/Dues			\$ 15,000.00
	Consultants and Temporary Staff			\$ 20,000.00
Contingency Fund				\$ 20,000.00
Total Income				\$822,293.00
Total Expenses				\$822,228.00
				\$ 65.00

**Regional Associate Member/Partner/Sponsor
Payment Tracking 2019**

<u>Entity</u>	<u>Level</u>	<u>Invoiced</u>	<u>Last Payment Received</u>	<u>Paid</u>
AFT Washington	Regional Associate Member	\$ 500	Paid November 2019	\$ 500.00
Almond and Associates	Partner	In Kind	n/a	n/a
Association of Washington Cities	Regional Associate Member	\$ 500	Paid February 2019	\$ 500.00
AT&T	Regional Associate Member	\$ 500	Paid June 2019	\$ 500.00
Boeing	Partner	\$ 6,000	Paid July 2019	\$ 6,000.00
Boeing	Sponsor - July 2019	\$ 2,500	Paid July 2019	\$ 2,500.00
Cedar Grove	Regional Associate Member	\$ 500	Paid January 2019	\$ 500.00
Centurylink	Partner	\$ 6,000	Paid January 2019	\$ 6,000.00
Challenge Seattle	Grant	\$ 6,000	Paid September 2019	\$ 6,000.00
ClearPath	Regional Associate Member	\$ 500	Paid September 2019	\$ 500.00
Comcast	Partner	\$ 6,000	Paid June 2019	\$ 6,000.00
Comcast	Sponsor - December 2019	\$ 2,500	Paid June 2019	\$ 2,500.00
EMC Research	Regional Associate Member	\$ 500	Paid August 2019	\$ 500.00
Foster Pepper	Regional Associate Member	\$ 500	Paid June 2019	\$ 500.00
Foster Pepper	Sponsor - September 2019	\$ 2,500	Paid June 2019	\$ 2,500.00
Green River College	Regional Associate Member	\$ 500	Paid December 2019	\$ 500.00
Gordon Thomas Honeywell	Regional Associate Member	In Kind	n/a	n/a
Gordon Thomas Honeywell	Sponsor - May 2019	\$ 2,500	Paid April 2019	\$ 2,500.00
Inslee Best Doezie & Ryder PS	Sponsor - April 2019	\$ 2,500	Paid February 2019	\$ 2,500.00
Inslee Best Doezie & Ryder PS	Regional Associate Member	\$ 500	Paid February 2019	\$ 500.00
The Johnston Group	Regional Associate Member	\$ 500	Paid May 2019	\$ 500.00
Jurassic Parliament	Regional Associate Member	In Kind	n/a	n/a
King Conservation District	Regional Associate Member	\$ 500.00	Paid July 2019	\$ 500.00
King County Dept of Assesments	Regional Associate Member	\$ 500.00	Paid June 2019	\$ 500.00
Langston Spieth, LLC	Regional Associate Member	\$ 500.00	Paid November 2019	\$ 500.00
King County Library Systems	Regional Associate Member	\$ 500.00	Paid June 2019	\$ 500.00
Marketing Solutions	Partner	In Kind	n/a	n/a
Master Builders Association of King & Snohomish Counties	Regional Associate Member	\$ 2,000	Paid June 2019	\$ 2,000.00
Microsoft	Partner	\$ 6,000	Paid May 2019	\$ 6,000.00
NorCom	Regional Associate Member	\$ 500	Paid February 2019	\$ 500.00
Port of Seattle	Partner	\$ 6,000	Paid February 2019	\$ 6,000.00
Outcomes by Levy	Regional Associate Member	\$ 500	Paid July 2019	\$ 500.00
PRR	Regional Associate Member	\$ 500	Paid May 2019	\$ 500.00
Puget Sound Energy	Partner	\$ 6,000	Paid June 2019	\$ 6,000.00
Recology CleanScapes	Partner	\$ 6,000	Paid February 2019	\$ 6,000.00
Republic Services	Partner	\$ 6,000	Paid January 2019	\$ 6,000.00
Saunderson Marketing	Regional Associate Member	In Kind	n/a	n/a
Strategies 360	Regional Associate Member	\$ 500	Paid Sep 2019	\$ 500.00
Seattle Building and Construction Trades Council	Partner	\$ 6,000	Paid July 2019	\$ 6,000.00
Seattle Building and Construction Trades Council	Sponsor - January 2019	\$ 2,500	Paid July 2019	\$ 2,500.00
SoundTransit	Regional Associate Member	\$ 500	Paid October 2019	\$ 500.00
SoundTransit	Sponsor - October 2019	\$ 2,500	Paid October 2019	\$ 2,500.00
Washington Hospitality Association	Regional Associate Member	\$ 500	Invoiced Sep 2019	
Waste Management	Partner	\$ 6,000	Paid June 2019	\$ 6,000.00
	Total	\$ 95,500		\$ 95,000.00
<u>Entity</u>	<u>Level</u>		<u>Last Payment Received</u>	
	Total			
CenturyLink	Partner (for 2020)	\$ 6,000	Invoiced November 2019	

2020 SCA Regional Board & Committee Appointments

Advisory Council on Aging and Disability Services (ADS Advisory Council)

Seat	Name	City	Caucus
Member	Marli Larimer	Kent	S
Member	Sofia Aragon	Burien	S

Affordable Housing*

Seat	Name	City	Caucus
Member	Claude DaCorsi	Auburn	S
Member	Nancy Tosta	Burien	S
Member	Ryan McIrvin	Renton	S
Member	Lynne Robinson	Bellevue	N
Alt	Marli Larimer	Kent	S
Alt	Tanika Padhye	Redmond	N
Alt	Zach Hall	Issaquah	N
Alt	Rob McFarland	North Bend	SNO

*Two-year terms expire 12/31/2020

Board of Health (BOH)

Seat	Name	City	Caucus
Member	Susan Honda	Federal Way	S
Member	David Baker	Kenmore	N
Alt	Krystal Marx	Burien	S
Alt	Janice Zahn	Bellevue	N

King County Regional Census Committee

Seat	Name	City	Caucus
Member	De'Sean Quinn	Tukwila	S
Member	Debra Srebnik	Kenmore	N

Children and Youth Advisory Board (CYAB)

Seat	Name	City	Caucus
Member	Kevin Schilling	Burien	S
Member	Varisha Khan	Redmond	N

Domestic Violence Initiative Regional Task Force (DVI)

Seat	Name	City	Caucus
Member	Traci Buxton	Des Moines	S
Member	Yolanda Trout-Manuel	Auburn	S
Member	Tanika Padhye	Redmond	N
Member	Dana Parnello	Maple Valley	S
Alt	Satwinder Kaur	Kent	S
Alt	Dawn Dofelmire	Algona	SV
Alt	Jared Nieuwenhuis	Bellevue	N
Alt	Joseph Cimaomo, Jr.	Covington	S

Key:

No color = Returning
 Grey = Unexpired term
 Yellow = New Appointment
 Green = Alt moved to Member
 Teal = 2nd Alt moved to Alt

Emergency Management Advisory Committee (EMAC)

Seat	Name	City	Caucus
Member	Marianne Klaas	Clyde Hill	N
Member	Bob Baggett	Auburn	S
Member	Linda Olson	Maple Valley	S
Alt	David Carson	Redmond	N
Alt	Alan Gothelf	North Bend	SNO
Alt			

Greater Seattle Partners

Seat	Name	City	Caucus
Member	Nancy Backus	Auburn	S

Growth Management Planning Council (GMPC)

Seat	Name	City	Caucus
Member	Leanne Guier	Pacific	SV
Member	Matt Larson	Snoqualmie	SNO
Member	Thomas McLeod	Tukwila	S
Member	Satwinder Kaur	Kent	S
Member	Pam Stuart	Sammamish	N
Member	Chris Reh	Issaquah	N
Alt	Syd Dawson	Maple Valley	S
Alt	Salim Nice	Mercer Island	N
Alt	Debra Srebnik	Kenmore	N
Alt	Ryan McIrvin	Renton	S

HealthierHere Governing Board

Seat	Name	City	Caucus
Member	Semra Riddle	Lake Forest Park	N
Alt	Barbara de Michele	Issaquah	N

*Erin Sitterley Member through 4/30/2020

Joint Recommendations Committee (JRC)

Seat	Name	City	Caucus
Member	Clyde Hill	SeaTac	S
Member	De'Sean Quinn	Tukwila	S
Member	Chris Ross	Sammamish	N
Member	Amy McHenry	Duvall	SNO

King Conservation District Advisory Committee (KCD)

Seat	Name	City	Caucus
Member	Brenda Fincher	Kent	S
Member	Mark Phillips	Lake Forest Park	N
Member	Amy McHenry	Duvall	SNO
Alt	Victoria Hunt	Issaquah	N
Alt	Susan Boundy-Sanders	Woodinville	N
Alt	Kelly Curtis	Kirkland	N

2020 SCA Regional Board & Committee Appointments

King County Flood Control District Advisory Committee (KCFCDAC)

Seat	Name	City	Caucus
Member	Leanne Guier	Pacific	SV
Member	Henry Sladek	Skykomish	SNO
Member	Michelle Hogg	Duvall	SNO
Member	Karen Moran	Sammamish	N
Alt	Carol Benson	Black Diamond	SV
Alt	Linda Johnson	Maple Valley	S
Alt			
Alt			

King County Law Enforcement Officers' and Fire Fighters' Plan 1 (LEOFF1) Disability Retirement Board

Seat	Name	City	Caucus
Member	Kevin Schilling	Burien	S

Local Hazardous Waste Management Program (LHWMP) Management Coordination Committee (MCC)

Seat	Name	City	Caucus
Member	Krystal Marx	Burien	S

Mental Illness and Drug Dependency (MIDD) Oversight Committee King County

Seat	Name	City	Caucus
Member	Brenda Fincher	Kent	S
Alt	Gary Harris	Woodinville	N

Puget Sound Clean Air Agency (PSCAA) Advisory Council

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S

PSRC Economic Development District Board (EDDB)

Seat	Name	City	Caucus
Member	Ed Prince	Renton	S
Member	Lydia Assefa-Dawson	Federal Way	S
Alt	Lindsey Walsh	Issaquah	N
Alt	Betsy Robertson	Shoreline	N

PSRC Executive Board

Seat	Name	City	Caucus
Member	Amy Ockerlander	Duvall	SNO
Member	Chris Roberts	Shoreline	N
Member	Allan Ekberg	Tukwila	S
Alt	David Baker	Kenmore	N
Alt	James McNeal	Bothell	N
Alt	Nancy Tosta	Burien	S
2 nd Alt	Jeff Wagner	Covington	S
2 nd Alt	Angela Birney	Redmond	N

PSRC Growth Management Policy Board (GMPB)

Seat	Name	City	Caucus
Member	Jay Arnold	Kirkland	N
Member	Traci Buxton	Des Moines	S
Member	Ed Prince	Renton	S
Alt	Tola Marts	Issaquah	N
Alt	Phillipa Kassoover	Lake Forest Park	N
Alt	Claude DaCorsi	Auburn	S

PSRC Operations Committee

Seat	Name	City	Caucus
Member	Chris Roberts	Shoreline	N
Alt	Dana Ralph	Kent	S

PSRC Transportation Policy Board (TPB)

Seat	Name	City	Caucus
Member	Kate Kruller	Tukwila	S
Member	Dana Ralph	Kent	S
Member	Mary Lou Pauly	Issaquah	N
Alt	Peter Kwon	SeaTac	S
Alt	Wendy Weiker	Mercer Island	N
Alt	John Wright	Lake Forest Park	N

Regional Law, Safety and Justice Committee (RLSJC)

Seat	Name	City	Caucus
Member	Krystal Marx	Burien	S
Member	Jon Pascal	Kirkland	N
Member	Yolanda Trout-Manuel	Auburn	S
Member	Toni Troutner	Kent	S
Member	Lydia Assefa-Dawson	Federal Way	S
Member	Chris Ross	Sammamish	N
Member	Kim-Khanh Van	Renton	S
Member			

2020 SCA Regional Board & Committee Appointments

Regional Policy Committee (RPC)

Seat	Name	City	Caucus
Member	Angela Birney	Redmond	N
Member	John Stokes	Bellevue	N
Member	Dave Hill	Algona	SV
Member	Nancy Backus	Auburn	S
Alt	James McNeal	Bothell	N
Alt	Armondo Pavone	Renton	S

Regional Transit Committee (RTC)

Seat	Name	City	Caucus
Member	Leanne Guier	Pacific	SV
Member	Kathy Hougardy	Tukwila	S
Member	Susan Chang	Shoreline	N
Member	Ryan McIrvine	Renton	S
Member	Kim Lisk	Carnation	SNO
Member	Jon Pascal	Kirkland	N
Member	Jennifer Robertson	Bellevue	N
Member	Bob Baggett	Auburn	S
Alt	Toni Troutner	Kent	S
Alt	Mary Lou Pauly	Issaquah	N
Alt	Jeralee Anderson	Redmond	N
Alt	Dave Hill	Algona	SV

Regional Water Quality Committee (RWQC)

Seat	Name	City	Caucus
Member	Leanne Guier	Pacific	SV
Member	Penny Sweet	Kirkland	N
Member	Benson Wong	Mercer Island	N
Member	Yolanda Trout-Manuel	Auburn	S
Alt	Conrad Lee	Bellevue	N
Alt	Zandria Michaud	Kent	S

Solid Waste Advisory Committee (SWAC)

Seat	Name	City	Caucus
Member	Phillippa Kassover	Lake Forest Park	N
Member	Penny Sweet	Kirkland	N

- Emergency Management Advisory Committee (EMAC)
Vacancies: one alternate member
Applicants: Pam Fernald, SeaTac
Karen Moran, Sammamish
Penny Sweet, Kirkland
- King County Flood Control District Advisory Committee (KCFCDAC)
Vacancies: two alternate members
- Regional Law, Safety and Justice Committee (RLSJC)
Vacancies: one member
Applicants: Mason Thompson, Bothell

SCA Board of Directors – 2020 Staff Committee Appointments

December 18, 2019

Table of Contents

Committee Background and Applicants	1
Applicant Information	4

Committee Background and Applicants

*Denotes current member

**Denotes current alternate

King County Automated Fingerprint Identification System Advisory Committee

Appoint one member

About the Committee

King County’s Automated Fingerprint Identification System (AFIS) is a regional program that provides fingerprint services and technology to law enforcement agencies within the county. AFIS is under the administration of King County Sheriff’s Office (KCSO), but the KCSO is only one of the many customers served by the system throughout the county. The AFIS Advisory Committee provides oversight and review to help guide the mission and services. More information can be found on the [AFIS website](#).

SCA Appointments

SCA has one member seat on the Committee. Other members include representatives of the King County Police Chiefs Association, the City of Bellevue, the City of Seattle, and King County. Members serve three-year terms.

Applicants

Rob Wyman, Newcastle*

Growth Management Planning Council Interjurisdictional Team

Appoint four members

About the Committee

The Interjurisdictional Team (IJT) is staff to the King County Growth Management Planning Council (GMPC). In accordance with the agreement setting out the GMPC, each party to the GMPC designates staff to the IJT. The IJT prepares materials for the GMPC, drafting countywide planning policy amendments and other materials as directed by the GMPC. More information available on the [GMPC website](#).

SCA Appointments

SCA has four seats on the IJT, and SCA staff also serves on the committee. City members are typically community development directors or planning directors with extensive GMA knowledge. Other

members of the IJT represent Seattle, King County Executive's Office, King County Council, Seattle-King County Public Health, State Department of Commerce, school districts, and sewer and water districts.

Applicants

Jack Pace, Tukwila*

Hayley Bonsteel, Kent*

Mark Hofman, Snoqualmie*

Evan Maxim, Mercer Island*

Erika Vanderbrande, Redmond

Angie Mathias, Renton

PSRC Bicycle and Pedestrian Advisory Committee

Appoint up to five additional alternates

About the Committee

The Bicycle and Pedestrian Advisory Committee (BPAC) is composed of staff from PSRC's member organizations, representing cities and counties, transit agencies, the state and tribes. BPAC's mission is to advise the Puget Sound Regional Council (PSRC) on a variety of regional bicycle and pedestrian-related issues. The BPAC provides technical guidance that is reflected in PSRC's planning products and guidance, including but not limited to the regional Active Transportation Plan. Additional information available on the [BPAC website](#).

SCA Appointments

SCA has up to six member and six alternate seats on BPAC. SCA appointed six members and one alternate in 2019 to three year terms ending December 31, 2021. SCA may appoint up to five additional alternates.

Applicants

Kevin O'Neill, Woodinville

Kent Vaughan, Kenmore

PSRC Regional Staff Committee

Appoint two members and one alternate

About the Committee

The PSRC Regional Staff Committee discusses key issues and may make recommendations to the PSRC policy boards, Operations Committee, and Executive Board. Members include high-level staff from member jurisdictions and transit agencies, in approximate proportion to representation on the Transportation Policy Board and Growth Management Policy Board. Additional information available on the [Regional Staff Committee website](#).

SCA Appointments

SCA has two member and one alternate seats on the Committee. One member seat is currently vacant and alternate Danielle Butsick has been participating in meetings in place of the vacant member.

Applicants

Chip Vincent, Renton*

Danielle Butsick, Kent**
Diana Hart, Woodinville
Anthony Avery, Auburn

PSRC Transportation Demand Management Advisory Committee

Appoint one member and up to five alternates

About the Committee

The Transportation Demand Management (TDM) Advisory Committee is composed of staff from PSRC's member organizations and other organizations that deliver programs and services that contribute to an efficient transportation system. The TDM Advisory Committee promotes a collaborative and coordinated approach to transportation demand management activities happening throughout the Puget Sound region. The Committee provides guidance to local implementers and advises regional policy makers on delivering TDM benefits across the region. The TDM Advisory Committee, with support from PSRC staff, also develop and maintain a Regional TDM Action Plan that is updated with every four-year update to the region's long-range transportation plan. Additional information available at the [TDM Advisory Committee website](#).

SCA Appointments

SCA has five member and five alternate seats on the TDM Advisory Committee. Members of the committee serve three-year terms. SCA currently has four members with terms expiring December 31, 2021.

Applicant

Alison Turner, Tukwila

South Central Action Area Caucus Group

Appoint two members – no applications received

About the Committee

The goal and charge of the Puget Sound Partnership is to recover the health and function of Puget Sound ecosystems. Integrating and implementing the Puget Sound Salmon Recovery Plan and the Action Agenda are the basis for achieving Puget Sound recovery. The Partnership is working with local communities in action areas across Puget Sound to identify local Puget Sound recovery priorities and coordinate efforts to implement actions called for in the Action Agenda, which guides the effort to recover Puget Sound. The purpose of the South Central Action Area Caucus Group is to help refine and confirm local action area priorities using input from constituents, and to help identify opportunities to become more efficient and effective through coordination and integration of Puget Sound recovery efforts. More information available on the [Caucus Group website](#).

Applicant Information

King County Automated Fingerprint Identification System Advisory Committee

Appoint one member

Applicants

Rob Wyman, Newcastle*

I am writing today to express my interest in serving on the King County Automated Fingerprint Identification Systems (AFIS) Advisory Committee.

I have been the City Manager at the City of Newcastle for the last ten years and have served on the AFIS Committee the last two years, one of which as Chair.

Growth Management Planning Council Interjurisdictional Team

Appoint four members

Applicants

Jack Pace, Tukwila*

I am requesting reappointment to King County Management Planning Council Interjurisdictional Team. Below is some background information:

Education

B.A. Urban Planning, University of Washington

M.A. Public Administration, Seattle University

Work Experience

Transit Planner, Intercity Transit, Olympia, Washington

County Planner, Clatsop County, Astoria, Oregon

City Planner, City of Corvallis, Oregon

City Planner / Director, City of Tukwila, Washington (Director for 11 years)

Reason for Requesting Reappointment

First, I enjoy the work and the people I work with at the local and regional level. And second, as a Department Director for small city, I have experience in developing policies and understanding how the policies could be implemented. For small and mid-size cities we need to work together on the various issues facing our communities. By working together, the pooling of skills, resources and knowledge, we can solve problems that no one city can solve alone. While the IJT will take a lead role in managing the work plan items, this requires a collaborative effort involving staff from King County, interested cities, and representatives of other relevant agencies.

Thank you for considering my application for reappointment

Hayley Bonsteel, Kent*

I'd like to nominate myself to continue serving on IJT. As a Long Range Planning Manager for a SKC city, I provide an important perspective on countywide planning policy development, including the long-term visions and constraints that are unique to South County. I have served for a few years on IJT and look

forward to continuing the great work we've begun on the CPP update, Affordable Housing Committee/HIJT integration, and more. Thank you for the opportunity to serve.

Mark Hofman, Snoqualmie*

We greatly appreciate that the Sound Cities Association is seeking nominations from SCA members to fill a position on the Interjurisdictional Team (IJT) to the King County Growth Management Planning Council. The IJT offers a great opportunity for lead planning staff to help shape the agenda of the GMPC towards implementation of the Growth Management Act in King County. Mr. Hofman has over 20 years of local land use planning experience in local government, 14 years of that as a Community Development Director. He is directly involved with local and regional growth issues, including in depth experience with SCA, King County GMPC, and PSRC in regard to the Growth Management Act, Countywide Planning Policies and the Regional Growth Strategy.

Evan Maxim, Mercer Island*

My background: On November 15, 2018, I was appointed as the Director of Community Planning and Development for the City of Mercer Island. I have close to 20 years of planning experience in East King County. I am familiar with most aspects of land use planning with work in both local project review and Council legislative initiatives. Past work experience includes direct work on the buildable lands initiatives, including discussions around growth targets, forecasting, and modeling. Resume and references can be furnished upon request. I primarily interested in serving on the GMPC Interjurisdictional Team. Please let me know if you have any questions.

Erika Vanderbrande, Redmond

Interest

I am interested in serving on the IJT for several reasons. First, I would like to continue the City of Redmond's longstanding support of our region's leaders in addressing complex regional issues in a collaborative, positive and constructive manner. Second, there are a number of issues that will be coming before the King County Growth Management Planning Council for which skill in understanding an issue, analyzing, listening to multiple perspectives, and being able to communicate effectively and succinctly about both the policy and technical dimensions of the issues in different forums would be helpful. Lastly, the work that our elected leaders do to ensure that our region continues to thrive in the future is important and I believe I could make a positive contribution to support them in their efforts.

Relevant Background

Currently I am the City of Redmond's Planning and Community Development Director. Prior to this, I served as Deputy City Administrator for the City of Redmond where I was responsible for guiding strategic initiatives and the city's economic development. In these roles, I have had the opportunity to identify issues and make recommendations to my elected leadership on both city-specific as well as county and regional matters that affect growth, land use, economic vitality and the community's perspectives on their quality of life. This experience has instilled me with a keen appreciation of the way in which policy choices become real as they are implemented in a community.

Previously, I worked for the Southern California Association of Governments – the greater Los Angeles area's Metropolitan Planning Organization that spans six counties. There, I supported a 70 member board of elected officials in making regional policy decisions on growth, transportation and environmental issues in my role as manager of that organization's environmental policy and planning portfolio. Developing work programs and supporting elected leadership in gaining consensus for transportation and local government actions for two regional Air Quality Management Plans for the

South Coast Air Basin, working with teams of Planning Directors from multiple counties on a wide variety of environmental and transportation issues, and guiding staff's issue identification and analysis of issues to address urban, suburban and rural concerns provided me with an appreciation of the high levels of engagement and collaboration needed for regional decision-making.

Thank you very much for your consideration of my application for the Growth Management Planning Council Interjurisdictional Team.

Angie Mathias, Renton

Please accept this email as my application for consideration as a member on the King County Growth Management Planning Council Interjurisdictional Team.

I began my career as a professional planner working as a long range planner for the City of Renton in 2006. I have accepted the professional planning responsibility as Long Range Planning Manager for the city. I have led my team in the Long Range Planning group to take on many significant programs for the City in our implementation of the Growth Management Act; including re-writing a new Comprehensive Plan to meet the GMA deadline of 2015. This Plan fully meets the City's obligations and requirements while accepting the third highest rate of growth in King County. One of my primary responsibilities for nearly a decade has been annexations, during that time the city has nearly doubled in size through annexations, as well as, internal growth. One of the programs that I most proud of that I lead for the City is the implementation of the Community Planning Program, which includes the implementation of several subarea plans for the city. Additionally, I have overseen regulatory work of the city and our planning initiatives including Shoreline Master Plan Update, Low Impact Development, Critical Areas regulations, and recreational marijuana, just to name a few.

I would enthusiastically welcome the opportunity to extend my experience and ability that I have gained at the City while advancing many of these to King County as a whole. I appreciate your consideration.

PSRC Bicycle and Pedestrian Advisory Committee

Appoint up to five additional alternates

Applicants

Kevin O'Neill, Woodinville

I'd like to nominate myself for the PSRC Bicycle and Pedestrian Advisory Committee in one of the available alternate positions. Although new to the City of Woodinville, part of my responsibility includes bicycle and pedestrian related activities such as managing the city Capital Improvement Plan (CIP), leading efforts on a new trail system, and collaborating with staff on the "EasTrail" project. In my personal life, I have a special interest in bicycle safety having worked my way through college in a bicycle shop, having been involved in two serious accident with vehicles, and what draws me to this committee more than anything is that 5 years ago my brother was killed in a bicycle accident. I would be honored to contribute in working towards safer options for cyclist and pedestrians in the Puget Sound region.

Kent Vaughn, Kenmore

Kent Vaughn has worked for City of Kenmore for thirteen years, and has over 25 years of civil engineering and transportation engineering experience. Kent represents City of Kenmore on PSRC's King County Project Evaluation Committee (KCPEC), and is well qualified to represent the interests of SCA as an alternate member on the Bicycle and Pedestrian Advisory Committee. Kent's projects in the City of

Kenmore reflect the City's commitment to bicycle and pedestrian safety and connectivity, including over \$25 million in infrastructure improvements based around improving bicycle and pedestrian safety and connectivity starting construction next year.

PSRC Regional Staff Committee

Appoint two members and one alternate

Applicants

Chip Vincent, Renton*

Please consider this e-mail as an indication of my interest and desire in continuing to serve on the Regional Staff Committee at the Puget Sound Regional Council (PSRC). I have been actively engaged working on regional planning issues at the Puget Sound Regional Council since the adoption of the Growth Management Act (GMA) in 1990. Many of the issues we face in our local cities and towns in King County are regional issues that are better addressed through the kind of communication and collaboration that occur at the PSRC. As the current Co-Chair of the Regional Staff Committee I have worked hard and enjoyed representing the City of Renton and the other Cities and Towns in King County on topics important to their success. Having played a leadership role implementing the GMA for the City of Renton for the last (almost) 12 years and Pierce County for 20 years before that I believe I am uniquely qualified to continue this important work. Thanks for your consideration of my request for reappointment, Chip

Danielle Butsick, Kent**

I would like to nominate myself as the City of Kent/Other Cities in King County representative on the PSRC Regional Staff Committee. As a Senior Long-Range Planner for the City of Kent, I interact frequently with high-level policy issues at the City of Kent and countywide. I have served on the RSC as Kent's alternate for the past two years, as Charlene Anderson, Kent's primary committee member, transitioned into retirement. I look forward to continuing to serve on the RSC and ensuring South County issues are represented.

Diana Hart, Woodinville

My name is Diana Hart and I am interested in serving on PSRC's Regional staff Committee. I currently am the City of Woodinville's Intergovernmental Affairs Coordinator, worked in Duvall's Community Development Department and for the Mayor and City Administrator, spent several years as staff at the Washington State Legislature, and have a degree in Economics and Political Economy from UW.

I am comfortable with understanding and diving into the many key issues RSC discusses and makes recommendations upon and look forward to bringing my economics, legislative, and small city background to this important regional table. I am eager and willing to be an active participant on behalf of Woodinville and all cities across the county.

Thank you for your consideration,

Anthony Avery, Auburn

I live and work at the intersection of land use and transportation. I believe very strongly that our land use decisions and transportation decisions establish and communicate our regions priorities to residents and businesses. When we collectively make a decision to move forward with a road widening, maintaining single-family only zones, or otherwise preserve the land use and transportation values we

identified in the middle of last century, we continue to foster a segregated region that makes upward socioeconomic mobility difficult, and perpetuates the status quo.

My contributions to the PSRC Regional Staff Committee will be a thoughtful and pragmatic voice focused on problem solving and creating steps to move forward. It's not enough to acknowledge our shortcomings, but we have to have the fortitude to overcome them. I will work with the rest of the committee to build bridges and break down barriers. I will push the envelope forward; instead of getting locked into a protracted discussion or a plan that sits on a shelf collecting dust to reducing roadway deaths or providing housing security for people, I want to identify concrete steps the regional council can take. This committee lights the path to interjurisdictional collaboration to implement a collective vision, and I look forward to bringing that vision back to my cohorts in other cities, and my city's leadership, for implementation.

PSRC Transportation Demand Management Advisory Committee

Appoint one member and up to five alternates

Applicants

Alison Turner, Tukwila

I am writing to express my interest in representing the City of Tukwila on the TDM Advisory Committee. I am excited for the opportunity to build relationships, to collaborate with TDM colleagues and to keep abreast of TDM-related developments in the region.

As the Sustainable Transportation Program Manager at the City of Tukwila, I lead the City's TDM team. Our team implements the state's Commute Trip Reduction Program in Tukwila as well as regional TDM projects in south King County. My experience includes TDM program design, community outreach, employer consultation, ORCA card program management, grant writing and implementation, advancing equity and working collaboratively. Recently, our TDM programming resulted in participating Sea-Tac Airport employees reducing their drive alone commutes by more than 15 percent by converting trips to carpooling, transit, walking and/or bicycling. We hope this success will fuel the formation of a Transportation Management Association to continue TDM efforts that work.

Serving on this committee would support my daily work and I would bring an important perspective from south King County to the table. Tukwila's popularity as a starting place for newcomers and its central location within a fast-growing metropolitan region presents unique opportunities and challenges. Thank you for your consideration.



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

PROPOSED SCA 2020 Legislative Agenda

Address the Affordable Housing and Homelessness Crisis

The state and cities must partner to preserve and increase the supply of affordable housing as, well as address behavioral health needs and other root causes of homelessness. Sound Cities Association urges the Legislature to:

- *Allow cities to create and preserve affordable housing through optional local tools, including extending the timeline to approve a “qualifying local tax” provided under HB 1406 adopted in the 2019 legislative session*
- *Continue to expand investment in the Housing Trust Fund*
- *Address other underlying causes of homelessness by providing support to cities to implement innovative local solutions and increasing investments in our state’s behavioral health system*

Invest in Transportation Infrastructure and Mobility

The economic vitality of our state demands that we invest in our existing transportation infrastructure and prioritize new investments that improve the movement of people and goods. Cities have increased investments in local transportation systems, but still face an annual funding gap for maintenance and operation of those systems of \$1 billion statewide. Sound Cities Association urges the Legislature to:

- *Partner with cities to develop a comprehensive transportation bill that provides new resources and options for local government to address transportation and mobility needs*

Fully Fund the Public Works Trust Fund and Provide Options for Local Infrastructure Needs

Today’s cities are building the infrastructure necessary to accommodate a growing population and economy. Investments in infrastructure keep communities vibrant, protect the environment, and attract economic development. Cities need tools to lower the cost of providing local infrastructure and to avoid further exacerbating the housing affordability crisis. Sound Cities Association urges the Legislature to:

- *Fully fund the Public Works Trust Fund*
- *Support economic development tools that help maintain and expand local infrastructure, such as Tax Increment Financing and similar tools*

Preserve Local Decision-Making Authority

Cities possess strong local knowledge and authority to keep communities safe, healthy, and improve quality of life. It is critical cities maintain the authority to provide the necessary services and retain local control over land use planning that will help communities thrive.

Provide the Tools for Cities to Address Local Priorities

City revenue streams are limited and are not structured to sustainably keep-up with rising costs. Cities need flexible local funding tools, fewer unfunded mandates, and continued support from the state for shared responsibilities. Sound Cities Association urges the Legislature to:

- *Replace the arbitrary 1% cap on annual property tax increases with a limit tied to inflation plus population growth*
- *Meet the state’s commitment to revenues intended to be shared with cities to serve our shared constituents*
- *Continue streamlined sales tax mitigation to affected cities*

SCA Adopted Guiding Principles (distilled into criteria)	Executive Original Proposal	As Approved by RPC and King County Council	SCA Analysis/Commentary
Sub-regional planning is key to the success of a region-wide effort	Charter stated that staff would be hired to support the implementation of the sub-regional planning activity component of the 5-year plan.	Implementation Board ¹ required to ensure that initial Five-Year Plan shall formalize sub-regional planning processes developed in consultation with SCA. ILA requires that annual work plans identify sub-regional goals and activities until they are included in the Five-Year Plan. ILA requires consultation with SCA members to define sub-regions.	SCA members of the RPC successfully advocated for an amendment that requires annual work plans to identify sub-regional goals and activities until sub-regional planning processes are included in an approved Five-Year Plan. Additionally, the amendment clarified that sub-regional planning is the <u>basis of</u> the Five-Year plans.
Resources and funding should be distributed without regard to whether a jurisdiction agrees to sign onto an ILA or Service Agreement	Proposal did not explicitly describe resource and funding distribution.	Policies for allocation of funding across cities, towns and unincorporated areas consistent with the Five-Year plan will be developed and recommended to the Governing Committee and included in an annual funding allocation report. The Authority shall fund and provide services across the County regardless of whether a local jurisdiction is a Subscribing Agency to this Agreement.	ILA now explicitly states that services will be available regardless of participation in ILA or as a Subscribing Agency contracting for services with the Authority. Annual funding allocation report will demonstrate geographic distribution.
Cities must be involved in the development of a Regional Action Plan and Five-Year Plan(s)	Five-Year Plan was proposed to be developed by the Implementation Board which SCA would have had neither seats on, nor appointing authority to. SCA representatives on	SCA will have equal representation on Governing Committee, which will approve all governing documents, plans, and decisions including the 5-year plan. 5-year plan is developed by	There is more potential for cities to be involved with the development of the Five-Year Plan and sub-regional plans are required to serve as the basis for subsequent Five-Year Plans. Regional Action Plan is being

¹ Note – In the original proposal, the expert committee was called a “Governing Board.” In the ILA approved by RPC and KCC, it is called an “Implementation Board.” In the original proposal, the body on which elected officials would serve was called a “Steering Committee.” In the ILA approved by RPC and KCC, it is called the “Governing Committee.”

	<p>Steering Committee could not provide amendments to Five-Year Plan.</p> <p>This plan had no outlined pathway for SCA cities to be involved in 5-year plan or Regional Action plan.</p>	<p>the implementation board which SCA will have appointing authority to; and, therefore potential for input.</p> <p>SCA has authority to appoint two of 13 members of the Implementation Board, and a nominating committee of the Governing Committee will be formed to coordinate recommendations on membership.</p>	<p>developed separately by philanthropic groups, and will not be subject to approval by any governmental entities.</p>
<p>There are reservations about pursuing a PDA to accomplish this goal of reducing homelessness and creating more efficiency in our response system.</p>	<p>Public Development Authority and Interlocal Agreement</p>	<p>Interlocal Agreement</p>	<p>The proposal is no longer a PDA and is instead enacted through an ILA between King County and the City of Seattle.</p> <p>During the December 5 RPC meeting, SCA members raised questions about how the ILA may be amended in the future and if it would be referred to RPC. All three County Councilmembers who serve on the RPC stated during the meeting on December 5 that it is their intent that any future amendments to the ILA would be reviewed by RPC.</p>
<p>Ensure that the new entity is not creating additional silos with behavioral health, affordable housing, and other systems</p>	<p>Original proposal did not outline the interaction KCRHA will have with other interrelated departments, organizations, or entities.</p>	<p>Chief Executive Officer required to assign a staff liaison to relevant other local agency departments that engage with homeless crisis response system.</p>	<p>SCA calling out this point helped to highlight need for coordination.</p>
<p>There needs to be high level agreement among policy makers across the County on the objectives for a new entity before a new entity is formed</p>	<p>No established mission but stated in charter that its' purpose was to consolidate and align services for people experiencing homelessness or whose who are at imminent risk of experiencing</p>	<p>Establishes that the mission of the Regional Homelessness Authority is to dramatically decrease the incidence of unsheltered homelessness throughout King County, using an equity and social justice lens.</p>	<p>Goals (beyond a high-level mission) have not yet been established.</p>

	homelessness.		
<p>Policymakers (elected officials) should set policy</p> <p>Related: “A board of experts to oversee day to day operations may make sense but large regional policy decisions, and major budgetary decisions, need to be made by elected officials, who are accountable to the public.”</p>	<p>No authority for Steering Committee to make amendments to 5-year plans, or annual budgets.</p>	<p>Amended proposal provides for a 12-member Governing Committee with nine elected officials and three individuals with lived experience. SCA, King County, the City of Seattle, and individuals with lived experience will have three representatives each.</p> <p>The Governing Committee will approve all governing plans with a two-thirds vote.</p> <p>Role of Governing Committee expanded to approve the Authority’s organizational structure, including number and duties for senior executives and responsibilities of Authority divisions.</p> <p>Governing Committee members will be also have authority to recommend amendments to the ILA to KCC or Seattle City Council, confirm or remove the CEO; approve and amend goals, policies, plans and budgets; adopt and amend Bylaws.</p>	<p>The roles and responsibilities of the Governing Committee were expanded and elected officials now make up nine of the 12 members of the committee.</p> <p>Governing Committee will approve all governing documents, plans, and decisions including the 5-year plan</p> <p>Amendment sponsored SCA adopted at RPC that requires Authority to report to Governing Committee in writing at least on a quarterly basis.</p>
<p>Any board/committee of elected officials should have equitable distribution of power between King County, Seattle, and SCA cities</p>	<p>Steering committee composition had 2 King County representatives, 2 Seattle representatives, and up to 2 SCA representatives (second member contingent on at least 20 cities signing onto the ILA).</p>	<p>Governing Committee has three Seattle representatives, three King County representatives, three SCA representatives, and three representatives of individuals with lived experience.</p> <p>Of the County Councilmembers on the Governing Committee, one must represent a district that is in the whole or in part in Seattle, and one must represent a district outside of Seattle.</p>	<p>Amended proposal provides for equal representation from SCA, King County, the City of Seattle, and individuals with lived experience.</p> <p>In addition, an amendment sponsored by CM Kohl-Welles and Dembowski adopted at the RPC meeting requires that one of the two King County Councilmembers on the Governing Committee represent a district that is in whole or in part of Seattle and that the other represent</p>

			a district outside of Seattle.
A minimum of two seats (north/east and south) for SCA members would be necessary to reflect sub-regional planning efforts	Only one seat guaranteed to SCA on Steering Committee unless 20 cities sign onto the ILA.	Three seats are included on the Governing Committee for SCA members	Due to SCA advocacy, SCA now has an equal number of seats with Seattle and King County on the Governing Committee.
Appointments to subcommittees and working board should be made jointly by SCA/County/Seattle	Appointments to Implementation Board would have been made by King County and the City of Seattle, SCA would have had no appointing Authority.	The Seattle Mayor, Seattle Council, King County Executive, King County Council, and SCA have two appointments each to the Implementation Board. In addition, three individuals with lived experience will be selected by an Advisory Committee.	SCA was able to advocate for two appointments of the 13-member Implementation Board. In addition, SCA advocated for a cooperative process for appointing members of the implementation board to ensure that the board is functional and cohesive. The language that made its way into the final document does contain a provision for a nominating committee of the Governing Committee to coordinate and confer on appointments, although it still provides for individual nominations to be made by different entities, which could result in silos and gaps in expertise if coordination is not well managed.
Approval of any major decision (budget, regional plan, etc.) should have approval from at least one representative from each of the three (SCA/Seattle/King County) to ensure regional buy in.	This was not a characteristic of the Steering Committee. All action of the Steering Committee would have required an affirmative vote of a simple majority of its members voting on the issue. A quorum consisted of a majority of the members in number.	ILA requires a vote of two-thirds majority to approve goals, policies, and plans; approve the annual budget recommended by the Implementation Board; and confirm the Chief Executive Officer. A quorum consists of 9 members.	One vote from each caucus has not been included, but the supermajority requirements make it more likely that there would be consensus across all caucuses.

KING COUNTY REGIONAL HOMELESSNESS AUTHORITY

AS PASSED BY THE KING COUNTY COUNCIL

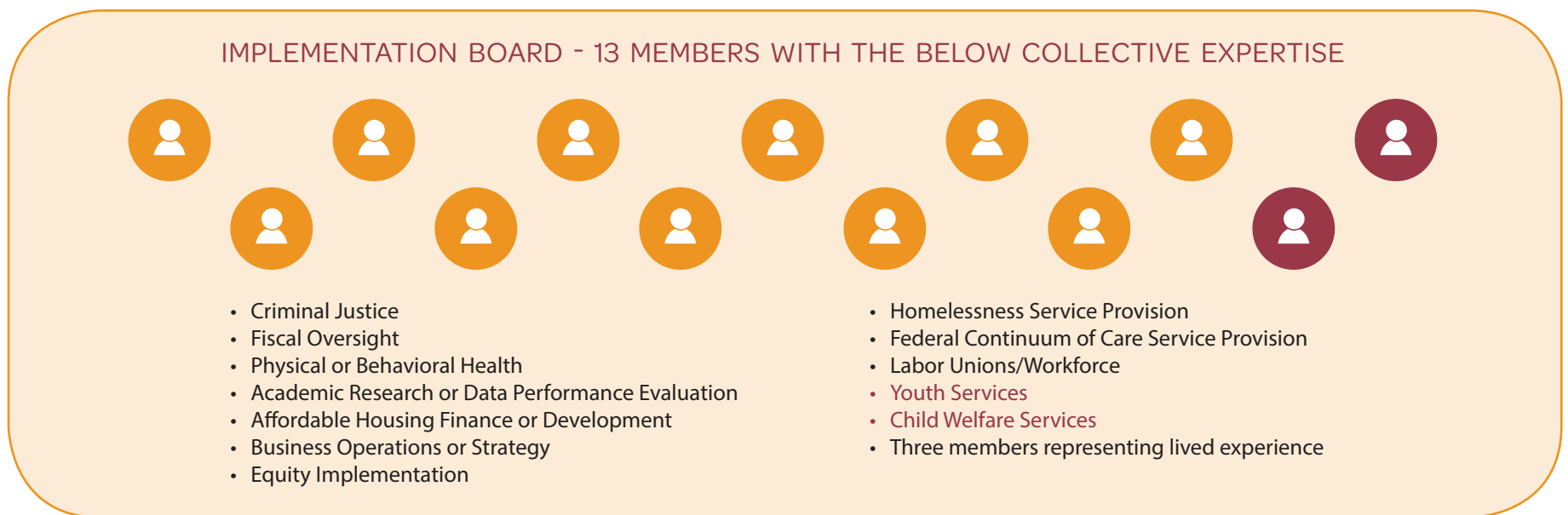
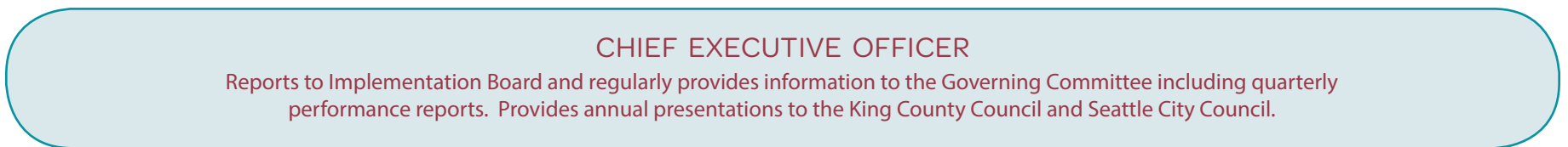
December 11, 2019

- **Mission:** The mission of the King County Regional Homelessness Authority is to significantly decrease the incidence of homelessness throughout King County, using equity and social justice principles.
- **Organization:** Establishes a Governmental Administrative Agency between King County and the City of Seattle. Additional parties may sign on later as subscribing agencies. No Public Development Authority would be created.



THE GOVERNING COMMITTEE (PREVIOUSLY STEERING COMMITTEE)

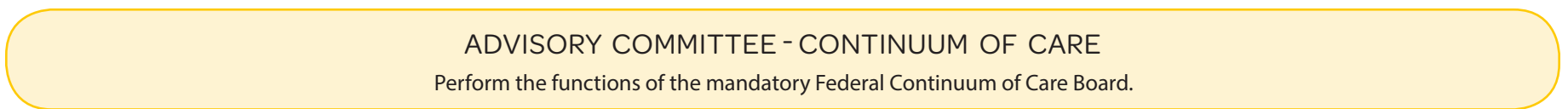
- Approve and amend all plans governing the Authority and all budgets with 2/3 majority; nine members constitute a quorum
- Confirm members of the Implementation Board
- Approve Authority's organizational structure
- Hire CEO with 2/3 majority; may fire CEO with nine votes
- Three members representing lived experience appointed by the Advisory Committee



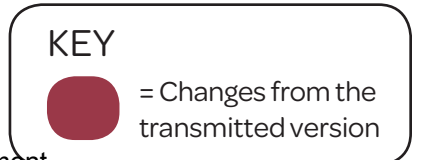
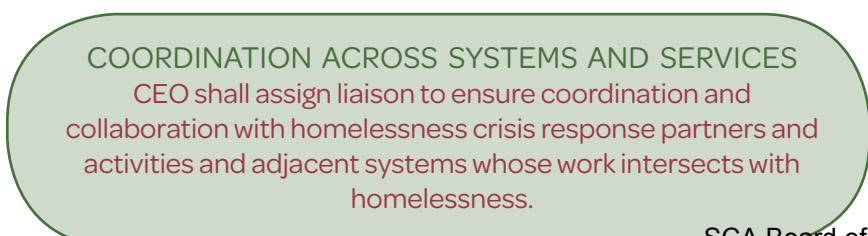
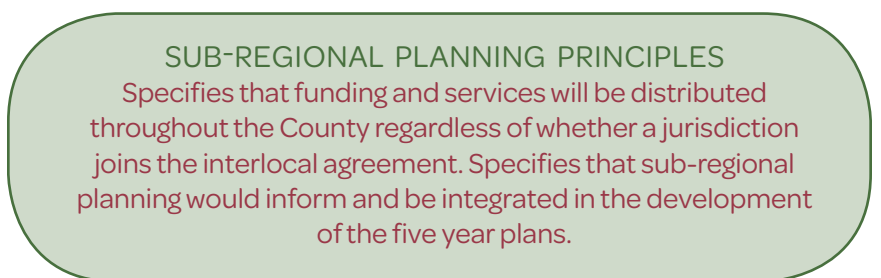
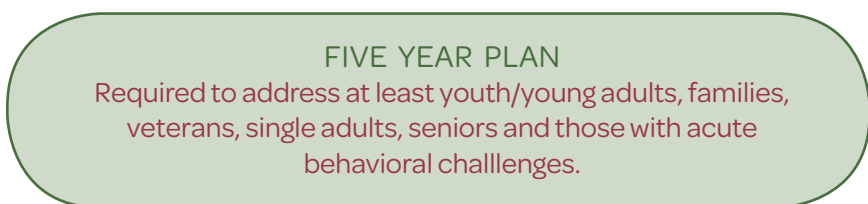
THE IMPLEMENTATION BOARD (PREVIOUSLY GOVERNING BOARD)

Role: Develop and recommend to the Governing Committee the Authority's plans, budgets and operations, and be primarily responsible for ensuring their implementation.

- Power to create additional committees and respective appointments
 - Members cannot be elected officials, current contract holders or their representatives
 - King County Executive, King County Council, Seattle Mayor, Seattle City Council, and Sound Cities Association each appoint two members of Implementation Board respectively
 - Three members representing lived experience appointed by Advisory Committee after receiving recommendations from the Lived Experience Coalition
 - Requires the membership of the Implementation Board to reflect the racial makeup of King County.
- Additional Characteristics:**
- Majority able to represent marginalized populations statistically disproportionately represented among people experiencing homelessness
 - Reflect geographic diversity
 - Local business community
 - Faith/religious groups
 - Philanthropy
 - Neighborhood/community associations



OTHER KEY PROVISIONS



Potential Issues

Based on ongoing regional discussions and feedback from members, staff have identified a variety of issues that may be of interest in 2020, including:

- Transportation and mobility, including Metro transit service and funding
- Managing growth and addressing its impacts, including implementation of VISION 2050
- Homelessness and governance of the region's response system, including potential implementation of the Regional Homelessness Authority (if approved)
- Diversity, equity, and inclusion, including planning for the 2020 Governing for Racial Equity Conference
- Clean water plan and capital investments
- Affordable housing
- Best Starts for Kids Levy renewal
- The 2020 census, and work of the King County Regional Census Committee
- Solid waste and the future of recycling and disposal, including review of the new Waste to Energy study
- Addressing public safety concerns
- Apprenticeships and workforce development
- Local infrastructure needs
- Environmental sustainability
- Economic development and expanding opportunity for prosperity
- Behavioral health
- Addressing the need for sustainable sources of funding for cities, and addressing budgetary challenges
- Strengthening civic discourse
- Education and training for newly elected officials