



SCA Board of Directors

AGENDA

June 17, 2020

10 AM - Noon

Public Notice: In an effort to curtail the spread of COVID-19, the SCA Board of Directors meeting will be conducted remotely.

Members of the public may view or listen to the meeting using the following methods:

From computer, tablet, or smartphone:

<https://us02web.zoom.us/j/85093397067?pwd=VXo5TVBHM0VUMVRWeVBsSmJ6SnVkQT09>

Dial In: 253-215-8782 OR 669-900-6833 Meeting ID: 850 9339 7067 Password: 463972

- 1) **Call to Order** – Vice President Ed Prince 2 minutes
- 2) **Public Comment** 10 minutes
- 3) **Consent Agenda** 3 minutes
 - a. Minutes of the May 20, 2020 SCA Board of Directors Meeting [Attachment 1](#)
 - b. April 2020 Financial Reports [Attachments 2-3](#)

***Recommended Action:** Approval of the consent agenda, consisting of the minutes of the May 20, 2020 SCA Board of Directors meeting, and the April 2020 Financial Reports*

- 4) **President’s Report** – Vice President Ed Prince 5 minutes
- 5) **Executive Director’s Report** – Deanna Dawson, Executive Director 10 minutes
- 6) **Treasurer’s Report** – Treasurer Jeff Wagner, SCA ED Dawson 10 minutes
 - a. May 26, 2020 Finance Committee [Meeting Materials](#)
 - b. Update on Sponsorships [Attachment 4](#)
 - c. 2021 Budget
 - d. Other Updates

- 7) **Staff Committee Appointments** 10 minutes
 - a. Appointment to the Interjurisdictional Team to the King County Growth Management Planning Committee [Attachment 5](#)
 - b. Appointment to Veterans Seniors and Human Services Levy Advisory Board [Attachment 6](#)
 - c. Appointment of one alternate to Puget Sound Regional Council (PSRC) Regional Staff Committee

***Recommended Action:** Appointment of one member to the Interjurisdictional Team to the King County Growth Management Planning Committee; one member to Veterans Seniors and Human Services Levy Advisory Board, to serve on the Vulnerable Populations Subcommittee; and one alternate to the PSRC Regional Staff Committee*

- 8) PIC Chair’s Report** – Deputy Mayor Christie Malchow, PIC Chair 30 minutes
- a. June 10, 2020 Meeting [Materials](#)
- i) Proposed King County Rates and Fees
***Recommended Action:** Adoption of the following policy position: The Sound Cities Association (SCA) urges King County and other entities to forego any increases in rates and fees in light of the COVID-19 public health emergency and the resulting economic impacts.*
 - ii) COVID-19 Legislative Priorities
***Recommended Action:** Adoption of the legislative priorities as recommended by the Public Issues Committee related to COVID-19 response and relief in advance of a potential special session of the Washington State Legislature in 2020.* [Attachment 7](#)
 - iii) King County Emergency Management Coordination
 - iv) Potential Upcoming Issues
 - v) City Roundtable Discussion
 - vi) Informational Items
 - (1) King County Regional Homelessness Authority
 - (2) Approved COVID-19 Anti-Bias Proclamation
 - (3) Statement from SCA President Dana Ralph and Vice President Ed Prince Condemning Racism
 - (4) Levies and Ballot Measures in King County

9) Leadership Advisory Council Report – Nancy Backus 5 minutes

10) City Administrator’s Report – Laura Philpot 5 minutes

11) Discussion Items 20 minutes

- a. SCA staffing update
- b. COVID-19
- c. City Budgetary Issues
- d. [Racism as a Public Health Crisis](#)
- e. Board trainings
- f. Future events
- g. Annual Meeting [Bylaws of the Sound Cities Association, p. 4](#)
- h. OPMA and future meetings
- i. Update on meeting with King County Prosecuting Attorney Office
- j. 2020 SCA Retreat
 - i) Intentional Leadership in 2020
 - ii) Policy Priorities
 - Transportation
 - Budget Challenges/Infrastructure Needs
 - Homelessness
 - Diversity/Equity/Inclusion
 - iii) Guiding Principles
 - Assume that others are acting with good intent
 - No surprises!
 - Have each other’s backs
 - Think about who is not at the table
 - Be candid, but kind
 - Once a decision is made, work together to make it work
 - Show up to meetings prepared

- Extend grace to others – cut them some slack
 - Remain open-minded
 - Respect differing views
- iv) Member Commitments
- k. 2020 Accomplishments

12) For the good of the order

5 minutes

13) Adjourn

Upcoming Events/Meetings

- a. *How Cities Can Help Neighborhood Businesses Survive and Thrive in Phase 1.5 and Phase 2 — June 15, 2020 10:30 AM — Webinar*
- b. *SCA Public Issues Committee Meeting — July 8, 2020 7:00 PM – 9:00 PM — Virtual/Telephonic*
- c. *SCA Board Meeting — July 15, 2020 10:00 AM - 12:00 PM — Virtual/Telephonic*
- d. *Partnering with Utilities to Help Businesses and At-Home Workers During COVID — June 19, 2020 10:30 AM — Webinar*

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

DRAFT Meeting Minutes

May 20, 2020

10 AM - Noon

Meeting held online/telephonically ONLY due to COVID-19 Emergency

Meeting held virtually via Zoom with a public link and phone in option.

1) Call to order

SCA President Dana Ralph called the meeting to order at 10:11 AM. Present via Zoom were members Leanne Guier, Laura Philpot, James McNeal, Jeff Wagner, Nancy Backus, Ed Prince, Jan Molinaro, Angela Birney, Amy Ockerlander, Wendy Weiker, Christie Malchow, Mary Lou Pauly and SCA staff Deanna Dawson and Leah Willoughby. President Ralph noted that the meeting was being held virtually due to the COVID-19 emergency.

2) Public Comment

Ralph asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

Wagner moved, Seconded by Backus to approve the consent agenda consisting of the minutes of the April 15, 2020 SCA Board of Directors Meeting ([Link Attachment 1](#)) and the March 2020 financial reports, consisting of the March 2020 Balance Sheet and the March 2020 Profit & Loss Report ([Link Attachment 2](#)). The motion passed unanimously.

4) President's Report

President Ralph thanked staff and members for ongoing response to the public health crisis.

5) Executive Director's Report

Executive Director Deanna Dawson updated the group on several current issues:

Updated on a recent meeting and updates on King County Metro, regarding budgetary losses resulting from the COVID-19 crisis. Metro is expecting considerable financial loss over the next three years. SCA is planning to work with Metro on creating a virtual platform update for SCA cities. Staff will continue to update.

New regular meetings have been set up for SCA mayors, mayors by caucus, strong mayors, and city managers to discuss issues relating to the COVID-19 crisis. These meetings have been scheduled monthly. There are also additional meetings being held with the governor's office. Members may share any questions they might want asked at these meetings with Dawson.

Next round of funding for the Seattle Foundation Pandemic Fund is accepting applications. The grants will “focus on community-based organizations supporting vulnerable workers and families—people who face longstanding economic and racial inequities that have been made worse by the current crisis.” More information has been shared via email, and can be found on the [Seattle Foundation COVID-19 Response Fund page](#). Applications are due by 5:00 PM on May 29, 2020.

United Way of King County has offered to help SCA cities with disbursements of food or rental assistance. Cities interested in connecting with United Way in this capacity should contact Dawson.

Last month, the SCA Board of Directors signed a letter for Sexual Assault Awareness Month. King County Sexual Assault Resource Center (KCASRC) is working with SCA on putting together a webinar-type format for updates to SCA cities on cases of sexual assaults during the COVID-19 crisis. Hoping for at least two scheduled times for this—one in the daytime and one in the evening.

6) Treasurer’s Report – Treasurer Jeff Wagner, SCA ED Dawson

- a. Treasurer Wagner reported on the Finance Committee meeting held on April 28, 2020 and reviewed the meeting materials ([Link Attachment 3](#)) Wager summarized the April 2020 Balance Sheet and Profit & Loss Report.

Wagner moved, seconded by Malchow to approve the February 2020 financial reports as posted. The motion passed unanimously.

- b. Update on Sponsorships
Wagner and Dawson reported on sponsorship income, noting that SCA is on track to be on budget. \$58,500 in sponsorship income has been paid the time of this board meeting. Other invoice payments are expected in the coming weeks. Dawson is continuing to work with SCA partners on alternatives to live events and ways for partner organizations to stay engaged with SCA and its member cities.
- c. Update on Audit Discussions
As discussed at previous meetings, SCA had looked in moving the scheduled 2021 financial audit up one year to 2020, or having the audit firm run a review for 2019. Staff is continuing to work with the audit firm on recommendations and will continue to report to the committee.
- d. Briefing on County Biennial Budget, Dwight Dively, KC Budget Director
Wagner summarized the presentation by Mr. Dively. Five parts of the county budget that are relevant to the cities were discussed: General Fund, Mental Illness and Drug Dependency (MIDD), Metro Transit, Lodging Tax, and Car Rental Tax. Dawson added that, as MIDD budget cuts are expected to have an impact on city programs, if members have priorities on how this fund is extended, they should communicate these with staff.
- e. Other Updates
Upcoming Finance Committee meeting will be held virtually on May 28th. Meeting will cover April financial reports and general financial updates.

7) Staff Committee Appointments

Dawson summarized the open positions on the Puget Sound Regional Council (PSRC) Regional Staff committee, and the applicant information. SCA is appointing one member and up to three alternates. There

were three applicants. A minor typo was noted in the meeting materials. City associated with Jesse Reynolds on page 13 was incorrectly stated as Federal Way, and should show North Bend. After discussion:

Backus moved, seconded by Prince to appoint Brian Davis, Federal Way, as member and Jesse Reynolds, North Bend, and Minnie Dhaliwah, Tukwila, as alternates to the Puget Sound Regional Council Regional Staff Committee. The motion passed unanimously.

Dawson asked that members share any additional interested staff members, as there is still a vacancy for an additional alternate.

8) PIC Chair's Report

- a. May 13, 2020 Meeting [Meeting Materials](#)
 - i) Christie Malchow, PIC Chair, reported on the discussion by PIC on the proposed King County Rates and Fees. The general consensus of the group was of concern over message sent by an increase in fees while many other areas of city (and county) budgets are being substantially affected by the current public health crisis. Dawson added that, while there were two specific rates and fees increases discussed, the potential position considered by PIC may be broader. After discussion, Dawson asked that members take this issue back to their respective councils. This item will be brought back for discussion and possible action at the June PIC meeting, and no actions will be taken in the meantime. SCA staff will continue to address and discuss concerns. Members should send specific questions and concerns with SCA Policy Director Brian Parry at least two weeks before the next meeting of PIC.
 - ii) Malchow summarized the list of AWC COVID-19 Legislative Priorities, provided in the meeting materials. Asked members to be sure to share these with individual jurisdictions. These will be brought back for a vote at the June PIC meeting.
 - iii) Malchow reported on the Proclamation of Commitment to an Inclusive Community that Rejects Stigma and Bias Related to COVID-19. This proclamation was initially on the May PIC agenda for discussion for adoption at the June PIC meeting. Members voted to bring the item forward as an emergency action at this meeting. There were a few abstentions based on ability to discuss the issue with respective councils.

McNeal moved, seconded by Malchow for Adoption of the Proclamation of Commitment to an Inclusive Community that Rejects Stigma and Bias Related to COVID-19. The motion passed unanimously.

Dawson was directed to issue a press release about the proclamation.

- iv) Dawson reported that the first meeting of King County Regional Homelessness Authority will be on Thursday, May 21, 2020. Thereafter, the process may be quicker paced than it has been thus far. There will be an expert board, on which SCA has two seats. Members should email names of possible appointees. Dawson reviewed some potential appointees that had been submitted by board members to SCA staff and had been discussed within the board to date; asked for any additional names to be sent to Dawson as soon as possible.

Wagner moved, seconded by Malchow to delegate authority to SCA staff, in consultation with the members of the Governing Committee, to take action if and as needed without formal board action. The motion passed unanimously.

Dawson noted that the preference would still be to keep the Board engaged in the process, but this would allow SCA to make appointments if necessary in the interim.

- v) Malchow reported that discussions regarding city COVID-19 Impacts and Response was organized as a round robin. Dawson asked for any questions, or any issues that members would like discussed as a board.
- vi) Levies and Ballot Measures in King County and Potential Upcoming Issues are listed in the meeting materials. There is no additional information to report on these items.

9) Leadership Advisory Council Report

Dawson reported that the Leadership Advisory Council held a brief meeting. Dawson noted that discussions with this group of past presidents were helpful, and that the now ad hoc Leadership Advisory Council may be formalized in board policies in the future.

10) City Administrator's Report

Laura Philpot, City Manager Representative, reported that the City Managers have continued holding weekly calls. Focus of the calls has primarily been on COVID-19-related issues, including back-to-work policies and funding challenges. City Managers have been finding these calls helpful, and plan to continue holding them weekly.

11) Discussion Items

a. County Council COVID-19 Emergency Omnibus

Dawson reported that the King County Council authorized three million dollars in local small business relief. About one million of this is slated to go to local chambers. \$50,000 will be allotted as administration costs, and the rest will be distributed to cities. staff will continue discussions with the county and continue to report to the board. Once determined, distributions are expected to happen quickly. Dawson suggested that members begin to consider decisions on how the monies will be spent in respective cities.

b. Federal COVID-19 Relief

Dawson reported no significant update regarding Federal COVID-19 relief, but reminded members to fill out the form provided by Dwight Dively about how CARES funds would be spent and shared via email. She also reminded members to be in touch with their federal delegation.

c. Emergency Management Zone Coordinators

President Ralph reported on the county's decision not to renew the contracts of independent Emergency Management Zone Coordinators, instead turning the positions into county positions, and the concerns this has among cities. The concerns have been taken to the County Executive Office. There has not been any communication in response as of the day of this meeting. Group agreed that this change holds significant concerns. Suggestion was made by Birney to ask that contracts be extended by one year, and then time for discussion be allowed. Group supported this. After discussion, group decided to draft and send letter from SCA.

Ockerlander moved, seconded by Backus for the SCA Board of Directors to send letter to King County in response to the change to the Emergency Management Zone Coordinators. The motion passed unanimously.

d. SCA Staffing Update

Dawson reported that SCA will be holding brief initial interviews with eleven candidates for the Policy Analyst position on Friday, May 22, 2020. Hoping to make an offer and bring new hire on board in the next month.

e. Potential Future Events

Dawson is working with utility partners on potential virtual event, as in-person events are likely to be cancelled for the near future. SCA is also considering how the annual meeting might be held, should gatherings still not be possible by the end of the year.

f. OPMA and Future Meetings

Dawson reported that, should OPMA proclamation not be extended after June 1st, not sure how SCA will be able to hold public meetings. SCA office facilities are not set up to effectively allow in-person public comment, as required by the OPMA. SCA will continue to work on solutions that allow for the safety of staff and the public, and will continue to report back to the board.

g. Update on Discussions re King County Filing and Disposition Standards

Dawson reported that there was a meeting scheduled in early April on discussions regarding King County Filing and Disposition Standards. This meeting was canceled, due to the public health emergency. There is a meeting on the calendar in June.

d. 2020 SCA Retreat

Dawson asked members to continue keeping priorities and guiding principals in mind. Also encouraged members to reconsider member commitments that were established at the retreat, as many of these commitments may need updates, as the public health crisis has effects on both priorities and capacities to complete come of the items.

e. 2020 Accomplishments

Dawson asked that members consider any accomplishments of SCA and email any that should be noted to staff.

12) For the Good of the Order

Pauly asked members to consider relationships between councils. There were no other items for the good of the order.

13) Adjournment

Meeting was adjourned by President Ralph at 12:00 PM.

Upcoming Events/Meetings

- a. SCA Public Issues Committee Meeting — June 10, 2020 7:00 PM – 9:00 PM — Virtual/Telephonic*
- b. SCA Board Meeting — June 17, 2020 10:00 AM - 12:00 PM — Virtual/Telephonic*

SOUND CITIES ASSOCIATION
Balance Sheet
As of April 30, 2020

1110 HomeStreet Bank	67,177.37
1120 HomeStreet Bank - Money Market	1,156,297.30
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 1,223,474.67
1200 Accounts Receivable	23,000.00
Total Accounts Receivable	\$ 23,000.00
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 1,246,474.67
1410 Furniture and Fixtures	31,060.23
1420 Accumulated Depreciation	-27,651.01
1430 Computers	4,891.71
Total 1400 Fixed Assets	\$ 8,300.93
1481 Leasehold Improvements	13,755.66
1482 Leasehold Improvement Accum Dep	-13,755.66
Total Fixed Assets	\$ 8,300.93
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,254,775.60
Total Accounts Payable	\$ 80.00
2200 HomeStreet Credit Card	5,020.88
Total Credit Cards	\$ 5,020.88
2300 Accrued Payroll	12,016.45
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2405 FUTA	334.49
2410 SUI	56.01
2122 Company	0.00
2124 Employee	0.00
Total 2415 FIT, SS, Medicare - 941	\$ 4,792.64
2420 L&I	-231.66
2425 WA Paid Family & Medical Leave	137.92
2435 PERS Payable	5,748.28
2440 DCAP / FSA Payable	416.58
2445 DRS DCP Payable	0.00
2450 Medical/Dental/Vision/Life Ins	0.00
2460 Accrued Vacation Pay	56,255.88
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 67,510.14
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 79,526.59
Total Current Liabilities	\$ 84,627.47
Total Liabilities	\$ 84,627.47
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	411,114.00
3130 Contractual Obligations Reserve	92,308.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 543,422.00
3200 Board Designated Contra	-543,422.00
3300 Fund Balance (Prior Years)	619,731.56
3999 Opening Bal Equity	0.00
Net Income	550,416.57
Total Equity	\$ 1,170,148.13
TOTAL LIABILITIES AND EQUITY	\$ 1,254,775.60

5/19/2020 LW - Accrual Basis

Sponsorship Payment Tracking
2020

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Almond & Associates			<i>In-Kind</i>	
Regional Associate Member	Association of WA Cities	February 2020	\$500.00	February 2020	\$ 500.00
Regional Associate Member	AT&T	April 2019	\$ 500.00	May 2020	\$ 500.00
Partner	Boeing	January 2020	\$6,000.00	March 2020	\$ 6,000.00
Event Sponsor	Boeing	January 2020	\$2,500.00	March 2020	\$ 2,500.00
Event Sponsor (Reception \$500)	Boeing	January 2020	\$500.00	March 2020	\$ 500.00
Partner	Cedar Grove	February 2020	\$6,000.00	March 2020	\$ 6,000.00
Partner	CenturyLink	January 2020	\$6,000.00	January 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	CenturyLink	February 2020	\$500.00	February 2020	\$ 500.00
Partner	Comcast	March 2020	\$6,000.00	April 2020	\$ 6,000.00
Event Sponsor	Comcast	March 2020	\$2,500.00	April 2020	\$ 2,500.00
Regional Associate Member	Gordon Thomas Honeywell	January 2020	\$500.00	January 2020	\$ 500.00
Event Sponsor	Gordon Thomas Honeywell	January 2020	\$2,500.00	January 2020	\$ 2,500.00
Regional Associate Member	Foster Garvey	February 2020	\$500.00	May 2020	\$ 500.00
Event Sponsor	Foster Garvey	January 2020	\$2,500.00	February 2020	\$ 2,500.00
Regional Associate Member	The Johnston Group	April 2019	\$ 500.00		
Regional Associate Member	Jurasic Parliament			<i>In-Kind</i>	
Regional Associate Member	King County Dept of Assesments	April 2019	\$ 500.00		
Regional Associate Member	King Conservation District	April 2019	\$500.00	May 2020	\$ 500.00
Regional Associate Member	King County Library Systems	April 2019	\$ 500.00	May 2020	\$ 500.00
Partner	Marketing Solutions			<i>In-Kind</i>	
Partner	Microsoft	March 2020	\$6,000.00	April 2020	\$ 6,000.00
Regional Associate Member	NorCom	April 2019	\$ 500.00		
Regional Associate Member	Outcomes by Levy	April 2019	\$ 500.00	May 2020	\$ 500.00
Partner	Port of Seattle	March 2020	\$6,000.00		
Regional Associate Member	PRR	April 2019	\$ 500.00		
Partner	Puget Sound Energy	January 2020	\$6,000.00	February 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	Puget Sound Energy	January 2020	\$500.00	February 2020	\$ 500.00
Partner	Recology	February 2020	\$6,000.00	February 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	Recology	February 2020	\$500.00	January 2020	\$ 500.00
Partner	Republic Services	February 2020	\$6,000.00	June 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	Republic Services	February 2020	\$500.00	June 2020	\$ 500.00
Regional Associate Member	Saunderson Marketing			<i>In-Kind</i>	
Regional Associate Member	Seattle Building and Constr.	February 2020	\$500.00	February 2020	\$ 500.00
Regional Associate Member	ValleyCom	February 2020	\$500.00	February 2020	\$ 500.00
Event Sponsor (Reception \$500)	Waste Management	March 2020	\$500.00		
Partner	Waste Management	March 2020	\$6,000.00		
Total			\$79,500.00		\$ 65,000.00

Sponsorship Level	Sponsor/Entity	Paid Month	Amount Paid in 2019
Regional Associate Member	AFT Washington	Novmeber 2019	\$ 500.00
Grant	Challenge Seattle	September 2019	\$ 6,000.00
Regional Associate Member	ClearPath	September 2019	\$ 500.00
Regional Associate Member	EMC Research	October 2019	\$ 500.00
Regional Associate Member	Green River College	Novmeber 2019	\$ 500.00
Regional Associate Member	Inslee Best Doezie & Ryder	March 2019	\$ 500.00
Event Sponsor	Inslee Best Doezie & Ryder	March 2019	\$ 2,500.00
Regional Associate Member	Langston Spieth, LLC	November 2019	\$ 500.00
Regional Associate Member	Master Builders Assoc.	June 2019	\$ 2,000.00
Partner	Sound Transit	Paid Oct 2019	\$ 6,000.00
Event Sponsor	Sound Transit	October 2019	\$ 2,500.00
Regional Associate Member	Strategies 360	Sep 2019	\$ 500.00
Total			\$ 22,000.00

status as of 6/10/2020

SCA Call for Nominations – Interjurisdictional Team (IJT) to the Growth Management Planning Council (GMPC)– 1 member seat

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Debbie Bent, Kenmore13
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Mark Hofman, Snoqualmie15

Committee Background

The Interjurisdictional Team (IJT) is staff to the Growth Management Planning Council (GMPC). In accordance with the agreement setting out the GMPC, each party to the GMPC designates staff to the IJT. The IJT prepares materials for the GMPC, drafting countywide planning policy amendments and other materials as directed by the GMPC. SCA has four city seats on the IJT, and SCA staff also serves on the committee. City members are typically community development directors or planning directors with extensive GMA knowledge. Other members of the IJT represent Seattle, King County Executive’s Office, King County Council, Seattle-King County Public Health, State Department of Commerce, school districts, and sewer and water districts.

Website: www.kingcounty.gov/property/permits/codes/growth/GMPC.aspx

Current SCA Representatives

The vacant seat on the IJT was previously held by Evan Maxim, Mercer Island.

Current members include:

- Hayley Bonsteel, Kent
- Angie Mathias, Renton
- Jesse Reynolds, North Bend

Other SCA City Participants (not appointed by SCA)

- Nicholas Matz, Bellevue
- Adam Weinstein, Kirkland - participates in meetings but is not a formal member

Applicant Information

**Debbie Bent, Kenmore
Community Development Director**

Bent does not currently serve on any staff committees.

Applicant's Submission:

I would like to express my interest in serving on the committee. I have 30+ years of professional experience in the planning field. I have worked for the City of Kenmore since incorporation in 1998, first as a Senior Planner and then as the Community Development Director since 2006. I have responsibility for leading the development of Kenmore's planning policies and regulations that guide and accommodate economic and population growth consistent with the county, regional and state planning context. I have experience working through complex policy and regulatory issues, ensuring community involvement, providing technical support and recommendations to the Planning Commission and City Council. I would be happy to provide more information or specific examples to support my interest in serving on the committee.

Applicant Information

Beverly Mesa-Zendt, Redmond
Planning Manager – Long Range Planning and Human Services

Mesa-Zendt does not currently serve on any staff committees.

Applicant's Submission:

Please consider this application for the IJT Committee. I have over 15 years of planning experience and currently manage the Long-Range team and the Human Services team for the City of Redmond. In this role, I work on issues related to GMA compliance, housing affordability, human services, and I am currently managing the periodic review of the Redmond Comprehensive Plan. I have worked in housing affordability for the last four years and my team was recognized with the Governor's Smart Communities - Housing Choices award in 2019 (Island County). I have experience in public engagement and participation and have presented at the Washington APA conference and the northern Washington APA chapter on public engagement strategies. I would welcome this opportunity to work in a collaborative manner to address housing issues affecting King County, to broaden my understanding of housing affordability best practices, to collectively analyze information, and to identify and recommend meaningful solutions to shared problems.

Applicant Information

**Mark Hofman, Snoqualmie
Community Development Director**

Hofman previously served on the IJT to the GMPC; does not currently serve on any other staff committees.

Applicant's Submission:

Pursuant to a discussion today with City Administrator Rick Rudometkin and Mayor Larson of the City of Snoqualmie, I would offer my nomination to return to the IJT . My prior tenure on the IJT ended with personal plans to hike the Pacific Crest Trail in 2020. Shortly after starting my hike the Covid 19 pandemic required all hikers to leave the trail for social responsibility. I have returned to the City of Snoqualmie and am available to attend IJT if accepted, representing Snoqualmie, SCA, and other small noncontiguous UGA cities in the region.

Additional Attachment: Endorsement from Rick Rudometkin

Mark served on the IJT last year in order to focus on growth targets, regional growth strategy, and Vision 2050 update at PSRC. It would be highly beneficial to have the Snoqualmie Valley represented on IJT to voice small noncontiguous city perspectives and issues.

SCA Call for Nominations – Veterans, Seniors and Human Services Levy Advisory Board - 1 member seat on the committee to serve on the vulnerable populations subcommittee.

Committee Background 16
Brooke Buckingham, Redmond.....17
Maryjane Van Cleave, Renton.....18

Committee Background

Committee Role

The VSHSL Advisory Board’s purpose is to oversee the distribution of VSHSL proceeds and to advise the County on matters that affect each of the VSHSL’s priority populations. The board will consist of thirty members organized into three ten-member committees focused on veterans, seniors, and vulnerable populations respectively. SCA nominates one member to each of the three committees for Executive appointment. Elected officials are ineligible for board membership while they hold office.

Meeting Times and Location

VSHSL Advisory Board meetings are typically held on the third Thursday of the month from 11:00 am to 1:00 pm. Meetings are currently being held virtually until further notice.

The vulnerable populations subcommittee meets from 10:00am to 11:00am before VSHSL Advisory Board meetings quarterly. This meeting is optional but recommended.

Current SCA Representatives

The vacant seat on the IJT was previously held by Cindy Goodwin, Mercer Island

Current members include:

Lori Guilfoyle
(Seniors subcommittee)

Pete Lewis
(Veterans subcommittee)

Applicant Information

Brooke Buckingham, Redmond
Senior Planning Housing and Human Services
Nomination submitted by Beverly Mesa-Zendt

Buckingham does not currently serve on any staff committees.

Applicant's Submission:

Brooke Buckingham has expressed interest in serving on the VSHSL Board and I am submitting this application on her behalf. Brooke has demonstrated herself as a leader on the eastside and has worked in human services for nearly 20 years both in a state and municipal setting. Brooke currently serves as the Chair of the North and East Funders Collaborative and led the recent unified application development project, providing for a more efficient and consistent application process across jurisdictions. Brooke is a board member of the Alliance of Eastside Agencies and the former workgroup chair to the Eastside Human Services Forum. Brooke served as an SCA representative on the All Home Funders Alignment Committee. Brooke has a deep understanding of both the human services needs of the community and the agencies and community partners that service them.

Applicant Information

**Maryjane Van Cleave, Renton
Recreations & Neighborhoods Director**

Van Cleave does not currently serve on any staff committees.

Applicant's Submission:

Thank you for the time. I am very interested in the opportunity to join this team. I believe I would be an asset because of my relevant work experience in local government, my education and experience working with vulnerable populations such as seniors, at risk youth and homeless families. I have a persisting desire to help at-risk and vulnerable community members. An effective approach I have used is by first, listening to them through specific engagement opportunities, events, and outreach. Then, using their feedback and data, providing them with relevant programming and services that will assist them through challenging and transitional moments of need. My educational background is I hold a B.S. in Gerontology, and my most recent committee work has been with the Renton Regional Community Foundation COVID-19 Relief Fund. I was invited to sit on the committee due to my role in the Renton Community, position with the City and to provide when needed a Latina Female perspective. This committee reviewed applications and awarded funding to regional non-profits that provide direct services to vulnerable populations. My hope for being part of this committee is continue to grow both personally and professionally and to be an asset and support to those that I work with. I appreciate the recommendation from my agency to apply for this opportunity and look forward to your consideration. Sincerely,

Maryjane Van Cleave

Legislative priorities as recommended by the Public Issues Committee related to COVID-19 response and relief in advance of a potential special session of the Washington State Legislature in 2020

As the Legislature considers necessary actions to address the impacts of COVID-19 on our state, SCA asks that priority be given to support for cities and towns in the following areas:

Financial support

- o Maintain critical state shared revenues that provide funding for essential public services.**
- o Provide fiscal relief to cities hard hit with costs for emergency response and loss of tax revenue.**

Fiscal flexibility

- o Provide flexibility within existing restricted revenues to allow cities to use funds where they are most needed right now.**

Regulatory relief

- o Continue the emergency action taken by the Governor to provide flexibility on deadlines for permitting and land use timelines. Cities hard hit by this emergency may still be experiencing staffing shortages and back-logs that will impact their ability to comply with typical statutory deadlines.**

City-owned utility support

- o Allow city-owned utilities that have waived late fees and shut-offs and extension of their ability to collect outstanding debt so that they can work with rate payers to extend payment plans without impacting the financial viability of the utility or raising rates on other customers.**
- o Provide funding to help offset losses related to forgiving late fees and delinquent accounts for those customers hard-hit by the emergency.**

Economic stimulus

- o Investing in public infrastructure projects is one of the best ways to support economic stimulus as infrastructure investments have a positive economic multiplier with the creation of family-wage jobs and support increased economic activity.**

Cities also support efforts to help the most vulnerable residents and our small businesses

- o Cities support programs to provide emergency rental assistance and emergency housing.**
- o Cities support programs to provide emergency assistance to small businesses.**