



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

AGENDA

September 16, 2020

10 AM - Noon

Public Notice: In an effort to curtail the spread of COVID-19, the SCA Board of Directors meeting will be conducted remotely.

Members of the public may view or listen to the meeting using the following methods:

From computer, tablet, or smartphone:

<https://us02web.zoom.us/j/87474691282?pwd=UEhyRURndlBDMHNMB0tZRUpFa2Zldz09>

Dial In: 253-215-8782 OR 669-900-6833 Meeting ID: 874 7469 1282 Password: 463972

- 1) **Call to Order** – President Dana Ralph 2 minutes
 - 2) **Public Comment** 5 minutes
 - 3) **Consent Agenda** 3 minutes
 - a. Minutes of the July 15, 2020 SCA Board of Directors Meeting [Attachment 1](#)
 - b. June 2020 and July 2020 Financial Reports [Attachments 2-5](#)
- Recommended Action: Approval of the consent agenda, consisting of the minutes of the July 15, 2020 SCA Board of Directors meeting, June 2020 Financial Reports, and July 2020 Financial Reports*
- 4) **President’s Report** – President Dana Ralph 5 minutes
 - 5) **Executive Director’s Report** – Deanna Dawson, Executive Director 5 minutes
 - 6) **Treasurer’s Report** – Treasurer Jeff Wagner, SCA ED Dawson 10 minutes
 - a. July 28, 2020 Finance Committee [Meeting Materials](#)
 - b. Update on Sponsorships [Attachment 6](#)
 - c. 2021 Budget
 - d. Other Updates
 - 7) **Discussion Items** 30 minutes
 - a. Annual Meeting
 - i) Voting
 - ii) Program
 - iii) Potential Bylaw Amendments
 - b. 2021 Board Elections
 - c. 2021 Board Leadership
 - d. Boards and Committees [Attachment 7](#)
 - i) Board and Committee Term Renewals for 2021

- ii) Call for Nominations
- iii) Requirements for Appointees
- iv) Webinar on vacancies
- v) Staff Committee Term Limits
- vi) EMAC Vacancy
- (5) **Action:** *Appointment of new EMAC member (from alternate)*

[Attachment 8](#)

- e. COVID-19
 - i) Funding – CARES Act, CDBG, etc.
 - ii) Public Health Updates
 - iii) Next Steps
 - iv) Staffing Impacts, Remote Work
 - v) Transition into Fall/Winter
 - vi) Eviction Moratorium
 - vii) [Impact on Leaders](#)
- f. Update on Discussions with Prosecuting Attorney’s Office
- g. City Budgetary Issues
- h. Racial Equity and Justice
 - i) Debrief August and September Installments in Racial Equity and Justice Series, Preview October
 - ii) Youth Councils
 - iii) Board Trainings
- i. 2020 Accomplishments
- j. 2020 SCA Retreat Update
 - i) Discussion on Updated Member Commitments
 - ii) Intentional Leadership in 2020
 - iii) Policy Priorities
 - Transportation
 - Budget Challenges/Infrastructure Needs
 - Homelessness
 - Diversity/Equity/Inclusion
 - iv) Guiding Principles
 - Assume that others are acting with good intent
 - No surprises!
 - Have each other’s backs
 - Think about who is not at the table
 - Be candid, but kind
 - Once a decision is made, work together to make it work
 - Show up to meetings prepared
 - Extend grace to others – cut them some slack
 - Remain open-minded
 - Respect differing views

8) Legislative Committee Report – Dana Ralph

10 minutes

9) PIC Chair’s Report – Deputy Mayor Christie Malchow, PIC Chair

30 minutes

- a. September 9, 2020 [Meeting Materials](#)

- i) Appointment of 2021 PIC Nominating Committee Members
- ii) 2021 SCA Legislative Agenda *(to be discussed under item 8 above)*
- iii) Affordable Housing
- iv) Vision 2050 Plan Update
- v) Levies and Ballot Measures in King County
- vi) Potential Upcoming SCA Issues
- vii) Informational Items
 - (1) King County Regional Homelessness Authority
 - (2) King County Charter Amendment Proposals
 - (3) Metro Service Updates

- 10) Events Committee Report – James McNeal** 5 minutes
- 11) Leadership Advisory Council Report – Nancy Backus** 5 minutes
- 12) City Manager’s Report – Laura Philpot** 5 minutes
[Attachment 9](#)
- 13) For the good of the order** 5 minutes
- 14) Adjourn**

Upcoming Events/Meetings

- a. *SCA Racial Equity and Justice Series #4 (Policing) – Friday, October 9, 2020 – 2:30 to 4:00 PM*
- b. *SCA Public Issues Committee – Wednesday, October 14, 2020 – 7:00 to 9:00 PM – Virtual/Telephonic*
- c. *SCA Board Meeting – Wednesday, October 21, 2020 – 10:00 AM – 12:00 PM – Virtual/Telephonic*
- d. *SCA Public Issues Committee – Thursday, November 12, 2020 – 7:00 to 9:00 PM – Virtual/Telephonic*
- e. *SCA Racial Equity and Justice Series #5 (Special Challenges of Running for Office and Serving as an Elected Official as a BIPOC) – Friday, November 13, 2020 – 2:30 to 4:00 PM*
- f. *SCA Board Meeting – Wednesday, November 18, 2020 – 10:00 AM – 12:00 PM – Virtual/Telephonic*
- g. *SCA Networking Event - Legislative Preview – Friday, November 20, 2020 – 2:30 to 4:00 PM – Virtual/Telephonic*
- h. *SCA Annual Meeting – Wednesday, December 2, 2020 – 5:30 – 7:30 PM*

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.



SOUND CITIES ASSOCIATION

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**SCA Board of Directors
DRAFT Meeting Minutes**

July 15, 2020
10 AM - Noon

Meeting held online/telephonically ONLY due to COVID-19 Emergency
Meeting held virtually via Zoom with a public link and phone in option.

1) Call to order

SCA President Dana Ralph called the meeting to order at 10:03 AM. Present via Zoom were members Leanne Guier, Laura Philpot, Nancy Backus, James McNeal, Jeff Wagner, Ed Prince, Jan Molinaro, Angela Birney, Amy Ockerlander, Wendy Weiker, Christie Malchow, and Mary Lou Pauly and SCA staff Deanna Dawson and Leah Willoughby. President Ralph noted that the meeting was being held virtually due to the COVID-19 public health emergency.

2) Public Comment

Ralph asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

Backus moved, Seconded by Pauly to approve the consent agenda consisting of the minutes of the June 17, 2020 SCA Board of Directors Meeting and the May 2020 financial reports. ([Link Attachment 1](#)) The motion passed unanimously.

4) President's Report

President Ralph briefly summarized the meeting agenda, and continued to next agenda item.

5) Executive Director's Report

Executive Director Deanna Dawson acknowledged the trauma and strain of current events, and encouraged members to reach out if SCA staff is able to provide any support. Ralph echoed concern and offered support.

Dawson updated members on recent meetings and events since the last meeting of the board. SCA held a workshop with Metro Transit, which included an update on budget and budgetary challenges. The workshop was well attended and received by SCA membership. First event in Racial Equity and Justice series was held on July 13th. Dawson thanked board members Prince and McNeal for their participation in the panel and planning. Dawson also reported several recent meetings regarding King County Regional Homelessness Authority. SCA continues to hold weekly City Manager calls, as well as regular mayors' group calls. SCA staff and leadership group met with Deputy King County Executive Rachel Smith. Dawson also reported to group that SCA staff will be planning to take staggered time off in the Month August.

Dawson asked for direction from members regarding request received by Auburn Councilmember Brown, regarding request for herself to consider participation in Master Builders Affordable Housing Task Force; asking for any feedback on concern. Members reported no problems or conflicts with Dawson’s participation in the task force.

Regarding potential future events, Dawson reported discussion around a Women’s Leadership event. SCA has also been working with sponsors on methods to stay engaged with membership during the public health crisis, including dispersing information from partners that is both relevant and helpful to SCA members; asked for any concern on doing so, hearing none from the group.

Dawson noted for future consideration that board elections and annual meeting will likely need to be reformatted, in lieu of in-person format during the ongoing COVID-19 public health emergency. SCA staff continues to work on possible formats and solutions and welcomes suggestions. Staff also continues to work on ensuring that these, and any other SCA meetings and events that are converted to virtual formats, remain in compliance with SCA policies and bylaws.

6) Board of Directors 2020 Meeting Schedule

Dawson briefly reviewed the resolution passed at the June 2020 SCA Board of Directors Meeting, temporarily designating the location of 2020 meetings of the board as virtual. Members were asked to consider potential amendments to Resolution 2020-1 to: cancel the August 2020 SCA Board of Directors Meeting and update to reflect location designated set by previous resolution. After discussion, group agreed to cancel the August 2020 meeting.

Wagner moved, seconded by Malchow to approve Amended Resolution 2020-1A ([Link Attachment 2](#)) to cancel the August 2020 SCA Board of Directors meeting and to temporarily designate meeting location to virtual due to the ongoing COVID-19 public health emergency. The motion passed unanimously.

7) Treasurer’s Report – Treasurer Jeff Wagner, SCA ED Dawson

- a. Treasurer Wagner reported on the June 30, 2020 meeting of the financial meetings. May financial reports were discussed. Notes on the financial reports included:
 - An expected IRS refund from 2018 filings is included in payroll taxes.
 - Legal fees include consultations on personnel change matters.
 - SCA is underbudget on staff, due to temporary staff vacancy.
 - New staff member will be starting work on July 15, 2020.
- b. Sponsorship Update
Dawson provided an update on sponsorships, noting that a partner invoice payment is expected in the next week. SCA is on track with budget on sponsorship income; expects to invoice a few more Regional Associate Members in 2020. SCA staff continues to work with sponsors, to ensure continued support in 2021.
- c. 2021 Budget
Dawson reported that SCA’s office lease is being negotiated to remain flat for 2021, recognizing reduced usage during the public health emergency. Lease is expected to be drafted as a two-year agreement, with a built-in option to extend. Office improvements, to improve airflow and staff safety are also being considered. Staff will continue to report back to the committee. SCA expects to receive health insurance rates in September, and be able to bring a draft 2021 budget by the September 2020 finance committee meeting. Dawson asked for any questions on the 2021 budget, hearing none.
- d. Other Updates
There were no further updates on the Treasurer’s Report.

8) PIC Chair's Report – Deputy Mayor Christie Malchow, PIC Chair

a. July 8, 2020 ([Meeting Materials](#))

As Malchow was not present for the July meeting, Dawson provided the update on PIC agenda items:

i.) PIC Meeting Schedule

PIC members approved resolution canceling August 2020 meeting.

ii.) Board of Health Declaration of Racism as a Public Health Emergency

PIC members had productive conversation around what each city is doing regarding equity. Dawson encouraged members to check PIC minutes to see what these actions included. Pauly shared with the group that Issaquah has a draft policing and equity reform bill, containing short, mid, and long-term goals. Will go out to community by general meeting and hoping to put through an equity committee with a goal of creating a community conversation. Police budget will remain the same for 2020, with reformations considered in future budgets. Approach is being well-received. Philpot reported that some Maple Valley staff is participating in a virtual summit that has been helpful. Summit information will be shared with SCA staff by email. Responding to a question from Guier, Dawson reported that recording of the Racial equity and Justice event will be posted on the SCA website. Group discussed impact and reception of the event, agreeing that feedback was receptive and appreciative. Group of panelists will continue to meet, and future events in the series are planned monthly, on the third Friday of each month. The next topic will be a youth panel.

iii.) Budget Outlook

PIC members discussed staff memo, included in the meeting packet, that addressed both state and county budget challenges. Most of the discussion regarded the county budget, specifically the MIDD fund. Members are concerned about the cuts that resulted in the funding cuts. Pauly commented on tax structure problems. Birney echoed need for conversations on tax structure and funding of important services. Dawson suggested reconvening of the SCA Legislative Committee for further conversation. Staff has also started holding meetings with city intergovernmental staff members. Pauly suggested a meeting of the SCA strong mayors group on the topic. Weiker agreed that conversation is needed to avoid surprises, and suggested a similar meeting with city manager group.

On issue of the business tax, Dawson reported that executive office, in meeting with Rachel Smith, had reported no conversation around the topic.

iv.) King County Regional Homelessness Authority

The next meeting of the governing board is July 16th. The process of appointing to the implementation board has been challenging, but progress is being made. Dawson reminded group that SCA has the authority to appoint two of the thirteen members to the implementation board and suggested a vote of the board to affirm the nominations recommended by SCA members on the governing board. The two appointees are: Dr. Damien Pattenau, superintendent of Renton City Schools, and Nate Caminos, the Director of Intergovernmental Affairs at the Port of Seattle.

Prince moved, seconded by Backus to appoint Dr. Damien Pattenau and Nate Caminos to the Implementation Board of the King County Regional Homelessness Committee.

Dawson added that the meeting of the KCCRHC will include discussion on formation of bylaws and the appointment of a CEO. Staff will continue to monitor and report back to the board.

- v.) Levies and Ballot Measures in King County
Harborview ballot measure and Seattle renewal of transportation levy will be on the ballot in November.
- vi.) Potential Upcoming SCA Issues
Upcoming events are discussed in a later agenda item.
- vii.) Informational Items
 - (1) SCA Letter Concerning Rate and Fee Increases
 - (2) Legislative Priorities – Potential Special Session 2020
Letter was sent as a board last month concerning the rate and fee increases. Template letter for cities to use regarding legislative priorities and potential special session was drafted by SCA Policy Director Brian Parry. Both of these informational items are available in the meeting materials.

9) Leadership Advisory Council Report

Backus reported. Group is continuing to meet virtually.

10) Events Committee Meeting

Events Committee member Wagner reported that events committee met previous week. Group discussed impacts of COVID on future events, and possible virtual events. Events are expected to remain virtual for the remainder of 2020 and the beginning of 2021. Possible future partner forums were discussed. Events committee will continue to meet. Dawson added that several partner members attended the meeting. Possible event with utility partners was discussed, as well as waste industry. An event for the newly electeds was also discussed. As a possible future conversation, Dawson noted that some members of city boards and committees had registered for recent SCA virtual events, and group should determine intended audience for events.

McNeal volunteered to provide Events Committee updates at future board meetings. Committee and staff continue to work on potential platforms for virtual networking events.

11) City Administrator's Report

Laura Philpot, City Manager Representative, reported on the July CM/CA meeting. The meeting on July 1st included presenter from the state auditor's office to discuss guidance on federal fund spending. City Managers and Administrators have been holding a weekly call in addition to monthly meetings to discuss management of COVID-19 public health emergency issues.

12) Discussion Items

- a. SCA Staffing Update
Dawson reported that new Policy Analyst Jackie Wheeler officially starts July 15th and encouraged members to welcome her.
- b. COVID-19
Pauly asked for any update or clarification in information from the Governor's office regarding eviction moratorium and reopening-phase reversal. Birney reported that information from AWC indicated that there is intention for the eviction moratorium to be extended, but the timeline is still to be determined.

Backus reported that Auburn is collecting ideas on making masks fun for the community, including printing custom Auburn masks, and developing focused initiatives towards youth.

c. City Budgetary Issues

There was discussion on city budgetary issues.

d. Racial Equity and Justice Series

This item was also discussed in previous agenda items. Staff will be sending out a save the date for the planned future events on the third Friday of each month. Policy Analyst will be taking the lead on the next event, which is planned to include a youth panel. Youth panel has been planned for an earlier session in consideration of school schedules. Other potential future topics include policing and special challenges to persons of color running for public office. Suggestions for other topics are encouraged. McNeal asked members to refer any youth that might be a good addition to the panel discussion. The hope is to have youth from all parts of our region. Dawson reminded group of the GREI forum.

e. Board Trainings

Dawson asked members for direction on availability of the board to do a longer training, as well as appropriateness of SCA spending on a training for racial equity. After discussion, group agreed that most would have an availability for a partial-day training, but a full-day training would be too challenging during the public health emergency. Group also agreed the topic and training are important. Staff will continue to work on available and appropriate training resources and bring options to the September board meeting. McNeal suggested consideration for ongoing training, so new electeds coming in continue to receive the important training and progress is not lost.

f. Update on Meetings with Prosecuting Attorney

Ralph reported on a meeting with the Prosecuting Attorney's office on July 14th, noting that there is not much to report. Discussions did not have any further detail from last month's meeting regarding budgeting and areas that will be cut. Will continue to hold these meetings and report back to the board on any updates.

g. OPMA and Future Meetings

There is expectation that the four corners will continue to extend in short portions; no official decision has been communicated. SCA staff continues to plan to hold meetings virtually.

h. 2020 SCA Retreat

Dawson asked that members continue to review member commitments. This item will be brought back to agenda in September. Dawson will resend commitments set at the retreat. Willoughby will send a reminder to bring any new commitments before the September board meeting.

Members were asked to consider SCA accomplishments. Pauly noted successful Racial Equity and Justice event. Weiker noted impact on solid waste rates. Backus noted SCA's success in keeping members connected and prepared in a challenging year.

13) For the Good of the Order

Molinaro shared that fundraiser shared at last meeting was successful, raising around \$29,000. There were no further items for the good of the order.

14) Adjournment

Meeting was adjourned by President Ralph at 11:53 AM.

Upcoming Events/Meetings

- a. ~~SCA Public Issues Committee – Wednesday, August 12, 2020 – 7:00 to 9:00 PM canceled~~
- b. SCA Racial Equity and Justice Series, Session 2 – Friday, August 14, 2020 – 2:30 PM – 4:00 PM – Virtual/Telephonic
- c. ~~SCA Board Meeting – Wednesday, August 19, 2020 – 10:00 AM – 12:00 PM – Virtual/Telephonic canceled~~
- d. SCA Public Issues Committee Meeting – Wednesday, September 9, 2020 – 7:00 PM – 9:00 PM – Virtual/Telephonic
- e. SCA Board Meeting – Wednesday, September 16 – 10:00 AM – 12:00 PM – Virtual/Telephonic

SOUND CITIES ASSOCIATION

Balance Sheet

As of June 30, 2020

1110 HomeStreet Bank		82,603.22
1120 HomeStreet Bank - Money Market		1,050,020.71
1130 PayPal Bank		0.00
Total Bank Accounts	\$	1,132,623.93
1200 Accounts Receivable		8,500.00
Total Accounts Receivable	\$	8,500.00
1499 Undeposited Funds		0.00
1550 Prepaid Expenses		0.00
Total Other Current Assets	\$	0.00
Total Current Assets	\$	1,141,123.93
1410 Furniture and Fixtures		31,060.23
1420 Accumulated Depreciation		-29,043.51
1430 Computers		4,891.71
Total 1400 Fixed Assets	\$	6,908.43
1481 Leasehold Improvements		13,755.66
1482 Leasehold Improvement Accum Dep		-13,755.66
Total Fixed Assets	\$	6,908.43
Other Long-term Assets		0.00
Total Other Assets	\$	0.00
TOTAL ASSETS	\$	1,148,032.36
2000 Accounts Payable		1,032.75
Total Accounts Payable	\$	1,032.75
2200 HomeStreet Credit Card		2,149.55
Total Credit Cards	\$	2,149.55
2300 Accrued Payroll		11,680.22
2110 Federal Withholding		0.00
2111 Direct Deposit Liabilities		0.00
Total 2140 Medicare	\$	0.00
2405 FUTA		334.49
2410 SUI		102.15
Total 2415 FIT, SS, Medicare - 941	\$	4,779.48
2420 L&I		19.91
2425 WA Paid Family & Medical Leave		320.41
2430 PERS 2 Company Contribution		0.00
2435 PERS Payable		5,837.15
2440 DCAP / FSA Payable		416.58
2445 DRS DCP Payable		0.00
2450 Medical/Dental/Vision/Life Ins		0.00
2460 Accrued Vacation Pay		56,255.88
Car Allowance Payable		0.00
Total 2400 Payroll Liabilities	\$	68,066.05
Accrued Liabilities		0.00
Deferred Revenue		0.00
Total Other Current Liabilities	\$	79,746.27
Total Current Liabilities	\$	82,928.57
Total Liabilities	\$	82,928.57
3110 Equipment Purchase Reserve		15,000.00
3120 Operations Reserves		411,114.00
3130 Contractual Obligations Reserve		92,308.00
3140 Legal Reserves Fund		25,000.00
Total 3100 Board Designated Reserves	\$	543,422.00
3200 Board Designated Contra		-543,422.00
3300 Fund Balance (Prior Years)		618,657.56
3999 Opening Bal Equity		0.00
Net Income		446,446.23
Total Equity	\$	1,065,103.79
TOTAL LIABILITIES AND EQUITY	\$	1,148,032.36

Accrual Basis - 7/22/2020 LW

SOUND CITIES ASSOCIATION
Profit and Loss by Month
 January - July, 2020

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Total	2020 Budget	Difference
1010 Member Dues	709,093.52							709,093.52	709,093.00	0.00
1020 Regional Associate Membership Dues and Event Sponsorship	38,000.00	10,000.00	27,500.00	4,000.00				78,500.00	75,000.00	11,500.00
1030 Registration/Dinners Revenue	1,235.00	3,533.10	-743.10					4,025.00	29,100.00	-25,075.00
1040 Interest Income	775.53	181.69	568.51	432.29	408.17	321.23	189.58	3,477.00	9,100.00	-5,623.00
Total Income	\$ 749,104.05	\$ 14,314.79	\$ 27,325.41	\$ 4,432.29	\$ 408.17	\$ 321.23	\$ 7,189.58	\$ 803,095.52	822,293.00	-19,197.48
Gross Profit	\$ 749,104.05	\$ 14,314.79	\$ 27,325.41	\$ 4,432.29	\$ 408.17	\$ 321.23	\$ 7,189.58	\$ 803,095.52		
									% Budget	
									2020 Budget	Remaining
Total 5100 Salaries	\$ 41,614.71	\$ 40,618.38	\$ 44,146.98	\$ 35,919.46	\$ 35,340.17	\$ 35,487.89	\$ 38,785.74	\$ 271,913.33	497,550.00	45%
5210 Taxes-FUTA	210.00	0.00	0.00	0.00	0.00	0.00	16.38	226.38	210.00	-8%
5220 Taxes-SUTA	50.83	53.50	57.79	32.73	26.69	19.45	19.07	260.06	342.00	24%
5230 Taxes - FICA, Medicare - 941	3,184.31	3,115.31	3,406.74	1,385.25	2,709.95	2,743.77	2,973.47	19,518.80	34,501.00	43%
5240 Taxes - L & I	105.31	86.21	98.28	70.81	69.59	93.76	125.80	649.76	1,650.00	61%
5250 Taxes-FMLA	33.82	123.23	113.73	137.87	90.69	91.80	99.41	690.55	1,150.00	40%
Total 5200 Payroll Taxes	\$ 3,584.27	\$ 3,378.25	\$ 3,676.54	\$ 1,626.66	\$ 2,896.92	\$ 2,948.78	\$ 3,234.13	\$ 21,345.55	37,853.00	44%
5310 Pension Plan Contributions	5,319.73	5,220.45	4,851.64	4,581.20	4,609.12	4,633.81	5,061.49	34,277.44	62,379.00	45%
5320 Medical/Dental/Vision/Life Ins	4,706.70	4,706.70	4,706.70	3,894.86	3,894.86	3,894.86	3,914.86	29,719.54	56,527.00	47%
5330 Professional Development			35.00					35.00	5,000.00	99%
5345 Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	3,500.00		
Total 5340 Travel Reimburse	\$ 938.62	\$ 807.24	\$ 567.79	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4,313.65	10,000.00	57%
Total 5300 Staff Benefits	\$ 10,965.05	\$ 10,734.39	\$ 10,161.13	\$ 8,976.06	\$ 9,003.98	\$ 9,028.67	\$ 9,476.35	\$ 68,345.63	133,906.00	49%
Total 5000 Staff	\$ 56,164.03	\$ 54,731.02	\$ 57,984.65	\$ 46,522.18	\$ 47,241.07	\$ 47,465.34	\$ 51,496.22	\$ 361,604.51	669,309.00	46%
6100 Rent	2,402.56	2,402.56	2,402.56	2,402.96	2,402.16	2,402.46	2,402.56	16,817.82	28,831.00	42%
6220 Office Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	604.00	100%
6310 Copier/Printer Lease & Maint	477.60	370.30	370.30	370.30	370.30	370.30	475.68	2,804.78	4,546.00	38%
6320 Outside Printing & Publication		215.82						215.82	1,454.00	85%
Total 6300 Printing and Publication	\$ 477.60	\$ 586.12	\$ 370.30	\$ 370.30	\$ 370.30	\$ 370.30	\$ 475.68	\$ 3,020.60	6,000.00	50%
6410 Internet	100.00	100.00	100.00	100.00	100.00	100.00	100.00	700.00	1,200.00	42%
6420 Website Design/Hosting	20.00	20.00	20.00	20.00	30.00	30.00	180.00	320.00	1,200.00	73%
6430 IT Equipment			1,318.58	17.62	18.92		1,528.12	2,883.24	5,000.00	42%
6440 Software			64.16	1,474.14	118.23	116.00	41.82	1,814.35	1,500.00	-21%
Total 6400 IT	\$ 120.00	\$ 120.00	\$ 1,502.74	\$ 1,611.76	\$ 267.15	\$ 246.00	\$ 1,849.94	\$ 5,717.59	8,900.00	36%
6500 Phones	210.74	212.34	1,017.53	207.00	206.59	206.59	206.59	2,267.38	2,600.00	13%
6600 CC, Banking & Other Fees	11.28	37.99			195.74	-576.72		-331.71	150.00	321%
6705 QuickBooks Subscription Fees		44.00	183.15	95.70	95.70	95.70	95.70	609.95		
6710 Accountants	174.00		165.00	60.00	60.00	60.00	60.00	519.00		
Total 6700 Accounting Fees	\$ 174.00	\$ 44.00	\$ 348.15	\$ 155.70	\$ 155.70	\$ 155.70	\$ 95.70	\$ 1,128.95	15,000.00	92%
6800 Legal Fees					1,032.75			1,032.75	2,550.00	60%
6900 Office Supplies / Misc.	234.97	357.52	201.10	98.69	315.69	136.83	324.33	1,669.13	5,000.00	67%
Total 6000 Office / Overhead	\$ 3,631.15	\$ 3,760.53	\$ 5,842.38	\$ 4,846.41	\$ 4,946.08	\$ 2,941.16	\$ 5,354.80	\$ 31,322.51	69,635.00	55%
7100 Food/Beverage/Rentals		6,057.55						6,057.55	25,400.00	76%
7200 Event Pmts Processing Fee	112.52	125.87	37.13	5.00	5.00	5.00	5.00	295.52	110.00	-169%
Total 7000 Event Expenses	\$ 112.52	\$ 6,183.42	\$ 37.13	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6,353.07	25,510.00	75%
8100 Insurance (D&O)						1,774.00		1,774.00	1,774.00	0%
8200 Awards and Recognition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	100%
8300 Retreats/Mtgs/Conf/Dues/Events	686.69	2,079.60	519.38	525.00		159.47	44.19	4,014.33	15,000.00	73%
8400 Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	100%
Total 8000 Board / Org Development	\$ 686.69	\$ 2,079.60	\$ 519.38	\$ 525.00	\$ 0.00	\$ 1,933.47	\$ 44.19	\$ 5,788.33	37,774.00	85%
Bad Debt Write Off		500.00						500.00		
Depreciation	159.25	159.25	159.25	159.25	159.25	159.25	159.25	1,114.75		
Total Expenses	\$ 60,753.64	\$ 67,413.82	\$ 64,542.79	\$ 52,057.84	\$ 52,351.40	\$ 52,504.22	\$ 57,059.46	\$ 406,683.17	822,228.00	51%
Net Operating Income	\$ 688,350.41	-\$ 53,099.03	-\$ 37,217.38	-\$ 47,625.55	-\$ 51,943.23	-\$ 52,182.99	-\$ 49,869.88	\$ 396,412.35		
Net Income	\$ 688,350.41	-\$ 53,099.03	-\$ 37,217.38	-\$ 47,625.55	-\$ 51,943.23	-\$ 52,182.99	-\$ 49,869.88	\$ 396,412.35		

SOUND CITIES ASSOCIATION

Balance Sheet

As of July 31, 2020

1110 HomeStreet Bank	33,787.71
1120 HomeStreet Bank - Money Market	1,050,206.01
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 1,083,993.72
1200 Accounts Receivable	9,000.00
Total Accounts Receivable	\$ 9,000.00
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 1,092,993.72
Fixed Assets	
1410 Furniture and Fixtures	31,060.23
1420 Accumulated Depreciation	-29,202.76
1430 Computers	4,891.71
Total 1400 Fixed Assets	\$ 6,749.18
1481 Leasehold Improvements	13,755.66
1482 Leasehold Improvement Accum Dep	-13,755.66
Total Fixed Assets	\$ 6,749.18
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,099,742.90
Total Accounts Payable	\$ 65.10
2200 HomeStreet Credit Card	1,917.75
Total Credit Cards	\$ 1,917.75
2300 Accrued Payroll	13,654.68
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2405 FUTA	350.87
2410 SUI	26.50
Total 2415 FIT, SS, Medicare - 941	\$ 5,506.44
2420 L&I	-146.03
2425 WA Paid Family & Medical Leave	145.12
2430 PERS 2 Company Contribution	0.00
2435 PERS Payable	6,418.70
2440 DCAP / FSA Payable	416.58
2445 DRS DCP Payable	41.50
2450 Medical/Dental/Vision/Life Ins	20.00
2460 Accrued Vacation Pay	56,255.88
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 69,035.56
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 82,690.24
Total Current Liabilities	\$ 84,673.09
Total Liabilities	\$ 84,673.09
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	411,114.00
3130 Contractual Obligations Reserve	92,308.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 543,422.00
3200 Board Designated Contra	-543,422.00
3300 Fund Balance (Prior Years)	618,657.56
3999 Opening Bal Equity	0.00
Net Income	396,412.25
Total Equity	\$ 1,015,069.81
TOTAL LIABILITIES AND EQUITY	\$ 1,099,742.90

SOUND CITIES ASSOCIATION
Profit and Loss by Month
January - July, 2020

	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Total	2020 Budget	Difference
1010 Member Dues	709,093.52							709,093.52	709,093.00	0.00
1020 Regional Associate Membership Dues and Event Sponsorship	38,000.00	10,000.00	27,500.00	4,000.00			7,000.00	86,500.00	75,000.00	11,500.00
1030 Registration/Dinners Revenue	1,235.00	3,533.10	-743.10					4,025.00	29,100.00	-25,075.00
1040 Interest Income	775.53	781.69	568.51	432.29	408.17	321.23	189.58	3,477.00	9,100.00	-5,623.00
Total Income	\$ 749,104.05	\$ 14,314.79	\$ 27,325.41	\$ 4,432.29	\$ 408.17	\$ 321.23	\$ 7,189.58	\$ 803,095.52	822,293.00	-19,197.48
Gross Profit	\$ 749,104.05	\$ 14,314.79	\$ 27,325.41	\$ 4,432.29	\$ 408.17	\$ 321.23	\$ 7,189.58	\$ 803,095.52		
									% Budget	
									2020 Budget	Remaining
Total 5100 Salaries	\$ 41,614.71	\$ 40,618.38	\$ 44,146.98	\$ 35,919.46	\$ 35,340.17	\$ 35,487.89	\$ 38,785.74	\$ 271,913.33	497,550.00	45%
5210 Taxes-FUTA	210.00	0.00	0.00	0.00	0.00	0.00	16.38	226.38	210.00	-8%
5220 Taxes-SUTA	50.83	53.50	57.79	32.73	26.69	19.45	19.07	260.06	342.00	24%
5230 Taxes - FICA, Medicare - 941	3,184.31	3,115.31	3,406.74	1,385.25	2,709.95	2,743.77	2,973.47	19,518.80	34,501.00	43%
5240 Taxes - L & I	105.31	86.21	98.28	70.81	69.59	93.76	125.80	649.76	1,650.00	61%
5250 Taxes-FMLA	33.82	123.23	113.73	137.87	90.69	91.80	99.41	690.55	1,150.00	40%
Total 5200 Payroll Taxes	\$ 3,584.27	\$ 3,378.25	\$ 3,676.54	\$ 1,626.66	\$ 2,896.92	\$ 2,948.78	\$ 3,234.13	\$ 21,345.55	37,853.00	44%
5310 Pension Plan Contributions	5,319.73	5,220.45	4,851.64	4,581.20	4,609.12	4,633.81	5,061.49	34,277.44	62,379.00	45%
5320 Medical/Dental/Vision/Life Ins	4,706.70	4,706.70	4,706.70	3,894.86	3,894.86	3,894.86	3,914.86	29,719.54	56,527.00	47%
5330 Professional Development			35.00					35.00	5,000.00	99%
5345 Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	3,500.00		
Total 5340 Travel Reimburse	\$ 938.62	\$ 807.24	\$ 567.79	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 4,313.65	10,000.00	57%
Total 5300 Staff Benefits	\$ 10,965.05	\$ 10,734.39	\$ 10,161.13	\$ 8,976.06	\$ 9,003.98	\$ 9,028.67	\$ 9,476.35	\$ 68,345.63	133,906.00	49%
Total 5000 Staff	\$ 56,164.03	\$ 54,731.02	\$ 57,984.65	\$ 46,522.18	\$ 47,241.07	\$ 47,465.34	\$ 51,496.22	\$ 361,604.51	669,309.00	46%
6100 Rent	2,402.56	2,402.56	2,402.56	2,402.96	2,402.16	2,402.46	2,402.56	16,817.82	28,831.00	42%
6220 Office Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	604.00	100%
6310 Copier/Printer Lease & Maint	477.60	370.30	370.30	370.30	370.30	370.30	475.68	2,804.78	4,546.00	38%
6320 Outside Printing & Publication		215.82						215.82	1,454.00	85%
Total 6300 Printing and Publication	\$ 477.60	\$ 586.12	\$ 370.30	\$ 370.30	\$ 370.30	\$ 370.30	\$ 475.68	\$ 3,020.60	6,000.00	50%
6410 Internet	100.00	100.00	100.00	100.00	100.00	100.00	100.00	700.00	1,200.00	42%
6420 Website Design/Hosting	20.00	20.00	20.00	20.00	30.00	30.00	180.00	320.00	1,200.00	73%
6430 IT Equipment			1,318.58	17.62	18.92		1,528.12	2,883.24	5,000.00	42%
6440 Software			64.16	1,474.14	118.23	116.00	41.82	1,814.35	1,500.00	-21%
Total 6400 IT	\$ 120.00	\$ 120.00	\$ 1,502.74	\$ 1,611.76	\$ 267.15	\$ 246.00	\$ 1,849.94	\$ 5,717.59	8,900.00	36%
6500 Phones	210.74	212.34	1,017.53	207.00	206.59	206.59	206.59	2,267.38	2,600.00	13%
6600 CC, Banking & Other Fees	11.28	37.99			195.74	-576.72	-331.71	150.00	150.00	321%
6705 QuickBooks Subscription Fees		44.00	183.15	95.70	95.70	95.70	95.70	609.95		
6710 Accountants	174.00		165.00	60.00	60.00	60.00	60.00	519.00		
Total 6700 Accounting Fees	\$ 174.00	\$ 44.00	\$ 348.15	\$ 155.70	\$ 155.70	\$ 155.70	\$ 95.70	\$ 1,128.95	15,000.00	92%
6800 Legal Fees					1,032.75			1,032.75	2,550.00	60%
6900 Office Supplies / Misc.	234.97	357.52	201.10	98.69	315.69	136.83	324.33	1,669.13	5,000.00	67%
Total 6000 Office / Overhead	\$ 3,631.15	\$ 3,760.53	\$ 5,842.38	\$ 4,846.41	\$ 4,946.08	\$ 2,941.16	\$ 5,354.80	\$ 31,322.51	69,635.00	55%
7100 Food/Beverage/Rentals		6,057.55						6,057.55	25,400.00	76%
7200 Event Pmts Processing Fee	112.52	125.87	37.13	5.00	5.00	5.00	5.00	295.52	110.00	-169%
Total 7000 Event Expenses	\$ 112.52	\$ 6,183.42	\$ 37.13	\$ 5.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ 6,353.07	25,510.00	75%
8100 Insurance (D&O)						1,774.00		1,774.00	1,774.00	0%
8200 Awards and Recognition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	100%
8300 Retreats/Mtgs/Conf/Dues/Events	686.69	2,079.60	519.38	525.00		159.47	44.19	4,014.33	15,000.00	73%
8400 Consultants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	100%
Total 8000 Board / Org Development	\$ 686.69	\$ 2,079.60	\$ 519.38	\$ 525.00	\$ 0.00	\$ 1,933.47	\$ 44.19	\$ 5,788.33	37,774.00	85%
Bad Debt Write Off		500.00						500.00	500.00	
Depreciation	159.25	159.25	159.25	159.25	159.25	159.25	159.25	1,114.75		
Total Expenses	\$ 60,753.64	\$ 67,413.82	\$ 64,542.79	\$ 52,057.84	\$ 52,351.40	\$ 52,504.22	\$ 57,059.46	\$ 406,683.17	822,228.00	51%
Net Operating Income	\$ 688,350.41	\$ 53,099.03	\$ 37,217.38	\$ 47,625.55	\$ 51,943.23	\$ 52,182.99	\$ 49,869.88	\$ 396,412.35		
Net Income	\$ 688,350.41	\$ 53,099.03	\$ 37,217.38	\$ 47,625.55	\$ 51,943.23	\$ 52,182.99	\$ 49,869.88	\$ 396,412.35		

Sponsorship Payment Tracking
2020

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Almond & Associates			<i>In-Kind</i>	
Regional Associate Member	Association of WA Cities	February 2020	\$500.00	February 2020	\$ 500.00
Regional Associate Member	AT&T	April 2020	\$500.00	May 2020	\$500.00
Partner	Boeing	January 2020	\$6,000.00	March 2020	\$ 6,000.00
Event Sponsor	Boeing	January 2020	\$2,500.00	March 2020	\$ 2,500.00
Event Sponsor (Reception \$500)	Boeing	January 2020	\$500.00	March 2020	\$ 500.00
Partner	Cedar Grove	February 2020	\$6,000.00	March 2020	\$ 6,000.00
Partner	CenturyLink	January 2020	\$6,000.00	January 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	CenturyLink	February 2020	\$500.00	February 2020	\$ 500.00
Regional Associate Member	ClearPath	July 2020	\$500.00	September 2020	\$ 500.00
Partner	Comcast	March 2020	\$6,000.00	April 2020	\$ 6,000.00
Event Sponsor	Comcast	March 2020	\$2,500.00	April 2020	\$ 2,500.00
Regional Associate Member	Gordon Thomas Honeywell	January 2020	\$500.00	January 2020	\$ 500.00
Event Sponsor	Gordon Thomas Honeywell	January 2020	\$2,500.00	January 2020	\$ 2,500.00
Regional Associate Member	Foster Garvey	February 2020	\$500.00	May 2020	\$500.00
Event Sponsor	Foster Garvey	January 2020	\$2,500.00	February 2020	\$ 2,500.00
Regional Associate Member	Inslee Best Doezie & Ryder	August 2020	\$500.00	September 2020	\$ 500.00
Event Sponsor	Inslee Best Doezie & Ryder	August 2020	\$2,500.00	September 2020	\$ 2,500.00
Regional Associate Member	The Johnston Group	April 2020	\$ 500.00		
Regional Associate Member	Jurassic Parliament			<i>In-Kind</i>	
Regional Associate Member	King County Dept of Assesments	April 2020	\$ 500.00	August 2020	\$ 500.00
Regional Associate Member	King Conservation District	April 2020	\$500.00	May 2020	\$500.00
Regional Associate Member	King County Library Systems	April 2020	\$ 500.00	May 2020	\$ 500.00
Partner	Marketing Solutions			<i>In-Kind</i>	
Partner	Microsoft	March 2020	\$6,000.00	April 2020	\$ 6,000.00
Regional Associate Member	NorCom	April 2020	\$ 500.00		
Regional Associate Member	Outcomes by Levy	April 2020	\$ 500.00	May 2020	\$ 500.00
Partner	Port of Seattle	March 2020	\$6,000.00	July 2020	\$ 6,000.00
Regional Associate Member	PRR	April 2020	\$ 500.00		
Partner	Puget Sound Energy	January 2020	\$6,000.00	February 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	Puget Sound Energy	January 2020	\$500.00	February 2020	\$ 500.00
Partner	Recology	February 2020	\$6,000.00	February 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	Recology	February 2020	\$500.00	January 2020	\$ 500.00
Partner	Republic Services	February 2020	\$6,000.00	June 2020	\$ 6,000.00
Event Sponsor (Reception \$500)	Republic Services	February 2020	\$500.00	June 2020	\$ 500.00
Regional Associate Member	Saunderson Marketing			<i>In-Kind</i>	
Regional Associate Member	Seattle Building and Constr.	February 2020	\$500.00	February 2020	\$ 500.00
Partner	Sound Transit	July 2020	\$6,000.00		
Regional Associate Member	Strategies 360	July 2020	\$500.00		
Regional Associate Member	ValleyCom	February 2020	\$500.00	February 2020	\$ 500.00
Event Sponsor (Reception \$500)	Waste Management	March 2020	\$500.00	July 2020	\$ 500.00
Partner	Waste Management	March 2020	\$6,000.00	July 2020	\$ 6,000.00
Total			\$89,500.00		\$ 81,500.00
Sponsorship Level	Sponsor/Entity			Paid Month	Amount Paid in 2019
Regional Associate Member	AFT Washington			Novmeber 2019	\$ 500.00
Grant	Challenge Seattle			September 2019	\$ 6,000.00
Regional Associate Member	EMC Research			October 2019	\$ 500.00
Regional Associate Member	Green River College			Novmeber 2019	\$ 500.00
Regional Associate Member	Langston Spieth, LLC			November 2019	\$ 500.00
Regional Associate Member	Master Builders Assoc.			June 2019	\$ 2,000.00
Total					\$ 10,000.00

status as of 9/8/2020

SCA Board Policies on Board and Committee Appointments

700 APPOINTMENTS TO REGIONAL COMMITTEES AND BOARDS

701 APPOINTMENT POLICY

A member representing the Sound Cities Association is expected to reflect policy which has been developed by the Sound Cities Association when sitting as a member of any regional committee, board or task force. (8/16/1995)

701.1 Exercise of SCA Appointment Authority

a) Sound Cities Association (hereafter, SCA) exercises appointment authority on behalf of its member cities for those regional forums in which the municipalities of King County, other than Seattle, share representation and where, by charter, bylaw or interlocal contract, the appointment authority is exercised by the affected jurisdictions.

b) SCA's appointment authority for shared representation is valid for so long as SCA's membership comprises over 50% of the suburban municipalities containing over 50% of the suburban population.

c) SCA may be asked to recommend appointments to regional forums where appointment authority resides in others (state or county executives or legislative bodies). SCA is not responsible for the appointment subsequently made, staffing scheduling or information distribution.

d) While SCA attempts to meet the representational requirements of regional bodies, it is the policy of SCA's board of directors to promote consolidation of regional issues in such a way as to provide for effective decision-making through efficient use of our staff and elected officials' time. This policy may be evidenced through the creation of the SCA Public Issues Committee.

(9-19-2007)

e) SCA shall retain discretion in accepting or exercising appointment authority for new forums, based on the perceived value of the forum proposed, availability of elected officials or staff with prerequisite knowledge, and the availability of alternate forums for exercise of the same function. The Board shall be the final arbiter of acceptance of responsibility for new forums.

f) Board appoints staff representatives. (10-29-99, 7/28/05, 9/19/07)

701.2. Identification of Appointees

Regional Committee Appointments shall be recommended to the Board of Directors by December 31st each year. (Bylaws 11/17/04, 9/19/07, 12/17/2014)

a) SCA shall, in the fall of each year, issue a call for nominations from the cities of King County for all open seats for King County regional boards, committees and task forces.

b) SCA shall provide for notice to the membership of:

- all regional appointments currently being reviewed,
- the process and timeline for approval of appointments,
- any requirements or criteria for consideration
- appointments which are available due to retirement or resignation

c) The Public Issues Committee through its Nominating Committee shall review all pertinent information and determine a draft list of appointments for the coming year with regard to the following criteria:

- geographic distribution
- size distribution
- governance distribution
- ability to serve, interest in serving, past participation
- knowledge of the subject matter
- Preference shall be given to current SCA members (12/17/2014)

d) Appointments may be continued from year to year, upon recommendation of the Public Issues Committee and approval of the Board of Directors, based on:

- past participation and continued interest in serving,
- successful representation of membership interests in past efforts,
- information from the caucus chair, if any,

· comparative need for organizational continuity in any appointment.

e) Appointments are valid for one year unless specified by the governing authority (9/19/07)

f) Alternates will be appointed for boards, committees and task forces, according to the same criteria as full members. (10/29/1999, 7/28/2005)

g) For vacancies and new appointment opportunities, SCA shall issue a call for nominations from the cities of King County and follow the procedure as outlined in b) through f) above. Any vacancies occurring after August 1st shall be filled at the discretion of the Board of Directors. (7/19/2006)

h) Appointment of electeds for terms less than 6 months or interim workgroups and task forces shall be made directly by the Board of Directors (7/19/2006)

i) Each city may have no more than one representative serving at a time on any individual regional board, committee, advisory council, or task force. Further, cities are asked to not submit multiple applicants for the same committee. The process for deciding which applicant's name to submit is left to the discretion of each individual city. (12/17/2014)

Emergency Management Advisory Committee (EMAC) vacancy: 1 member

Committee Background

The Emergency Management Advisory Committee (EMAC) and its subcommittees advise, assist, review, and comment on emergency management and homeland security issues, as well as regional planning and policies. EMAC is an advisory body to the King County Executive, the King County Council, and the Office of Emergency Management to facilitate coordination of regional emergency planning in King County. The King County Department of Emergency Management serves as the coordinating entity for cities, county governmental departments, and the private sector, and coordinates with other appropriate agencies during incidents and events of regional significance. Emergency Management

Advisory Committee Make Up/Voting Rights: There are 28 seats on the committee. Members represent cities, fire service, law enforcement, hospitals, the Port of Seattle, King County departments, special purpose districts, tribes, utilities, non-profit agencies, churches, and the private sector. Cities with population over 100,000 have their own EMAC seats (Seattle, Bellevue, Kent, Renton). SCA has appointing authority for three voting members and three alternates.

Vacancy

Councilmember Linda Olson, Maple Valley, notified SCA staff that she could no longer serve in her capacity as a voting member on EMAC. Her position was set to expire on December 31, 2020.

SCA staff contacted current alternates to determine if there is interest in moving to a voting member position. Below are the current SCA alternates to the committee:

- David Carson, Redmond (alt)
- Pam Fernald, SeaTac (alt)
- Alan Gothelf, North Bend (alt)

Councilmember Alan Gothelf, North Bend, indicated that he would be interested in serving as a voting member on EMAC. Staff will update the Board if other alternates express interest.

Current SCA Members on EMAC:

- Bob Baggett, Auburn
- Marianne Klaas, Clyde Hill
- Linda Olson, Maple Valley

Other SCA participants (not appointed by SCA):

- Jillian Edge, Renton
- Kimberly Behymer, Kent
- Curry Mayer, Bellevue

CITY MANAGERS AND ADMINISTRATORS
SEPTEMBER
MEETING AGENDA

WEDNESDAY, SEPTEMBER 2, 2020

9:30 TO 11:00 AM

VIRTUAL MEETING

Join meeting from your computer, tablet or smartphone:

<https://us02web.zoom.us/j/88940606456?pwd=ZmxMWGJsTnpQRnlSTzBJQ05tMFErdz09>

Dial in: 1 866 899 4679 or (571) 317-3117 **Meeting ID: 889 4060 6456 Passcode: 284363**

- 9:30 AM A. WELCOME & INTRODUCTIONS**
JENNIFER PHILLIPS, BOTHELL CITY MANAGER
- 9:35 AM B. KING COUNTY METRO**
INTERIM GENERAL MANAGER TERRY WHITE
- 9:55 AM C. INNOVATIVE ROUNDTABLE DISCUSSION**
DESPITE MANY CHALLENGES, SERVICE REDUCTIONS, AND CANCELED PROGRAMS WE ARE STILL STRIVING TO CREATE NEW INNOVATIVE PROGRAMS AND SERVICES FOR OUR COMMUNITIES. THIS ROUNDTABLE DISCUSSION OFFERS THE OPPORTUNITY FOR EACH OF US TO SHARE SOMETHING POSITIVE AND SPARK CREATIVE THINKING FOR ALL.
- 10:45 AM D. WCMA UPDATE**
REGAN BOLLI, CITY MANAGER, CITY OF COVINGTON
JENNIFER PHILLIPS, CITY MANAGER, CITY OF BOTHELL
- 10:50 AM D. SCA UPDATE**
DEANNA DAWSON, EXECUTIVE DIRECTOR, SOUND CITIES ASSOCIATION (SCA)
LAURA PHILPOT, MAPLE VALLEY CITY MANAGER, SCA BOARD LIASION
- 10:55 AM E. LEGISLATIVE UPDATE**
CANDICE BOCK, DIRECTOR OF GOVERNMENT RELATIONS, ASSOCIATION OF WASHINGTON CITIES
- 11:00 AM G. ADJOURN**