



SOUND CITIES ASSOCIATION

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SCA Board of Directors

Meeting Minutes

January 20, 2021

10 AM - Noon

Meeting held online/telephonically ONLY due to COVID-19 Emergency

Meeting held virtually via Zoom with a public link and phone in option.

1) Call to order

SCA President Dana Ralph called the meeting to order at 10:02 AM. Present via Zoom were members Angela Birney, Jeff Wagner, Amy Ockerlander, Ed Prince, Christie Malchow, Laura Philpot, James McNeal, Jan Molinaro, Mary Lou Pauly, Wendy Weiker, Jim Ferrell, and De'Sean Quinn, and SCA staff Deanna Dawson and Leah Willoughby. President Ralph noted that the meeting was being held virtually due to the COVID-19 public health emergency.

2) Welcome and Introductions

New board members Jim Ferrell and De'Sean Quinn introduced themselves to the group.

3) Public Comment

President Ralph asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

4) Consent Agenda

Prince moved, seconded by Pauly to approve the consent agenda consisting of the minutes of the December 16, 2020 SCA Board of Directors meeting ([Attachment 1](#)) and the minutes of the 2020 SCA Annual Meeting. ([Attachment 2](#)) The motion passed unanimously.

5) Report of the SCA Board Nominating Committee

President Ralph reported the board nominating committee met to discuss candidates for 2021 officers. The committee has recommended for appointment: Ed Prince as President; Angela Birney as Vice President; Jeff Wagner as Treasurer; and Amy Ockerlander as Secretary.

6) Election of 2021 SCA Officers

Ralph moved, seconded by McNeal to appoint the following 2021 SCA Officers, as recommended by the Board Nominating Committee: Ed Prince as President; Angela Birney as Vice President; Jeff Wagner as Treasurer; Amy Ockerlander as Secretary. The motion passed unanimously.

7) President's Report

Immediate Past President Ralph highlighted the work of the SCA Board during 2020, highlighting the pivot of priorities and the ability to make accomplishments despite the complications brought on by the public health crisis. Ralph also praised the 2020 board of directors for their adherence to the Guiding Principles, as set at the 2020 SCA Board of Directors retreat. Ralph congratulated 2021 President Ed Prince and spoke to his qualifications as a leader.

President Prince thanked Ralph and noted for the group the meet and greet event happening on Friday; encouraged all members to attend.

8) Executive Director's Report

Executive Director Deanna Dawson briefly summarized for the group plans for a mini retreat for the board, with tentative plans for another gathering later in the year, if and when possible. Dawson noted accomplishments of the 2020 Board of Directors, and thanked Ralph for all her work and accomplishments. Dawson highlighted for the group how well the Guiding Principles held as a guide for the board in a difficult year, and highlighted a continued effort to listen to every voice at the table.

Dawson congratulated Prince as new president, and noted his election as the first Black man elected as President to the Sound Cities Association. Dawson spoke to Prince's accomplishments and ability to lead.

Dawson assigned group "buddy" pairs as follows for 2021: Ed Prince with Jim Ferrell; Amy Ockerlander and De'Sean Quinn; Dana Ralph and James McNeal; Mary Lou Pauly and Angela Birney; Jeff Wagner and Wendy Weiker; Christie Malchow and Laura Philpot; Jan Molinaro and Deanna Dawson.

9) Conflict of Interest Statement

Dawson noted that the 2021 Conflict of Interest Statement, included in packet materials, needs to be signed by every member of the board and returned to staff.

10) 2021 Board Meeting Schedule

McNeal moved, seconded by Malchow to approve the 2021 SCA Board Meeting Schedule Resolution ([Attachment 2](#)). The motion passed unanimously.

11) Financial Report

Executive Director Dawson noted that the finance committee did not meet in December 2020. Noted that invoices for many sponsorships have been sent out, and payments are starting to come in. SCA is on track to be on-budget for sponsorship income for 2021. Invoices for Member City Dues have been sent, and payments for dues have started to come in.

There were no additional notes on the November 2020 financial reports.

Wagner moved, seconded by Molinaro to approve the November 2020 Financial Reports ([Attachment 3](#)). The motion passed unanimously.

Dawson noted that members are welcome to contact staff at any time with any questions.

12) City Administrator's Report

City Manager/Administrator Representative Laura Philpot reported that City Managers continues to meet for weekly calls in addition to the regular monthly meeting. Discussion has mainly included budget and

pandemic. January monthly meeting was facilitated by Una McAlinden/Creative Strategies and feedback was positive.

13) PIC Chair's Report

PIC Chair Malchow reported on the January 13, 2021 meeting of the SCA Public Issues Committee; reported that the PIC approved the 2021 meeting schedule.

Malchow moved, seconded by Wagner to appoint the following individuals to 2021 SCA regional boards and committees, as recommended by the Public Issues Committee: Chris Stearns, Auburn, as alternate to the Joint Recommendations Committee (JRC); Elizabeth Porter, Covington, as alternate to the Regional Water Quality Committee (RWQC). The motion passed unanimously.

Malchow noted legislative agenda one-pager, as included in the materials.

Malchow moved, seconded by Pauly to approve the legislative one-pager, as recommended by the Public Issues Committee (PIC). The motion passed unanimously. ([Attachment 4](#))

Malchow noted that PIC received an update on the King County Health Through Housing initiative on the same day that Regional Policy Committee (RPC) met. Angela Birney, as member on the RPC noted that RPC approved all the amendments that SCA proposed. Group discussed impacts in respective cities.

Malchow reported that the Emergency Management Advisory Committee (EMAC) met on the same day of PIC concerning the Emergency Management Zone Coordinators. Dawson added a brief summary of the Zone Coordinators issue. SCA did adopt a formal position to support the position of Emergency Zone Coordinators to continue the work that have been doing.

Dawson noted for the group the potential upcoming 2021 issues, as listed on the agenda as item 13.e. This list was discussed with PIC members. Dawson briefly discussed some of these priorities.

Dawson reported on the CEO-hiring process for the King County Homelessness Authority. The Implementation Board and the Governing Board will conduct interviews of the final candidates. SCA has requested to do a meet and greet with the candidates to give members the chance to weigh in. This will take place on January 26, 2021. This will be held in webinar format. A confidentiality agreement will need to be signed in order to attend. Group was asked to share any questions that they would like to be included. SCA is keeping a close eye on updates to Countywide Planning Policies, Solid Waste Rates, and Clean Water Plan and will continue to report to the board. Dawson reviewed for the group Sherriff's Office Reforms and potential concerns of SCA cities.

Members are encouraged to bring any questions or concerns with any of the priorities to SCA staff.

14) Discussion Items

a. Equity and Inclusion Cabinet

Prince summarized for the group the goal of creating and Equity and Inclusion Cabinet for 2021. Members are asked to bring any questions or issues they would like to be addressed to Prince.

Birney moved, seconded by Pauly to grant Prince authority to appoint to the Equity and Inclusion Cabinet.

b. SCA 2021 Board of Directors retreat agenda

Dawson reported that the 2021 Board of Directors will be participating in a workshop facilitated by Una McAlinden of Creative Solutions. General object of the retreat will be to bring group together and work together.

c. Approve Board Meet and Greet Schedule

Birney moved, seconded by McNeal to approve the 2021 Board Meet and Greet Schedule as follows:

- **January 22 – Ed Prince**
- **February 26 – Angela Birney**
- **March 26 - De’Sean Quinn and Jim Ferrell**
- **April 23 – Amy Ockerlander and Jan Molinaro**
- **May 28 – Jeff Wagner and Laura Philpot**
- **June 25 – Wendy Weiker and James McNeal**
- ***Skip July and August***
- **September 24 – Christie Malchow and Mary Lou Pauly**
- **October 22 – Dana Ralph**

d. Confirmation of Committee Assignments for 2021:

Dawson reviewed for the group assignments for 2021 board committees. Members were asked to review assignments and communicate any additions or changes to SCA staff.

e. Upcoming Networking Event

Dawson asked that all members attend the upcoming Networking Event, as available, and asked for any suggestions for questions for the featured speaker, King County Executive Dow Constantine.

f. Upcoming Events with County Councilmembers

Dawson reported on SCA’s new series: Lunch with the King County Board. These events will happen at noon on the following schedule:

- January 25 – Claudia Balducci
- February 22 – Reagan Dunn
- March 22 – Joe McDermott

Group was encouraged to attend these meetings, and were asked for any suggestions of topics and questions for the councilmembers at the events.

g. Discussion of Potential 2021 Priorities

Dawson summarized for the group potential 2021 priorities, as included on the agenda.

- **Economic Recovery**

- Housing/Homelessness
- Infrastructure
- Equity and Inclusion
- Collaboration, Nonpartisan Cooperation

These priorities were based on feedback received at the end of 2020 and by PIC. Members were asked for any feedback, hearing none at this time. This item will be brought back to the February 2021 meeting of the board.

h. Continued Discussion of 2021 Legislative Session

Group was provided by email prior to the meeting of the board regarding individual bills that may come across the legislative agenda. Dawson asked for direction from the board regarding SCA taking policy positions on specific bills. The Board discussed bills including: HB1203; HB1070; HB5139; HB1099; HB1025; HB1020; HB1084; HB5110. Members are asked to bring any feedback to SCA staff. SCA staff will continue to monitor issues.

i. Continued Discussion on Filing and Disposition Standards

Dawson and Ralph reported on past meetings, and asked for feedback on what role SCA should have in any future discussions.

15) For the Good of the Order

Malchow reported that Councilmember Ritchie has resigned from Sammamish City Council. Ockerlander reported that Duvall appointed new a councilmember; details will be shared with SCA staff.

16) Meeting was adjourned by President Prince at 12:02