

## 2022 SCA Regional Board and Committee Agreement

1. I have reviewed SCA's Mission, Vision, Values, and Guiding Principles, copied below, and agree to strive to act consistently with those organizational principles when serving as an SCA appointee to a regional board/committee.
2. I agree to demonstrate civility as an SCA appointee, and to treat my colleagues on the committee, committee staff, SCA staff, and the public with respect and courtesy.
3. I understand that I am expected to attend all committee meetings and all SCA caucus meetings as an appointee. If I am unable to attend a meeting, I agree to let SCA staff know in a timely fashion.
4. I understand that as an SCA appointee to a regional board/committee, I am representing not just my own city, but SCA and its member cities.
5. As an SCA appointee to a regional board/committee I shall endeavor to avoid taking positions that are harmful to any SCA member cities.
6. I agree to follow the following protocols as an SCA appointee:
  - a. When the PIC & Board adopt a public policy position, it shall be binding on me as an SCA representative serving on a regional board/committee;
  - b. In the absence of such a position, I will work with the SCA caucus of the board/committee to attempt to develop a caucus position that represents the consensus of the caucus, based (where applicable) on existing SCA policy positions;
  - c. Where no policy position has been adopted by the PIC and Board, and the caucus is unable to reach a consensus position, I understand that I am free to vote my conscience, with the caveat that no SCA representative to a regional board or committee shall vote in a manner that is at odds with an adopted SCA policy position or that is harmful to an SCA member city.
7. I will come to all meetings prepared. I will read materials for the committee, and or materials prepared for me by SCA staff.
8. I understand that if I am absent for three consecutive meetings, if I fail to abide by any of the above guidelines, or for any other reason deemed detrimental to SCA, I may be removed from my committee/board appointment by a two-thirds (2/3) vote of the Board of Directors.
9. I understand that all of the above apply equally to members and alternates of committees/boards.

I have read the above and agree to abide by these guidelines as an SCA appointee to regional board(s)/committee(s).

Sign Here:

Dated:

Name:

City:

Title:

# Sound Cities Association

## Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

## Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

## Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

## Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views