

## SCA Board of Directors Minutes

July 20, 2016, 10:00 a.m.  
Kenmore City Hall  
18120 68th Ave NE, Kenmore, WA 98028

### 1. Call to Order

Nancy Backus, SCA President, called the meeting to order at 10:10 a.m.

Members Present: Nancy Backus, David Baker, Jim Ferrell, Bob Harrison, Will Ibershof, Matt Larson, Hank Margeson, Marlla Mhoon, Catherine Stanford, Amy Walen

Members Absent: Bill Allison, Leanne Guier, Dana Ralph

Staff Present: Deanna Dawson, SCA; Patty Safrin, City of Kenmore

### 2. Public Comment

There were no citizens wishing to comment.

### 3. Consent Agenda

Hank Margeson moved, seconded by David Baker, to approve the consent agenda. The motion passed unanimously.

### 4. President's Report

Nancy Backus, President, provided the President's report. Topics included:

- Mentoring – President Backus stated that SCA is establishing a mentoring program. They currently have 11 mentees and 7 mentors, and so are looking for more mentors. Will Ibershof and Catherine Stanford expressed an interest in mentoring. Deanna Dawson suggested resending the memo to the Board.
- SCA meetings with member cities– Backus reported on recent meetings with cities, including cities of SeaTac and Tukwila. She emphasized the need for cities to be supportive of member cities, as all of our cities face challenges. Deanna Dawson, Executive Director, noted that she will also be visiting the SeaTac City Council in September. She extended an invitation to visit other member cities.

### 5. Executive Director's Report

Deanna Dawson, Executive Director, provided the Executive Director's report. Topics included:

- July 13, 2016 PIC meeting – At the July PIC meeting, James McNeal of Bothell spoke about recent stressful events in the country, the role of government in making people feel safe, and the importance of reaching out to citizens. McNeal suggested that Board members come to the next PIC meeting to report on what has been done in their cities to help citizens feel safe and welcome.
- Art project that the City of Duvall is commissioning for SCA – Dawson updated members on the project, and reminded cities to provide images.
- SCA budget and staffing – SCA is in the process of putting together next year’s budget. The Board previously set a policy of tying dues adjustments to the CPI-W June-June, which is 2%. The Board also set a policy last year to formalize the unwritten policy of a cap on large city dues, and to set the cap at 80,000 population. In addition, Bellevue just joined SCA, adding new revenue, and sponsorship revenue is coming in higher than expected. Factors in next year’s budget include:
  - Potential health care increases due to changes in policies offered, and additional employees joining the plan.
  - Promotion of the full-time policy analyst to senior policy analyst.
  - Small increases in rent, copier lease, and other items.
  - Dawson noted that SCA would have sufficient funds to bring on additional part-time staff, or to make the existing part-time staff position full time. She proposed recruiting for an additional part-time analyst.

**Catherine Stanford moved, seconded by Jim Ferrell, to proceed with the process of recruiting a part-time policy analyst. The motion passed unanimously.**

- It was noted that if efforts were successful, this may necessitate reconfiguring at SCA’s office space. It was noted that recruiting a part-time employee may prove challenging, but that if efforts to find a suitable candidate were unsuccessful, this decision could be reconsidered.
- Temporary staff – Dawson noted that in addition to adding policy staff, it would be helpful to bring on temporary staff to assist with administrative tasks such as minute taking and records management. This budget line item for 2016 has been exhausted due to temporary staff coverage during an employee’s family leave.

**Hank Margeson moved, seconded by David Baker, to add more money to this year’s budget in order to hire temporary staff to assist with administrative tasks. The motion passed unanimously.**

- King Conservation District (KCD) – Dawson updated the Board on discussions at the last PIC meeting regarding possible amendments to a settlement agreement with the KCD in a class action lawsuit. The PIC was asked for feedback on using the settlement funds to fund programs rather than giving a nominal rebate to property owners. The PIC was generally supportive. The Board was generally supportive, although the City of Redmond indicated it was neutral rather than supportive, and questioned whether an objection at this date would be meaningful.

- New marijuana regulations – Dawson sought feedback on the County’s new proposed marijuana regulations, which were discussed at the last PIC meeting. She noted that the City of Enumclaw had submitted a letter indicating their concerns. More detail on the PIC discussion can be found in the minutes of the July 13, 2016 PIC meeting. Bob Harrison stated that Issaquah is not affected. Jim Ferrell stated that Federal Way will not be impacted. Hank Margeson stated retail marijuana establishments were approved by the voters statewide and allowed in Redmond, he had no concerns. He did note concerns more generally with the County allowing uses in potential annexation areas (PAAs) that were not allowed in the neighboring city. Other members shared this concern.

## **6. Finance Committee Report**

Amy Walen, Finance Committee Treasurer and Chair, followed up on the discussion from the ED report regarding budget.

- She reviewed the need for additional staff, space constraints, and the desire to increase some salaries in order to retain good staff people.
- Will Ibershof reported that a committee that included himself and Mayor Walen was taking a look at sponsorship levels and should have a report soon.

## **7. PIC Chair’s Report**

Marlla Mhoon, PIC Chair, reported on the July 13, 2016 meeting of the PIC.

- Mhoon stated that their pre-PIC meeting was presented by the Puget Sound Regional Council (PSRC) on a program called On the Map, where cities can look at where the city is, where people work, and where people come into the city from.
- Mhoon stated that the two items generating the most conversation were the King Conservation District settlement and the new King County marijuana regulations. She reported that a new member attended from Issaquah, Mariah Bettise.
- Deanna Dawson noted that PIC also discussed the Best Starts for Kids levy implementation plan, which was approved with amendments by the Regional Policy Committee (RPC) earlier in the day.

## **8. City Manager/Administrator’s Report**

Bob Harrison provided the City Manager/Administrator’s report.

- Harrison noted that all the cities are dealing with growth challenges. He reported on a recent meeting with Forterra to discuss how to better message addressing growth.

## **9. Other Discussion Items:**

- a. Regional Growth – The Board discussed regional growth, and discussions at PSRC regarding certification of comprehensive plans. It was noted that while SCA had a role to play in convening and encouraging dialogue, it was unlikely that SCA would adopt a formal policy position as doing so would be potentially divisive.
- b. Affordable Housing – Nancy Backus stated that the South King County Affordable Housing Forum will probably meet in Auburn at the end of August to put together legislative language for the year. Preservation of existing affordable housing, rather than creation of new affordable

housing, was likely to be a focus. This work would be combined with ongoing work with eastside communities and Seattle, to come up with solutions that worked region-wide.

- c. August Board Meeting Topics – It was agreed that the August Board meeting would be used to follow up on topics and priorities from the SCA Board Retreat.

## **10. Upcoming Events**

The next SCA Board of Directors meeting and tour is scheduled for Wednesday, August 17, 2016 from 10:00 a.m. to 1:00 p.m. in Covington.

The next SCA Networking Dinner featuring King County Councilmembers Claudia Balducci and Jeanne Kohl-Welles is scheduled for Wednesday, September 7, 2016 from 5:30 p.m. to 8:00 p.m. at Renton Pavilion Event Center.

The next SCA Public Issues Committee meeting is scheduled for Wednesday, September 14, 2016 at 7:00 p.m. at Renton City Hall.

## **11. For the Good of the Order**

Catherine Stanford stated that Lake Forest Park has a new council member, Sandra Riddle, who previously served as a Planning Commissioner. Will Ibershof related a story about a City police officer who was using social media to interact with citizens. It was suggested this could be a good RISE presentation at a networking dinner.

## **12. Adjournment**

The meeting adjourned at 11:30 a.m.