



SOUND CITIES ASSOCIATION

35 Cities. A Million People. One Voice.

SCA Board of Directors MINUTES

May 29, 2013 10:00 AM

Renton City Hall

1055 South Grady Way, Renton 98057

1. Denis Law, SCA President, called the meeting to order at 10:00 a.m.
Members present: David Baker, Dini Duclos, Chris Eggen, Don Gerend, Mia Gregerson, Ken Hearing, Dave Hill, David Johnston, Matt Larson, Pete Lewis, John Marchione, Jamie Perry
Staff present: Deanna Dawson, Kristy Burwell
2. President Law asked if any member of the public had any public comment. Seeing none, President Law closed the public comment portion of the meeting.
3. Dave Hill moved, seconded by John Marchione, to approve the Consent Agenda. The motion passed unanimously.
4. President Law reported that through the combined efforts of this Board and our staff, we are accomplishing our mission of providing leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities. The SCA membership identified policy priorities, which include: transportation, including transportation funding; economic development; dealing with public records requests; and increasing citizen engagement within our cities.

President Law reported that SCA organized and staffed a workshop on linking transit and development that was extremely helpful not just to SCA members, but also raised our organization's profile with the County, and Seattle. SCA organized and staffed a meeting between Metro and Snoqualmie Valley Cities regarding Metro's proposal to restructure or eliminate portions of a number of quote unquote "unproductive" routes in the Valley. SCA has been extremely proactive in ensuring that Snoqualmie Valley Cities' concerns were heard by the County. SCA also helped organize a joint meeting between the transportation subarea board chairs.

Through PIC, positions were moved forward to give feedback to the County on Long Range Planning at Metro (including moving forward a policy position asking that the County base the Long Range Plan on cities' comprehensive plans), and to give constructive feedback to PSRC on the Transportation 2040 update (relating to the "State of Good Repair" section of the plan, and the target Pavement Condition Index (PCI) score of 70).

SCA has been working collaboratively with the County, City of Seattle, business leaders, labor, environmental groups, and others to ensure that cities and the County have the local transportation funding options that we need to ensure that both roads and transit are adequately funded. SCA members participated in a press conference on March 11 stressing the need for local transportation funding options. SCA members also participated in a lobby day in Olympia on April 3, and April 19. We have heard a lot of positive feedback from legislators about this effort, and are cautiously optimistic that we may see results in Olympia this session. There may be an Eastside Transportation Town Hall meeting on June 6. SCA is also involved in a video project with the Seattle Chamber.

SCA has convened an economic development subcommittee. The committee will be convening a series of workshops, compiling best practices for cities, and recommending proposed policy positions for adoption. SCA has a new partnership with the Economic Development Council of Seattle and King County (EDC) and ED Dawson is now an EDC Board member.

President Law noted that the PIC recommended, and the Board adopted, a public policy position regarding records requests. This is a significant issue to many members and will continue to be an issue. David Johnston commented that MSRC has stated that staff should not send text messages relating to city business. John Marchione alerted members that Kirkland dealt with this type of issue in 2010. Matt Larson commented that the City of Snoqualmie does not support texting on city issued phones. ED Dawson also commented that she has asked that SCA business is transmitted through email not text messages. Mia Gregerson noted that school districts are challenged with public records requests when their calendars disclose locations and with whom they are meeting. President Law suggested that this be considered as a Pre-PIC workshop topic or a videotaped event. ED Dawson agrees and would like to combine President Law's suggestion so that the workshop is videotaped for members to benefit from it if they are not able to attend.

President Law reported on the citizen engagement project. SCA's intern, Jennifer Hooper, will be giving a presentation on citizen engagement. Jennifer will be putting together both written materials and a presentation for SCA member cities on best practices from our member cities and from other jurisdictions across the country. ED Dawson added that the presentation will be available on SCA's website.

President Law reported that we are also making great progress on the objectives identified by the Board at the retreat to build the organization. Regarding items related to SCA's infrastructure, the SCA office remodel is complete and under budget; the SCA Finance Committee is working to address other infrastructure needs, such as new computers; staff has also been working internally to better align staffing to our members' needs.

Regarding the Board's objective to increase SCA's influence in the region through member development, President Law reported that SCA had a very successful orientation for board and committee members on January 23, 2013. Rather than staff making presentations, key leaders in our region joined SCA members to give presentations highlighting the work of select committees. Presenters included: King County Prosecutor Dan Satterberg; King County Councilmembers Regan Dunn, Joe McDermott, Jane Hague; and PSRC Chair, Kitsap County Commissioner Josh Brown. There has been an increase in new members volunteering to serve on boards and committees in 2013. President Law reported that SCA gained two new members

cities, Carnation and Mercer Island. President Law reported that ED Dawson and Pete Lewis helped encourage Milton to continue as a SCA member. SCA continues to recruit new sponsors and Regional Associate Members. President Law thanked ED Dawson for her work and time reaching out to cities, and potential Regional Associate Members regarding sponsoring opportunities.

President Law reported that SCA is demonstrating value to members and the region through outreach including the SCA website and social media presence on Facebook and Twitter. The Board also identified as a top strategic priority to not just taking positions, but making those positions known to regional leaders. A couple examples of this are SCA's efforts on the Solid Waste Interlocal Agreement, Emergency Management Planning Grants (EMPG), secure medicine take back at the Board of Health, parks levy, flexible use of lodging revenue by local jurisdictions, and EMS levy.

5. Deanna Dawson, SCA Executive Director, gave an update on the legislative session.

ED Dawson reported that the SCA Economic Development Subcommittee met for the first time in May and plans to schedule workshops on economic development. One topic is to have an economic development 101 workshop to make sure that all members are on the same page, and a second idea is to present best practices for economic development. ED Dawson followed up on an email sent to the Board on this topic which included the draft economic development definitions. The draft definitions that staff identified are:

- Economic development is a program, group of policies, or activity that seeks to improve the economic well-being and quality of life for a community, by creating and/or retaining jobs that facilitate growth and provide a stable tax base.
- Economic development refers to the sustained, concerted actions of communities and policymakers that improve the standard of living and economic health of a specific locality.

John Marchione stated that any definition should include a reference to the fact that economic development is regional. David Johnston cautioned members that each community has a unique identity with strengths and weaknesses, and local economy that drives revenue. Johnston added that regional success is important and within that, each city has unique dynamics and needs individual success. Dini Duclos added that south King County has challenges relating to poverty. Mia Gregerson would like "community" defined, and reference to diversity. Chris Eggen brought up the issue of attracting new businesses versus current businesses moving from one community to another. Eggen continued that there are strategies that can attract business and also encourage growth. ED Dawson thanked members for their input. The work of the Economic Development Subcommittee will be brought back to the Board as it progresses.

ED Dawson reported that the Women's Leadership Group has met and is trying to encourage women to become more involved in SCA. Only 30% of elected officials in SCA member cities are women. The group is looking at having a monthly breakfast meeting and Regional Associate Members have already shown interest in sponsoring a recurring event. ED Dawson stated that geographic diversity is taken into consideration when looking at SCA appointments, but not any other type of diversity. Pete Lewis agrees that this is a good idea, but asks members to approach

this issue cautiously. The Auburn Council discusses the open seats, decides as a whole to approve nominations of councilmembers. Mia Gregerson participated in the Women's Leadership Group meeting and is appreciative of feedback. David Baker is concerned that a qualified nominee could be overlooked solely to give gender balance. ED Dawson stated that the group does not want to set a quota, however it wants to give value to diversity on boards and committees when considering nominees. Dini Duclos added that she didn't understand the importance of SCA until she got involved with the organization. Duclos continued that councils need to know that these appointments are important to councils and the region, and that all SCA members should understand the role of SCA.

ED Dawson shared that Mike Thomas, Enumclaw City Administrator, is leaving Enumclaw. ED Dawson will reach out to mayors, managers, and finance directors to fill his seat on the SCA Finance Committee.

ED Dawson reported on the challenges that the City of Pacific is facing.

ED Dawson reported that she has been discussing the benefits of Regional Associate Membership with AT&T, Kelley Imaging, and has a meeting with Microsoft in the near future. She reminded members of the goal to each recruit one new business this year. Dini Duclos requested that the information and benefits of membership be sent to Board members for recruitment purposes. Kristy Burwell will distribute.

ED Dawson reported that she had an upcoming meeting with King County Councilmember Kathy Lambert. One issue of possible discussion would be funding for rural roads. Don Gerend commented that he wrote an op-ed on the issues facing the eastside of King County and support for a transportation package. Some cities feel like the County is getting too much of the funding package. John Marchione agrees with Gerend. David Johnston stated that the County is requiring each city to bear the burden of congestion costs, even though the cities have limited revenue. Johnston added that there needs to be a holistic approach. Ken Hearing reminded members that citizens from throughout the county use rural roads to access recreational opportunities. Chris Eggen would like to receive an assessment of the impact on the resident as an urban dweller. Pete Lewis added that the transportation funding package has a delicate ratio that was difficult to achieve consensus on, and altering the balance at this stage could lead to a breakdown of support from cities. Members remarked that the county and cities all needed additional funding for roads. There was not support from the Board for having additional city tax dollars being used to support roads outside of their cities.

The Board had a brief discussion on the solid waste interlocal agreement. Pete Lewis questioned the logic of siting a transfer station in Factoria if Bellevue was not signing onto the interlocal agreement extension. Dave Hill shared concerns that a forty-year facility may be built in a city that is not a part of the regional system. Chris Eggen reported as Chair of the Metropolitan Solid Waste Management Advisory Committee (MSWMAC) that it has formed a finance committee to develop financial policies related to the ILA. Eggen continued that there is a process being formed to revisit the solid waste transfer station plan at SCA's request and this will be discussed at the June 14, 2013 meeting. The Board agreed to send a letter to the committee to follow up on questions relating to what SCA would like the Solid Waste Division to reevaluate.

ED Dawson reported that the SCA Executive Committee will be meeting on June 5, 2013 and King County Councilmember Jane Hague will be joining them.

ED Dawson read the SCA policy position on the Watershed Investment District (WID): *SCA supports the formation of a stakeholder group by the Washington State Legislature, as the means to reach consensus on bill language regarding watershed investment authorities, to be introduced in the 2014 legislative session.* ED Dawson reported that this has been accomplished and that the stakeholder group starts meeting on May 30, 2013. ED Dawson noted that SCA did not have a policy position beyond asking for the stakeholder group to be formed. The Board agreed, and noted that individual cities may have very different perspectives on next steps, and on any policies that might come out of that committee. The Board directed that while it would be helpful for staff to monitor and report on the work of the group, it would not be appropriate to devote staff resources in support of the group beyond that. The Board also agreed that SCA should not appoint a member to the stakeholder group to represent SCA, as SCA had not adopted a policy position beyond that noted above. Rather, individual cities could attend on their own behalf. Members expressed concerns about the formation of any new junior taxing districts.

ED Dawson reported that at the May 29 SCA Networking Dinner, SCA will recognize Linda Kochmar for her dedication and support. ED Dawson asked members if they would like to consider recognizing Bob Sternoff.

Chris Eggen moved, seconded by David Baker, to recognize Bob Sternoff as member emeritus. The motion passed unanimously.

6. Ken Hearing, Board Nominating Committee Chair, reported that the committee met on May 9, 2013 to review two nominations to fulfill the remainder of the term for the Vice President. Chair Hearing noted that both nominees were highly regarded by peers and others within the region. John Marchione was recently voted to be the Vice Chair of the Puget Sound Regional Council (PSRC), which means that Marchione will be President of the PSRC in 2015. This would create a unique opportunity for SCA to have its 2015 immediate past president as Chair of PSRC. Based on this and other considerations, the Board Nominating Committee is recommending that John Marchione be elected as the Vice President of the SCA Board of Directors.

Ken Hearing moved, seconded by Pete Lewis, to elect John Marchione to serve as the Vice President for the remaining term in 2013. The motion passed unanimously.

Jamie Perry added that she will not be running for re-election and therefore wished to resign her position as Member-at-Large to the Executive Committee to allow for continuity in Board leadership.

ED Dawson had previously circulated an email to the Board inquiring as to whether other members would be interested in stepping into the role. Mayor Larson had expressed interest. Mayor Baker had indicated that he would be interested, but only if Mayor Larson were not able to do so, noting that he would prefer to support Mayor Larson's nomination.

Ken Hearing moved, seconded by Pete Lewis, to elect Matt Larson to serve as the Member-at-Large for the remaining term in 2013. The motion passed unanimously.

7. The Board reviewed the revised SCA Banking Resolutions for each bank where SCA has accounts.

Don Gerend moved, seconded by Dini Duclos, to approve the revised 2013 Banking Resolutions. The motion passed unanimously.

8. Matt Larson, Events Committee Chair, reported that the Events Committee has chosen two RISE presentations for the May 29 SCA Networking Dinner, Auburn & Lake Forest Park. He encouraged members to submit ideas for future RISE presentations. Chair Larson reported that the keynote speakers have been confirmed for the remaining SCA Networking Dinners: Sheriff Urquhart on May 29; Attorney General on September 25; and Governor Jay Inslee on November 20. Chair Larson noted that this is his third year as chair of the Events Committee and asked that a member step into the vice chair role to then take over as chair of the Events Committee. He added that there is interaction with Regional Associate Members on the committee. Don Gerend said that he will consider stepping into this role next year. Chair Larson also noted that there has been expressed interest from Congresswoman DelBene to address the attendees of a SCA Networking Dinner. ED Dawson added that she is working with Julien Loh on the Congresswoman's staff as well as possibly to include Representatives Dave Reichert and Adam Smith. ED Dawson noted that there is no sponsor for the May 29 SCA Networking Dinner and there is low attendance. John Marchione commented that it could be the month that is causing the low attendance. ED Dawson said that it may be advisable to revisit schedule of the SCA Networking Dinners.
9. David Johnston reported that the Washington City/County Management Association (WCMA) Summer Conference will be in Port Townsend in August 2013. He also reported that the National League of Cities Conference will be in Seattle in November 2013. The International City/County Management Association (ICMA) will be located in Seattle in 2015. Johnston noted that there is a City Manager/Administrator meeting next week, June 5, 2013.
10. Mia Gregerson, Public Issues Committee Chair, reported that the PIC had a very productive meeting in May. There was a Pre-PIC Workshop featuring Ann Macfarlane of Jurassic Parliament which was videotaped and will be on the SCA website. The PIC took an emergency vote to bring the first action item to the Board concerning the Marketplace Fairness Act.

Mia Gregerson moved, seconded by Jamie Perry, that:

The Sound Cities Association sends a letter in support of the Marketplace Fairness Act.

ED Dawson passed around a draft letter and supporting information for the Marketplace Fairness Act. (Attached)

The motion passed unanimously.

Mia Gregerson moved, seconded by Jamie Perry, that:

The Sound Cities Association supports the development of a King County Long Range Plan that incorporates transit service needs identified in city comprehensive plans.

ED Dawson added that the Board sent this item back to the PIC to address concerns that the Board had with the previous language.

The motion passed unanimously.

Mia Gregerson moved, seconded by Jamie Perry, that:

The Sound Cities Association supports a more comprehensive approach to regional tolling implementation, through the formation of a special task force convened by the Puget Sound Regional Council that would advance the review of a system-wide approach to tolling our region's major highway facilities as an alternative to the current path of implementing tolling on a corridor by corridor basis. This comprehensive review should include consideration of the following components:

- *Ability to demonstrate the value to toll payers and the region at large;*
- *Equity for toll payers across the region and a fair distribution of costs and benefits;*
- *Analysis of the direct and external costs and benefits of relatively recent tolling on Tacoma Narrows Bridge, SR 520 and SR 167, and future facilities, including an assessment of overall system performance across modes, greenhouse gas emissions, vehicle miles travelled, traffic diversion and potential mitigation measures, and experiences of the travelling public;*
- *Review the impact of tolling by income quintile, based on household car ownership and use;*
- *Review of the technology available to achieve a regional solution, the implementation challenges, and a proposed phasing plan with greater definition than that provided in the region's Transportation 2040 Plan;*
- *A robust discussion of the uses of both near and long-term revenues for transit to maximize the efficiency and equity of the tolled corridors and the system as a whole;*
- *Timing and staging of tolling implementation in tandem with the availability of choices, such as transit, that provide alternatives to paying tolls to address inequitable impacts as well as system operations; and*
- *Review and comparison of alternative finance options including Road Usage Charges (VMT).*

The motion passed unanimously.

11. ED Dawson handed a copy of the SCA Personnel Policies and stated that the minutes from the October 31, 2013 Board meeting are unclear on the number of personal days a full-time employee shall receive each year. ED Dawson asked that the Board make a clear record as to their intent on how many personal days full time employees should receive.

Jamie Perry moved, seconded by Mia Gregerson, to increase the number of personal days to five days per year for full-time employees. The Board discussed the motion. President Law noted that SCA has very limited staff who is asked to work long hours, and that giving a healthy benefits package to employees was a way to keep employees productive. The motion passed unanimously.

12. For the good of the order

John Marchione inquired if there was going to be a Pre-PIC Workshop on PSAP Consolidation. ED Dawson responded that SCA has been working with Diane Carlson from the King County Executive's

Office on this workshop. It was unclear whether the PSAP consolidation report would be completed in time to do a presentation in June. Marchione asked if city staff is allowed to attend the Pre-PIC Workshops to which ED Dawson replied yes.

The meeting was adjourned at 11:47 a.m.



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May 29, 2013

President
Denis Law
Mayor
City of Renton

Treasurer
Don Gerend
Councilmember
City of Sammamish

Member-at-large
Jamie Perry
Councilmember
City of Kent

Past President
Ken Hearing
Mayor
City of North Bend

Members
Chris Eggen
Deputy Mayor
City of Shoreline

David Baker
Mayor
City of Kenmore

Dini Duclos
Councilmember
City of Federal Way

Mia Gregerson
Deputy Mayor
City of SeaTac

Dave Hill
Mayor
City of Algona

David Johnston
City Manager
City of Maple Valley

Matt Larson
Mayor
City of Snoqualmie

Pete Lewis
Mayor
City of Auburn

John Marchione
Mayor
City of Redmond

Executive Director
Deanna Dawson

The Honorable Rod Dembowski
Chair, King County Regional Transit Committee
516 Third Ave, Rm. 1200
Seattle, WA 98104

Dear Chair Dembowski:

On behalf of the Sound Cities Association, I'm writing to express SCA's support for the development of a King County Metro Long Range Plan that incorporates transit service needs identified in city comprehensive plans. Our Membership and Board strongly support this policy position, unanimously approved by the SCA Board on May 29, 2013.

The Sound Cities Association (formerly the Suburban Cities Association) was founded in the 1970s to help cities in King County act locally and partner regionally to create vital, livable communities through advocacy, education, leadership, mutual support, and networking. Collectively, our 35 member cities represent nearly one million constituents in King County.

As you know, cities make significant investments in planning for future transit service and infrastructure needs through their local comprehensive planning efforts. We urge you to take these plans into consideration when developing your long range plan. Our representatives serving on the Regional Transit Committee and city planning staff that participated in the Linking Transit and Development workshops are eager to continue to lend their time and expertise as you develop the scope of this plan.

Thank you for your consideration. If you or your staff have any questions, please do not hesitate to contact our Executive Director Deanna Dawson at (206) 433-7170, or at Deanna@SoundCities.org.

Sincerely,

Denis Law
President, Sound Cities Association
Mayor, City of Renton

Cc: King County Regional Transit Committee Members
King County Executive Constantine
King County Council Members
Kevin Desmond, General Manager, King County Metro
Victor Obeso, Deputy General Manager, King County Metro
Paul Carlson, Principal Legislative Analyst, RTC

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