



SCA Public Issues Committee

MINUTES

October 14, 2015 – 7:00 PM
Renton City Hall
1055 S Grady Way, Renton WA 98057

1. Welcome and Roll Call

PIC Chair Mayor Bernie Talmas, Woodinville, called the meeting to order at 7:04 PM. 26 cities had representation ([Attachment A](#)). Guests present included: Kamuron Gurol, City of Burien; Don Gerend, Sammamish City Council; Edie Gilliss, City of Seattle; Diane Carlson, King County Executive's Office; Maria Wood, Public Health – Seattle and King County.

2. Public Comment

Councilmember Don Gerend, Sammamish, gave public comment on the Advanced Transportation Technologies Conference that was held on October 9, 2015. The Eastside Transportation Partnership, South County Area Transportation Board, and Seashore Transportation Forum developed and sponsored the conference held on Mercer Island. In addition to discussion on the future of automated vehicles, Gerend stated that conference attendees had an opportunity to ride on an electric bus which then drove to a recharging station. After recharging the battery for 10 minutes, the bus returned to the conference location. The conference demonstrated that the future is here and now, and very exciting.

Councilmember Barry Ladenburg, SeaTac, complimented the organizers of the conference. He noted that he works for the King County Department of Transportation, and commented that the battery technology for electric vehicles, especially buses, is growing by leaps and bounds resulting in longer battery life and providing opportunities to travel further distances.

3. Approval of the September 9, 2015 Minutes

Mayor Dave Hill, Algona, moved, seconded by Council President Hank Margeson, Redmond, to approve the September 9, 2015 meeting minutes.

There was no discussion. The motion passed unanimously.

4. Chair's Report

Chair Talmas reported that there was no October meeting between the SCA leadership and the King County Executive due to scheduling conflicts. Chair Talmas reported on the efforts of SCA members and staff, as well as city staff, surrounding the E911 oversight issue and refining the proposed ordinance. He specifically thanked Deanna Dawson, SCA Executive Director, for her efforts.

5. Executive Director's Report

Deanna Dawson, SCA Executive Director, provided a report, noting that more information on the E911 oversight issue will be covered later in the meeting. She noted that the call for nominations for 2016 SCA Boards and Committees would be coming out shortly. All the boards and committees can be found [here](#) on the SCA website. Appointments are recommended by the PIC Nominating Committee to the PIC, who in turn makes a recommendation to the Board. The Nominating Committee works to ensure that nominees represent geographic balance between the subareas of the county and a mix of large and small cities, and bring a balance of perspectives. For any questions regarding the committees or process for appointments, please contact Dawson at Deanna@soundcities.org, or at (206) 433-7170.

The PIC Nominating Committee also makes recommendations on candidates for PIC Chair and Vice Chair. Vice Chair Marlla Mhoon has indicated that she is interesting in becoming Chair in 2016. If you are interested in serving as 2016 PIC Vice Chair, please contact Dawson. The Nominating Committee will discuss in December, and the election will occur at the first PIC meeting in January. The Committee looks to rotate leadership and to balance appointments such that when the Chair is from the South, the Vice Chair comes from North end cities (North and Snoqualmie Valley caucuses).

Dawson reminded members about the upcoming SCA Networking Dinner on October 28, 2015. The keynote speaker will be Attorney General Bob Ferguson. SCA is partnering with AWC to honor the 2015 “City Champions” Senator Mark Mullet and Representative Tana Senn, “Transportation Champions” Representative Judy Clibborn and Senator Joe Fain, and “City Champion All-Star” Representative Larry Springer. Dawson encouraged members to thank these legislators, and to attend to show their appreciation.

Dawson also reminded members that the 2015 SCA Annual Meeting will be held on December 2, 2015. The Board is recommending some amendments to the Bylaws, which will be voted on at the meeting. These proposed amendments will be sent to each city in advance of the meeting. The Annual Meeting is also where cities vote on dues for the upcoming year.

Councilmember Toby Nixon, Kirkland, asked whether each city should designate a voting representative for the meeting. Dawson responded in the affirmative.

Dawson continued that the SCA Board has adopted a policy to ensure that dues have predictability both for members, and the organization. The policy states that dues should be tied to the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for Seattle/Tacoma/Bremerton for June-June, with a floor of 0% and a ceiling of 3%. Based on this, the Board is recommending a 1.1% adjustment in the dues rate for 2016. This along with the 2016 budget will be voted on by the membership at the meeting. Dawson responded to a question from Councilmember Barry Ladenburg, SeaTac, clarifying that the Board had selected the CPI-W for Seattle-Tacoma-Bremerton.

Also in December, SCA will be cohosting along with Seattle and King County a public sector economic development summit. This will be held on December 11, 2015. A save the date will be sent soon and more details are forthcoming.

The SCA Board met in Algona in September, and will be meeting in Woodinville in October. SCA President Matt Larson and Dawson are almost done visiting all 36 SCA cities. They have upcoming meetings scheduled in Skykomish and Mercer Island.

Dawson reported that she had presented at a Poverty Summit at the West Coast Poverty Center on the topic of suburbanization of poverty. Tukwila Mayor Jim Haggerton is convening a group of south county mayors to discuss the topic of suburban poverty in south King County. In the PIC packet, there is a summary of ways that SCA cities are tackling the challenges of homelessness in their communities. SCA policy analyst Ellie Wilson-Jones participated in a presentation to the City Managers group along with staff from Redmond and Kent, and staff from "All Home," the new name for the Committee to End Homelessness. There was interest in SCA helping to convene a half day workshop to continue to collaborate together on this topic.

Dawson reported on a presentation at the County's Budget and Fiscal Management Committee on the County's budget and revenue projections. Sales tax revenues and other sources of revenue are coming in higher than anticipated. There are still challenges in many areas, notably in public health. More details on the presentation can be found in a [PowerPoint presentation](#). The County faces ongoing challenges due to the structural gap caused by the 1% property tax cap. This is a legislative priority for the County, as is obtaining additional funding for public health. These were also adopted as SCA policies last year.

SCA President Matt Larson, Mayor of Snoqualmie, stated the multiple SCA members will be attending the Seattle Chamber's Regional Leadership Conference.

6. Emergency Medical Services (EMS) Advisory Task Force Appointments

Redmond Council President Hank Margeson, PIC Nominating Committee Chair, thanked the nominees that submitted their interest in the Emergency Medical Services (EMS) Advisory Task Force.

Council President Hank Margeson, Redmond, moved, seconded by Council President Kate Kruller, Tukwila, to recommend to the SCA Board of Directors the appointment of Councilmember Tom Agnew, Bothell; Mayor Dave Hill, Algona; Councilmember Michael Janasz, Skykomish; and Deputy Mayor Sean Kelly, Maple Valley, as members to the Emergency Medical Services (EMS) Advisory Task Force.

Deanna Dawson, SCA Executive Director, noted that all cities with population of 50,000 have their own seat on the EMS Advisory Task Force. Dawson asked that cities with their own seats provide the name of the representative to ensure communication and collaboration.

The motion passed unanimously.

Chair Margeson thanked Councilmember Ross Loudonback for his years of service on the PIC Nominating Committee. Members echoed Margeson's appreciation by applause.

7. Appointment of 2016 PIC Nominating Committee

Chair Talmas reported that the SCA Bylaws state that the Chair of the PIC is to appoint the nominating committee members for the next year in October. The nominating committee consists of one representative from each of the 4 regional caucuses.

Chair Talmas reported that the current PIC Nominating Committee members are: Mayor Leanne Guier, Pacific; Councilmember Ross Loudenback, North Bend; Council President Hank Margeson, Redmond; and Council President Ed Prince, Renton.

Chair Talmas continued that in order to have a mixture of experience and fresh voices on the PIC Nominating Committee, the PIC Chair has typically reappointed three of the existing members of the committee each year, and appointed one new member. Of the four members on this committee, Ross Loudenback and Hank Margeson have been on the committee the longest. Councilmember Ross Loudenback of North Bend, representing the Snoqualmie Valley Caucus, has graciously volunteered to step down from the committee. This creates a vacancy for one PIC member from the Snoqualmie Valley to serve on the committee.

SCA staff conducted outreach to PIC members from the Snoqualmie Valley to serve on the committee for 2016. Councilmember Amy Ockerlander of Duvall has volunteered to serve. Chair Talmas invited nominations from the floor. Seeing no nominations from the floor, Chair Talmas continued with his appointments.

Chair Talmas reappointed Mayor Leanne Guier, Pacific; Council President Hank Margeson, Redmond; Council President Ed Prince; and appointed Councilmember Amy Ockerlander, Duvall as members of the 2016 PIC Nominating Committee.

Chair Talmas thanked Ross Loudenback for his years of service, and welcomed Amy Ockerlander to the committee. This committee has a very important role and focuses the future of the organization. Chair Talmas thanked all of the PIC Nominating Committee members for their hard work.

8. Regional Law Safety and Justice Committee 2016 Agenda

Ellie Wilson-Jones, SCA Policy Analyst, provided an update on the activities of the Regional Law Safety and Justice Committee (RLSJC) and plans for the committee's 2016 activities. Tukwila Council President Kate Kruller is the caucus chair for RLSJC and also serves as the Vice Chair of RLSJC. Next year, she is slated to chair the committee. PIC Members Councilmember Toby Nixon, Kirkland, and Councilmember Tola Marts, Issaquah, are also members of RLSJC. In addition to SCA's eight members, the RLSJC includes members from law enforcement; prosecution; superior, juvenile, district, and municipal courts; the county jail; state corrections; and other representational categories that are required by the state law that requires that such a law and justice council exist.

The RLSJC meets seven times a year to discuss issues broadly related to the fields of the law, safety, and justice, with each meeting typically centering on a theme. Tonight's packet, page 31, lists the topics discussed by the RLSJC in 2015. Discussion at the RLSJC is meant to bring awareness to changes in the law and best practices and also to foster regional and cross-system collaboration.

Caucus Chair Kate Kruller and members of the caucus have been planning for 2016, during which leadership will rotate to SCA. So far, the following list of potential topics has been generated, with longer descriptions are included in tonight's packet, page 32: juvenile justice, a state legislative update, disaster preparedness, surveillance equipment and body cameras, performance metrics and law enforcement, gangs, street racing, safety and fire operations, police community outreach, sexual assault, marijuana, racial disproportionality and cultural competency, heroin and opioids, and property crime. Wilson-Jones concluded by asking members to contact her with any ideas that come to them after tonight's discussion.

Council President Kate Kruller, Tukwila, stated that RLSJC is a meeting of the City of Seattle, King County, and Sound Cities Association. Leadership rotates through these three bodies, and 2016 will be SCA's year to put forward issues for discussion at the RLSJC.

Mayor Bernie Talmas, Woodinville, suggested two topics: heroin and the LEAD (Law Enforcement Assisted Diversion) program. Talmas stated that heroin is a huge issue in Woodinville, despite the town's small size. With reference to LEAD, King County Prosecutor Dan Satterberg gave a pre-PIC presentation in which he stated that the program is seeking resources and that he wants to expand the program countywide and would like support from SCA to push that forward.

Councilmember Bob Keller, Sammamish, suggested underage drinking and driving, and noted that alcohol is still the number one drug for high school kids.

Mayor Leanne Guier, Pacific, suggested adding youth usage of marijuana.

Deputy Mayor Dan Grausz, Mercer Island, suggested body cameras. In discussions with the Mercer Island police chief about body cameras, Grausz has heard that public records issues continue to be an obstacle.

Deanna Dawson, SCA Executive Director, stated that body cameras were discussed briefly at the September 9, 2015 PIC meeting as an issue for the PIC to possibly discuss further. Mayor Denis Law, Renton, has been having conversations with King County Sheriff John Urquhart about body camera legislation. Law brings an added perspective to those discussions as a former newspaper owner. Dawson noted that she, Law, and members of the SCA Board would be meeting with the Sheriff to discuss, and noted that staff will come back to the PIC and RLSJC with more information about body cameras and legislation being developed for 2016.

Deputy Mayor Catherine Stanford, Lake Forest Park, stated that Lake Forest Park had body cameras a few years ago but discontinued using them because of public records and records keeping issues. Stanford also supported marijuana as a topic.

Councilmember Bill Pelosa, Auburn, suggested sex trafficking as a topic, and stated that The Seattle Times recently reported on a large trafficking case.

Councilmember Barry Ladenburg, SeaTac, also spoke to body cameras. Ladenburg suggested a possible option could be to limit public records requests for footage in two ways. First, by

disallowing blanket requests, and second, by requiring that requests be specific as to the video requested. Body cameras collect so much information that fulfilling broad public records requests could quickly cut into city budgets.

Council President Hank Margeson, Redmond, stated that there are several regional anti-crime teams, such as the Auto Theft Tactical Analysis Center for King County (ATTACK), that are funded by state funds that are focused on car theft and drugs. He suggested a topic focusing on the efforts of these groups.

Councilmember Tola Marts, Issaquah, said the King County Sheriff spoke to RLSJC about body cameras about a year ago. At that time, the Sheriff discussed conversations with the national and local ACLU organizations, and disagreements between those two entities. Marts suggested the RLSJC discuss drones and disaster response in 2016. With reference to disaster response, Marts stated that a number of issues emerged with drones after the Oso landslide. There are also open questions with reference to drones being used for police surveillance and the appropriate legal framework for drones being used over public and private properties.

Pelosa noted that while sexual assault has been included in the list of potential 2016 topics, domestic violence should also be added.

Dawson stated that there is also a Domestic Violence Initiative (DVI) Regional Task Force that works on domestic violence issues, but that it would be good for RLSJC to consider domestic violence as well. Dawson also highlighted the October Did You Know item, contained in tonight's PIC Packet, which notes that October is Domestic Violence Awareness Month. Dawson suggested members take note of the silhouette cutouts featured in the Renton City Hall lobby, which tell the story of domestic violence victims, and Kruller noted that the trees out front of Renton City Hall had been adorned in purple lights as part of the Purple Light Nights campaign.

9. Potential Amendment to Countywide Planning Policies re Affordable Housing

Doreen Booth, SCA Policy Analyst, provided an overview of the proposed amendment. The King County Countywide Planning Policies (CPPs) include policies on affordable housing. At the November 6, 2015 Growth Management Planning Council (GMPC) meeting, the City of Seattle will be proposing an amendment to one of the CPPs, H-8 to the proposal would be to include language that states that jurisdictions consider a full range of programs, including mandatory programs when looking at meeting affordable housing targets.

While the IJT members, staff to the GMPC, had no concerns with the proposal, some cities expressed concerns that this would result in additional workload and that they were unclear as to what "consider" means in the policy. SCA staff has been working with Seattle staff to come up with language that meets Seattle's needs but doesn't place undue burdens on cities. Booth noted she is confident that we will have language for the November 6, 2015 GMPC meeting that meets Seattle's needs but also addresses the concerns for our member cities. Booth asked for feedback on both the substance of the proposal and the timing of the proposal; Seattle has suggested the policy be acted on in one meeting as opposed to the more typical two meeting cycle.

Councilmember Toby Nixon, Kirkland, said that Kirkland would support the policy if it was permissive but not prescriptive.

Deputy Mayor Catherine Stanford, Lake Forest Park, agreed that the policy should not contain mandates. She questioned the need for the policy. Booth responded that according to Seattle, neither state law nor county policy addressed mandatory affordable housing programs. Seattle wanted to see a specific reference to mandatory programs in the CPPs.

Councilmember Tom Stowe, Beaux Arts Village, stated that he felt the proposal was an unnecessary addition to the CPPs; that each city already had the ability to have this language in their regulations. He was concerned that it would create an additional cost for compliance for small cities.

Council President Hank Margeson, Redmond, agreed with previous speakers and noted that Redmond has a mandatory inclusionary housing policy in place already. He expressed concern that the policy would put a burden on other cities and given that, did not think the policy as written was one the City of Redmond could support, though he noted that support could be possible if the policy said "may consider." He encouraged Seattle to reach out to other cities that already have such policies to learn from their experiences.

Councilmember Chris Roberts, Shoreline, noted that language stating that a program be "considered" does not imply that a program is mandatory. Shoreline is fine with the proposal and would be fine with a revised proposal that met the needs of other member cities as stated.

Council President Kate Kruller, Tukwila, noted that in Tukwila, they are working on preserving the housing they have through restoring or replacing existing housing. She shared a previous challenge Tukwila faced with ambiguous language in a proposed policy. She was not supportive of the proposed language.

Mayor Jim Berger, Carnation, noted that in Carnation they had challenges getting any development to occur. He felt getting Carnation's support of the proposed language would be difficult.

Councilmember Barry Ladenburg, SeaTac, stated that he is not sure what problem Seattle is trying to fix with the policy.

Mayor Bernie Talmas, Woodinville, noted that Woodinville has an optional affordable housing policy that yields additional benefits for developers. He did not support moving up the timeline for approving the policy.

Mayor Matt Larson, Snoqualmie, stated that he appreciated that Seattle is trying to solve an issue that is regional. He asked if Edie Gillis, City of Seattle staffer, wanted to speak to the proposal. Gillis noted that Seattle has a huge need for affordable housing and wants the language to support some of the 60 recommendations that came out of the HALA report. Gillis stated that Seattle wants to come up with language that works for SCA members and helps Seattle deal with a crisis in affordable housing.

Deanna Dawson, SCA Executive Director, noted that she had exchanged some potential language changes of the policy with Seattle staff, and would continue to work to find language that would address Seattle's needs, while addressing the concerns raised by member cities.

Deputy Mayor Dan Grausz, Mercer Island, was concerned about the reference in the policy to "each city's share" of affordable housing, without reference to how those targets would be established.

10. E911 Oversight

Chair Talmas introduced the item, noting Deanna Dawson, SCA Executive Director, provided an update to the PIC on recent developments on establishing a process to develop a regional E911 strategic plan. She passed out two handouts ([Attachments B and C](#)): a new ordinance with an attached email from Regional Policy Committee (RPC) Vice Chair Talmas expressing support for the ordinance, and an email from NORCOM Director Tom Orr and a coalition of 9 PSAPs in support of the ordinance. Dawson summarized the work that was done to build consensus and address the needs of all stakeholders including SCA, the PSAPs, Seattle, and the County. She complimented the work of SCA's representatives to the RPC in building this consensus, and noted that this was a good example of the value of SCA in creating solutions. She thanked staff at the County and Seattle for working closely with SCA on this item, particularly noting the hard work of County Council Policy Staff Director John Resha. Dawson noted that this would help the region move forward on the work of implementing Next Gen E911, which would allow citizens to (among other things) send text messages to 911.

Council President Hank Margeson, Redmond, echoed Dawson's thanks to the staff at the County and Seattle. He noted that this proposal was very close to the earlier proposal from SCA members on the RPC, and that working with other stakeholders to address concerns had made the proposal better. He noted that this was a process of compromise, and that no group got all that they wanted. He thanked Dawson and SCA for the work of getting to this point. He noted that the vote in support of the ordinance at RPC was unanimous.

Dawson summarized some of the provisions of the ordinance, including that it provided for seats on the governance committee for PSAP Directors. It also contained a new provision of a seat for an elected Fire Commissioner. SCA will have 3 seats on the committee. The County Council will have 3 seats, Seattle 2, and Bellevue 1. The Executive and Sheriff will each have a seat. There will also be a staff committee, with balanced representation. Margeson echoed that the committees had very balanced representation.

Dawson noted that SCA would have 14 days after adoption of the ordinance to make appointments. This may not allow for the normal appointment process, and for nominations to go through PIC and the Board. She asked if the PIC would support staff working with members of the Nominating Committee and Board leadership to seek feedback and recommend appointments without going through the normal process. The PIC supported this.

Council President Kate Kruller, Tukwila, asked what compromises SCA had to make, and what was lost in the negotiation process. Margeson responded that SCA had initially proposed 4

seats for SCA members. Dawson also noted that there was extensive debate and negotiation over various aspects of the language of the ordinance and the roles of various entities.

Mayor Dave Hill, Algona, echoed the comments of Margeson and complimented Dawson, joking that she deserved an award as “cat herder of the year” for her work to bring the parties together. He noted that while no one group got everything they wanted, they all gained a lot through the process of negotiation and compromise.

Councilmember Bill Peloza, Auburn, noted the importance of the PSAPs in this process. He noted that the PSAPs would provide needed technical expertise on the committee. He noted that Dawson had worked long hours, and had reached out to him and other RPC members to seek their feedback over the weekend.

Chair Talmas echoed the comments of others, and noted the importance of getting buy in from all stakeholders.

11. Service Guidelines Task Force

Katie Kuciemba, SCA Senior Policy Analyst, reminded the PIC that the Metro Service Guidelines Task Force was established to make recommendations about adding, reducing and changing transit service. Seven SCA representatives were members of the Task Force: Mayor Matt Larson, Snoqualmie; Mayor Nancy Backus, Auburn; Mayor Suzette Cooke, Kent; Deputy Mayor Chris Eggen, Shoreline; Mayor Jim Ferrell, Federal Way; and Mayor John Marchione, Redmond.

Kuciemba stated that over a total of eight Task Force meetings, two technical workshops, and several smaller caucus meetings, Task Force members were required to develop a thorough understanding of how Metro’s transit system works, including many technical details. Ultimately, members reached unanimous consensus in approving a Service Guidelines Task Force Final Report, which includes revised Principles and Recommendations. The Final Report will be distributed to the PIC upon completion.

Kuciemba explained that the Task Force included the following recommendations under the framework of social equity: revise the point system to allow for a scaling of points of low-income and minority scores and address the needs of youth, elderly and persons with disabilities.

Under the framework of changes to geographic value, the Task Force recommendations included: revising the point system to allow for a scaling of points to better account for the importance of connecting centers; ensure minimum service level for each service type; develop strategies utilizing park-and-rides more efficiently; and including park and rides in to the corridor scoring. SCA members of the Task Force recently added a principal stating that “when reducing service, Metro should consider the relative impacts to all areas of the county and work to minimize or mitigate significant negative impacts in any one area.”

Since the September 2015 PIC meeting, Task Force members found agreement on a new service type called “Peak Policy Emphasis.” Kuciemba explained that this new option has the effect of identifying fewer peak-only routes for cuts in a reduction scenario, spreads reductions more

evenly across the county, and includes the lowest percentage of hours cut in low-income and minority areas in a reduction scenario than any of the other options. Additionally, the new option protects regional connections to centers; provides additional protection for Dial-a-Ride Transit services and community shuttles; and provides additional protection for peak-only service that tends to travel farther distance to start routes and has more deadhead trips. Kuciemba reiterated that Task Force members felt strongly that the Alternative Services program should be increased to address service needs where fixed routes may not be warranted, or to seed new markets, or to better provide connections for rural communities. The Final Report also includes a recommendation for a new alternative service metric to more accurately measure performance and enhance planning with local communities and jurisdictions.

Task Force members made recommendations to use service planning and a community engagement process to more thoroughly assess service reductions or investments, including assessment of the origins and destinations of riders. A new mobility metric is being developed to measure how many locations a rider can travel throughout the transit network and Metro has been asked to better define partnership programs. In planning for the future, the Task Force recognized that there's an ongoing need to support the growth of transit resources but Metro will need to be held accountable, demonstrating transparency and increased communication with the public and local jurisdictions.

Kuciemba stated that briefings will be given to King County's Transportation, Economy and Environment Committee (TrEE) on October 20, 2015 and to the Regional Transit Committee (RTC) on October 21, 2015. Briefings are being scheduled for interested stakeholders, including city councils and the King County transportation boards. Kuciemba encouraged PIC members to contact her if there is interest in scheduling a briefing.

The Service Guidelines Task Force Final Report will be incorporated into the Strategic Plan for Public Transportation and the King County Metro Service Guidelines, both due to the County Council on December 15, 2015; the 2016 transmittal of the Long Range Plan; and the 2017-2018 biennial budget process. It is anticipated that the Regional Transit Committee will review the Strategic Plan and the Service Guidelines Update in the 1st and 2nd quarter of 2016 with action possibly in April 2016.

Kuciemba concluded by stating that the Task Force's recommendations will need to be integrated into the long-range planning process and resulting plan. It is important that cities and jurisdictional staff are engaged in development of the Long Range Plan to help shape transit service for the next 25 years.

SCA President Matt Larson, Snoqualmie Mayor, thanked King County Executive Constantine for convening the Service Guidelines Task Force in response to chronic complaints about the way King County Metro has implemented the Service Guidelines. SCA members have expressed concerns about unfair criteria, express routes competing with all-day routes, and routes that suffer because of greater deadhead runs. For as many frustrations that were felt during the process, great work had been done by SCA representatives on the Task Force to address issues of concern to many cities. While there were surprises in the outcomes of Metro analysis, Larson

felt satisfied with the final recommendations because the Task Force identified fair ways in balancing the needs of the whole system through consensus. Larson reflecting that the original 40/40/20 Metro service policy had good intentions but didn't work because it required growth in the system. Larson stated that conversations need to occur with regional leaders about how to grow the system by reflecting on lessons learned from previous ballot measures.

Chair Talmas thanked Larson and other SCA representatives for their service on the Service Guidelines Task Force.

Council President Kate Kruller, Tukwila, requested that a copy of the pre-PIC presentation given by King County Metro and Sound Transit on the Future of Transit be provided to PIC members.

12. Farmers Market and Temporary Event Fees

Ellie Wilson-Jones, SCA Policy Analyst, summarized proposed fee increases for farmers markets and temporary events last discussed by the PIC on September 9, 2015 and provided an update regarding changes made to the proposed fee structure since that discussion. The Board of Health is scheduled to consider these fees October 15, 2015. PIC Member Mayor David Baker is the SCA Board of Health Caucus Chair.

The Board of Health regulates food businesses to ensure public safety. Under Board of Health regulations, the Environmental Health Services (EHS) Division of Public Health – Seattle & King County collects permit fees from vendors to cover the costs of oversight activities like plan reviews and inspections. County policies require that those fees recover the full cost of EHS services, and state law prevents the fees from being set any higher than is necessary for cost recovery.

While the Board of Health updated other fees charged by EHS earlier this year, farmers market and temporary event fees were not adjusted at that time because the then proposed fees were deemed to be too high. EHS staff have since worked to redesign the permitting structure to achieve greater savings and convenience for permittees with the goal of maintaining food safety. As broader context, EHS was recently involved in locating and containing an E. coli outbreak at a farmers market vendor that resulted in several children being treated at a hospital for kidney failure. That outbreak provides an example of what the Board of Health regulations aim to prevent through permitting and EHS oversight.

The redesigned permitting structure and accompanying fees reviewed by the PIC in September are summarized in tonight's PIC packet, page 101. As discussed last month, this proposed fee structure differs from the current one in several ways. First, fees would be based on the risk associated with the types of ingredients and food preparation method used. Currently, there are just two permit fee categories—the fee for foods on an itemized "Limited Foods" list and any other foods. Second, vendors would have the opportunity to apply for a single permit to cover multiple or unlimited events in a year. Currently, a temporary event vendor must apply for a permit for each event they attend. Farmers market vendor permits are good for a season at a given market location, but the new multiple and unlimited permits would allow those vendors to apply for a single permit to attend multiple market locations. Third, event organizers could cover permitting for all vendors by getting a "blanket permit" at a rate of \$215 per hour

of EHS service. This is how the organizers of the Puyallup Fair handle food permitting and would be a new option in King County.

The feedback from the PIC in September was that proposed changes to the permit structure allowing greater flexibility for permittees, particularly vendors who attend multiple events and organizations that host multiple vendors, should be encouraged, but that proposed fee increases for single event permittees were too high. Since September, EHS staff have reduced the fee for the permit category that would have seen the most dramatic increase. For the medium risk single event or market permit, the fee previously proposed was \$320. These vendors currently pay \$55 or \$281. The revised fee proposal now before the Board of Health brings the fee down from \$320 to \$290. To accommodate this reduction, the highest fee has also been adjusted. The high risk unlimited permit was increased from \$825 to \$850.

Finally, EHS has now proposed updated fees for farmers market coordinators. Currently, Farmers Markets are charged a "coordinator" fee of \$502. EHS had previously proposed to increase the fee to \$1,136 for all markets, but received feedback from markets that fees should be based on market size, and not be a blanket fee. The new proposed fee structure, on page 102 of the PIC packet, has fees ranging from \$780 to \$1,200.

Feedback from stakeholders so far has been that they see their feedback incorporated into the new permit structure, but that fees continue to be too high. Farmers markets in particular disagree with the requirement that fees be based on a full cost-recovery model, as county policy requires.

Councilmember Bill Peloza, Auburn, asked for clarification on the proposed farmers market fee structure and how it would impact produce vendors at farmers markets. Wilson-Jones explained that the permit requirements apply to vendors who sell prepared foods at farmers markets and that produce vendors are not required to pay these permit fees.

Mayor Dave Hill, Algona, asked whether temporary events would be eligible to for the new permit that allows an organizer to cover all permitting. Wilson-Jones explained that the proposed blanket permit would indeed allow organizers of temporary events to handle the permitting for all their vendors at a rate of \$215 per hour for all services provided.

Mayor Jim Berger, Carnation, expressed concern that the EHS hourly rate of \$215 per hour seems too high. Wilson-Jones stated that the EHS hourly rate covers costs associated with administering a given permit, including plan review and inspection, as well as county overhead costs and offered to follow up with materials giving a more detailed breakdown of the components of this rate.

Councilmember Janie Edelman, Black Diamond, spoke to the rate of \$215 and said that overhead plays a large part in how such rates are constructed.

Council President Kate Kruller, Tukwila, asked whether the goal of the proposed fees is to cover current costs or to expand services and broaden the scope of the program. Wilson-Jones answered that the fees are intended to recoup the existing costs associated with implementing

Board of Health regulations and are not designed to cover new costs. Deanna Dawson, SCA Executive Director, added that EHS is not expanding their services, but rather is setting fees to cover costs in accordance with the cost recovery mandate.

Kruller asked whether there has been an assessment of what the market can bear and whether the fee increases can be afforded by vendors and markets. Wilson-Jones stated that the fees are based on a full cost recovery model, as required by the county, and the impact on markets has not been evaluated and is not taken into account.

Councilmember Chris Roberts, Shoreline, stated that the Board of Health should continue to find efficiencies.

Mayor David Baker, Kenmore, reminded the PIC that the Board of Health is scheduled to vote on the proposed fees October 15, 2015. Dawson stated that SCA Board of Health members will receive the feedback the PIC has provided in advance of taking a position on the fees.

13. Bridges and Roads Task Force

Katie Kuciemba, SCA Senior Policy Analyst, summarized the charge of the King County Bridges and Roads Task Force which was last discussed by the PIC on September 9, 2015. City representatives to the Task Force include: SCA President Matt Larson, Snoqualmie Mayor; Councilmember Amy Ockerlander, Duvall; Bob Harrison, Issaquah City Administrator.

Kuciemba reflected that SCA members have indicated their support in identifying efficiencies and funding strategies for regional road networks, particularly connector roads. However, not all rural roads are a regional priority. PIC members stated that cities and their residents should not be responsible for funding the roads and bridges in unincorporated King County.

Since the September PIC meeting, Kuciemba reported that two additional Task Force meetings have occurred on September 16, 2015 and October 14, 2015. At the September 16, 2015 meeting, King County Executive Constantine stated that the County cannot maintain the bridges and roads in rural or unincorporated areas on their own or by simply raising taxes on unincorporated residents. Therefore, the challenge of funding bridges and roads will require a community-wide effort.

Three presentations followed Executive Constantine's welcome at the September 16, 2015 meeting. First, an outside hired consultant concluded that Road Services Division (RSD) estimate of need is based on reasonable methods and assumptions, that RSD generally used the best information available, and estimates reflect current understanding of asset condition and capital replacement needs.

Dwight Dively, King County Budget Director, provided the second presentation, stating that nearly 80 percent of RSD funding comes from property taxes within unincorporated areas. However, the cap on property tax revenue of one percent (plus the two percent of the value on new construction), has significantly reduced the amount of revenue RSD could potentially bring in without such limitations. Sales tax revenue is weak with less than 4% of commercial activity

in unincorporated areas. Therefore, the County is at a significant disadvantage largely due to how King County implemented the Growth Management Act.

The final presentation by RSD staff provided an overview of ways the Division has addressed the funding challenges including: prioritizing core services to prevent and respond to operational life safety and property damage hazards; reductions of staff by 45 percent; and reducing road inventory by transferring some orphaned road segments, vacated rights of way and limited new roads.

Kuciemba stated that Task Force members were asked to make recommendations related to bridges and roads efficiencies, infrastructure, revenues and funding, and outreach. With help from SCA member cities staff, a list of recommendations and concerns was provided to the Bridges and Roads Task Force.

Kuciemba concluded her report by stating that members were asked to narrow down over 130 recommendations to a short list at the October 14, 2015 meeting. Several recommendations that garnered interest were: reducing the number of miles that the County is responsible for maintaining; removing the 1% cap on property taxes; developing partnerships with cities around maintenance of roadway; generating revenue on a countywide basis for cities and county; proposing the outlaw of studded tires; eliminating the diversion of road funds to other uses, such as the Sheriff's Office; and more work in categorizing the distinction between a road of regional significance and a localized road.

Councilmember Amy Ockerlander, Duvall, stated that it has been an interesting process to serve as a member of the Bridges and Roads Task Force. Ockerlander expressed that it was a considerable challenge to reduce the list of over 130 recommendations provided by Task Force members in the limited time given. Identifying nearly \$300 million of new revenue, cost savings, or legislative change is a weighty task. Ockerlander is cautiously optimistic that Task Force can conclude their work by January 2016 and feels that it's bringing together a diverse group of perspectives to discuss the challenges of the transportation system.

Councilmember Tola Marts, Issaquah, objected to a legislative proposal to outlaw studded tires because of the significant safety assist studded tires provide to drivers who live on steep hills.

Chair Talmas questioned Ockerlander, who had previously been employed by Snohomish County, about the difference between the King and Snohomish County financial challenges considering they have a similar number of road miles to manage. Ockerlander responded that Snohomish County was nimble in their reduction of staff during the Great Recession, whereas King County had 19 different unions to negotiate with. Ockerlander believes that, if needed, staffing reductions would occur much more quickly with the current leadership at King County.

Councilmember Barry Ladenburg, SeaTac, inquired if the Task Force recommendation included a budget increase for the Road Services Division or if there were discussions of performance measures for RSD employees. Ockerlander responded that there weren't discussions of performance measures; however, Task Force members suggested consolidating the unions.

Council President Kate Kruller, Tukwila, recalled that Tukwila asked the County to use their snow plows that were idle last year. Kruller also commented that Snohomish County may not have as many cities to provide services to.

14. Future Levies and Ballot Measures in King County

Katie Kuciemba, SCA Senior Policy Analyst, reported that an updated list is included in the meeting material packet. She noted that the list is separated into categories of potential future ballot measures: SCA member cities; other cities; King County; and special purpose districts. Kuciemba asked that members provide SCA staff with any updates to the list.

Council President Ed Prince, Renton, stated that the Renton Regional Fire Authority ballot measure will be on the April 2016 ballot.

Councilmember Bill Boyce, Kent, stated that the Kent School District bond will be slated for 2016.

Councilmember Barry Ladenburg, SeaTac, stated that the Highline School District is putting together an exploratory group to address potential levy needs.

15. SCA Issues for 2015

Chair Talmas recognized Issaquah Councilmember Tola Marts to suggest a new issue for SCA staff to track. Councilmember Marts stated that there is an emerging issue that comes about from a change in Washington state law regarding donation of prepared food. Marts continued that many of the programs for senior citizens provide food that is cooked in a private home. He asked that SCA staff add this item to the list of issues as it may be of importance to other municipalities as well.

Deanna Dawson, SCA Executive Director, provided an overview of the items contained in the meeting materials. She noted that this was a way for members to track items. As new items are requested by members they will be added to the list. Once items have been taken up by the PIC, they will be dropped off the list contained in meeting materials.

Dawson referred to an item on the list regarding low impact development, and reported that the November pre-PIC workshop will focus on this topic.

Councilmember Toby Nixon, Kirkland, inquired if the handouts from the October pre-PIC workshop could be distributed electronically. Katie Kuciemba, SCA Senior Policy Analyst, confirmed that electronic versions of the handouts will be made available. Nixon also inquired if PIC would be taking up the topic of ST3, particularly the framework for ST3 project selection. Dawson responded that staff had discussed bringing to PIC an item on general principles on which cities could agree, although taking a position on individual projects would likely be divisive. Nixon concurred, and noted that Kirkland was interested in PIC exploring general principles to guide the process. He offered to send some draft language to Katie Kuciemba, SCA Senior Policy Analyst.

Deputy Mayor Dan Grausz, Mercer Island, stated that the impact of the I-90 center roadway closure, coincided with the closure of the South Bellevue Park & Ride during East Link light rail construction, is going to impact not only Mercer Island, but the whole region. In general, his council is supportive of light rail, but Grausz expressed concerns about how the region will address the increased traffic volume on other roadways during construction of this project. He asked that this topic be explored by PIC.

Mayor David Baker, Kenmore, reported that the United Way is reducing its funding for programs for seniors. He expressed strong concerns on the impacts on seniors. Given that United Way has already made a decision on this point, Baker was unsure whether action by PIC would be possible. He noted that Kenmore and other cities may need to explore providing additional funding to senior centers and other services for seniors as a result of this. Dawson noted that the United Way is realigning their funding and focusing on more upstream work including funding for children's programs, which has resulted in fewer dollars to support services for seniors. Dawson noted that this could have an impact on cities, as they may be asked to provide additional services to make up for the cuts from United Way. She asked if there was interest in exploring this issue further. Members agreed that there was. Dawson stated that Ellie Wilson-Jones, SCA Policy Analyst, will work on this issue and bring back information to the PIC.

Council President Kate Kruller, Tukwila, requested the list of members on the Technical Advisory Committee and Community Advisory Group for Metro's Long Range Plan. She commented on the poor timing of United Way's decision to reduce funding for senior services as the baby boomer generation approaches the years where they will start to need services.

Marts suggested having a discussion about how municipalities allocate funds for human services.

Mayor Dave Hill, Algona, announced that he is hosting a meeting for small cities where King County Metro staff will be present to discuss issues related to transit planning, and citizen mobility. He extended an invitation to all SCA members to attend. Hill also mentioned that while this meeting will largely focus on issues that small cities are facing, all are welcome.

16. Informational Items

Chair Talmas reported that there is one informational item in the packet regarding member city efforts to address homelessness.

17. Upcoming Events

Chair Talmas noted that the next SCA Networking Dinner will be held on Wednesday, October 28, 2015, at 5:30 PM at Renton Pavilion Event Center.

The next Public Issues Committee Meeting will be held on Thursday, November 12, 2015, at 7:00 PM at Renton City Hall.

The SCA Annual Membership Meeting and Networking Dinner will be held on Wednesday, December 2, 2015 at 5:30 PM at the Renton Pavilion Event Center.

Chair Talmas reminded members to save the date for the Public Sector Economic Development Summit scheduled for December 11, 2015.

18. For the Good of the Order

Council President Kate Kruller reminded members that the Great Shakeout Earthquake drill is at 10:15 AM on October 15, 2015.

Deputy Mayor Nancy Tosta, Burien, discussed recent work being done by the South Central Action Area Caucus Group. There is a request out for Near Term Actions proposals. There are potential funding opportunities for implementing such actions in the future from the Puget Sound Partnership and EPA. Cities could coordinate to submit Near Term Actions, for example, to have a coordinated street sweeping program. (Information on the Near Term Action proposals can be found at <http://www.govlink.org/sc-puget-sound-action-area/Index.htm>.)

Councilmember Marlla Mhoon, Covington, reminded members that October is domestic violence awareness month. Many cities decorate trees with purple lights, an idea that started in Covington, to remember the victims who lost their lives from domestic violence, support those who survived domestic violence, and hope for those still living with abuse.

Councilmember Mhoon thanked SCA staff for their quick response to her request for information on recommended numbers of police officers, and which cities had mandatory garbage collection. She noted that SCA is a great resource.

Councilmember Mhoon announced that at the last Covington City Council meeting, the council approved an ordinance that requires mandatory garbage collection. She noted that the Council did not approve a proposal that she supported to have mandatory collection of compostable materials. She noted that some of the opposition to this was due to misunderstanding caused by referring to mandatory “yard waste” pick up. She noted the importance of referring to compostable materials, rather than yard waste, to increase understanding.

Council President Kruller announced that the month of October is national anti-bullying month, and October 21, 2015 has been identified as Unity Day, to raise awareness against bullying.

19. Adjourn

The meeting was adjourned at 8:56 PM.

2015 Roll Call – Public Issues Committee Meeting October 14, 2015

City	Representative	Alternate
Algona	Dave Hill	Dawn Dofelmire
Auburn	Nancy Backus	Bill Pelosa
Beaux Arts Village	Tom Stowe	Richard Leider
Black Diamond	Janie Edelman	Tamie Deady
Bothell	Tris Samberg	Andy Rheume
Burien	Nancy Tosta	Stephen Armstrong
Carnation	Jim Berger	Kim Lisk
Clyde Hill	Barre Seibert	George Martin
Covington	Marlla Mhoon	Margaret Harto
Des Moines	Melissa Musser	
Duvall	Amy Ockerlander	Will Ibershof
Enumclaw	Mike Sando	Liz Reynolds
Federal Way	Dini Duclos	Jeanne Burbidge
Hunts Point	Joseph Sabey	
Issaquah	Tola Marts	Eileen Barber
Kenmore	David Baker	Allan Van Ness
Kent	Bill Boyce	Dennis Higgins
Kirkland	Toby Nixon	Shelley Kloba
Lake Forest Park	Catherine Stanford	Tom French
Maple Valley	Erin Weaver	Layne Barnes
Medina	Michael Luis	
Mercer Island	Dan Grausz	Benson Wong
Milton	Debra Perry	Jim Manley
Newcastle	Lisa Jensen	Carol Simpson
Normandy Park	Shawn McEvoy	Doug Osterman
North Bend	Ross Loudenback	Ken Hearing
Pacific	Leanne Guier	Vic Kave
Redmond	Hank Margeson	John Stilin
Renton	Ed Prince	Armondo Pavone
Sammamish	Bob Keller	Don Gerend
SeaTac	Barry Ladenburg	Mia Gregerson
Shoreline	Chris Roberts	Chris Eggen
Skykomish	Henry Sladek	
Snoqualmie	Kingston Wall	Matt Larson
Tukwila	Kate Kruller	Verna Seal
Woodinville	Bernie Talmas	Susan Boundy-Sanders
SCA Deanna Dawson Katie Kuciemba Ellie Wilson-Jones Doreen Booth Kristy Cole		

Voting members are highlighted in gray. Cities represented are **bolded**.

Kristy Cole

Subject: E911 Strategic Plan Scoping Process Ordinance 10112015
Attachments: E911 Strategic Plan Scoping Process Ordinance 10112015.docx

From: Deanna Dawson
Sent: Monday, October 12, 2015 9:47 AM
To: Pete vonReichbauer (pete.vonreichbauer@kingcounty.gov)
Cc: 'hmargeson@redmond.gov'; 'btalmas@ci.woodinville.wa.us'; 'awalen@kirklandwa.gov'; 'bpeloza@auburnwa.gov'; 'scooke@kentwa.gov'; 'mayor@algonawa.gov'; 'john.okamoto@seattle.gov'; 'kshama.sawant@seattle.gov'; 'sally.bagshaw@seattle.gov'; 'David Upthegrove (dave.upthegrove@kingcounty.gov)'; 'Jane Hague (jane.hague@kingcounty.gov)'; 'Joe McDermott (joe.mcdermott@kingcounty.gov)'; 'Kathy Lambert (kathy.lambert@kingcounty.gov)'; 'Larry Gossett (larry.gossett@kingcounty.gov)'; 'Larry Phillips (larry.phillips@kingcounty.gov)'; 'Pete vonReichbauer (pete.vonreichbauer@kingcounty.gov)'; 'Reagan Dunn (reagan.dunn@kingcounty.gov)'; 'Rod Dembowski (Rod.Dembowski@kingcounty.gov)'; bwtalmas@ix.netcom.com; 'Resha, John'; 'Beth Mountsier (beth.mountsier@kingcounty.gov)'
Subject: E911 Strategic Plan Scoping Process Ordinance 10112015

Dear Regional Policy Committee (RPC) Chair von Reichbauer:

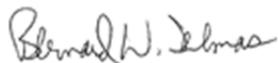
As Vice Chair of the RPC and Chair of the Sound Cities Association (SCA) caucus of the RPC, I am writing to urge your support of the attached ordinance to establish a planning framework to define the process to develop a King County regional 911 strategic plan. The SCA representatives to the RPC are supportive of your introducing the attached ordinance so that it can be referred to and acted on by the RPC this week, and allow us to move forward in a timely manner with the strategic planning process.

Over the past several weeks, County Council staff have done an excellent job of seeking input from the various stakeholders, including representatives from the public safety answering points (PSAPs), the Executive's office, the City of Seattle, and the Sound Cities Association. We wish to thank these stakeholders for their engagement in the process, and Council staff for their hard work in putting that feedback into ordinance form. The ordinance itself has been thoroughly vetted by these stakeholders. It is the product of collaboration and compromise, and represents a fair and balanced approach that addresses the interests of these stakeholders.

The attached ordinance sets forth a process for establishing a strategic plan that will collaboratively identify the priorities of the King County E-911 system; guide the ongoing processes for decision making, funding and implementing those priorities; and mutually respect the county's regional and PSAPs' local roles and responsibilities within the system. This in turn will allow us to move forward with our shared regional goal of implementation of Next Gen E911 technology for the benefit of all our constituents.

We thank you and the Council for your consideration. Should you have any questions, please do not hesitate to contact SCA Executive Director Deanna Dawson at (206) 495-3265, or Deanna@soundcities.org.

Sincerely,



Mayor Bernie Talmas, Woodinville
Vice Chair, Regional Policy Committee
Sound Cities Association Board Member, Public Issues Committee (PIC) Chair

Cc: King County Council
Regional Policy Committee (RPC) Members
John Resha, Policy Staff Director, King County Council
Beth Mountsier, Senior Legislative Analyst, King County Council
October 14, 2015 PIC Meeting

Minutes

Page 19 of 32

Date Created:	10/11/2015
Drafted by:	jr/lk
Sponsors:	
Attachments:	none

1 ..Title

2 AN ORDINANCE establishing a planning framework to
3 define the process to develop a King County regional 911
4 strategic plan.

5 ..Body

6 STATEMENT OF FACTS:

7 1. King County's E-911 system is delivered through two integrated functions:

8 a. The regional systems, infrastructure and databases to route 911 calls, which is
9 delivered through King County E-911 program office; and

10 b. The dispatch of resources from the police, fire or emergency service agencies,
11 or any combination thereof, which is delivered through public safety answer points
12 ("PSAPs") as determined by local jurisdictions.

13 2. The King County E-911 system is funded by E-911 excise taxes
14 throughout the county and local PSAP funding.

15 3. King County distributes a portion of the E-911 excise tax to the local
16 PSAPs to support technology investments and impacts relative to call
17 routing; however, the majority of PSAP funding is provided by their
18 jurisdictions and contract agencies through sources other than the E-911
19 excise tax.

20 4. Stewardship of the E-911 system and excise taxes requires balancing of
21 the regional role of the E-911 program office with the role and

22 responsibility of the local PSAPs to ensure that E-911 service is provided
23 throughout the county.

24 5. The King County E-911 system is facing a number of financial,
25 strategic and technological challenges with the implementation of the Next
26 Generation E-911 technology.

27 6. The King County council desires to establish, in partnership between
28 the King County E-911 program office and the PSAPs, a King County E-
29 911 strategic plan that will:

30 a. Collaboratively identify the priorities of the King County E-911
31 system;

32 b. Guide the ongoing processes for decision making, funding and
33 implementing those priorities; and

34 c. Mutually respect the county's regional and PSAPs' local roles and
35 responsibilities within the system.

36 **BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:**

37 SECTION 1. A. The King County E-911 strategic plan scoping committee,
38 consisting of a leadership group and a project coordination team, is hereby established.

39 B. The committee's purpose is to recommend a strategic planning process report
40 by May 31, 2016. The report shall be filed in the form of a paper original and an
41 electronic copy with the clerk of the council who shall retain the original and provide an
42 electronic copy to all councilmembers, members of the regional policy committee, the
43 executive and the policy staff director. If the committee does not transmit the report by
44 May 31, 2016, the executive is requested to transmit a report, meeting the criteria defined

45 in this section, by August 30, 2016. If the executive is filing a report, the report shall be
46 filed in the form of a paper original and an electronic copy with the clerk of the council,
47 who shall retain the original and provide an electronic copy to all councilmembers and
48 members of the regional policy committee and the policy staff director.

49 C. The report shall recommend a collaborative process to develop a King County
50 E-911 strategic plan to address priorities for the regional portions of the King County E-
51 911 system and guide the ongoing process for decision making, funding and
52 implementing those priorities, including:

- 53 1. The organizational structure for the strategic planning process;
- 54 2. A timeline and milestones for completion of the plan;
- 55 3. A regular reporting process to project stakeholders;
- 56 4. A recommended work group or groups and team or teams, or any
57 combination thereof; and
- 58 5. Other issues as identified by the committee.

59 D. The report shall define the roles, shared vision and measurable goals of the
60 regional King County E-911 system that is reflective of national best practices. In
61 addition, the report shall also, at a minimum, address the planning processes and
62 questions needed to:

- 63 1. Integrate with the state's E911 system and the responsibilities of local
64 jurisdictions in their delivery of E-911 dispatch services;
- 65 2. Develop a ten-year technology investment strategy for the regional King
66 County E-911 system with tactics and a process for adapting to evolving technology and
67 service conditions;

- 68 3. Develop a ten-year sustainable financial plan for the regional King County E-
69 911 system with tactics and a process for adapting to evolving financial conditions; and
70 4. Define an ongoing decision making or governance structure for implementing
71 and achieving the vision and goals of the regional King County E-911 system, including
72 a conflict resolution process.

73 SECTION 2.

74 A. The leadership group of the E-911 strategic plan scoping committee will
75 finalize the recommendations to be included in the report. These recommendations shall
76 be made by consensus, to the extent possible. In the absence of consensus, each member
77 shall have one vote unless otherwise noted in this section.

78 The leadership group shall consist of:

- 79 1. Three King County councilmembers, consisting of the chair of the budget and
80 fiscal management committee, the chair of the law, justice and emergency management
81 committee and the council vice chair of regional coordination, or their successors;
82 2. Two city of Seattle councilmembers, recommended by the city of Seattle;
83 3. Three elected officials recommended by the Sound Cities Association;
84 4. One Bellevue councilmember, recommended by the city of Bellevue;
85 5. One fire district elected commissioner designated by the King County
86 Council in the appointing motion;
87 6. The King County sheriff;
88 7. The King County executive;
89 8. One representative of public safety answering points ("PSAPs")
90 recommended by Valley Communications and NORCOM;

91 9. One representative of the PSAPs recommended by the city of Bothell, city of
92 Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington
93 and Washington State Patrol;

94 10. One representative of the PSAPs recommended by the city of Seattle; and

95 11. One representative of the E-911 program office, recommended by the
96 executive, to be the nonvoting ex officio member and technical advisor to all committee
97 deliberations.

98 B. The council shall appoint the members of the leadership group by motion.
99 Within 14 days of the effective date of this ordinance the recommending agencies shall
100 transmit an electronic copy of their appointment recommendations to the clerk of the
101 Council, who shall retain the original and provide an electronic copy to the chair of the
102 Council. In the appointment of leadership group members, the King County council
103 should strive to balance the geographic distribution of members, including specific
104 representation for the unincorporated areas of King County.

105 C. The leadership group shall transmit a progress report to the King County
106 council by March 31, 2016, identifying the committee's decisions to date and work
107 remaining before completion of the strategic planning process report. The report shall be
108 filed in the form of a paper original and an electronic copy with the clerk of the council,
109 who shall retain the original and provide an electronic copy to all councilmembers and
110 members of the regional policy committee and the policy staff director or the policy staff
111 director's successor.

112 SECTION 3. A. The project coordination team of the E-911 strategic plan
113 scoping committee shall:

- 114 1. Develop options related to or recommendations for items on the leadership
115 group's agendas;
- 116 2. Provide recommendations to the King County executive regarding scopes of
117 work, requests for proposals and selection of consultants to support the E-911 scoping,
118 strategic planning and interim advisory committee processes; and
- 119 3. Develop draft agendas, review materials and identify the resources needed to
120 support leadership group deliberations.

121 B. The project coordinating team shall make recommendations by consensus, to
122 the extent possible. When consensus cannot be achieved, then options shall be identified
123 and transmitted to the leadership group. In the absence of consensus, decisions shall be
124 made by majority vote. The members of the project coordination team and their voting
125 authority shall consist of staff recommended by their respective organizations, including:

- 126 1. One representative of the PSAPs operated by Valley Communications and
127 NORCOM;
- 128 2. One representative of the PSAPs operated by the city of Bothell, city of
129 Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington
130 and Washington State Patrol;
- 131 3. One representative of the PSAPs operated by the city of Seattle;
- 132 4. One representative of the PSAPs recommended by the King County sheriff;
- 133 5. One representative of the King County council; and
- 134 6. One representative of the King County E-911 program office recommended
135 by the King County executive.

136 C. The council shall appoint the members of the project coordination team by
137 motion. Within 14 days of the effective date of this ordinance the recommending
138 agencies shall transmit an electronic copy of their appointment recommendations to the
139 clerk of the Council, who shall retain the original and provide an electronic copy to the
140 chair of the Council.

141 SECTION 4. A. The King County interim E-911 advisory group is hereby
142 established. The advisory group's purpose is to advise and consult with the King County
143 E-911 program office regarding technology, financial and system operational issues until
144 completion of the E-911 strategic plan and implementation of an ongoing decision making
145 and/or governance system. The advisory group shall provide comment and
146 recommendations on the county's E-911 program office 2017-2018 budget proposal and
147 financial, capital, operating, technology, and other issues as they emerge associated with
148 the regional King County E-911 system, but shall not provide recommendations
149 regarding the day-to-day operational issues of the E-911 program office. The advisory
150 group may create subcommittees, working groups, or both, as needed. The advisory
151 group's recommendations shall be made by consensus to the extent possible. In the
152 absence of consensus, decisions will be made by majority vote. The members of the
153 advisory group and their respective voting authority shall consist of staff designated by
154 their respective organizations, including:

155 1. One representative from the King County E-911 program office shall serve in
156 a nonvoting capacity;

157 2. One representative of the PSAPs operated by Valley Communications and
158 NORCOM may exercise one vote;

159 3. One representative of the PSAPs operated by the city of Bothell, city of
160 Enumclaw, city of Issaquah, Port of Seattle, city of Redmond, University of Washington
161 and Washington State Patrol may exercise one vote;

162 4. One representative of the PSAPs operated by the city of Seattle may exercise
163 one vote;

164 5. One representative of the PSAP operated by the King County sheriff may
165 exercise one vote;

166 6. Each PSAP without a designated voting member may designate a nonvoting
167 member.

168 B. The King County executive shall provide written notice including rationale for
169 the actions to the advisory group and the King County council prior to the next scheduled
170 meeting of the advisory group implementing any actions contrary to an advisory group-
171 voted recommendation or impasse. The notice shall be filed in the form of a paper
172 original and an electronic copy with the clerk of the council, who shall retain the original
173 and provide an electronic copy to all councilmembers and members of the regional policy
174 committee and the policy staff director.

175 C. This advisory group shall remain in effect until an ordinance is enacted
176 repealing this section.

177 SECTION 5. A. The strategic plan scoping committee shall be supported by a
178 nonvoting project manager designated by the executive and an independent professional
179 facilitator who is not an employee of King County or any of the PSAPs. The facilitator
180 shall present **recommendations and options** from the project coordination team and
181 provide a fair representation of the project coordination team's deliberations.

182 B. The strategic plan scoping committee may also be supported by an
183 independent technical advisor who has expertise in national emergency number
184 association standards for governance, Next Generation E-911 technology and PSAP
185 operations, national, state and regional authorities such as the Federal Communications
186 Commission, and the Association of Public-Safety Communications Officials
187 International.

188 C. The strategic plan scoping committee may request that the executive retain
189 other persons or organizations with additional subject matter expertise, as needed, which
190 may include a strategic planning advisor or other persons.

191 D. The independent facilitator, independent technical advisor, or other resources
192 per Section 5.C. requested to support the scoping committee shall be retained under
193 contract by the executive, as recommended by the project coordination team and through
194 the county procurement process.

195 SECTION 6. For the purposes of this ordinance, "consensus" means a decision
196 that all members can generally support, even if it is not the preferred or specific choice of
197 an individual member or members. For all groups with consensus voting established in
198 this ordinance, any voting member may reject consensus and require a vote.

Kristy Cole

From: Deanna Dawson
Sent: Wednesday, October 14, 2015 10:13 AM
To: Kristy Cole
Subject: FW: PSAP Letter of Support for E911 Strategic Plan Scoping Ordinance 10112015
Attachments: Discussion Draft-Scoping Process Ordinance-10-08-15-430pm.pdf; PSAP Oct 14 Letter of Support.pdf

Importance: High

For pic handout.
Sent from my Windows Phone

From: [Orr, Tom](#)
Sent: 10/14/2015 10:07 AM
To: hmargeson@redmond.gov; btalmas@ci.woodinville.wa.us; awalen@kirklandwa.gov; bpeloza@auburnwa.gov; scooke@kentwa.gov; mayor@algonawa.gov; john.okamoto@seattle.gov; kshama.sawant@seattle.gov; sally.bagshaw@seattle.gov
Cc: [Deanna Dawson](#); [M. Scott Sotebeer PhD](#); suecarr@u.washington.edu; [Micki Singer \(Micki.Singer@bothellwa.gov\)](mailto:Micki.Singer@bothellwa.gov); ['Erik Scairpon \(EScairpon@REDMOND.GOV\)' \(EScairpon@REDMOND.GOV\)](#); ChrisWi@issaquahwa.gov; [Lora Ueland \(lorau@Valleycom.org\)](mailto:Lora.Ueland@valleycom.org); [Orr, Tom](#); Jo.Baumgartner@wsp.wa.gov (Jo.Baumgartner@wsp.wa.gov); BHuebler@police.ci.enumclaw.wa.us; Baskin.K@portseattle.org; ronald.rasmussen@seattle.gov; ['Patrick Butschli \(Patrick.Butschli@kingcounty.gov\)' \(Patrick.Butschli@kingcounty.gov\)](#); teffrem@seattle.gov; mbeard@kirklandwa.gov; [Noel Treat \(Noel.Treat@mercergov.org\)](#); [Jim Torpin \(jtorpin@northshorefire.com\)](mailto:Jim.Torpin@northshorefire.com); JNichols@bellevuewa.gov; [Mark Risen \(MRisen@bellevuewa.gov\)](mailto:Mark.Risen@bellevuewa.gov); [Miyake, Brad](#)
Subject: PSAP Letter of Support for E911 Strategic Plan Scoping Ordinance 10112015

Dear City Members of the RPC:

Thank you for all your effort and work on behalf of the King County PSAPs and your significant role in drafting of the attached Ordinance! We also very much appreciate the efforts of Deanna Dawson in facilitating the many discussions.

The undersigned Public Safety Answering Points (PSAPs) are writing to urge your support of the attached ordinance to establish a planning framework to define the process to develop a King County regional 911 strategic plan.

Over the past several weeks, John Resha, Lise Kaye and other members of County Council staff, have done an excellent job of seeking input from the various stakeholders, including representatives from each of the undersigned PSAPs, the Executive's office, the City of Seattle, and the Sound Cities Association. We wish to thank these stakeholders for their engagement in the process, and Council staff for their hard work in putting that feedback into ordinance form. The ordinance itself has been thoroughly vetted by these stakeholders. Although not all our requested edits were accepted, we believe the Ordinance strikes a reasonable balance between the interests of all stakeholders.

Most importantly, it accomplishes our primary goal of creating a viable framework for all stakeholders to work collaboratively for many years to come. We welcome this opportunity to turn the corner on the last four years and to work collaboratively with all stakeholders to develop a strategic plan to identify and carry out the priorities of the King County E-911 system; guide the ongoing processes for decision making, funding and implementing those priorities; and mutually respect the county's regional and PSAPs' local roles and responsibilities within the system. This in turn will allow us to move forward with our shared regional goal of implementing Next Generation E-911 technology for the benefit of all our constituents.

We thank you and the Council for your consideration. Should you have any questions, please do not hesitate to contact NORCOM Executive Director Tom Orr at 425-577-5671 or torr@norcom.org; Redmond Commander Erik Scairpon at 425-577-5671 or EScairpon@REDMOND.GOV; or Valley Communications Director Lora Ueland at 253-372-1510 or lorau@Valleycom.org.

Signed,

King County PSAP Leaders:

Commander Erik Scairpon
Redmond Police Communications

Commander Chris Wilson
Issaquah Communications

Sue Carr
Technical Services Director
University of Washington Police Department

Lora Ueland
Executive Director
Valley Communications Center

Thomas R. Orr
Executive Director
North East King County Regional
Public Safety Communication Agency (NORCOM)

Micki Singer
Support Services Manager
Bothell Police Department

Jo Baumgartner
Communications Manager
Washington State Patrol – District 2 Bellevue

Bob Huebler
Operations Captain
Enumclaw Police Communications

October 14, 2015

Councilmember Pete von Reichbauer, Chair
Regional Policy Committee
Metropolitan King County Council
King County Courthouse
516 Third Avenue, 12th Floor
Seattle, WA 98104

CC: King County Council
Regional Policy Committee

RE: *Support for E911 Strategic Plan Scoping Process Ordinance 10112015*

Dear Chair von Reichbauer,

The undersigned Public Safety Answering Points (PSAPs) are writing to urge your support of the attached ordinance to establish a planning framework to define the process to develop a King County regional 911 strategic plan.

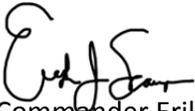
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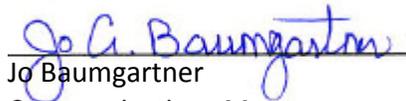
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