



SCA Public Issues Committee MINUTES

September 9, 2015 – 7:00 PM

Renton City Hall

1055 S Grady Way, Renton WA 98057

1. Welcome and Roll Call

PIC Chair Mayor Bernie Talmas, Woodinville, called the meeting to order at 7:05 PM. 22 cities had representation ([Attachment A](#)). Guests present included: Bill Peloza, Auburn City Council; Largo Wales, Auburn City Council; John Stilin, Redmond City Council; Kamuron Gurol, City of Burien; Dana Hinman, City of Auburn; Wendy Poston, City of Burien; Edie Gilliss, City of Seattle; Diane Carlson, King County Executive’s Office; Maria Wood, Public Health – Seattle and King County.

2. Public Comment

Chair Talmas asked if any member of the public had any public comment. Seeing none, Chair Talmas closed the public comment portion of the meeting.

3. Approval of the July 8, 2015 Minutes

Mayor Dave Hill, Algona, moved, seconded by Council President Hank Margeson, Redmond, to approve the July 8, 2015 meeting minutes.

There was no discussion. The motion passed unanimously.

4. Chair’s Report

Chair Talmas reported that the SCA leadership met earlier in the day with both Seattle Mayor Ed Murray and King County Executive Dow Constantine. The meeting with Mayor Murray largely focused on efforts to address homelessness and affordable housing, and included preliminary discussions on how joint methods could result in positive outcomes. Chair Talmas reported that at the meeting with Executive Constantine, the main topic of discussion was the E911 oversight issue. The Regional Policy Committee (RPC) also reviewed the E911 oversight issue in its meeting. This issue is on this meeting’s agenda for update and discussion.

5. Executive Director’s Report

Deanna Dawson, SCA Executive Director, reminded members of the SCA priorities for 2015: transportation; human services; and economic development. She highlighted that SCA has been working on transportation related issues through the statewide transportation package, and through continued work on the Service Guidelines Task Force and Bridges and Roads Task Force. SCA has been working on human services issues such as homelessness, including today’s pre-PIC workshop, and through work on the Best Starts for Kids levy. Efforts in economic development continue with SCA’s work with the Puget Sound Regional Council (PSRC) Economic Development District Board (EDDB). Dawson reported that Deputy Mayor Catherine Stanford,

Lake Forest Park, has been elected Vice President of the EDDB. Dawson reported that SCA has been working with King County and the City of Seattle to hold a Public Sector Economic Development Summit on December 11, 2015. This will be an all-day event; more details to come.

Dawson announced that the next SCA Networking Dinner is scheduled for October 28, 2015 featuring Attorney General Bob Ferguson as the keynote speaker.

Dawson provided additional information on the meeting between SCA leadership and Seattle Mayor Ed Murray. Mayor Murray discussed two legislative proposals related to affordable housing with SCA leadership: a proposal for a "REET 3" (Real Estate Excise Tax) of .25% to create affordable housing, and a tax credit for affordable housing preservation. Seattle staff will provide additional information on both these proposals to SCA staff. Members interested in pursuing these options can contact Dawson.

Deputy Mayor Catherine Stanford, Lake Forest Park, asked for additional information on the tax credit option. Council President Hank Margeson, Redmond, noted that he had recently had a conversation with Seattle Councilmember Sally Bagshaw about requirements for a certain percentage of units to be affordable. Additional details on options that Seattle is considering can be found in the [Seattle HALA \(Seattle Housing Affordability and Livability Agenda\) Report](#).

Dawson reported that there will be an Emergency Medical Service (EMS) Advisory Task Force to review two independent studies that are required under the adopted Medic One/EMS 2014-2019 Strategic Plan. Cities with populations over 50,000 will have a seat on the task force. SCA will appoint four representatives from cities with populations under 50,000. Dawson noted that SCA will send out a call for nominations for the new EMS task force.

Dawson reported that the PIC Nominating Committee will have one member rotating off each year. At the end of 2015, Councilmember Ross Loudonback, North Bend, will be stepping down from his seat on the committee. Dawson stated that a new Snoqualmie Valley representative will be appointed by the PIC Chair at the October 14 PIC meeting. Members interested in serving in that role should contact Dawson.

6. Solid Waste Advisory Committee (SWAC) Appointments

Redmond Council President Hank Margeson, PIC Nominating Committee Chair, thanked members of the committee. Chair Margeson reported that both current SWAC appointees are retiring as elected officials at the end of the year vacating the appointment mid-term. This appointment will be effective January 1, 2016 and will expire on September 30, 2017.

Council President Hank Margeson, Redmond, moved, seconded by Council President Ed Prince, Renton, to recommend to the SCA Board of Directors the appointment of Mayor David Baker, Kenmore, and Councilmember Largo Wales, Auburn, as members to the Solid Waste Advisory Committee, with terms ending 9/30/17.

The motion passed unanimously.

Chair Talmas thanked the PIC Nominating Committee members.

7. Farmers Market and Temporary Event Fees

Ellie Wilson-Jones, SCA Policy Analyst, recognized Councilmember Largo Wales, Auburn, who chairs the Board of Health Environmental Health Fees Subcommittee and was present to hear PIC input on proposed fee adjustments for farmers market and temporary event vendors. Wilson-Jones then provided background about the Board of Health's (BOH) role with regard to fees charged by the Environmental Health Services Division (EHS) of Public Health and provided an update on fee-setting for farmers market and temporary event vendors.

Under the BOH Code, EHS administers permitting programs meant to curtail the risk of disease. The King County Council and BOH have shared responsibility for the financial oversight of EHS. The BOH sets permit fees for EHS, and the King County Council adopts EHS's operating budget. Fees are based on a full cost-recovery model. As a result, factors such as whether a permitted organization is a non-profit or for-profit business or the community value of farmers markets or temporary events are not factored into the fees charged. Under state law, fees may not exceed the cost of providing the service. So the fees must recover costs, but not exceed them.

The permitting program that is the focus of this discussion is the Food Program and specifically, permits that are required for farmers market and temporary event vendors. Vendors who sell whole produce or simply offer samples are not required to get permits, but those who sell prepared foods must apply to EHS for a permit.

In September 2014, the PIC discussed a new rate structure then being developed for all of EHS in response to a King County Performance Audit and a consultant's rate and time study. At that point, EHS permit fees had not been increased since 2012. EHS permit fees are a function of the hourly rate for a permit type multiplied by the average amount of time spent on each permit type. The audit and consultant found that both the hourly rate being charged and the amount of time being charged for on a given permit type were not reflective of true costs to EHS. So EHS staff, working with the consultant, developed new rate and fee proposals for consideration by the subcommittee chaired by Councilmember Wales and then by the BOH.

The resultant rate and fee proposal would have recouped what EHS judged costs to be, but unfortunately also would have resulted in fee increases of between 42 percent and 264 percent for farmers market and temporary event permittees. In October 2014, the SCA Board of Directors sent a letter to the King County Council, expressing concerns about this proposal. Following their receipt of that feedback, the King County Council adopted the biennial budget with provisos related to holding down fees for farmers market and temporary events in 2015.

In February 2015, the PIC received an update about a revised EHS rate proposal. On February 19, 2015, the BOH adopted a revised hourly rate for many EHS permit types, including a new \$215 hourly rate for food permits, but farmers market and temporary event permit fees were not adjusted at that time. The BOH instead directed EHS staff to work with stakeholders and the subcommittee chaired by Councilmember Wales to develop a new rate proposal.

EHS staff have since gone back to the drawing board for a redesign of the permit structure for vendors. They reconsidered the risk associated with vending various types of foods, the frequency of inspections necessary to ensure safety, and talked with stakeholders. The result is a proposed fee structure that allows for permittees to apply for a single permit to cover multiple events. The structure is also now more closely tied with the risk associated with the foods vendors prepare. Councilmember Wales and Wilson-Jones attended a stakeholder meeting in Tukwila in June of this year and heard vendors voice support for these changes, however specific permitting fees were not discussed at that time.

Wilson-Jones directed PIC members to page 67 of the September PIC packet, which summarizes the current rate proposal as well as existing fees and the past proposal. Under the permit structure currently in place, vendors who sell foods that are included on a “limited foods” list generated by EHS can get a permit for a single event for \$55. The foods included on that list of “limited foods” range from espresso to hot dogs. Vendors selling any other foods pay \$281 for a single event. Under the proposed fee structure there would be no “limited foods” list. Instead, there would be three classes of permit—low, medium, and high risk—based on the risk associated with the ingredients and food preparation method used. Foods previously on the limited list would be low or medium risk.

Wilson-Jones highlighted the fees for single events, which would increase across all permit types, though by less than was previously proposed. The new proposed rate structure would allow vendors to apply for a single event permit, as before, but also a multiple or unlimited event permit. Permittees who attend several events could see a substantial savings from what was previously proposed, and, in some cases, from the current permit structure. They would also have the ease of applying for a single permit for many events rather than applying and getting inspected for every event. Multiple and unlimited permits would require that a “certified booth operator” attend all events. The two-year certification fee for a certified booth operator would be \$95.

EHS also proposes offering a “blanket permit” for organizations wishing to assume the entire costs of an event, regardless of the number of vendors. This option, which was proposed at the request of stakeholders, would be offered at a rate of \$215 per staff hour for all services provided.

Wilson-Jones noted that EHS staff are still contemplating changes to two elements of the fee structure. First, EHS staff have recognized that vendors attending fewer events and serving only those foods currently qualifying for the \$55 limited permit would be severely impacted and are currently revisiting their model to find additional service efficiencies in hopes of bringing forward a new, reduced, proposal for single event permit fees. Second, EHS also issues permits to farmers market coordinators. A revised fee structure has not yet been developed for those permits but is anticipated soon. EHS staff have been occupied responding to recent salmonella and E. coli outbreaks in King County and, as a result, have been delayed in addressing these issues.

The BOH is scheduled to be briefed about the proposed fee redesign at its September 17, 2015 meeting with potential action scheduled for October 15, 2015. In preparation for the

September BOH meeting, the SCA BOH members are seeking input from the PIC. However, no action by the PIC is anticipated given the BOH's timeline for adoption of revised fees.

Mayor Matt Larson, Snoqualmie, asked whether a single event permit would cover a multi-day event or whether a different permit is required for each day of an event. Wilson-Jones and BOH Administrator Maria Wood clarified that single event permits for temporary events are good for the duration of event, even if it runs multiple days. *(Note: To elaborate on the information that was presented to the PIC, permits for farmers market vendors are valid for an entire season at a given market location.)*

Councilmember Largo Wales, Auburn, who chairs the BOH Environmental Health Fees Subcommittee and has experience with the permitting process as a Kiwanis member, spoke to the strengths of the current fee proposal. She noted that there would be flexibility for multiple event permit holders. She stated that, as a Kiwanian, she sells food at multiple events and would be able to apply for a single permit to cover those events. She said vendors could serve different menus at each event and would not need to list that menu information at the time of application, flexibility vendors requested. Additionally, the proposed permit structure rewards those who are inspected and found to not have problems through eligibility for an unlimited event permit and reduced inspection requirements. Councilmember Wales also highlighted two other improvements from the current permit structure. First, permit fees would be based on the risk associated with the foods being prepared. Second, a single organization managing multiple vendors for an event would have the opportunity to apply for a blanket permit, so each vendor would not need to go through the permitting process. She said this approach would work well for the annual Bon Odori event in Auburn.

Deputy Mayor Catherine Stanford, Lake Forest Park, asked about the process for updating fees and whether they might be adjusted annually based on the Consumer Price Index (CPI). BOH Administrator Maria Wood stated that, under recent changes to the BOH code, EHS staff will now review fees annually and can adjust fees by up to CPI + one percent annually with a five percent cap. Wilson-Jones clarified that any increases larger than that are subject to BOH action. An annual financial report will also be provided to the BOH. Additionally, a more in-depth analysis of the EHS fees will be conducted every five years for consideration by the BOH. *(Note: The frequency of these reviews was misstated at the PIC meeting, they were formerly conducted every three years and will now be conducted every five years. The information contained here has been corrected.)*

Councilmember Bob Keller, Sammamish, asked about the requirements for certified booth operators and farmers market managers. Wilson-Jones answered that permittees who receive a multiple or unlimited event permit under the proposed permit structure would be required to have a certified booth operator present to offset some of the risk associated with less frequent inspection requirements. The two-year booth operator certification would cost \$95. EHS staff are still working on updating the fee structure for farmers market coordinators. Councilmember Keller also asked about vendors who donate their food to an event, noting that the proposed fee structure would represent a significant cost increase. Wilson-Jones stated that there would indeed be a significant fee increase for single event permittees, particularly those who would previously have qualified for a \$55 limited foods permit. However, the new permit structure

would allow, as an alternative, for an event organizer to get a blanket permit under which the organizer would pay an hourly rate to cover all vendor permitting for the event.

Councilmember Barry Ladenberg, SeaTac, noted that the fee increase for single event permittees is substantial, with a jump from the current rate of \$55 to a proposed rate of \$320 for some vendors. Councilmember Ladenberg then asked what consequences would be associated with a failed inspection, such as an event being shut down or a reinspection fee, under the proposed permit structure. Wilson-Jones answered that when a violation is detected, EHS staff work with the vendor to remain open if the violation can be immediately remedied or reopen as quickly as possible once the violation is remedied. When a serious violation is detected and reinspection is required, vendors would be assessed a \$160 reinspection fee for an additional inspection. *(Note: To elaborate on the information that was presented to the PIC, the current fee for reinspection is equal to one-half of the applicable permit fee.)*

Mayor Dave Hill, Algona, stated that he was concerned about the impact of the proposed fee increases on small city events, noting that it will make it difficult to attract food vendors. It will also be very expensive for the Algona Boy Scout Troop that sells hot dogs as a fundraiser to do so. Mayor Hill added that he liked the idea of an unlimited event permit as well as the option for a blanket permit for an entire event and asked how that would work. Wilson-Jones answered that the fee for the blanket permit would be based on the EHS staff time required to review plans and a single permit application covering all vendors and to conduct onsite inspections during the event. Information would be collected from individual vendors but they would not need to apply individually for event permits. Mayor Hill asked for more information about the various risk levels underlying the proposed rate structure. Descriptions of the proposed risk levels are contained on page 66 of the September PIC packet.

Councilmember Chris Roberts, Shoreline, asked how many non-profits attended the Tukwila stakeholder meeting. He stated that it is important to keep costs down for non-profits doing single events and encouraged education and outreach to ensure applicants are aware of the best permit type to apply for. Wilson-Jones stated that the attendees at the Tukwila stakeholder meeting included non-profit organizations and churches as well as at least one business, Whole Foods.

Mayor Leanne Guier, Pacific, said that small events, like those in Pacific, would be unable to attract food vendors under proposed permit fees and suggested using lodging taxes to pay permit fees or assist vendors with doing so.

Councilmember Benson Wong, Mercer Island, asked whether stakeholders had seen the proposed permit fees. Wilson-Jones stated that the proposed fees have not yet been presented to all stakeholders. They were first presented to the BOH Environmental Health Fees Subcommittee in August and will be presented to the BOH on September 17, with possible BOH action in October. EHS staff will be conducting a stakeholder meeting in late September. Councilmember Wong asked about the possibility of phasing in the fee increases. Deanna Dawson, SCA Executive Director, stated that the feedback from the PIC will be helpful for Councilmember Wales and the other SCA BOH members as they consider the proposed fee increases.

Council President Kate Kruller, Tukwila, stated that vendors at Tukwila's Fourth of July event indicated that they barely made a profit, but said she was encouraged that EHS is reconsidering the single event permit fee increases. Council President Kruller voiced support for the concept of a multiple event permit and urged consideration of a payment program for vendors to pay fees throughout the course of the year rather than prior to their events.

8. Bridges and Roads Task Force

Katie Kuciemba, SCA Senior Policy Analyst, introduced the Bridges and Roads Task Force which was convened on August 12 by King County Executive Constantine to identify policy and fiscal strategies to maintain and preserve King County's rural or unincorporated roads and bridges. Councilmember Lambert collaborated in the creation of the Task Force, whose scope of work includes making recommendations for greater efficiencies, strategies for decreasing the County's road infrastructure, and evaluating various funding sources to increase revenue. Revenue increases may take the form of grants, tolling, Transportation Benefit District funding, or legislative solutions.

Kuciemba recognized PIC members Mayor Matt Larson, Snoqualmie, and Councilmember Amy Ockerlander, Duvall, who serve on the task force as city representatives. Also serving as a city representative is City Administrator Bob Harrison, Issaquah. In total, 21 members serve on the Task Force including agriculture and business representatives, emergency management professionals, community members, recreational advocates, environmental groups, and planning organization leadership. SCA was not asked to have a formal role in the make-up of the Task Force.

By way of background, King County maintains approximately 1,500 miles of roads and over 180 bridges in rural or unincorporated areas, much of which are in increasingly poor condition. Kuciemba reported that without new revenue sources, the County projects an approximately \$260 million revenue shortfall per year over the next 10-year period.

At the first meeting on August 12, Task Force members were provided background on the county road assets, infrastructure and revenue challenges, and consequences if additional funding resources cannot be identified.

Kuciemba stated that, while it is concerning that King County has deferred maintenance of the road and bridge system to such poor conditions, cities are also struggling to meet the challenge of aging infrastructure. The 2015 Transportation Package makes significant progress in funding key projects and providing new authority for cities and counties, but there remains a substantial unfunded need for maintenance and preservation. This is not just a county problem; it's a regional problem that impacts each local jurisdiction.

Cities have had their own challenges in funding roads and bridges, including roads that hadn't been well-maintained before annexation. Kuciemba questioned what is unique about the present situation that King County is facing.

Task Force members have expressed interest in learning what other jurisdictions are doing to increase revenue, reduce infrastructure ownership or find greater efficiencies. Kuciemba encouraged PIC members and their staff to help by answering the following questions:

- What major regional road networks connect your jurisdiction with rural or unincorporated portions of King County?
- What is the percentage of general fund dollars your jurisdiction allocated for the financing of preservation and maintenance of roads and bridges?
- How do you feel about the County proposing a Legislative approach to the financing of rural roads and bridges?

Kuciemba concluded her report by stating that a final recommendation from the Task Force is due to be complete by November 30, with a meeting in January 2016 to consider and recommend potential legislative approaches.

Mayor Bernie Talmas, Woodinville, stated that maintenance of roads and highways are a government responsibility. He was concerned that only three city officials were represented among the more than twenty members of the committee, and noted that more city elected officials should have been represented on the Task Force.

Councilmember Tola Marts, Issaquah, questioned if the Task Force has a role in assessing critical infrastructure needs in the event of an earthquake or natural disaster – or in the planning of Cascadia Rising. Kuciemba responded that several members of the Task Force represent emergency management and fire/life/safety but this perspective should be monitored by all members of the Task Force.

Councilmember Barry Ladenburg, SeaTac, questioned the Task Force's charge as it relates to all roads and bridges within the County, including those located in cities. He also questioned whether King County has assessed the condition of rural and unincorporated roads and bridges to identify critical need. Ladenburg stated that there are regional roads that should be evaluated in this Task Force because they connect the County and cities. Dawson responded that the SCA Board has had a conversation with County Executive Constantine about the focus of the Task Force, including how the County categorizes roads and bridges. Executive Constantine reported to SCA Board Members that the charge of the Task Force is to identify the most significant solutions for operating, maintaining and preserving the aging bridge and road system in unincorporated King County, for which the County has responsibility as the local government.

Mayor Matt Larson, Snoqualmie, stated that he is interested in the distinction and financial disparities between regional and rural road networks.

Council President Hank Margeson, Redmond, referenced background information provided by King County stating that County roads are used by more than one million residents of incorporated King County. Margeson recognized that unincorporated King County residents use city roads, too. Cities are finding ways to finance roadway maintenance and preservation, while

sustaining bond ratings and citizen satisfactions. Some cities, such as Redmond, use their general fund.

Councilmember Dini Duclos, Federal Way, reported that roads in Federal Way were in deplorable condition when it became a city. Duclos expressed that cities are committed to maintenance and preservation of their roads; however, cities should not be penalized because the county is not maintaining their own roads and bridges.

Deputy Mayor Catherine Stanford, Lake Forest Park, suggested that the Task Force take a holistic, inclusive look at the King County roads and bridges and that it will be important to voice the needs of cities. There are some County-owned roads that have not been well-maintained, such as 145th and other roads in Lake Forest Park. Stanford stated that Lake Forest Park has formed a Transportation Benefit District to help fund maintenance and preservation of local roads. She noted that the Prop. 1 transportation levy that failed in 2014 would have contained revenues to fund roads in both cities and unincorporated areas.

9. Solid Waste Transfer Plan Review

Doreen Booth, SCA Policy Analyst, reported that the Metropolitan Solid Waste Management Advisory Committee (MSWMAC), at the request of the Solid Waste Division (SWD), had been scheduled to take a position on the Transfer Plan 2 Final Report at their September 11, 2015 meeting. However, more recently, the SWD requested instead that no position be taken, noting that staff was very aware of the diverse positions of cities regarding the Final Report and the Northeast Transfer Station. Although no position was solicited, Booth noted it was still possible that MSWMAC would choose to take a position. Booth then provided background information on the Solid Waste and Transfer Management Plan updates.

Councilmember Barry Ladenburg, SeaTac, expressed SeaTac's concern with the mandatory 70% recycling rate. Related to the transfer plan, Ladenburg asked what percentage of solid waste is coming from what geographic areas. He questioned how much of the tonnage was coming from non-participating jurisdictions.

Mayor Dave Hill, Algona, asked what the impact of Bellevue not signing the new interlocal agreement would have on the Factoria Transfer Station. Booth responded that besides Bellevue's solid waste potentially not being taken to the Factoria Station as of 2028, there was no impact on the future of the station.

Booth also noted that many of the demand management strategies would occur at Factoria and Bellevue finds many of those strategies problematic. The city will require a new conditional use permit and Environmental Impact Statement prior to testing of any demand management strategies.

Council President Hank Margeson, Redmond, acknowledged that it was a smart move going forward for the Solid Waste Division's focus to be on updating the Comprehensive Solid Waste Management Plan. Margeson suggested that instead of focusing on 70% recycling, that the division focus on the end goal, to extend the life of the Cedar Hills Landfill, with increasing the recycling rate one thing that can be done to extend that life rather than being the end goal.

Councilmember Chris Roberts, Shoreline, noted that the Shoreline City Council wants the rate payers to come first. They want the system to be “right-sized,” not overbuilt.

Mayor Bernie Talmas, Woodinville, said that Woodinville has one of the largest recycling facilities in the region and there are no benefits to the city from hosting that facility. He also noted that just because something is recycled it still may end up in the landfill if there is no buyer for the commodity and a 70% recycling rate may not lead to increasing the life of Cedar Hills if material is not actually being recycled.

Councilmember Bill Pelozo, Auburn, the chair of the Metropolitan Solid Waste Management Advisory Committee, noted that 78% of the material going to Cedar Hills each day is recyclable.

10. E911 Oversight

Deanna Dawson, SCA Executive Director, noted that this matter had been on for discussion and possible action at the Regional Policy Committee (RPC) earlier in the day. Dawson provided members with a handout ([Attachment B](#)), a new proposed striker amendment introduced by the SCA caucus of the RPC. She noted that since the time the PIC packet went out to members a week ago, the County Executive’s office submitted a new proposal, and the Public Safety Answering Point (PSAP) directors submitted a counter proposal. In an effort to build consensus, the SCA Caucus of the RPC proposed a compromise, which drew from elements of each. Dawson summarized some of the differences between the various proposals.

Regarding Oversight Committee Makeup, Dawson noted that one major difference between the Executive proposal and the PSAP proposal was that the former did not include PSAP Directors on the Oversight Committee. The SCA caucus recommended that the PSAP Directors should be included on the Oversight Committee.

Another difference between the Executive proposal and the PSAP proposal was how many non-Seattle city representatives should be on the Oversight Committee. The Executive had proposed 3 non-Seattle city representatives (to be appointed by the County), plus an additional SCA representative. The PSAP directors had recommended that 5 non-Seattle city representatives, plus an additional SCA representative, be on the committee. The SCA caucus recommended a compromise of 4 non-Seattle city representatives, with members to be recommended by SCA. Having balanced representation, and including the PSAP Directors as voting members, will help to build trust and confidence in the process, and ensure that all stakeholders will buy into the eventual recommendations of the Committee.

The Executive’s proposal contained a recommendation for a Technical Advisory Committee and Project Coordination Team (PCT) to support the work of the Oversight Committee. The SCA caucus agreed with this recommendation. However, they wanted to ensure that the PCT had balanced membership from both the County, and the PSAPs.

Regarding work plan and timeline, the Executive’s proposal contained a detailed work plan, while the PSAP proposal would leave development of the work plan to the Oversight Committee. The SCA caucus agreed with the PSAPs that the Oversight Committee should have

responsibility for developing the work plan and timeline in order to ensure that the process is transparent and inclusive.

Another difference between the PSAP directors' proposal and that of the Executive is that the PSAP proposal clarifies that the ordinance does not regulate or create oversight of the operations, finances, technology or management of the current twelve PSAPs in King County. The SCA caucus agreed that this was an important component.

Additionally, the PSAP directors included in their proposal that the Oversight Committee shall make recommendations on distribution of E911 taxes collected by the County. The SCA caucus agreed with this proposal.

Dawson noted that the Auditor's Report pointed out the need for a "formal, clear, and transparent mechanism for the Public Safety Answering Points and other regional partners to participate in the decision-making process." The SCA caucus believes that their compromise proposal would help to achieve this.

Dawson noted that because this proposal was developed not long before the meeting, the RPC deferred action on the item. She invited PIC members to share feedback in advance of the next RPC meeting.

Chair Talmas thanked SCA staff for their work on this item. He noted that the SCA Caucus of the RPC was unanimous in their support for this proposal.

Council President Hank Margeson, Redmond, noted that Redmond had raised some early concerns and worked to ensure that there was agreement among caucus members. He was pleased with the results of the collaboration, noting that the proposal was an attempt to honor the needs and interests of all stakeholders. He stressed that it was important that Redmond and other cities that operated PSAPs have the ability to make decisions on how those PSAPs are run. He noted that the delay of a month would enable members to work together and overcome any objections.

Mayor Dave Hill, Algona, noted that this is an important issue of public safety. He thanked Margeson for his work in helping to draft a compromise proposal. He felt it important that cities and PSAPs have a strong voice in the process.

Councilmember Tola Marts, Issaquah, noted that the city of Issaquah has a large interest in this matter. He noted concerns related to both decision making, but also financial responsibility. The city of Issaquah's PSAP does more than just answer 911 calls. It also, for example, handles ingress and egress at the municipal jail. The operation of the PSAP has a large impact on the overall operations of the city. Marts asked for a deadline by which feedback should be provided. Dawson asked that any initial feedback on the proposal be given within the week, so that comments could be incorporated and shared with other stakeholders.

Councilmember Bill Peloza, Auburn, who serves on the RPC, complimented Dawson as well as King County Council staff for their work on putting together the proposal, and supporting documents.

11. Service Guidelines Task Force

Katie Kuciemba, SCA Senior Policy Analyst, reported that the Service Guidelines Task Force has been meeting since early-March 2015. In that time, the Task Force has discussed how Metro's transit service is evaluated and ways that service could be allocated in a more fair and equitable way to populations throughout King County. The Task Force met in mid-August to review technical analysis in three primary areas:

- 1) Target Service Levels (including geographic value and social equity);
- 2) Alternative Services (which includes vanpools, shuttles, ridesharing); and
- 3) Different types of transit service.

Kuciemba explained that the workshops were added to the schedule at the request of Task Force members – and SCA members in particular – to better understanding how Task Force recommendations could affect service investment and reduction decisions.

SCA members of the Task Force, including PIC members Mayor Larson and Mayor Backus, have been working closely to advocate for a series of priorities that reflects feedback from PIC members. A majority of the SCA priorities have now been reflected as areas of consensus, including:

- Develop minimum service standards so that there will be service with no less than 60 minute headways or alternative services could be implemented as appropriate;
- Add a measurement for the value of park-and-rides to help account for riders who live outside activity centers;
- Use better evaluation methods to meet geographic value objects that places value on connecting activity centers throughout the county;
- Use better evaluation methods to meet social equity objectives, including how to better serve transit-dependent riders;
- Add a greater emphasis on the needs of youth, elderly and persons with disabilities;
- Incorporate data regarding rider origin and destination;
- Develop a mobility metric to evaluate the time it take a rider to connect to centers; and
- Increase the Alternative Services program to address service needs where fixed routes may not be warranted, or to seed new markets, or to better provide connections for rural communities.

In addition to the priorities identified above, the Task Force has evaluated how transit performance is measured to reflect different service types. By way of background, Kuciemba explained that if Metro faces a service reduction scenario, Metro considers cuts based on performance within each service types. The current service types are “Seattle-core,” “Non-Seattle core,” and demand response or community shuttles.

Kuciemba stated that SCA members of the Task Force have asked to see changes that better take into consideration density and better reflect a measurement of like-services (such as

express service evaluated against other express service). Metro staff has evaluated three new service type options which better reflected the function of the route and density in different ways. Discussions about service types are expected to continue between Task Force members as consensus has not yet been achieved.

Task Force members have asked Metro to continue working on a new service type option that better reflects the importance of social equity, places a greater emphasis on connection to centers, provides protection to express services, does not penalize routes with deadhead trips – or trips without riders on the bus or far in proximity to a bus base, and that more equitably reduces services throughout the county in such a scenario.

As a result of these requests, Metro is undertaking additional technical analysis of a new service type option which will be shared at the September 17 meeting of the Service Guidelines Task Force. SCA members of the Task Force have been regularly caucusing to ensure the needs of all populations throughout King County are better reflected in times of service investment and in time of service reduction.

Kuciemba concluded that the Service Guidelines Task Force is expected to submit a report with its recommendations for changes to Metro's service guidelines to the King County Executive and King County Council in October. Updates to Metro's strategic plan and service guidelines are expected to be transmitted to the County Council in December.

Deanna Dawson, SCA Executive Director, and Mayor Nancy Backus, Auburn, thanked Kuciemba for her work staffing the Service Guidelines Task Force.

Councilmember Barry Ladenburg, SeaTac, stated that Metro has done a great job implementing alternative service and end-of-line options. Ladenburg noted that he appreciates King County taking a closer look at ways to better provide transit service.

Mayor Matt Larson, Snoqualmie, stated that SCA representatives of the Task Force are meeting on an ad hoc level with elected representation from Bellevue and Seattle which has been productive. In meeting with Councilmember Tom Rasmussen, Seattle, Larson learned that Seattle is experiencing temporary cancellation of Metro routes and inquired if other cities have experienced the same.

Councilmember Shelley Kloba, Kirkland, responded to Larson's inquiry by stating that two Metro routes had been cancelled for a limited amount of time.

Council President Kate Kruller, Tukwila, also responded to Larson by stating that their Metro service has been hit or miss.

Diane Carlson, Director of Regional Initiatives for King County Executive Constantine, confirmed that the Metro service issues are related to a critical need to hire additional employees. King County Metro is working hard to minimize this situation to the extent possible and Kevin Desmond, King County Metro General Manager, is working on a response to the concerns expressed by local communities.

Kuciemba stated that SCA staff is planning an October 14 pre-PIC meeting focused on the future of transit and will be inviting Sound Transit to discuss ST3 and King County Metro to discuss their Long Range Plan.

Councilmember Barry Ladenburg, SeaTac, suggested that the pre-PIC meeting should include the topic of park-and-ride management, including Sound Transit's proposed policy to charge for reserved parking stalls. Kuciemba agreed that this topic should be included as discussion at the pre-PIC meeting.

12. Best Starts for Kids Levy

Ellie Wilson-Jones, SCA Policy Analyst, provided an update on Best Starts for Kids, a six-year, \$392 million levy proposal that is focused on investments in early interventions and prevention. Best Starts for Kids was first reviewed at the May PIC meeting. In June and July, the PIC considered and then unanimously adopted a position urging the King County Council to place the Best Starts for Kids ordinance on the November ballot. The SCA Board then adopted the position, and SCA President Matt Larson and Vice President Nancy Backus sent a letter to the King County Council announcing SCA's support for placing the levy on the ballot.

On July 20, the King County Council held a lengthy public hearing on the levy ordinance, during which SCA President Mayor Matt Larson of Snoqualmie, SCA Vice President Nancy Backus of Auburn, Mayor Leanne Guier of Pacific, and Councilmember De'Sean Quinn of Tukwila testified in support of the levy proposal. On July 22, the Council voted 8-1 to send the levy to voters in November. Councilmember Regan Dunn, the sole "no" vote, stated he had concerns about potential suppression of junior taxing districts. A number of amendments to the levy ordinance were adopted prior to final passage, including amendments meant to stave off impacts to junior taxing districts. The amendments adopted since the PIC last considered the Best Starts for Kids levy ordinance in July are summarized on page 173 of the September PIC packet. With the King County Council's action, the levy will now appear on the November 3, 2015 ballot as King County Proposition 1. A campaign to promote the levy has been established.

Councilmember Tola Marts, Issaquah, requested more information about the amendment clarifying the role of a board to provide advice and oversight to the levy. Deanna Dawson, SCA Executive Director, stated that SCA staff would follow up with more information about the amendment. *(Note: Staff has since obtained the requested information. The final version of the Best Starts for Kids legislation, Ordinance 18088, renames the levy overseeing group as the "oversight and advisory board." An earlier version of the legislation called this the "youth advisory board." Additionally, the final ordinance states that the "duties of the oversight and advisory board shall include making recommendations on and monitoring the distribution of levy proceeds.")*

13. Future Levies and Ballot Measures in King County

Deanna Dawson, SCA Executive Director, reported that an updated list is included in the meeting material packet along with recent results. Dawson asked that members provide SCA staff with any updates to the list.

14. SCA Issues for 2015

Deanna Dawson, SCA Executive Director, noted that in addition to the items contained in the staff memo, SCA staff is working on an upcoming item related to 2016 “Action Items” from the PSRC economic Development District Board.

The Executive Committee of the SCA Board raised the issue of Low Impact Development (LID). In response to a question from Council President Kate Kruller, Tukwila, Mayor Nancy Backus, Auburn, noted that LID requirements could have a significant impact on development in cities including cost impacts to developers, and a change to planning and public works within cities. Council President Hank Margeson, Redmond, noted that this is an issue that Redmond has been addressing. Mayor Dave Hill, Algona, noted this could have a huge impact on small cities.

Dawson noted another issue recently discussed by the Executive Committee of the SCA Board, public records laws as they relate to body cameras. This is an issue on which Sheriff Urquhart has been active. The Sheriff has met with Renton Mayor Denis Law, who brought the issue to the attention of SCA staff. Dawson reported that the Executive Committee of the SCA Board would learn more about the issue, and may bring an item to the PIC. The Executive Committee of the SCA Board also discussed briefly whether SCA should engage this year on the more general topic of public records requests, although as this is a statewide issue, it may be more appropriate to defer to Association of Washington Cities (AWC). She sought feedback from the PIC. Councilmember Chris Roberts, Shoreline, questioned whether the issue of body cameras was also more of a statewide than local or regional issue. Dawson responded that it was unclear at this time whether this was an issue that had more impact on cities in King County, and whether it was an issue on which SCA should take a position. Roberts noted that, as a city that contracts with the Sheriff, did have an interest in the body cameras issue. He was interested in the topic coming back to PIC. Councilmember Barry Ladenburg, SeaTac, noted that there were additional issues with body cameras beyond the public records request issue. Councilmember Shelley Kloba, Kirkland, raised an additional issue relating to records request, noting that in some jurisdictions parking enforcement officers took photos of license plates rather than chalking tires, thus creating a similar issue relating to storage and retention of the photos. Dawson will report back to PIC as more information on the topic becomes available.

Councilmember Tola Marts, Issaquah, noting the good discussion on homelessness at the pre-PIC workshop, suggested that drug use is a similar regional issue. He suggested an upcoming pre-PIC meeting devoted to this topic.

15. Upcoming Events

The next Public Issues Committee Meeting will be held on Wednesday, October 14, 2015, at 7:00 PM at Renton City Hall.

The next SCA Networking Dinner will be held on Wednesday, October 28, 2015, at 5:30 PM at Renton Pavilion Event Center.

16. For the Good of the Order

Councilmember John Stilin, Redmond, announced that on September 23, 2015, there will be a Regional Transit-Oriented Development (TOD) Advisory Committee to provide new opportunities to build great transit oriented communities.

Mayor Dave Hill, Algona, announced that Washington State Department of Transportation is working with the City of Algona on installing a sound wall along SR 167 as part of the southbound High Occupancy Toll (HOT) Lane project.

Council President Hank Margeson, Redmond, added to Councilmember Stilin's comment regarding transit-oriented development (TOD) and the Regional Equitable Development Initiative (REDI) Fund. The greater Seattle area will be the third community in the country, following successful funds in Denver and the San Francisco Bay Area, to borrow funds to develop an equitable TOD fund concept. The goal of identifying \$5 million as an initial public sector investment has been met, which will be leveraged with matching funders.

Councilmember Tola Marts, Issaquah, announced that Issaquah Salmon Days are October 3-4, 2015.

Council President Kate Kruller, Tukwila, announced that the Regional Law, Safety, and Justice Committee (RLSJ) is starting to put together its work plan for 2016. She asked that issues or ideas be brought forward for the RLSJ to consider.

Chair Talmas announced that on October 9, 2015, King County's three sub-area transportation boards are hosting the Advanced Transportation Technologies Conference. The event was developed and sponsored by Eastside Transportation Partnership, South County Area Transportation Board, and SeaShore Transportation Forum. Co-sponsors include Puget Sound Regional Council (PSRC), King County Metro, Washington State Department of Transportation and others. More information will be sent to members by Katie Kuciemba, SCA Senior Policy Analyst.

17. Adjourn

The meeting was adjourned at 8:57 PM.

2015 Roll Call – Public Issues Committee Meeting September 9, 2015

City	Representative	Alternate	
Algona	Dave Hill	Dawn Dofelmire	
Auburn	Nancy Backus	Bill Peloza	
Beaux Arts Village	Tom Stowe	Richard Leider	
Black Diamond	Janie Edelman	Tamie Deady	
Bothell	Tris Samberg	Andy Rheume	
Burien	Nancy Tosta	Stephen Armstrong	
Carnation	Jim Berger	Kim Lisk	
Clyde Hill	Barre Seibert	George Martin	
Covington	Marlla Mhoon	Margaret Harto	
Des Moines	Melissa Musser		
Duvall	Amy Ockerlander	Will Ibershof	
Enumclaw	Mike Sando	Liz Reynolds	
Federal Way	Dini Duclos	Jeanne Burbidge	
Hunts Point	Joseph Sabey		
Issaquah	Tola Marts	Eileen Barber	
Kenmore	David Baker	Allan Van Ness	
Kent	Bill Boyce	Dennis Higgins	
Kirkland	Toby Nixon	Shelley Kloba	
Lake Forest Park	Catherine Stanford	Tom French	
Maple Valley	Erin Weaver	Layne Barnes	
Medina	Michael Luis		
Mercer Island	Dan Grausz	Benson Wong	
Milton	Debra Perry	Jim Manley	
Newcastle	Lisa Jensen	Carol Simpson	
Normandy Park	Shawn McEvoy	Doug Osterman	
North Bend	Ross Loudenback	Ken Hearing	
Pacific	Leanne Guier	Vic Kave	
Redmond	Hank Margeson	John Stilin	
Renton	Ed Prince	Armondo Pavone	
Sammamish	Bob Keller	Don Gerend	
SeaTac	Barry Ladenburg	Mia Gregerson	
Shoreline	Chris Roberts	Chris Eggen	
Skykomish	Henry Sladek		
Snoqualmie	Kingston Wall	Matt Larson	
Tukwila	Kate Kruller	Verna Seal	
Woodinville	Bernie Talmas	Susan Boundy-Sanders	
SCA Deanna Dawson Katie Kuciemba Ellie Wilson-Jones Doreen Booth Kristy Cole			

Voting members are highlighted in gray. Cities represented are **bolded**.

DRAFT PROPOSAL

KING COUNTY E-911 PROGRAM OVERSIGHT ORDINANCE

Title: A **SUBSTITUTE ORDINANCE** establishing the King County Regional 9-1-1 Emergency Number Program Oversight Steering Committee (REPSC), pursuant to the purposes intended by Ordinance 17941.

Purpose: Pursuant to audits and the overall intent of the council authorized by Ordinance 17941, and keeping with the best interests of the public to assure the provision of quality, cost-effective 9-1-1 service and that it is vital to public safety to assure that new 911 technology is implemented in accordance with best practices, collaborative models, and national standards to ensure that the lives of citizens, property, and our first responders are protected; the King County Council hereby establishes the King County Regional 9-1-1 Emergency Number Program Oversight Steering Committee (REPSC) and adopts the following provisions and rules with respect thereto.

BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

SECTION 1. The King County Regional 9-1-1 Emergency Number Program Steering Committee (REPSC)

- A. **Establishment:** Pursuant to the authority of RCW 39.34.030, 82.14B.030, 82.14B.040 and 82.14B.063, the County hereby adopts this Ordinance to provide for the establishment of the King County Regional 9-1-1 Emergency Number Program Steering Committee (REPSC).
- B. **Mission and Purpose:** The purpose of the REPSC will be to execute the specific requirements and intent of the 2015-2016 King County budget proviso, including defining the processes and role of the committee as it relates to developing and implementing a strategic plan for the collaborative, regional design and implementation of Next Generation 911 (NG 911) technology and services in King County. To meet the proviso objectives, the scope of the committee's role and responsibilities shall include but not be limited to working jointly with the King County Executive, King County Council, and all E-911 Public Safety Answering Points (PSAPs) and beneficial stakeholders to provide critical oversight of the operations, technology, management and administration of the Enhanced 911 Fund for the purposes and mission set forth in this ordinance. Such oversight and critical planning processes shall continue until such time as the REPSC and King County are able to establish a permanent regional governance structure for NG 911 in King County. Pursuant to Chapters 39.34 and 24.06 of the Revised Code of Washington, such a permanent body may be known as the Regional 9-1-1 Emergency Number Program Oversight Board (RENOB), assuming all powers, duties and obligations of the REPSC.
- C. **Term:** The work of the Regional 9-1-1 Emergency Number Program Steering Committee will cease with the establishment of and transition to a permanent Regional 9-1-1 Emergency Number Program Oversight Board (RENOB) by incorporation, memorandum, ordinance and/or any other such formal action as may be required.
- D. **Voting Membership:** The Regional 9-1-1 Emergency Number Program Steering Committee is intended to involve all stakeholders in Emergency 9-1-1 communications and to ensure that collaboration and partnership amongst all stakeholders takes place from inception to conclusion. Membership shall consist of the following appointees:

1. The chair of the council
 2. The vice chair of regional coordination of the council
 3. The chair of the law, justice and emergency management committee of the council
 4. The executive or the executive's designee
 5. A city of Seattle official, appointed by the mayor
 6. Four elected officials from other King County jurisdictions, recommended by the Sound Cities Association
 7. A non-elected, sworn and certified representative of a law enforcement agency in King County not otherwise represented by membership on the REPSC
 8. A sworn and certified representative of a King County fire agency not otherwise represented by membership on the REPSC
 9. A large PSAP representative selected from NORCOM and Valley Communications
 10. A small PSAP representative selected from Redmond, Issaquah, Enumclaw, Bothell, Port of Seattle and the University of Washington
- E. **Project Coordination Team:** In addition to the REPSC, there shall be a Project Coordination Team (PCT) comprised of King County staff and 3 representatives of the Technical Advisory Committee (TAC). The PCT's role is to manage the work to be conducted, including selecting the facilitator and any consultants and oversight of their work. They shall also assist the facilitator with technical advice, planning and preparation of materials and agendas for upcoming meetings, and debriefs of past meetings. The PCT plans to meet the Friday after each REPSC meeting and one or two weeks prior to the next REPSC meeting in order to set the REPSC meeting agenda. The PCT reports to the REPSC and will remain in effect until the REPSC's work is completed. Membership shall include:
1. A representative of the King County Executive's Office chosen by the executive
 2. King County Council staff chosen by the council
 3. A representative of the King County Auditor's Office chosen by the Auditor, or a representative of the King County Office of Emergency Management chosen by the executive
 4. A member of the TAC representing Seattle public safety
 5. A member of the TAC representing large PSAPs
 6. A member of the TAC representing small PSAPs
- F. **Technical Advisory Committee (TAC)** (Open to all PSAP Directors or their designees and other interested stakeholders): The TAC will be a resource to the REPSC and will be facilitated by the project facilitator. The TAC will have the opportunity to meet at least one week before REPSC meetings, review and comment on REPSC agendas and minutes, and provide technical expertise upon request of the REPSC. If the TAC wishes to provide a technical report to the REPSC, the TAC report shall be provided to REPSC members in advance and time at each REPSC meeting will be reserved for facilitator presentation of the TAC report.
- G. **Term of Office:** All REPSC members and PCT members shall serve as long as they hold their respective positions with the entity they represent, or until the entity they represent recommends replacement. A member may hold only one position on the REPSC at one time.
- H. **Authority:** The REPSC shall have authority to retain such facilitators, experts or other professionals as necessary to advise and guide the REPSC in its deliberations and decisions. With the advice of the PCT, the REPSC shall develop its own work plan and time-table as it

determines for the completion of its work. The REPSC shall have authority to review all current or future E-911 program office budgets, plans, technology, operations and/or initiatives and to obtain copies of any and all documents that it deems necessary to achieve its purpose.

- I. **Funding:** Funding for the REPSC shall come from E-911 Program Office funds.
- J. **Powers of Voting Members:** The duties and powers of the REPSC shall be as specified herein and the REPSC shall make such rules and regulations as necessary to carry out the provisions of this Ordinance.
- K. **Voting Rights and Responsibilities of Voting Members:**
 - 1. All members of the REPSC shall have full and equal voting rights and responsibilities on matters brought before the REPSC.
 - 2. All members must vote on all matters brought before the REPSC unless excused for a specific stated conflict of interest by a majority vote of those members present.
 - 3. The Deputy Director of King County Emergency Management shall serve as staff and act as Chair until a Chair is elected from the membership at the first meeting of the REPSC. Thereafter, the Deputy Director of Emergency Management shall serve as a liaison between the REPSC, the PCT, and the King County E-911 Program Office.
 - 4. A Chair and Vice-Chair shall be elected each year at the September meeting of the REPSC, or the first meeting held thereafter if no meeting is held in September. The King County Prosecuting Attorney or his designee shall preside over the election of officers. The Chair and Vice-Chair must be selected from voting members of the REPSC.
 - 5. Any voting member of the REPSC is eligible to be nominated and serve as Chair or Vice Chair. Nominations do not require a second. Members nominated shall be voted on individually in reverse order, with the last nomination being voted on first. The positions of Chair and Vice Chair shall be filled by a majority vote of the REPSC.
 - 6. The REPSC shall not conduct business unless a quorum is present. A quorum is defined as a majority of appointed members, excluding vacant seats.
- L. **Meetings:** The REPSC initially shall meet at regularly scheduled intervals as needed to accomplish its Mission and Purpose. Special meetings may be called by the Chair or upon the written request of five or more members for the purpose of transacting any business designated in the call. The call for a special meeting shall be made by e-mail, telephone, mail or whatever means necessary. Notification will be received at least 48 hours in advance of the meeting.
- M. **Duties of the REPSC**
 - 1. The duties of the REPSC shall continue as described here until such time as an Ordinance for permanent E-911 oversight authority is adopted by King County Council and all other required governmental signatories as required herein.
 - 2. Complete the Purpose and Mission of the REPSC.
 - 3. Provide ongoing evaluation and recommendations for improvement of 911 services;
 - 4. Develop a strategic plan for Next Generation 911 technology.
 - 5. Develop timelines and work plans as necessary to carry out its purpose.
 - 6. Receive and consider all proper matters in relation to E-911 Program technology, operations, finance and administration.

7. Review and analyze all prior historical documents deemed necessary by the REPSC including all financial, management, technical and other records of the E-911 Program Office.
8. Provide periodic reports to the King County executive and King County council on progress.

SECTION 2. Public Safety Answering Points (PSAPs) Providing 9-1-1 Emergency Communications

- A. This Ordinance is not intended to and does not in any way regulate or create oversight of the operations, finances, technology or management of the current twelve PSAPs in King County.
- B. The REPSC shall transmit recommendations to the King County council and the executive related to annual distributions to the PSAPs of E-911 taxes collected by King County.
- C. In cooperation with King County, the REPSC shall be responsible for reviewing and forwarding its recommendations related to all participation agreements that specify the distribution of E-911 taxes to King County PSAPs.

DRAFT