



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors Minutes

December 19, 2018 10:00 AM
Tukwila City Hall – Hazelnut Room
6200 Southcenter Blvd, Tukwila

1) Call to Order

President Amy Walen called the meeting to order at 10:03 AM. Present were members Amy Walen, Leanne Guier, Dana Ralph, Catherine Stanford, David Baker, Bruce Bassett, Nancy Backus, Ed Prince, Jim Ferrell, Amy Ockerlander, Debbie Tarry and staff Deanna Dawson and Caitlin Magee. Members absent were Hank Margeson and Jeff Wagner.

2) Public Comment

President Walen asked if any member of the public had comment. Hearing none this portion of the agenda as closed.

3) Consent Agenda

Bruce Bassett, Mercer Island, moved, seconded by Ed Prince, Renton, to approve the consent agenda consisting of Minutes of the October 17, 2018 meeting and [September – November 2018 Financial Reports](#). There was no discussion. The motion passed unanimously.

4) President's Report

President Walen stated that it has been a privilege to serve as the President of SCA and hopes that the board continues to work on diversity, inclusion, and equity. President Walen thanked her fellow board members and Executive Director Dawson and Administrative Services Manager Caitlin Magee.

5) Executive Director's Report

Director Dawson gave a report. Director Dawson thanked President Walen for her service as President of SCA. Dawson reported that Administrative Services Manager Caitlin Magee will be leaving her employment with SCA. Dawson will begin the process to fill the Administrative Services Manager role.

Dawson reported that there will be two new board members in 2019. Kirkland Mayor Amy Walen will be leaving her position and City Manager member Debbie Tarry has filled the two-year term limit. Snoqualmie City Manager Bob Larson will be the new City Manager SCA Board member. Auburn Mayor Nancy Backus and Covington Mayor Jeff Wagner were both re-elected from the south caucus. Mercer Island Councilmember Bruce Bassett was reelected to and new board member Bothell Councilmember Davina Duerr was elected from the north caucus.

Director Dawson asked for feedback on holding the caucus meetings and board elections prior to the PIC meeting rather than as a separate meeting. Board members felt that process worked as there was excellent attendance.

Dawson reported on the Governing for Regional Equity & Inclusion conference on Advancing Racial Equity held on Friday, December 14, 2018. SCA was a conference sponsor. Dawson said that it was a good conference and there were over 400 attendees, about 25 of which were elected officials. There was a special breakout session with the elected officials on leading with racial equity, which SCA sponsored and Dawson facilitated. Director Dawson reported that she will meet with the MELO group to discuss how SCA can support their work. Dawson will bring those ideas to the board at the retreat in February. Dawson reported that there was discussion about diversity on boards and committees. Director Dawson reported on the diversity/demographics of city elected officials in King County, and SCA appointees. Dawson noted that SCA is intentional about having diversity on boards and committees and being welcoming and inclusive.

Dawson gave an update on new regional associate members and sponsors. The American Federation of Teachers has joined as a member. Dawson is in discussion with other entities about joining, including joining as Partners.

Dawson reported that there have been meetings with King County Councilmembers Rod Dembowski, Dave Upthegrove, and Claudia Balducci. Dawson has had recent meetings with representatives from the Seattle Metropolitan Chamber of Commerce. Dawson has also met with the Economic Alliance Snohomish County, specifically to discuss how we can work together on transportation issues.

Dawson reported that the Governor's budget has been released. SCA has retained staff from Gordon Thomas Honeywell to track the legislative session and they will be providing a report to Dawson later today.

Dawson reported that she recently met with Deborah Jacobs, Director of the Office of Law Enforcement Oversight. Dawson reported that she is going to be meeting with King County Prosecuting Attorney Dan Satterberg and Renton Mayor Denis Law on January 11th. Dawson asked board members for feedback on their experiences and concerns about public safety issues in their cities.

Dawson reported that the consultants working on the homelessness issue have released a report and first set of recommendations. Dawson reported that King County and Seattle are doing a media roundtable on the issue and there was much discussion about SCA participating however it conflicted with the board meeting. SCA provided a quote given by Renton Council President/SCA Board member Ed Prince. SCA is working to negotiate additional SCA representation and the details of who makes up this board.

Dawson noted that the annual orientation for appointees to regional boards and committees will be held on Wednesday, February 6, 2019 at SeaTac City Hall. This orientation consists of outside speakers coming to speak on regional issues, training on roles and responsibilities and hearing from SCA board members. Dawson reported that speakers will consist of the new County Council President, Executive Director Josh Brown from Puget Sound Regional Council, Director of the King County Department of Community and Human Services Leo Flor, and General Manager from King County Metro Transit Rob Gannon. Catherine Stanford, Dana Ralph, Nancy Backus, Leanne Guier and Ed Prince volunteered to attend the orientation.

6) Treasurer's Report

Treasurer Dana Ralph gave a report. Ralph stated that the 2019 SCA budget was passed unanimously at the annual meeting. Ralph reported that expenses are under budget and there has been unanticipated revenue for the year. The Finance Committee will be reviewing the reserve structure at their next meeting. The Finance Committee reviewed the agreement for services with the new bookkeeper. Director Dawson stated that reporting to the Department of Retirement Systems has been made part of the agreement.

Director Dawson stated that three of the members of the Finance Committee are interested in continuing to serve on the committee. Leanne Guier will be serving as Board President and Debbie Tarry will no longer be the City Manager board member. Dawson noted that the new City Manager board member Bob Larson will be asked to sit on the Finance Committee. Dana Ralph, Nancy Backus and Hank Margeson will be returning to serve on the Finance Committee. Dawson asked if any other board members were interested in serving on the Finance Committee. Catherine Stanford and Bruce Bassett both volunteered to serve on the Finance Committee.

The regularly scheduled meetings of the Finance Committee will take place on the Monday prior to the Board of Directors meetings from 1:00 PM – 3:00 PM.

Treasurer Ralph presented the 2019-2020 SCA lease with Tukwila to the Board for review. She noted that the new proposed lease with the City of Tukwila rolls the IT expense into the lease. Dawson noted that the rate increase is consistent with the prior lease but that there is an additional increase due to a newly imposed tax that Tukwila inadvertently failed to charge previously.

Leanne Guier, Pacific, moved, seconded by Catherine Stanford, Lake Forest Park, to approve the lease with the City of Tukwila. There was no further discussion. The motion passed unanimously.

Director Dawson noted that 2019 city member assessments were approved and staff will be sending invoices.

Dawson reported that the new Washington State Paid Family and Medical Leave law was discussed at the Executive Committee meeting. Small employers are exempt from contributing the employer portion but all employees are required to contribute. Dawson reported that employers have the option to cover the cost of the employee portion. The Executive Committee discussed and decided that it would be appropriate to recommend to the Board that SCA cover the cost of employee contributions for the first year and then re-evaluate next year during the budget process. Board members discussed how their cities are handling. They agreed to review in a year, when it was more clear how cities handled this with their employees.

Catherine Stanford, Lake Forest Park, moved, seconded by Amy Ockerlander, Duvall, to have SCA pay the employee portion of the Washington Paid Family and Medical Leave contribution for 2019 only. There was no further discussion. The motion passed unanimously.

Treasurer Ralph noted that SCA is on strong financial footing to start the new year.

7) PIC Chair's Report

PIC Chair Ed Prince, Renton, gave a report on the PIC meeting held on Wednesday, December 12, 2018. Prince reported that there was final review of the affordable housing plan.

Ed Prince, Renton, moved, seconded by Leanne Guier, Pacific, to adopt the policy position that the Sound Cities Association (SCA) supports the Regional Affordable Housing Task Force Five-Year Action Plan and recommends approval by the King County Council; Given the differing housing challenges

across the region SCA supports the approach taken by the Task Force to recommend a menu of options for cities to address their areas of greatest need; and, SCA is committed to partnering regionally through the proposed new committee of the Growth Management Planning Council to promote affordable housing preservation and production. There was no discussion. The motion passed unanimously.

Prince reported that the PIC voted to recommend appointments to regional boards and committees for 2019. Director Dawson noted that there has been an edit to the recommended appointments that were approved by PIC. Renton Councilmember Ryan McIrvine withdrew his name from the King Conservation District so there is now a vacancy on that committee. The PIC discussed extensively the consideration for exceptional circumstances allowed in the board policies for the appointment of Redmond Councilmember Hank Margeson to continue serving on PSRC Growth Management Policy Board and Tukwila Councilmember Verna Seal on the King County LEOFF 1 Disability and Retirement Board, and found that exceptional circumstances existed. Dawson noted that Algona Mayor Dave Hill requested to be moved back from serving as a full member on boards and committees.

Ed Prince, Renton, moved, seconded by Amy Ockerlander, Duvall, to approve the [2019 Regional Board and Committee appointments](#) as recommended. There was no discussion. The motion passed unanimously.

President Walen thanked the Nominating Committee. The Board requested that staff send a call for nominations for the vacant King Conservation District position.

Director Dawson referenced the list in the meeting packet of issues that PIC identified as areas of focus for 2019.

8) Staff Committee Appointments

Dawson reviewed staff committee appointments. The Nominating Committee and PIC do not review these applications and they go directly to the Board for consideration and appointment. The Board reviewed and discussed applications for regional staff committees.

Bruce Bassett, Mercer Island, moved, seconded by Dana Ralph, Kent, to appoint Rob Beem of Shoreline, Brooke Buckingham of Redmond, and Merina Hansen of Kent to the All Home Funder Alignment Committee. There was no discussion. The motion passed unanimously.

Amy Ockerlander, Duvall, moved, seconded by Nancy Backus, Auburn, to appoint Hayley Bonsteel of Kent, Jae Hill of Redmond, Jack Pace of Tukwila, and Mark Hofman of Snoqualmie to the Growth Management Planning Council Interjurisdictional Team (IJT). There was no discussion. The motion passed unanimously.

Nancy Backus, Auburn, moved, seconded by Ed Prince, Renton, to appoint Dan Hansen of Kent, Jim Morgan of Pacific, Stephen Padua of Issaquah, Kimberly Scrivner of Kirkland, and James Webb of Kirkland to the PSRC Bicycle and Pedestrian Advisory Committee. There was no discussion. The motion passed unanimously.

Director Dawson noted that the PSRC Regional Project Evaluation Committee (RPEC) is the only staff committee that specifically calls out term limits. SCA Board policies allow exceptions to be made when a super majority of the board members present find that it is in the best interest of SCA to reappoint someone beyond their term limit. Dawson reported that Don Cairns of Redmond has served as a member on RPEC for 11 years and is the Chair of this committee. There are exactly as many applicants as there are

seats to be filled. Three of the current members are term limited. The board discussed having Don Cairn stay serving as a member as he is also Chair of the committee, and moving the other two term limited members to alternate roles.

David Baker, Kenmore, moved, seconded by Dana Ralph, Kent to appoint Don Cairns of Redmond, Chad Bieren of Kent, Nytasha Walters of Shoreline, Ingrid Gaub of Auburn, and Jim Seitz of Renton to member seats; Dan Marcinko of Snoqualmie, Maiya Andrews of Burien, Larissa Grundell of Duvall, Joel Pfundt of Kirkland, and Kurt Seemann of Issaquah to alternate seats on the PSRC Regional Project Evaluation Committee. There was no further discussion. The motion passed unanimously.

Amy Ockerlander, Duvall, moved, seconded by Ed Prince, Renton, to appoint Armaghan Baghoori or Kirkland, Mary Joe de Beck of Issaquah, April Delchamps of Kent, Cecile Malik of Auburn, and Katie Wendel of Tukwila to the PSRC Transportation Demand Management Advisory Committee. There was no discussion. The motion passed unanimously.

Director Dawson reported that there were no applications received for the South Central Action Area Caucus Group seat. Dawson noted that this is a poorly understood committee and SCA Policy Director Brian Parry will be reviewing the committee.

Director Dawson noted that there are three different sub-committees for the Veterans, Seniors and Human Services Advisory board appointments. A certain percentage of the people serving on the Seniors sub-committee have to be seniors, people on the Vulnerable Populations sub-committee have to have experience working with vulnerable populations, and those serving on the Veterans sub-committee have to be veterans or experience working with veterans. Director Dawson spoke with former Auburn Mayor and SCA Member Emeritus Pete Lewis if he would be interested in serving as SCA representative on the veterans sub-committee.

Nancy Backus, Auburn, moved, seconded by Leanne Guier, Pacific, to appoint SCA Member Emeritus Pete Lewis to the Veterans sub-committee. There was no discussion. The motion passed unanimously.

Ed Price, Renton, moved, seconded by Amy Ockerlander, Duvall, to appoint Lori Guilfoyle of Kent to the Seniors sub-committee. There was no discussion. The motion passed unanimously.

Mayor Leanne Guier, Pacific, noted that there was an applicant from Pacific for the Vulnerable Populations sub-committee not listed and spoke to his qualifications.

Bruce Bassett, Mercer Island, moved, seconded by Catherine Stanford, Lake Forest Park, to appoint Cindy Goodwin of Mercer Island to the Vulnerable Populations sub-committee. There was no further discussion. The motion passed unanimously.

9) SCA Board Nominating Committee Report – 2019 SCA Officers

Mayor Baker gave a report on the Board Nominating Committee meeting. The Committee recommends the following slate of officers for 2019:

- Pacific Mayor Leanne Guier for office of President
- Kent Mayor Dana Ralph for office of Vice President
- Redmond Councilmember Hank Margeson for Treasurer
- Lake Forest Park Deputy Mayor Catherine Stanford for Member at Large of the Executive Committee

Director Dawson noted that the election for SCA board officers will take place in January. Kirkland Mayor and current President Amy Walen will be stepping down from the SCA Board of Directors as she was elected to the House of Representatives. Kenmore Mayor David Baker will continue to serve as Past President.

10) City Manager's Report

Debbie Tarry, Shoreline, reported the last City Manager/City Administrator meeting had a panel that discussed recent ballot measures. Cities that did not have success, including Mercer Island and Covington, spoke about their challenges with voters. Mayor Walen spoke about Kirkland's ballot measure on public safety putting officers in public schools and elements related to gun safety. Debbie Tarry said that Bothell passed two ballot measures related to enhances between fire and police staffing and a capital measure for a fire station. Debbie Tarry said that Shoreline had a sales tax on a 20-year measure for their sidewalk program that will enhance new sidewalks and fund sidewalk repair. There was also an update given by Association of Washington Cities Executive Director Peter King on the upcoming legislative session.

11) Discussion Items

a. 2019 SCA Board Retreat

Director Dawson noted that the 2019 SCA Board retreat will be Friday, February 15th, 2019. The likely location will be Maplewood Golf Course in Renton, with a dinner following. Vice President Leanne Guier and Director Dawson have been discussing themes for the retreat and how SCA can be more welcoming and diverse. Dawson noted that there is going to be a lot of turnover next year in elected officials and it is important to do groundwork to make new members feel welcome. Dawson reported that another topic discussed was dealing with a toxic political culture and how to work through it. Dawson noted that there has been feedback from members that being part of SCA makes them feel supported and a part of something bigger. Councilmember Bruce Bassett, Mercer Island, talked about how cities can make social media platforms work and how they are intended to work for cities and elected officials, specifically addressing issues and concerns with Nextdoor. Dawson asked for board members to continue providing feedback and ideas. Dawson wants to ensure that SCA continues to be a place with trust and civility among members. The board felt that these were good starting points for discussion at the retreat.

b. 2019 Board Meeting Dates

Director Dawson noted that 2019 meeting schedule was included in the packet. All scheduled meeting dates follow the regular schedule of the third Wednesday of each month, with the exception of the meeting in February being held in conjunction with the retreat. Dawson mentioned that there will not be a PIC meeting in February due to a scheduling conflict with the Association of Washington Cities' City Action Days. Dawson asked Board members for feedback on any major conflicts with the proposed meeting dates. The resolution setting 2019 meeting dates will be presented at the meeting in January. Staff will check with Tukwila City Hall and Renton City Hall on meeting space availability.

Mayor Jim Ferrell left the meeting at 11:25 AM.

c. 2019 events

Director Dawson reported on upcoming SCA events.

- i) The first Networking Dinner of the year will be held on Wednesday, January 30, 2019 from 5:30 PM – 8:00 PM at the Renton Pavilion Event Center with guest speaker King County Executive Dow Constantine. Dawson noted that is working with Seattle Building Trades to confirm that they are sponsoring this event.
- ii) The 2019 Appointee Orientation will be held on Wednesday, February 6, 2019 at SeaTac City Hall. Speakers for this even were discussed earlier in the meeting.
- iii) The Partner Forums have been a great way to recruit new partner level members. Dawson has been working on planning events with the Master Builders Association of King and Snohomish Counties on affordable housing, as well as an event with the Seattle Building Trades. Dawson has spoken with Cedar Grove joining as a partner level member and hosting an event on composting products and how cities do business and can reuse things within your own community. Dawson will be balancing the timing of events between Partner Forums and Networking Events.

d. Parks Levy

Director Dawson noted that there were four volunteers to serve on a committee to work with King County on the Parks Levy. Dawson asked board members to provide any feedback that they want addressed in the meeting with King County Councilmembers on the Parks Levy. Catherine Stanford, Lake Forest Park, said that as the levy increases it prevents cities from being able to go out for their own levies. Dana Ralph, Kent, said that Kent is dealing with a large annexation where the city took over parks that need a lot of attention. Dawson noted that SCA is working with King County Councilmembers on how to make the Parks Levy work for both the county and cities.

e. 2020 Census – Regional Complete Count Committee

Director Dawson reported that there has not been any progress on this committee. SCA has requested to have two seats on this committee and has not yet heard back. Dawson will continue to work on appointing to this committee.

f. Homelessness

Director Dawson noted that she will keep the board apprised of efforts on homelessness. Mayor Nancy Backus, Auburn, stated that there will be a request to look at a complete restructure of All Home.

g. King Conservation District

Director Dawson informed that board that the King Conservation District (KCD) may be looking for a rate increase in 2019. SCA will keep members apprised of discussions on this.

h. 2018 Accomplishments

Director Dawson noted that the 2018 accomplishments were acknowledged at the Annual Meeting. President Walen said the board has been more proactive and doing outreach. SCA has shown leadership on policy, specifically in the area of homelessness. President Walen also noted that the meetings with King County Councilmembers have been positive. President Walen also said that the Women's Leadership Groups are more popular than before and encouraged Director Dawson to continue that work. President Walen noted that the Partner Forums have shown our sponsors more value in being part of the organization. President Walen recognized the strong work SCA has done for governing for racial equity. President Walen said that she is proud of the work that has been done in

the last year. Deputy Mayor Catherine Stanford, Lake Forest Park, added that SCA has been successful in its goal of participating in the process and not rubberstamping everything. President Walen complimented Director Dawson on her role with SCA.

12) For the good of the order

President Walen asked if anyone had anything to add for the good of the order.

Nancy Backus noted that at the Greater Seattle Partners meeting earlier this week they were reviewing outstanding dues owed for 2018. There are still three SCA cities that have not submitted payment.

13) Adjourn

President Walen adjourned the meeting at 11:58 AM.

SOUND CITIES ASSOCIATION
Financial Report & Balance Sheet
September 30, 2018

	2018	September	% of	
	Approved	2018	Budget	Balance
	Budget			
Ordinary Income/Expense				
Income				
City Membership Dues	661,579	661,580	100.00	1
Regional Associate Membership Dues & Events				
Sponsorships	56,000	70,500	125.89	10,500
Event Registration Fees	27,000	22,765	84.31	4,235
Interest Income	2,900	1,650	56.89	1,250
Total Income	747,479	756,495	101.21	15,986
Expense				
Staff				
Salaries	481,500	353,969	73.51	127,531
Taxes	36,237	29,388	81.10	6,849
Benefits	130,960	91,702	70.02	39,258
Vacation Payout	n/a	10,271	n/a	n/a
Office/Overhead				
Rent	24,089	18,067	75.00	6,022
Office Insurance	500	-	0.00	500
Printing/Publications	5,500	4,433	80.60	1,067
IT	5,300	3,123	58.93	2,177
Phones	4,000	3,458	86.44	542
Credit Card, Banking, and Other Fees	150	416	277.15	-266
Accounting & Payroll Processing Fees	4,000	7,917	197.93	-3,917
Legal	1,500	3,132	208.81	-1,632
Office Supplies/Miscellaneous	2,500	2,197	87.87	303
Event Expenses				
Food/Beverage	18,700	14,837	79.34	3,863
PayPal Processing Fees	1,200	833	69.41	367
Other Meeting Expenses	1,100	743	67.50	358
Board/Organizational Development				
Directors & Officers Insurance	1,950	1,774	90.97	176
Awards/Recognitions	1,000	212	21.23	788
Retreats/Meetings/Conferences/Dues/Events	7,000	5,742	82.02	1,258
Consultants & Temporary Staffing	10,000	8,494	84.94	1,506
Contingency Fund	10,000	-	0	10,000
Total Expense	747,186	560,706	75	186,480

SOUND CITIES ASSOCIATION
Financial Report & Balance Sheet
September 30, 2018

ASSETS

Current Assets

Checking/Savings

Umpqua Bank - Checking (formerly Sterling)	327,048.98
Umpqua Bank - Money Market (formerly Sterling)	36,871.51
Umpqua Bank - Money Market	2,504.56

Harborstone Credit Union - Money Market	253,135.76
Harborstone Credit Union - Savings	5.00
HomeStreet Bank - Money Market	151,557.35
Sound Credit Union - Savings	25.00
Sound Credit Union - Money Market	40,165.29
US Bank - Money Market	25,282.61
US Bank - Checking	0.00

Total Checking/Savings 836,596.06

Accounts Receivable

1200 - Accounts Receivable	7,590.00
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Total Accounts Receivable 7,590.00

Other Current Assets

1499 - Undeposited Funds	0.00
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Total Other Current Assets 0.00

Total Current Assets 844,186.06

Fixed Assets

1400 - Fixed Assets	14,224.95
1481 - Leasehold Improvements	13,755.66
1482 - Leasehold Improvement Accumulated Depreciation	-13,755.66

Total Fixed Assets 14,224.95

TOTAL ASSETS 858,411.01

SOUND CITIES ASSOCIATION
Financial Report & Balance Sheet
October 31, 2018

	2018		% of	
	Approved Budget	October 2018	Budget	Balance
Ordinary Income/Expense				
Income				
City Membership Dues	661,579	661,580	100.00	1
Regional Associate Membership Dues & Events				
Sponsorships	56,000	70,500	125.89	10,500
Event Registration Fees	27,000	22,837	84.58	4,163
Interest Income	2,900	1,902	65.59	998
Total Income	747,479	756,819	101.25	15,662
Expense				
Staff				
Salaries	481,500	390,309	81.06	91,191
Taxes	36,237	31,482	86.88	4,755
Benefits	130,960	100,628	76.84	30,332
Vacation Payout	n/a	10,271	n/a	n/a
Office/Overhead				
Rent	24,089	20,074	83.33	4,015
Office Insurance	500	-	0.00	500
Printing/Publications	5,500	4,449	80.90	1,051
IT	5,300	3,389	63.95	1,911
Phones	4,000	3,719	92.99	281
Credit Card, Banking, and Other Fees	150	713	475.15	-563
Accounting & Payroll Processing Fees	4,000	7,805	195.12	-3,805
Legal	1,500	3,132	208.81	-1,632
Office Supplies/Miscellaneous	2,500	2,545	101.80	-45
Event Expenses				
Food/Beverage	18,700	22,712	121.46	-4,012
PayPal Processing Fees	1,200	838	69.82	362
Other Meeting Expenses	1,100	935	85.00	165
Board/Organizational Development				
Directors & Officers Insurance	1,950	1,774	90.97	176
Awards/Recognitions	1,000	212	21.23	788
Retreats/Meetings/Conferences/Dues/Events	7,000	5,607	80.09	1,393
Consultants & Temporary Staffing	10,000	13,494	134.94	-3,494
Contingency Fund	10,000	-	0	10,000
Total Expense	747,186	624,089	84	123,097

SOUND CITIES ASSOCIATION
Financial Report & Balance Sheet
October 31, 2018

ASSETS

Current Assets

Checking/Savings

Umpqua Bank - Checking (formerly Sterling) 0.00

Umpqua Bank - Money Market (formerly Sterling) 0.00

Umpqua Bank - Money Market 0.00

Harborstone Credit Union - Money Market 253,286.25

Harborstone Credit Union - Savings 5.00

HomeStreet Bank - Checking 379,603.59

HomeStreet Bank - Money Market 151,628.01

Sound Credit Union - Savings 0.00

Sound Credit Union - Money Market 0.00

US Bank - Money Market 0.00

US Bank - Checking 0.00

Total Checking/Savings 784,522.85

Accounts Receivable

1200 - Accounts Receivable 7,132.16

Total Accounts Receivable 7,132.16

Other Current Assets

1499 - Undeposited Funds 0.00

Total Other Current Assets 0.00

791,655.01

Fixed Assets

1400 - Fixed Assets 14,065.70

1481 - Leasehold Improvements 13,755.66

1482 - Leasehold Improvement Accumulated Depreciation -13,755.66

Total Fixed Assets 14,065.70

TOTAL ASSETS **805,720.71**

SOUND CITIES ASSOCIATION
Financial Report & Balance Sheet
November 30, 2018

	2018 Approved Budget	November 2018	% of Budget	Balance
Ordinary Income/Expense				
Income				
City Membership Dues	661,579	661,580	100.00	1
Regional Associate Membership Dues & Events				
Sponsorships	56,000	70,500	125.89	10,500
Event Registration Fees	27,000	22,837	84.58	4,163
Interest Income	2,900	2,183	75.27	717
Total Income	747,479	757,100	101.29	15,381
Expense				
Staff				
Salaries	481,500	431,336	89.58	50,164
Taxes	36,237	33,881	93.50	2,356
Benefits	130,960	110,437	84.33	20,523
Vacation Payout	n/a	10,271	n/a	n/a
Office/Overhead				
Rent	24,089	22,081	91.67	2,008
Office Insurance	500	-	0.00	500
Printing/Publications	5,500	4,449	80.90	1,051
IT	5,300	3,509	66.21	1,791
Phones	4,000	3,853	96.33	147
Credit Card, Banking, and Other Fees	150	412	274.49	-262
Accounting & Payroll Processing Fees	4,000	10,196	254.90	-6,196
Legal	1,500	3,132	208.81	-1,632
Office Supplies/Miscellaneous	2,500	2,696	107.85	-196
Event Expenses				
Food/Beverage	18,700	22,712	121.46	-4,012
PayPal Processing Fees	1,200	843	70.24	357
Other Meeting Expenses	1,100	935	85.00	165
Board/Organizational Development				
Directors & Officers Insurance	1,950	1,774	90.97	176
Awards/Recognitions	1,000	262	26.18	738
Retreats/Meetings/Conferences/Dues/Events	7,000	6,039	86.27	961
Consultants & Temporary Staffing	10,000	15,641	156.41	-5,641
Contingency Fund	10,000	-	0	10,000
Total Expense	747,186	684,461	92	62,725

SOUND CITIES ASSOCIATION
Financial Report & Balance Sheet
November 30, 2018

ASSETS

Current Assets

Checking/Savings

Umpqua Bank - Checking (formerly Sterling)	0.00
Umpqua Bank - Money Market (formerly Sterling)	0.00
Umpqua Bank - Money Market	0.00
Harborstone Credit Union - Money Market	0.00
Harborstone Credit Union - Savings	0.00
HomeStreet Bank - Checking	566,195.14
HomeStreet Bank - Money Market	151,770.58
Sound Credit Union - Savings	0.00
Sound Credit Union - Money Market	0.00
US Bank - Money Market	0.00
US Bank - Checking	0.00

Total Checking/Savings 717,965.72

Accounts Receivable

1200 - Accounts Receivable 590.00

Total Accounts Receivable 590.00

Other Current Assets

1499 - Undeposited Funds 0.00

Total Other Current Assets 0.00

718,555.72

Fixed Assets

1400 - Fixed Assets	14,065.70
1481 - Leasehold Improvements	13,755.66
1482 - Leasehold Improvement Accumulated Depreciation	-13,755.66

Total Fixed Assets 14,065.70

TOTAL ASSETS 732,621.42



LEASE AGREEMENT

THIS LEASE AGREEMENT is made between the **City of Tukwila** (“the City” or “Lessor”) and **Sound Cities Association** (“Sound Cities Association” or “Lessee”).

IN CONSIDERATION OF the mutual benefits and conditions hereinafter contained, the parties hereto agree as follows:

1. **Premises.** Lessor is the owner of the commercial property located at 6300 Southcenter Boulevard, Tukwila, Washington (the “Property”). Lessor does hereby agree to lease to Lessee, a portion of the Property consisting of approximately 1,460 rentable square feet (the “Premises”). The Premises do not include the exterior walls, roof, land beneath, pipes, ducts, conduits, wires, fixtures and equipment above the suspended ceiling, or any other portion of the Property or the buildings thereon. The City and Lessee agree that the Lessee’s pro-rata share of the Property that the Premises are a part of is 3.45%, based on the ratio of the agreed rentable area of the Premises to the agreed rentable area of the entire Property as of the date of this Lease.
2. **Term.** This Agreement shall be in full force and effect for a period commencing January 1, 2019 and ending December 31, 2020, unless sooner terminated under the provisions set forth in Section 22. Upon termination of this Lease the Lessee shall surrender all keys and/or access cards to the City.
3. **Possession.** Lessee shall be deemed to have accepted possession of the Premises in an “as-is” condition. The City makes no representations to Lessee regarding the Premises including the structural condition of the Premises and the condition of all mechanical, electrical and other systems. Lessee shall be responsible for performing any work necessary to bring the Premises into condition satisfactory to Lessee. Lessee shall not engage in any improvements or alterations to the Premises without the express written consent of the City.
4. **Rent.** Base rent shall be set at \$17.00 per square feet per year, or \$24,820.00 per year, to be paid in monthly installments of \$2,068.33 for the period of January 1, 2019 – December 31, 2019 and \$17.50 per square feet per year, or \$25,550.00 per year, to be paid in monthly installments of \$2,129.17 for the period of January 1, 2020 – December 31, 2020. Rent shall be due on the first day of each month. If payment is not received by the fifth day of each month, Lessee shall be responsible for paying a late fee equivalent to five percent (5%) of the delinquent amount in addition to the past due payment. All delinquent sums not paid within thirty (30) days of the due date shall bear interest at the rate of twelve percent (12%) per annum. Interest on all delinquent amounts shall be calculated from the original due date to the date of payment. The City’s acceptance of less than the full amount of any payment due



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from Lessee shall not be deemed an accord and satisfaction or compromise of such payment.

5. **Leasehold Excise Tax.** Lessee shall pay leasehold excise tax due pursuant to RCW 82.29A to Lessor by the first day of each month at the rate of 12.84% of the base rent set forth in Section 4 herein, such amount being \$265.57 per month for January 1, 2019 – December 2019 and \$273.39 per month for January 1, 2020 – December 31, 2020. The leasehold excise tax shall be paid in addition to the monthly rental payment and any other payments required under this Lease. If the State of Washington changes the leasehold excise tax, the tax payable by the Lessee each month under this Lease shall be correspondingly modified in compliance with RCW 82.29A without further action by the parties.
6. **Use of Premises by Lessee.** Lessee shall use the Premises for general office use. The Premises shall be used only for the uses specified herein and for not for any other business or purpose without the prior written consent of the City. No act shall be done on or around the Premises that is unlawful or that will increase the existing rate of insurance on the Premises or cause the cancellation of any insurance on the Premises. Lessee shall not commit or allow to be committed any waste upon the Premises or any public or private nuisance. Lessee shall not do or permit anything to be done on the Premises which will obstruct, cause injury or interfere with the rights of other tenants, or occupants of the Premises or their customers, clients and visitors.
7. **Lessee Maintenance and Repair Responsibility.** Lessee shall, when and if needed, at Lessee's sole expense, make repairs to the Premises and every part thereof; and Lessee shall maintain the Premises in a neat, clean, sanitary condition. Lessee shall surrender the Premises to the City in good condition upon the termination of this Lease, reasonable wear and tear expected.
8. **Signage.** Lessee shall obtain the City's written consent before installing any signs on the Premises and shall install any approved signage at Lessee's sole expense and in compliance with all applicable laws. Lessee shall not damage or deface the Premises when installing or removing signage and if any damage is done, Lessee shall repair any damage to the Premises caused by such installation or removal.
9. **Utilities, Equipment and Services.** The City shall provide the Premises with the following services, the cost of which shall be included in the rent paid by Lessee: water, electricity, and heating/cooling seven (7) days per week and janitorial services five (5) nights per week, exclusive of holidays.



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The Lessee shall pay the City \$100 per month for internet service, payable on the first of each month along with rent.

The City's Technology Services department shall provide the Lessee with basic technology support to maintain hardware equipment and software applications, such support being performed during the City's regular, non-holiday business hours of 8:30 a.m. to 5:00 p.m. Any after-hours emergency callouts or mutually agreed upon project work will be billed in one-hour increments at a flat rate of \$150/hour with a minimum charge of one hour. Charges will be invoiced upon completion of the work and will be payable upon receipt.

The City shall provide six (6) extensions to the City phone system for use by the Lessee and will maintain the phone system at no additional cost to the Lessee. Lessee shall be responsible for all costs associated with long distance and other toll calls which will be billed separately by the City and will be payable upon receipt.

On an annual basis, the Lessee shall provide an inventory list to the City detailing hardware equipment and software utilized by the Lessee. Any hardware equipment or software requested for purchase by the City to update the Lessee's inventory will be billed to the Lessee at actual cost. Any hardware equipment or software purchased by the Lessee shall be reviewed by the City's Technology and Innovation Service Center for system compatibility and supportability prior to purchase and installation.

Virus checking software and that has been approved by the City's Technology and Innovation Service Center is mandatory on all Lessee computers, laptops and servers in use by the Lessee. Any virus signature files released by the virus checking software company shall be set to automatically update to keep the Lessee's software updated to the latest version available.

A data backup program approved by the City's Technology and Innovation Service Center is mandatory and will be configured to automatically back up any of the Lessee's server-based live, primary data. Data that is stored only locally (on computers, laptops, phones, tablets) will NOT be backed up nor monitored at the Lessee's own risk. The performance of the backup program will be monitored and tested on a quarterly basis by both parties.

10. **Destruction of Premises.** If the Premises are completely or partially destroyed by fire or other casualty, or if they are damaged by an uninsured casualty, or by an insured casualty to such an extent that the damage cannot be repaired within sixty (60) days of the occurrence, the City shall have the option to restore the Premises or to terminate this Agreement on thirty (30) days written notice, effective as of any date not more than sixty (60) days after the occurrence. If this Section becomes applicable, the City shall advise the Lessee within thirty (30) days after such casualty whether the City elects to restore the Premises or to terminate



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this Agreement. If the City elects to restore the Premises, it shall commence and complete the restoration work with due diligence. For the period from the date of the casualty until completion of the repairs (or the date of termination of this Agreement, if the City elects not to restore the Premises) the monthly base rent shall be abated in the same proportion that the untenable portion of the Premises bears the whole thereof, unless the casualty results from Lessee's negligence or its breach of obligations under this Agreement.

11. **Hazardous Substances.** Lessee shall not generate, release, spill, store, deposit, transport or dispose of (collectively "Release") any hazardous substances, sewage, petroleum products, radioactive substances, medicinal, bacteriological, or disease-producing substances, hazardous materials, toxic substances or any pollutants or substances defined as hazardous or toxic in accordance with applicable federal, state and local laws and regulations in any reportable quantities (collectively "Hazardous Substances") in, on or about the Premises. Lessee shall attach a separate list of Hazardous Substances they propose to store on site and the City must accept the list in writing or Hazardous Substances cannot be stored on site. The Lessee shall indemnify, hold harmless and defend the City from any and all claims, liabilities, losses, damages, clean-up costs, response costs and expenses, including reasonable attorneys' fees, arising out of or in any way related to the Release by the Lessee or any of its agents, representatives or employees, or to the presence of such Hazardous Substances in, on or about the Premises occurring at any time after the effective date of this Agreement to the full extent of the Lessee's liability.
12. **Alterations and Additions.** After obtaining the prior written consent of the City, Lessee may make, at its sole expense, such additional improvements or alterations to the Premises which it may deem necessary or desirable. Any repairs or new construction done by Lessee shall be done in conformity with plans and specifications approved by the City. All work performed shall be done in a workmanlike manner and shall become the property of the City.
13. **Liens.** Lessee shall keep the Premises free from any liens arising out of any work performed, materials furnished, or obligations incurred by Lessee.
14. **Insurance.** The Lessee shall procure and maintain in full force throughout the duration of this Agreement, insurance against claims for injuries to persons or damage to property which may arise from or in connection with the Lessee's operation and use of the leased Premises. Lessee's maintenance of insurance as required by this Agreement shall not be construed to limit the liability of the Lessee to the coverage provided by such insurance, or otherwise limit the City's recourse to remedy available under law or in equity.
 - a. **Minimum Scope of Insurance.** The Lessee shall obtain insurance of the types described below:



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- i. Commercial General Liability insurance shall be at least as broad as Insurance Services Office (ISO) occurrence form CG 00 01 and shall cover premises and contractual liability. The Public Entity shall be named as additional insured on Lessee's Commercial General Liability insurance policy using ISO Additional Insured-Managers or Lessors of Premises Form CG 20 11 or a substitute endorsement providing at least as broad coverage.
 - ii. Property insurance shall be written on an all risk basis.
- b. Minimum Amounts of Insurance. Lessee shall maintain the following insurance limits:
 - i. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 general aggregate.
 - ii. Property insurance shall be written covering the full value of the Lessee's property and improvements with no coinsurance provisions.
- c. Other Insurance Provisions. The Lessee's Commercial General Liability insurance policy or policies are to contain or be endorsed to contain that they shall be primary insurance as respect to the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be in excess of the Lessee's insurance and shall not contribute with it.
- d. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M Best rating of not less than A: VII.
- e. Verification of Coverage. Lessee shall furnish the City with original certificates and a copy of any applicable amendatory endorsements including, but not necessarily limited to, the additional insured endorsement evidencing the insurance requirements of the Lessee.
- f. Waiver of Subrogation. Lessee and the City hereby release and discharge each other from all claims, losses, and liabilities arising from or caused by any hazard covered by property insurance on or in connection with the Premises or said building. This release shall apply only to the extent that such claim, loss or liability is covered by insurance.
- g. City's Property Insurance. The City shall purchase and maintain during the term of this Lease, all-risk property insurance covering the Building for full replacement value without any coinsurance provisions.
- h. Notice of Cancellation. The Lessee shall provide the City with written notice of any policy cancellation, within two (2) business days of receiving such notice.
- i. Failure to Maintain Insurance. Failure on the part of the Lessee to maintain the required insurance shall constitute a material breach of this Lease upon which the City may, after



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giving five (5) business days notice to the Lessee to correct the breach, terminate this Lease or, at its discretion, procure or renew such insurance and pay and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand.

15. **Indemnification and Hold Harmless.** Lessee shall indemnify, defend and hold harmless the City, its officers, officials, employees and volunteers, from and against any and all claims, suits, actions, losses or liability, arising from injury or death to persons or damage to property, which arise out of Lessee's use of Premises, or from the conduct of Lessee's business or from any activity or work permitted or suffered by Lessee in or about the Premises except only such injury or damage as shall have been occasioned by the sole negligence of the City.
16. **Assignment and Subletting.** Lessee shall not assign this Lease or sublet any portion of the Premises. Any sublease or assignment made in violation of this provision shall be void.
17. **Default.** Failure by Lessee to observe or perform any of the covenants, conditions or provisions of this Lease, where such failure shall continue for a period of ten (10) days after written notice from the City to cure the default, shall constitute a default and breach of this Lease. Lessee shall notify the City promptly of any default not by its nature necessarily known to the City.
18. **Access.** After reasonable notice from the City (except in the cases of emergency where no notice is required) the Lessee shall permit the City and its agents, employees and contractors to enter the Premises at all reasonable times to make repairs, alterations, improvements or inspections. This section shall not impose any repair or other obligation upon the City not expressly stated elsewhere in this Agreement.
19. **Compliance with Laws, Rules and Regulations.** Lessee shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and governmental rules, regulations or requirements now in force or which may hereafter be in force relation to or affecting the conditions, use, or occupancy of the leased premises. Lessee shall faithfully observe and comply with City rules and regulations.
20. **Permits.** Lessee shall, at its sole cost and expense, be responsible for obtaining any required permits and licenses necessary to perform the work and covenants of this Lease.
21. **Notices.** All notices under this Lease shall be in writing and shall be effective when mailed by certified mail or delivered to the addresses listed below.

Notices to Lessor shall be sent to:

Notices to Lessee shall be sent to:



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City of Tukwila
ATTN: Mayor's Office
6200 Southcenter Boulevard
Tukwila WA 98188

Sound Cities Association
ATTN: Deanna Dawson, Executive Director
6300 Southcenter Blvd, Suite 206
Tukwila WA 98188

22. **Termination.** Either party may terminate this Agreement if the other party is in default as outlined in Section 17 or at any time on or before the expiration of this Lease by providing a minimum of thirty (30) days written notice to the other party.
23. **Applicable Law; Venue: Attorneys' Fees.** This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. In the event any suit, arbitration, or other proceeding is instituted to enforce any term of this Agreement, the parties specifically understand and agree that venue shall be properly laid in King County, Washington. The prevailing party in any such action shall be entitled to its attorneys' fees and costs of suit.
24. **Authority of Lessee.** The Lessee and the individual executing this Lease on behalf of the Lessee represent and warrant that s/he is duly authorized to execute and deliver this Lease and upon execution this Lease is binding upon the Lessee in accordance with the terms herein.
25. **Waiver and Forbearance.** No waiver by the City of any breach or default by the Lessee of any of its obligations or covenants herein shall be deemed to be a waiver of any subsequent breach or default of the same or any other obligation or covenant, nor shall forbearance by the City to seek remedy for any break or default of the Lessee be deemed a waiver by the City of its rights and remedies with respect to such breach or default.
26. **Entire Agreement - Modification.** This Lease Agreement together with all exhibits or addenda expressly incorporated herein by reference and attached hereto shall constitute the whole agreement between the parties. There are no terms, obligations, covenants or conditions other than those contained herein. Except as otherwise provided, no modification or amendment of this Lease Agreement shall be valid or effective unless evidenced by an agreement in writing signed by both parties.

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27. **Severability and Survival.** If any term, condition or provision of this Lease is declared void or unenforceable or limited in its application or effect, such event shall not affect any other provisions hereof and all other provisions shall remain fully enforceable.

CITY OF TUKWILA SOUND CITIES ASSOCIATION

By: _____
Allan Ekberg
Mayor

By: _____
Deanna Dawson
Executive Director

Attest:

By: _____
Christy O'Flaherty, City Clerk

Approved as to form:

By: _____
City Attorney

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that Allan Ekberg is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Mayor of the City of Tukwila to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated this ____ day of _____, 2018.

[Stamp or Seal]

_____(Print Name)
Residing at _____
My appointment expires _____



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STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

I certify that I know or have satisfactory evidence that Deanna Dawson is the person who appeared before me, and said person acknowledged that she signed this instrument, on oath stated that she was authorized to execute the instrument and acknowledged it the Executive Director of Sound Cities Association to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated this ____ day of _____, 2018.

Notary Public for Washington

(Printed or Stamped Name of Notary)

Residing at _____

My appointment expires: _____

[Stamp or Seal]

Recommended 2019 SCA Regional Board & Committee Appointments

Advisory Council on Aging and Disability Services (ADS Advisory Council)

Seat	Name	City	Caucus
Member	Marli Larimer	Kent	S
Member	David Baker	Kenmore	N

All Home Coordinating Board

Seat	Name	City	Caucus
Member	Nancy Backus	Auburn	S
Member	Keith Scully	Shoreline	N

Board of Health (BOH)

Seat	Name	City	Caucus
Member	Angela Birney	Redmond	N
Member	Susan Honda	Federal Way	S
Alt	David Baker	Kenmore	N
Alt	Krystal Marx	Burien	S

Children and Youth Advisory Board (CYAB)

Seat	Name	City	Caucus
Member	Bill Boyce	Kent	S
Member	Elaine Cook	Woodinville	N

Domestic Violence Initiative Regional Task Force (DVI)

Seat	Name	City	Caucus
Member	Traci Buxton	Des Moines	S
Member	Christie Malchow	Sammamish	N
Member	Yolanda Trout-Manuel	Auburn	S
Member	Anthony Wright	Enumclaw	SV
Alt	Tanika Padhye	Redmond	N
Alt	Dana Parnello	Maple Valley	S
Alt	Satwinder Kaur	Kent	S
Alt	Jennifer Robertson	Bellevue	N

Emergency Management Advisory Committee (EMAC)

Seat	Name	City	Caucus
Member	Marianne Klaas	Clyde Hill	N
Member	Bob Baggett	Auburn	S
Member	Wendy Weiker	Mercer Island	N
Alt	Toby Nixon	Kirkland	N
Alt	Linda Olson	Maple Valley	S
Alt	David Carson	Redmond	N

Growth Management Planning Council (GMPC)

Seat	Name	City	Caucus
Member	Debbie Bertlin	Mercer Island	N
Member	Leanne Guier	Pacific	SV
Member	Matt Larson	Snoqualmie	SNO
Member	Tola Marts	Issaquah	N
Member	Thomas McLeod	Tukwila	S
Member	Ed Prince	Renton	S
Alt	Satwinder Kaur	Kent	S
Alt	Chris Roberts	Shoreline	N
Alt	Pam Stuart	Sammamish	N
Alt	Fran Hollums	Covington	S

HealthierHere Governing Board

Seat	Name	City	Caucus
Member	Erin Sitterley	SeaTac	S
Alt	Semra Riddle	Lake Forest Park	N

Joint Recommendations Committee (JRC)

Seat	Name	City	Caucus
Member	Ken Hearing	North Bend	SNO
Member	Clyde Hill	SeaTac	S
Member	De'Sean Quinn	Tukwila	S
Member	Chris Ross	Sammamish	N

King Conservation District Advisory Committee (KCDAC)

Seat	Name	City	Caucus
Member	Brenda Fincher	Kent	S
Member	Mark Phillips	Lake Forest Park	N
Member	Wendy Weiker	Mercer Island	N
Alt	Amy McHenry	Duvall	SNO
Alt	Victoria Hun	Issaquah	N
Alt	Vacant		

King County Flood Control District Advisory Committee (KCFCDAC)

Seat	Name	City	Caucus
Member	Leanne Guier	Pacific	SV
Member	Henry Sladek	Skykomish	SNO
Member	Marla Mhoon	Covington	S
Member	Michelle Hogg	Duvall	SNO
Alt	Anthony Wright	Enumclaw	SV
Alt	Karen Moran	Sammamish	N
Alt	Linda Johnson	Maple Valley	S
Alt	Salim Nice	Mercer Island	N

King County Law Enforcement Officers' and Fire Fighters' Plan 1 (LEOFF1) Disability Retirement Board

Seat	Name	City	Caucus
Member	Verna Seal	Tukwila	N

Key:

- Yellow** = New appointment
- Green** = Moving from alternate to member
- Grey** = Unexpired term
- Purple** = Moving from member to alternate
- Blue** = Term limit reached, recommend finding of "exceptional circumstances" to reappoint
- No color** = Returning member

Recommended 2019 SCA Regional Board & Committee Appointments

Local Hazardous Waste Management Program (LHWMP) Management Coordination Committee (MCC)

Seat	Name	City	Caucus
Member	Hank Myers	Redmond	N

Mental Illness and Drug Dependency (MIDD) Oversight Committee King County

Seat	Name	City	Caucus
Member	Dave Asher	Kirkland	N
Alt	Brenda Fincher	Kent	S

PSRC Economic Development District Board (EDDB)

Seat	Name	City	Caucus
Member	Mariah Bettise	Issaquah	N
Member	Ed Prince	Renton	S
Alt	Lydia Assefa-Dawson	Federal Way	S
Alt	Sheree Wen	Medina	N

PSRC Executive Board

Seat	Name	City	Caucus
Member	Amy Ockerlander	Duvall	SNO
Member	Chris Roberts	Shoreline	N
Member	Catherine Stanford	Lake Forest Park	N
Alt	Bruce Bassett	Mercer Island	N
Alt	Christie Malchow	Sammamish	N
Alt	Allan Ekberg	Tukwila	S
2nd Alt	Dave Hill	Algona	SV
2nd Alt	David Baker	Kenmore	N

PSRC Growth Management Policy Board (GMPB)

Seat	Name	City	Caucus
Member	Jay Arnold	Kirkland	N
Member	John Holman	Auburn	S
Member	Hank Margeson	Redmond	N
Alt	Paul Winterstein	Issaquah	N
Alt	Nancy Tosta	Burien	S
Alt	Traci Buxton	Des Moines	S

PSRC Operations Committee

Seat	Name	City	Caucus
Member	Nancy Backus	Auburn	S
Alt	Chris Roberts	Shoreline	N

PSRC Transportation Policy Board (TPB)

Seat	Name	City	Caucus
Member	Kate Kruller	Tukwila	S
Member	Dana Ralph	Kent	S
Member	Davina Duer	Bothell	N
Alt	Mary Lou Pauly	Issaquah	N
Alt	Peter Kwon	SeaTac	S
Alt	Debbie Bertlin	Mercer Island	N

Regional Law, Safety and Justice Committee (RLSJC)

Seat	Name	City	Caucus
Member	Krystal Marx	Burien	S
Member	James McNeal	Bothell	N
Member	Jon Pascal	Kirkland	N
Member	Yolanda Trout-Manuel	Auburn	S
Member	Toni Troutner	Kent	S
Member	Ramiro Valderrama-Aramayo	Sammamish	N
Member	Lydia Assefa-Dawson	Federal Way	S
Member	Luisa Bangs	Des Moines	S

Puget Sound Clean Air Agency (PSCAA) Advisory Council

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S

Regional Policy Committee (RPC)

Seat	Name	City	Caucus
Member	Angela Birney	Redmond	N
Member	Bill Peloza	Auburn	S
Member	John Stokes	Bellevue	N
Member	Austin Bell	Burien	S
Alt	Dave Hill	Algona	SV
Alt	James McNeal	Bothell	N

Regional Transit Committee (RTC)

Seat	Name	City	Caucus
Member	Dave Asher	Kirkland	N
Member	Bruce Bassett	Mercer Island	N
Member	Claude DaCorsi	Auburn	S
Member	Leanne Guier	Pacific	SV
Member	Kathy Hougardy	Tukwila	S
Member	Hank Margeson	Redmond	N
Member	Amy Ockerlander	Duvall	SNO
Member	John Wright	Lake Forest Park	N
Alt	John Chelminiak	Bellevue	N
Alt	Dennis Higgins	Kent	S
Alt	Ryan McIrvine	Renton	S
Alt	Susan Chang	Shoreline	N

Regional Water Quality Committee (RWQC)

Seat	Name	City	Caucus
Member	Leanne Guier	Pacific	SV
Member	Penny Sweet	Kirkland	N
Member	Benson Wong	Mercer Island	N
Member	John Wright	Lake Forest Park	N
Alt	Conrad Lee	Bellevue	N
Alt	Yolanda Trout-Manuel	Auburn	S

Solid Waste Advisory Committee (SWAC)

Seat	Name	City	Caucus
Member	Phillippa Kassover	Lake Forest Park	N
Member	Penny Sweet	Kirkland	N