



SOUND CITIES ASSOCIATION

37 Cities. A Million People. One Voice.

SCA Board of Directors

Minutes

July 19, 2017 10:00 AM

Kirkland City Hall, Peter Kirk Room

123 5th Avenue, Kirkland WA 98033

1. Call to Order

President David Baker called the meeting to order at 10:00 AM.

Members Present: Nancy Backus, David Baker, Jim Ferrell, Leanne Guier, Will Ibershof, Denis Law, Hank Margeson, Tola Marts, Debbie Tarry, Dana Ralph, Catherine Stanford, Amy Walen

Members Absent: Jeff Wagner

SCA Staff Present: Deanna Dawson, Brian Parry

2. Public Comment

Mayor Baker asked if any member of the public had any public comment. Seeing none, this portion of the agenda was closed.

3. Consent Agenda

Denis Law moved, seconded by Catherine Stanford, to approve the consent agenda. The motion passed unanimously.

4. President's Report

President Baker reported on the recent kickoff meeting of the Regional Affordable Housing Task Force. He reported that there was a good turnout for the meeting with attendees participating in breakout groups to provide feedback that will help guide the focus of the group going forward. He said that he was elected to serve as co-chair of the Task Force along with King County Councilmember Claudia Balducci. He said the next meeting of the Task Force is being scheduled for the first half of September. He also reported that Yarrow Point has agreed to join SCA, meaning that all 38 eligible King County cities will now be members of the association.

5. Executive Director's Report

Deanna Dawson gave an update on SCA staffing. Cynthia Foley was hired as a policy analyst on July 3. She encouraged members to welcome Cynthia when they saw her at the SCA Networking Event that night.

6. Finance Committee Report

Will Ibershof provided the Finance Committee report. The finance committee met on July 17, 2017. The Finance Committee recommended approval of the member assessment as provided in [Attachment A](#). He noted the committee recommendation included rounding each assessment to the nearest dollar. Deanna Dawson noted that SCA Board Policies provide that the member city assessment be adjusted each year by population, and by the June-June CPI-W for Seattle/Tacoma/Bremerton, with a cap of 3% and a floor of 0%. The June-June CPI-W was 3% for 2017.

Hank Margeson moved, second by Leanne Guier, to recommend the 2018 member assessment to the membership. The motion passed unanimously.

The Board agreed that staff should notify members of the proposed 2018 rates to allow them to plan ahead.

Ibershof reported on the Finance Committee's recommendation to approve authorization to allocate funds from the employee reserve fund for vacation accrual payouts for SCA staff members who recently left the organization.

Leann Guier moved, second by Catherine Stanford, to approve vacation accrual payouts in the amount of \$5,394.56 to be paid out of employee reserve funds. The motion passed unanimously.

Ibershof reported on the draft 2018 budget. He said that Board action would be required likely in October when a final recommendation could be made. Dawson said the final health insurance costs would be known in September and the estimates in the draft budget would be updated at that time. She also noted that the Board would need to give direction on what to include in budget for Executive Director salary. President Baker asked about event registration and sponsorship figures in the draft budget. Dawson said the proceeds shown in the draft budget were based on prior year actual totals, and projected hosting six events in 2018.

7. PIC Chair's Report

PIC Chair Tola Marts reported that PIC met on July 12, 2017. He said that he was out of town on the date of the meeting and it was chaired by PIC vice-chair Ed Prince. He thanked SCA staff for their work to provide the minutes of the meeting promptly so they could be reviewed before the Board meeting. Marts asked Dawson to provide a report on the meeting. Dawson reported that PIC members spent significant time discussing their concerns with housing affordability and what they would like to be the focus of the Regional Affordable Housing Task Force. Members want the Task Force to look at housing affordability across a broad spectrum of incomes and ages, including first time home buyers, workforce housing, and housing needs of seniors. Dawson reported on other topics discussed at PIC, including regional centers policy updates at PSRC; the Veterans, Seniors and Human Services Levy; and an update on the 2017 legislative session. *(Mayor Nancy Backus arrived at this point in the meeting, at 10:17 AM.)*

8. City Managers Report

Debbie Tarry of Shoreline reported on the July City Managers meeting. Topics included an update on the one night count of homeless individuals in the region from Mark Putnam of All Home. Tarry noted that Putnam reported findings that 92% of respondents said they would move into safe housing if it was available and that rent assistance and affordability were the greatest barriers reported. She said the September City Managers meeting would include an update on land conservation proposals under consideration by King County as well as introductions of SCA staff.

9. Discussion Items

Deanna Dawson provided an update on the Regional Affordable Housing Task Force. Board members gave feedback including: Hank Margeson stated that it was noted that it was challenging in some cities (e.g., the Point communities) to provide truly affordable housing, but they can contribute to solutions in other ways such as working with ARCH. Solutions are not one size fits all. We need both a mix of housing options, and different solutions tailored to needs of different communities throughout the county. Denis Law agreed that different solutions are needed to address different affordability needs. Law pointed out that tackling this challenge means looking at not just needs of very low income residents, but also at looking at affordability across the income spectrum. Dawson noted that cities are very engaged in the discussion and that several, including Renton, were assigning staff to work on the Task Force process. She noted that SCA is encouraging the county to hold subarea meetings to seek feedback in between meetings of the Task Force to get feedback for SCA representatives on the Task Force. David Baker noted that the needs and solutions for seniors, workforce, and very low income individuals are different and all need to be addressed. Catherine Stanford said she agreed there needs to be a variety of tools that look at the spectrum of affordable housing needs and that the proposals need to be vetted by those who build affordable housing. Baker noted that mixing in market rate and subsidized housing can be a good solution, pointing to the South Kirkland Park and Ride project as an example. Nancy Backus pointed out that there is a large backlog of those hoping to receive rent assistance vouchers and not enough funding to meet demand. She encouraged jurisdictions to do an assessment of their particular housing needs and said that Auburn's current focus is currently on affordable home ownership. Tola Marts said it was very important to address the different needs for workforce housing and very low income individuals and that home prices are far out of reach for many workers. Law said it is becoming difficult to afford housing in Renton without dual incomes and that the affordability crisis is being pushed from community to community throughout the county and will have significant impacts on transportation and other issues if not addressed. Amy Walen said is concerned about removing barriers for first time homebuyers and that the State Legislature needs to address condominium laws. Hank Margeson noted that condominium prices are also stretching the limits of affordability. He said he is concerned also about seniors who rent their housing and are seeing their rents increase while their income is fixed. David Baker noted the number of seniors retiring who will have fixed incomes and not be able to keep up with rising housing costs.

Dawson provided an update on the Veterans, Seniors and Human Services levy debate at the County Council. She encouraged members to contact their representatives on the County Council and encourage a compromise if they are supportive of the measure being approved for the November ballot. She said SCA members on the Regional Policy Committee have been trying to work with both sides to ensure a measure was placed on the ballot. Members complimented SCA staff member Ellie Wilson-Jones for her hard work at RPC on this issue.

Dawson provided an update on discussions between representatives from King, Pierce and Snohomish Counties about establishing a regional economic development organization. She said the meetings were being chaired by Governor Christine Gregoire and Challenge Seattle and included representatives from the three counties, Ports, Seattle, Tacoma, and private sector representatives including Boeing, Microsoft, and Puget Sound Energy. Catherine Stanford gave

Dawson provided an update on the 2017 legislative session. She provided an update on the lack of progress on having a capital budget passed. Marts said that the Issaquah School District is working to identify the impacts of the tax proposal approved to resolve the McCleary decision regarding school funding. He said there is concern the Legislature's action could result in less funding for non-teacher services in schools.

Dawson reported that the next networking event will be on July 19th in partnership with NLC First Tier Suburbs Council. Members volunteered to assist with greeting and acting as ambassadors to the out of state guests. She said Auburn Councilmember John Holman was working hard on the event as part of a three-day NLC conference in the area. Dawson noted that SCA had been asked to help with sponsorship of an additional lunch meeting as part of the conference. Waste Management would be sponsoring/paying for the lunch, and NLC asked that SCA act as intermediary to assist with payment being made. Board members agreed with this arrangement.

Dawson gave an update on a networking event on September 6th and would include a panel of local Legislators. She requested volunteers to reach out to members of the Legislature to participate. Members agreed to assist with lining up speakers.

Dawson reported on the upcoming SCA Annual Meeting. She said she is working to have Governor Inslee as the speaker for the event. Board members agreed to invite the Lieutenant Governor to speak at the event if Governor Inslee is unavailable.

Dawson reported on the 2018 Board Executive Committee and asked for volunteers who are interested in serving as Board President, Vice President, Treasurer, and Director-at-large in 2018 in accordance with SCA bylaws. Amy Walen said that she was interested in the President position. Leanne Guier said that she was interested in serving as Vice President. Catherine Stanford said that she was interested in the Director-at-Large position. Dana Ralph said she was willing to serve as Treasurer or Director-at-Large. Will Ibershof said that he was willing to serve as Vice President.

Dawson reported on the procedures for appointing volunteers to the 2018 Board Nominating Committee. Following a request for volunteers, President Baker appointed Hank Margeson,

Nancy Backus, and Denis Law to join him on the Committee. Dawson recommended the committee wait to make any final recommendations until after the November election.

Dawson reported on anticipated 2018 Board vacancies.

Dawson reported on anticipated SCA committee appointment vacancies in 2018. She said numerous regional board and committees were expected to have vacancies for SCA members in 2018, including: the Children and Youth Advisory Board; King County Growth Management Planning Council; Joint Recommendation Committee; King County Flood Control District Advisory Committee; Puget Sound Clean Air Agency Advisory Council; PSRC Economic Development District Board; PSRC Executive Board; PSRC Transportation Policy Board; and Regional Policy Committee; Regional Transit Committee, among others.

11. For the Good of the Order

Catherine Stanford reported on a recent study mission organized by the Seattle Chamber. She said it was a very successful event and included interesting presentations on the economies of Bremerton and Kitsap County.

Dawson encouraged members to attend the Chamber Leadership Conference in the Fall, and sought volunteers.

Will Ibershof reported that Duvall will be utilizing the services of SCA Partner Andrew Ballard and Marketing Solutions, who he met through Andrew's role as facilitator at the SCA Board retreat.

Dawson reminded Board members that she would be taking leave beginning in August, and thanked the Board for granting her parental leave. She said that she expected to be available for the Annual Meeting, Board elections, and PIC Nominating Committee meeting. The Board briefly discussed looking at leave accrual policies for the Executive Director. Dawson noted that Brian Parry would be serving as Acting Secretary of the Board and handling organizational matters in Dawson's absence. Ellie Wilson-Jones may also take on additional responsibilities.

President Baker reminded members that there would be no Board meeting in August.

12. Adjourn

The meeting adjourned at 11:45 a.m. Following the meeting, several Board members embarked on a tour of the Google Kirkland campus.

2018 DRAFT Assessment

| Municipality | 2016 OFM Population 4/1/2016 | 2016 OFM Population w/80K cap | 2017 OFM Population 4/1/2017 | 2017 OFM Population w/80K cap | Change in Population w/80K cap | 2018 Assessment (0.636128 rate) | 2017 Assessment (0.6176 rate) | Assessment Increase |
|--------------------|------------------------------------|-------------------------------------|------------------------------------|-------------------------------------|--------------------------------------|------------------------------------|----------------------------------|------------------------|
| Algona | 3,175 | 3,175 | 3,180 | 3,180 | 5 | \$ 2,023 | \$ 1,960.88 | \$ 62.01 |
| Auburn (part) | 67,340 | 67,340 | 69,060 | 69,060 | 1,720 | \$ 43,931 | \$ 41,589.18 | \$ 2,341.82 |
| Beaux Arts Village | 300 | 300 | 300 | 300 | - | \$ 191 | \$ 185.28 | \$ 5.56 |
| Bellevue | 139,400 | 80,000 | 140,700 | 80,000 | - | \$ 50,890 | \$ 49,408.00 | \$ 1,482.24 |
| Black Diamond | 4,305 | 4,305 | 4,335 | 4,335 | 30 | \$ 2,758 | \$ 2,658.77 | \$ 98.85 |
| Bothell (part) | 26,590 | 26,590 | 26,860 | 26,860 | 270 | \$ 17,086 | \$ 16,421.98 | \$ 664.41 |
| Burien | 50,000 | 50,000 | 50,680 | 50,680 | 680 | \$ 32,239 | \$ 30,880.00 | \$ 1,358.97 |
| Carnation | 1,850 | 1,850 | 2,030 | 2,030 | 180 | \$ 1,291 | \$ 1,142.56 | \$ 148.78 |
| Clyde Hill | 3,060 | 3,060 | 3,015 | 3,015 | (45) | \$ 1,918 | \$ 1,889.86 | \$ 28.07 |
| Covington | 18,750 | 18,750 | 19,850 | 19,850 | 1,100 | \$ 12,627 | \$ 11,580.00 | \$ 1,047.14 |
| Des Moines | 30,570 | 30,570 | 30,860 | 30,860 | 290 | \$ 19,631 | \$ 18,880.03 | \$ 750.88 |
| Duvall | 7,425 | 7,425 | 7,500 | 7,500 | 75 | \$ 4,771 | \$ 4,585.68 | \$ 185.28 |
| Enumclaw (part) | 11,410 | 11,410 | 11,450 | 11,450 | 40 | \$ 7,284 | \$ 7,046.82 | \$ 236.85 |
| Federal Way | 93,670 | 80,000 | 96,350 | 80,000 | - | \$ 50,890 | \$ 49,408.00 | \$ 1,482.24 |
| Hunts Point | 415 | 415 | 415 | 415 | - | \$ 264 | \$ 256.30 | \$ 7.69 |
| Issaquah | 34,590 | 34,590 | 36,030 | 36,030 | 1,440 | \$ 22,920 | \$ 21,362.78 | \$ 1,556.91 |
| Kenmore | 22,320 | 22,320 | 22,580 | 22,580 | 260 | \$ 14,364 | \$ 13,784.83 | \$ 578.94 |
| Kent | 124,500 | 80,000 | 127,100 | 80,000 | - | \$ 50,890 | \$ 49,408.00 | \$ 1,482.24 |
| Kirkland | 84,680 | 80,000 | 86,080 | 80,000 | - | \$ 50,890 | \$ 49,408.00 | \$ 1,482.24 |
| Lake Forest Park | 12,940 | 12,940 | 12,990 | 12,990 | 50 | \$ 8,263 | \$ 7,991.74 | \$ 271.56 |
| Maple Valley | 24,790 | 24,790 | 24,900 | 24,900 | 110 | \$ 15,840 | \$ 15,310.30 | \$ 529.28 |
| Medina | 3,165 | 3,165 | 3,205 | 3,205 | 40 | \$ 2,039 | \$ 1,954.70 | \$ 84.09 |
| Mercer Island | 23,660 | 23,660 | 24,210 | 24,210 | 550 | \$ 15,401 | \$ 14,612.42 | \$ 788.24 |
| Milton (part) | 1,070 | 1,070 | 1,195 | 1,195 | 125 | \$ 760 | \$ 660.83 | \$ 99.34 |
| Newcastle | 11,090 | 11,090 | 11,280 | 11,280 | 190 | \$ 7,176 | \$ 6,849.18 | \$ 326.34 |
| Normandy Park | 6,540 | 6,540 | 6,595 | 6,595 | 55 | \$ 4,195 | \$ 4,039.10 | \$ 156.16 |
| North Bend | 6,570 | 6,570 | 6,605 | 6,605 | 35 | \$ 4,202 | \$ 4,057.63 | \$ 143.99 |
| Pacific (part) | 6,835 | 6,835 | 6,855 | 6,855 | 20 | \$ 4,361 | \$ 4,221.30 | \$ 139.36 |
| Redmond | 60,560 | 60,560 | 62,110 | 62,110 | 1,550 | \$ 39,510 | \$ 37,401.86 | \$ 2,108.05 |
| Renton | 101,300 | 80,000 | 102,700 | 80,000 | - | \$ 50,890 | \$ 49,408.00 | \$ 1,482.24 |
| Sammamish | 61,250 | 61,250 | 62,240 | 62,240 | 990 | \$ 39,593 | \$ 37,828.00 | \$ 1,764.61 |
| SeaTac | 27,810 | 27,810 | 28,850 | 28,850 | 1,040 | \$ 18,352 | \$ 17,175.46 | \$ 1,176.84 |
| Shoreline | 54,990 | 54,990 | 55,060 | 55,060 | 70 | \$ 35,025 | \$ 33,961.82 | \$ 1,063.38 |
| Skykomish | 200 | 200 | 200 | 200 | - | \$ 127 | \$ 123.52 | \$ 3.71 |
| Snoqualmie | 13,110 | 13,110 | 13,210 | 13,210 | 100 | \$ 8,403 | \$ 8,096.74 | \$ 306.51 |
| Tukwila | 19,540 | 19,540 | 19,660 | 19,660 | 120 | \$ 12,506 | \$ 12,067.90 | \$ 438.37 |
| Woodinville | 11,570 | 11,570 | 11,660 | 11,660 | 90 | \$ 7,417 | \$ 7,145.63 | \$ 271.62 |
| Yarrow Point | | | 1,040 | 1,040 | 1,040 | \$ 662 | \$ - | \$ 661.57 |
| TOTAL | 1,171,340 | 1,027,790 | 1,192,940 | 1,040,010 | 12,220 | \$ 661,579 | \$ 634,763.10 | \$ 26,816.38 |