



SOUND CITIES ASSOCIATION

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SCA Board of Directors Minutes

September 19, 2018 10:00 AM
Tukwila City Hall – Hazelnut Room
6200 Southcenter Blvd, Tukwila

1) Call to Order

President Walen called the meeting to order at 10:00 AM. Present were members Amy Walen, Leanne Guier, Dana Ralph, David Baker, Nancy Backus, Jeff Wagner, Hank Margeson, Bruce Bassett, Ed Prince, Amy Ockerlander, Catherine Stanford, and Jim Ferrell and staff Deanna Dawson and Caitlin Magee.

2) Public Comment

President Walen asked if any member of the public had comment. Hearing none this portion of the agenda was closed.

3) Consent Agenda

Jim Ferrell noted that the July 18, 2018 Board of Directors meeting minutes did not list his name as an attendee and need to be amended.

David Baker, Kenmore, moved, seconded by Hank Margeson, Redmond, to approve the July 18, 2018 Board of Directors meeting minutes as amended. There was no discussion. The motion passed unanimously.

4) President's Report

President Walen did not give a report.

5) Executive Director's Report

Director Dawson did not give a report.

6) Treasurer's Report

Treasurer Dana Ralph reported on the Finance Committee meeting held on September 10, 2018.

Director Dawson noted that the Board will be asked to approve the 2019 budget at the meeting in October. There are not many changes from the 2018 budget and it is anticipated that there will be an increase in revenue from sponsorships and partner level members.

Treasurer Ralph reported that the bookkeeper is in the process of making corrections from the transfer of items from a desktop system to an online QuickBooks system and the Paychex issues. Director Dawson reported that there will be accurate monthly financial reports for all of 2018 at the October meeting.

Treasurer Ralph reported that the Finance Committee requested that the bank consolidation be completed by the October meeting.

Treasurer Ralph gave an update on the status of the 2017 financial audit. Director Dawson reported that the auditors from Paulsen Megaard have proposed performing a review or compilation as opposed to an audit due to timing. Director Dawson provided a handout explaining the difference between the options. The Finance Committee felt it would be more meaningful to do a full audit in 2019 for 2018 finances. Director Dawson provided the difference in cost between an audit, review and compilation. President Walen and Treasurer Ralph voiced their support of performing a compilation at this time.

Leanne Guier, Pacific, moved, seconded by Ed Prince, Renton, that a compilation be performed for 2017 finances with an audit conducted for 2018 finances. There was no further discussion. The motion passed unanimously.

Director Dawson provided an update on the accrued leave payout amount with the total cost to SCA being \$10,271.35. The Finance Committee recommended that \$10,271.35 be transferred from the Employment Reserve fund to the general fund.

Jeff Wagner, Covington, moved, seconded by Amy Ockerlander, Duvall to transfer \$10,271.35 from the Employment Reserve Fund to the general fund for accrued leave payout. There was no discussion. The motion passed unanimously.

Treasurer Ralph gave an overview of the presentation given by King County Budget Director Dwight Dively. Director Dawson gave an overview of the King County budget items discussed at the meeting

7) SCA Bylaws and Board Policies Report

Councilmember Hank Margeson, Redmond, noted that the last Bylaws and Board Policies Committee meeting was cancelled. The Bylaws and Board Policies Committee has decided to not rush the process and perform due diligence in reviewing the SCA Bylaws and Board Policies. This review will not be done by the end of the year due to the timing needed to complete in advance of Annual Meeting for approval. Deputy Mayor Catherine Stanford, Lake Forest Park, updated members on items under discussion.

8) SCA Legislative Committee Report

Vice President Leanne Guier gave a report on the SCA Legislative Committee meeting held on September 7, 2018.

Vice President Guier noted that the [draft document](#) included in the meeting packet addresses the major priorities including addressing the affordable housing and homelessness crisis, investing in transportation, and providing flexible funding tools for cities to address local priorities. Director Dawson noted that the PIC has reviewed the draft 2019 SCA legislative agenda and gave an overview of the suggested changes discussed at the September 12, 2018 PIC meeting. Items discussed at the September PIC meeting will be presented to the Legislative Committee for review.

Director Dawson asked the Board to provide feedback on the proposed 2019 SCA legislative priorities for consideration at the next Legislative Committee meeting. Councilmember Hank Margeson, Redmond, said that he would like to see the transportation priority focus on investing in mobility. Councilmember Bruce Bassett, Mercer Island, and Deputy Mayor Catherine Stanford, Lake Forest Park, said that they would also like to see investing in mobility addressed in the transportation priority.

9) PIC Chair's Report

PIC Chair Ed Prince, Renton, gave a report on the PIC meeting held on September 12, 2018.

Chair Prince reported that Director Dawson gave an update on homelessness. Director Dawson noted that Seattle and King County signed a Memorandum of Understanding agreeing to address governance of the homelessness system and that she is representing SCA along with Colleen Kelly, Redmond staff, and Merina Hanson, Kent staff, and gave an update on the process. There will also be an Executive Committee overseeing the process. PIC Chair Prince and All Home members Nancy Backus and John Chelminiak will represent SCA.

Chair Prince reported that SCA Policy Director Brian Parry updated the PIC on the King County Regional Affordable Housing Task Force. Chair Prince noted that there was good discussion and that it is important for cities to provide feedback as soon as possible to ensure that their voices are heard.

Chair Prince reported that there was an update provided on the Comprehensive Solid Waste Management Plan and proposed fees with discussion about the Cedar Hills landfill.

10) Discussion Items

a. SCA staffing update

Director Dawson reported that SCA has hired Christa Valles to fill the Senior Policy Analyst position. Christa will start in mid-October.

b. Meeting with King County Councilmembers

Director Dawson gave a report on meetings with King County Councilmembers.

c. Composition of PSRC Executive Board

Director Dawson reported that the City of Auburn now has their own seat on the PSRC Executive Board due to growth in population. The Chair of PSRC is having the PSRC Operations Committee review the overall makeup of the Board and will make a recommendation in early 2019. SCA should obtain an additional seat through this process. Mayor Backus represents SCA on the Operations Committee.

d. Appointment to vacant seat on PSRC Executive Board

Director Dawson reported that SCA has been asked to appoint a new representative to the PSRC Executive Board because Mayor Backus of Auburn previously held one of the three SCA seats. As Auburn now has its own seat, one of the SCA seats is vacant. Director Dawson provided a handout showing current PSRC Executive Board members.

Bruce Bassett, Mercer Island, moved, seconded by Amy Ockerlander, Duvall, to appoint Deputy Mayor Catherine Stanford, Lake Forest Park, to the vacant member seat on the PSRC Executive Board. There was no further discussion. The motion passed unanimously.

Mayor David Baker, who serves as one of two second alternates on the PSRC Executive Board, suggested that Mayor Christie Malchow, Sammamish, be moved from second alternate to alternate on the Board.

Amy Ockerlander, Duvall, moved, seconded by Dana Ralph, Kent to appoint Mayor Christie Malchow, Sammamish, to the alternate seat on the PSRC Executive Board.

Director Dawson noted that per adopted SCA Board Policies, it is up to the Board to decide whether to fill committee vacancies that occur late in the year. The board discussed and agreed to leave the 2nd alternate position on PSRC Executive Board vacant for the remainder of the year.

e. Appointment to King Conservation District Advisory Committee (KCDAC)

Director Dawson reported that there was one application received from Issaquah Councilmember Victoria Hunt for the vacant seat on the King Conservation District Advisory Committee (KCDAC)

Hank Margeson, Redmond, moved, seconded by Ed Prince, Renton, to appoint Councilmember Victoria Hunt, Issaquah, to the vacant alternate seat on the King Conservation District Advisory Committee. There was no discussion. The motion passed unanimously.

f. Other Committee vacancies for 2018

Director Dawson reported that is a vacancy on the Regional Law, Safety and Justice Committee as well as a potential vacancy on the All Home Coordinating Board. The board discussed and agreed to have these positions filled through the regular 2019 appointment process, and to leave them vacant at this time.

g. Update on 2019 appointment process

Director Dawson reported that the call for nominations will be sent this week. The PIC Nominating Committee will review applications on November 15, 2018. PIC will review recommendations for appointment at the December 12, 2018 meeting. The Board will review recommendations and make appointments at the December 19, 2018 meeting.

h. 2019 SCA Board seats

Director Dawson gave an overview of the board seats that are up for election in 2018. Seats currently held by Jeff Wagner, Covington; Nancy Backus, Auburn; Bruce Bassett, Mercer Island; and Amy Walen, Kirkland, are up for election. The City Manager seat currently held by Debbie Tarry will also be up for election as she has reached the two-year term limit. Mayor Nancy Backus, Auburn, Mayor Jeff Wagner, Covington, and Councilmember Bruce Bassett, Mercer Island, said that they would be running for re-election.

i. King County Inquest Process

Director Dawson provided an update on the King County Inquest Process. Director Dawson and PIC Chair Ed Prince recently met with King County Executive Dow Constantine to discuss concerns about proposed changes to the inquest process. The board discussed and agreed that they would like to be involved in a meeting with the Executive's Office to review and provide feedback on the inquest process. Mayors Jim Ferrell, Nancy Backus, and Dana Ralph agreed to represent SCA at the meeting along with ED Dawson.

j. Homelessness

Director Dawson provided an update on what is being done regionally to address the homelessness crisis, as discussed above.

k. Upcoming Events with SCA Partners and Others

Director Dawson encouraged board members to attend the Comcast event on Bridging the Digital Divide taking place on Wednesday, October 10, 2018. President Amy Walen will be a panelist at this event.

Director Dawson noted that the 2018 Chamber Regional Leadership Conference will take place October 17 – 19th. Director Dawson asked board members to confirm if they will be attending as SCA registrations at a discounted rate. President Amy Walen, Past President David Baker, and Director-at-Large Catherine Stanford confirmed that they will attend the Chamber Leadership Conference.

l. 2018 SCA Annual Meeting

Director Dawson reported to the board that Snoqualmie Mayor Matt Larson has helped a great deal in securing discounted rates at the Club at Snoqualmie Ridge for the 2018 SCA Annual Meeting. The board discussed and agreed that the 2018 SCA Annual Meeting should be held at the Club at Snoqualmie Ridge.

11) Upcoming Events

A list of upcoming SCA events was included in the packet.

12) For the good of the order

President Walen asked if anyone had anything to add for the good of the order.

13) Adjourn

President Walen adjourned the meeting at 11:07 AM. Thereafter, the Board held a training on implicit bias.

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

SCA Draft 2019 Legislative Agenda

Address the Affordable Housing and Homelessness Crisis

The state must partner with cities to preserve and expand the supply of affordable housing, and address behavioral health needs and other root causes of homelessness. Sound Cities Association urges the Legislature to:

- *Increase the supply of affordable housing, including:*
 - *Continued investment and expansion of the Housing Trust Fund*
 - *Reform condominium liability law to promote new construction while protecting consumers*
 - *Allow cities to create and preserve affordable housing through optional local tools*
- *Address other underlying causes of homelessness by making increased investments in our state's behavioral health system*

Invest in Transportation

The regional network of major and minor arterials and other connecting roads in the state are at a critical juncture with aging infrastructure, declining revenues, and rapidly expanding economic growth. While the 2015 Connecting Washington Transportation Package provided funding for important large state-owned projects, it did not address the capacity or maintenance needs of this critical network. Sound Cities Association urges the Legislature to:

- *Create stable, long-term funding available to cities to address maintenance and preservation of existing infrastructure*
- *Reinvest in the Public Works Trust Fund, a highly effective tool that provides a source of revenue for low-interest infrastructure financing*

Provide Flexible Funding Tools for Cities to Address Local Priorities

City revenue streams are limited and are not keeping up with rising costs. Many funding sources are dedicated and don't fully address cities' needs, while the state is increasing city responsibilities without providing adequate funding. Sound Cities Association urges the Legislature to:

- *Give cities flexible funding tools to address local priorities, such as:*
 - *Replacing the arbitrary annual 1% cap on property tax increases with a limit tied to inflation plus population growth*
 - *Increasing flexibility for REET and other revenues to address critical needs*
 - *Continue streamlined sales tax mitigation to affected cities*
- *Maintain the state's responsibility to cities by:*
 - *Continuing to meet the state's obligation to share revenues with cities*
 - *Not burdening cities with unfunded mandates*
 - *Fully funding the Basic Law Enforcement Academy, MRSC, and other city priorities*