



SOUND CITIES ASSOCIATION

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SCA Board of Directors MINUTES

December 20, 2017 10:00 AM
Renton City Hall, Conferencing
Center 1055 S Grady Way, Renton

1) Call to Order

President David Baker called the meeting to order at 10:01 AM.

Members Present: Leanne Guier, Denis Law, Hank Margeson, Nancy Backus, Tola Marts, Dana Ralph, Debbie Tarry, Will Ibershof

Members Absent: Amy Walen, Catherine Stanford, Jeff Wagner, Jim Ferrell

SCA Staff Present: Deanna Dawson, Caitlin Magee

2) Public Comment

President Baker asked if any member of the public had any public comment. Seeing none, this portion of the agenda was closed.

3) Consent Agenda

Will Ibershof, Duvall, moved, seconded by Nancy Backus, Auburn, to approve the consent agenda. There was no discussion. The motion passed unanimously.

4) President's Report

President David Baker reported on the recent meeting with King County Executive, Dow Constantine. Topics of discussion included how to improve the homelessness situation and transportation needs in King County. He noted that the next meeting of the Regional Transportation Systems Initiative (RTSI) will likely be held on February 2, 2018.

5) Executive Director's Report

Deanna Dawson provided an overview of the financial report which included anticipated increases in membership dues and event income in 2018, and increased expenses for temporary staffing in 2017 due to staffing changes. A full end of year financial report will be provided for review in 2018. SCA will be seeking volunteers from the Board to serve on the Finance Committee in 2018.

Dawson reported that the first SCA Networking Dinner is scheduled for Wednesday, January 17, 2018 with guest speaker, King County Executive Dow Constantine. The second SCA Networking Dinner is scheduled for Wednesday, February 28, 2018 with guest speaker, Seattle Mayor Jenny Durkan. SCA will be providing a training in conjunction with the Newly Elected Officials Orientation being conducted by Puget Sound Regional Council on January 31, 2018.

Board members discussed potential trainings and workshops for 2018. It was agreed that they would like to have an orientation for regional board and committee appointees as well as a PIC 101 training in February.

Dawson recognized Mayor Denis Law, Renton, and Mayor Will Ibershof, Duvall, for their service on the SCA Board of Directors. Dawson provided an update on the Member Emeritus status of Councilmember Dennis Higgins, Kent. The Board had voted for Denis Higgins to receive Member Emeritus, however Councilmember Higgins is now not retiring. The Board agreed to revisit Councilmember Higgins Member Emeritus status when he retires.

Dawson reported that cities are planning on holding a conference in October 2018 on the topic of inclusion and diversity and have asked SCA to help sponsor and promote this event, as well as feedback on relevant topics. Nancy Backus, Auburn, suggested sessions on how to attract diverse staff and elected officials and what it means to be inclusive without being exclusive. Will Ibershof, Duvall, suggested a session on how to adopt and implement effective policies and procedures regarding inclusion and diversity. Leanne Guier, Pacific, suggested a session covering the Voting Rights Act and impact on cities.

Dawson reported that Department of Retirement Systems (DRS) recently contacted SCA about spiked earnings reported for a former employee in previous years.

Dawson reported on updated calculation of her leave accrual, and a discrepancy found in the prior calculations which has since been corrected.

6) Executive Session

The Board adjourned into executive session at 10:41 a.m. to discuss personnel related matters. The executive session adjourned at 10:51 a.m. No action was taken.

7) Board Nominating Committee Report

Nancy Backus, Board Nominating Chair, reported on the Board Nominating Committee meeting that took place in the prior week. Board Nominating Committee members include Mayor Nancy Backus, Auburn, Mayor David Baker, Kenmore, Mayor Denis Law, Renton and Council President Hank Margeson, Redmond. The Board Nominating Committee made the following recommendations for 2018 Officers: Amy Walen, Kirkland, for SCA President, Leanne Guier, Pacific, for SCA Vice President, Dana Ralph, Kent, for SCA Treasurer, and Catherine Stanford, Lake Forest Park, for SCA Member at Large. The SCA Board of Directors will elect officers at the first meeting of 2018.

8) 2018 Regional Board and Committee Appointments

Leanne Guier, PIC Nominating Committee Chair, reported on the PIC Nominating Committee recommendations that were made and approved at the December 13, 2017 PIC meeting. The PIC Nominating Committee consists of Mayor Leanne Guier, Pacific, Councilmember Ed Prince, Renton, Councilmember Amy Ockerlander, Duvall and Mayor Chris Roberts, Shoreline. Guier reported that many people had applied for positions and the Nominating Committee worked diligently to ensure that everyone who applied for more than one committee was appointed to at least one committee. Guier noted that Mayor Dave Hill, Algona, had termed out for his position on the Puget Sound Regional Council (PSRC) Executive Board, but the Nominating Committee felt that with his experience, Mayor Hill should remain on the PSRC Executive Board, but moved to an alternate role. Guier noted that Council President Hank Margeson, Redmond, had termed out on the PSRC Growth Management Policy Board (GMPB). However, Margeson serves as the Vice President of the PSRC GMPB which puts SCA in a leadership role and under exceptional circumstances the Nominating Committee recommended that he continue to serve on PSRC

GMPB. Director Dawson noted that these recommendations made by the committee were subject to a city continuing their membership with SCA.

Leanne Guier, Pacific, moved, seconded by Denis Law, Renton, to approve the 2018 SCA appointments to regional boards and committees, as recommended and approved by the PIC Nominating Committee and Public Issues Committee (PIC). This includes a finding of extraordinary circumstances, and a finding of the appointment of Hank Margeson, Redmond, to the PSRC Growth Management Policy Board as being in the best interest of SCA and its member cities. There was no discussion. The motion passed unanimously.

Director Dawson discussed regional staff committee appointments and referred to the applicant information included in the handout materials. The Board discussed the qualifications of the applicants.

Hank Margeson, Redmond, moved, seconded by Nancy Backus, Auburn, to approve the appointments of Rob Beem, Shoreline, Brooke Buckingham, Redmond, and Merina Hanson, Kent, to the All Home Funder Alignment Committee. The motion passed unanimously.

Tola Marts, Issaquah, moved, seconded by Hank Margeson, Redmond, to appoint Hayley Bonsteel, Kent to the Interjurisdictional Team Growth Management Planning Council. The motion passed unanimously.

Nancy Backus, Auburn, moved, seconded by Dana Ralph, to appoint Mike Mactutis, Kent, to the South Central Area Action Caucus Group (SCAACG). The motion passed unanimously.

Hank Margeson, Redmond, moved, seconded by Denis Law, Renton, to appoint Joel Pfundt, Kirkland, to the Puget Sound Regional Council (PSRC) Regional Project Evaluation Committee (RPEC). The motion passed unanimously.

9) PIC Chair's Report

PIC Chair Tola Marts reported that topics at the December 13, 2017 PIC meeting included 2018 SCA appointments to regional boards and committees as well as potential discussion topics for 2018. Director Dawson encouraged Board members to review the PIC minutes for discussion of potential topics at the Board retreat in January. Board members discussed issues and concerns with social media and local papers and how to address incorrect information that is widely distributed.

10) City Manager's Report

Debbie Tarry, Shoreline reported on the December 6, 2017 City Managers and City Administrators meeting. The main topic of conversation at that meeting was a presentation from King County on the Regional Transportation Systems Initiative and results of local elections. Updates were provided by Derek Matheson, Kent, on WCMA/ICMA and Brian Parry, SCA.

11) Discussion Items

Director Dawson noted that SCA will not be able to hold Board meetings at Renton City Hall in 2018. She reported that we currently have a room reserved at Tukwila City Hall for all SCA Board meetings in 2018.

Deanna Dawson reported that the 2018 SCA Board Retreat is scheduled for Friday, January 19, 2018 at the Inglewood Country Club in Kenmore.

Denis Law, Renton, suggested that the Board discuss the issue of homelessness in 2018. Dawson reported that homelessness was also discussed at both caucus meetings. Will Ibershof, Duvall, suggested that the Board discuss options for speakers and topics for SCA events. Hank Margeson, Redmond, suggested that the Board have a debrief of caucus meetings in order to a more in-depth discussion on issues including homelessness, affordable housing, infrastructure, and mental health and addiction. Tola Marts, Issaquah, suggested that the Board discuss the issue of property crime and holistic solutions. Denis Law, Renton, asked that there be a discussion on emergency preparedness and coordination on responding to emergencies.

12) Upcoming Events

President Baker reviewed upcoming SCA events. The Public Issues Committee will meet on January 13, 2018 at Renton City Hall at 7:00 PM. The next SCA Networking Dinner will be on January 17, 2018 at the Renton Pavilion Event Center at 5:30 PM. The SCA Board meeting and Retreat will be on January 19, 2018 at the Inglewood Country Club in Kenmore.

13) For the good of the order

President Baker thanked the Board for allowing him to serve as President and expressed how proud he is that SCA now has all 38 cities as members. President Baker acknowledged the great leadership of the staff who filled in while Director Dawson was on maternity leave and expressed how fortunate he was to have taken over as President from a great leader and that he is handing the position off to another great leader. Director Dawson thanked Mayor Baker for his support and leadership over this year.

14) Adjourn

The meeting adjourned at 12:01 AM.