



SCA Board of Directors

AGENDA

February 16, 2022

10 AM - Noon

Public Notice: Due to the declared COVID-19 emergency, the SCA Board of Directors meeting will be conducted remotely.

Members of the public may view or listen to the meeting using the following methods:

From computer, tablet, or smartphone:

<https://us02web.zoom.us/j/83080102919?pwd=QmQxY2xKOgljdzBTUW42UG5QR2F3dz09>

Dial In 897 9008 8840 Webinar ID: 845 9618 6491 Password: 544471

- | | |
|--|------------------------------|
| 1) Call to Order – President Angela Birney | 2 minutes |
| 2) Public Comment | 10 minutes |
| 3) Consent Agenda | 3 minutes |
| a. Minutes of the January 19, 2022 SCA Board of Directors Meeting | Attachment 1 |
| <i>Recommended Action: Approval of the consent agenda consisting of the minutes of the January 19, 2022 SCA Board of Directors Meeting.</i> | |
| 4) Member Check In | 10 minutes |
| 5) President’s Report – President Angela Birney | 5 minutes |
| 6) Executive Director’s Report – Deanna Dawson, Executive Director | 5 minutes |
| 7) Treasurer’s Report – Treasurer Jeff Wagner | 15 minutes |
| a. Sponsorship Update | Attachment 2 |
| b. City Dues Update | Attachment 3 |
| c. Other Updates | |
| 8) PIC Chair’s Report – PIC Chair Bill Boyce | 15 minutes |
| a. February 9, 2022 Meeting Materials | |
| i.) Committee Appointments | |
| <i>Recommended Action: Appointment of alternates to the:</i> | |
| • <i>Regional Transit Committee (RTC)</i> | |
| • <i>Joint Recommendations Committee (JRC)</i> | |
| • <i>Domestic Violence Initiative Task Force (DVI)</i> | |
| • <i>King County Flood Control District Advisory Committee</i> | |
| ii.) AWC Legislative Update | |
| iii.) PSRC Regional Transportation Plan Update | |
| iv.) Regional Homelessness | |

- v.) Regional Wastewater Management
- vi.) Upcoming Levies and Ballot Measures

- 9) Equity and Inclusion Cabinet** – Equity and Inclusion Cabinet Chair Prince 5 minutes
- 10) Regional Homelessness Authority Update** – Ed Prince and Angela Birney 5 minutes
- 11) City Administrator’s Report** – Carl Cole 5 minutes
[Attachment 4](#)
- 12) Discussion Items/Updates** 35 minutes
- a. 2022 SCA Board Retreat Debrief
 - a. Review 2022 commitments
 - b. Review 2022 Draft 2022 Board Agreement
 - c. Equity and Inclusion
 - d. Other
 - b. Newly Elected Officials Welcome Event Debrief, Ideas for Future Engagement
 - c. Update on 2022 Priorities
 - d. 2022 SCA Accomplishments
- 13) For the good of the order** 5 minutes
- 14) Adjourn**

Upcoming Events/Meetings

- a. SCA Public Issues Committee Meeting – Wednesday, March 9, 2022 – 7:00 – 9:00 PM
- b. SCA Board of Directors Meeting – Wednesday, March 16, 2022 – 10:00 AM – 12:00 PM

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views

2021 Policy Priorities

- Economic Recovery
- Housing/Homelessness
- Infrastructure
- Equity and Inclusion
- Collaboration, Nonpartisan Cooperation



SOUND **CITIES** ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

DRAFT Meeting Minutes

January 19, 2022

10 AM - Noon

1) Call to order

SCA President Ed Prince called the meeting to order at 10:03 AM. President Prince noted that the meeting was being held virtually due to the COVID-19 public health emergency. Present via Zoom were members Angela Birney, Bill Boyce, Carl Cole, De'Sean Quinn, James McNeal, Jan Molinaro, Jeff Wagner, Jim Ferrell, and Traci Buxton. Member Mary Lou Pauly joined the meeting at 10:09 during item 4 and exited the meeting at 11:54 AM during Item 12.d. Member Wendy Weiker joined the meeting at 10:11 during item 4. Absent from the meeting was member Amy Ockerlander.

2) Public Comment

President Prince asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Prince asked for any questions or concerns regarding the minutes of the December 15, 2021 SCA Board of Directors Meeting.

Wagner moved, seconded by Birney to approve the consent agenda consisting of the minutes of the December 15, 2021 SCA Board of Directors Meeting.

4) Welcome, Introduction of New Members, Member Check In

Members and staff briefly checked in with group round robin style.

5) Election of 2022 SCA Board Officers

Pauly moved, seconded by Wagner to appoint 2022 officers of the board as follows: Angela Birney, President; Jan Molinaro, Vice President; James McNeal, Secretary; Jeff Wagner, Treasurer. The motion passed unanimously.

6) President's Report

President Birney thanked Ed Prince for his leadership and service as president for 2021 and thanked members for opportunity to serve in 2022.

7) Executive Director's Report

Executive Director Deanna Dawson briefed the group on a new Regional Stakeholder Committee being formed regarding wastewater governance. The Seattle City Council directed Seattle Public Utilities to conduct an overview of the regional wastewater system, including a consultant-led study that will explore different options for wastewater governance in the region. The committee is being created to provide a regional perspective throughout that consultant-led evaluation process. They have asked SCA to appoint three individuals to serve on the committee. SCA recommends participation. Dawson asked board members for direction. After discussion,

Wagner moved, seconded by Prince to appoint the following members to the Regional Stakeholder Committee: Mayor Penny Sweet, Kirkland; Mayor Leanne Guier, Pacific; and Mayor Allan Ekberg, Tukwila. The motion passed unanimously.

Member Pauly was not present for this motion.

Dawson updated the group on activities, events, and meetings and meetings since the last meeting of the board, including:

- Covid rapid test distribution to cities in partnership with King County
- Meeting with Snoqualmie County Cities and Towns President Barb Tolbert, Arlington regarding possible 2022 joint event
- Meeting with new county councilmember Sarah Perry (upcoming)
- Meeting with Housing Development Consortium regarding possible housing levy. Staff is monitoring.
- Meeting with King County Executive Dow Constantine

Dawson updated the group on planned and possible upcoming 2022 activities, events, and meetings and meetings since the last meeting of the board, including:

- Possible networking event with King County Executive Dow Constantine
- City visits
- SCA Field trips
- Board Retreat on January 28th
- New Electeds Virtual Welcoming Event on January 28th

Dawson gave brief update on SCA Equity Cabinet, planning of rescheduled allyship event, and SCA staff work schedules.

8) 2022 Meeting Schedule

President Birney asked for any questions or concerns regarding the 2022 SCA Board of Directors meeting schedule. Meetings will remain virtual until board determines that in-person meetings are safe and in the best interest of SCA.

Prince moved, seconded by Wagner to approve the 2022 SCA Board of Directors meeting schedule. The motion passed unanimously.

9) Treasurer's Report

Treasurer Wagner updated the group on sponsorships for 2022. Dawson noted sponsors invoiced for 2022, and new and returning sponsors. SCA is on track to be on budget for sponsorship income for 2022.

Prince moved, seconded by Wagner to appoint to the 2022 Board Finance Committee: Treasurer Wagner, Deputy Treasurer Mary Lou Pauly, Jim Ferrell, Amy Ockerlander, and Carl Cole. The motion passed unanimously.

Dawson briefed members on organizational fiscal needs and asked group to consider direction on how to use sponsorship income in that is in excess of what was budgeted at year ends. Dawson reviewed 2021 revenue, bank balances, and required reserves. Board has previously discussed additional admin help, whether permanent or temporary, would be of benefit to the association and the membership, as SCA's work has grown over the last few years and staffing has not changed. Group was in support. Dawson also noted possible needs for additional equipment for future virtual and/or hybrid meetings and events.

There were no further updates.

10) PIC Chair's Report

PIC Chair Bill Boyce reported on the January 12, 2022 Public Issues Committee (PIC) Meeting (Meeting Materials).

a. PIC Orientation

Boyce reported a successful and informative training. Also noted new PIC Vice Chair Chris Roberts, Shoreline. Dawson noted that feedback was positive, particularly from newly elected officials who were in attendance. This item was also discussed previously on the agenda.

b. 2022 SCA Legislative Agenda

Boyce reported that SCA Policy Director Brian Parry briefed members on SCA staff collection of SCA member city legislative agendas in preparation for developing a 2022 SCA Legislative Agenda that reflects member city priorities. Members were asked to continue sharing these legislative agendas if they have not already and as they become available.

Boyce moved, seconded by Wagner to approve the 2022 SCA Legislative agenda as recommended by the SCA Public Issues Committee (PIC). The motion passed unanimously.

c. Upcoming Levies and Ballot Measures

Boyce directed members to informational item included in the Meeting Materials.

11) City Administrator's Report

City Manager/Administrator Representative Carl Cole reported on the January 2022 City Manager/City Administrator meeting. Meeting included roundtable discussions. CM/CA groups looks forward to continuing to meet in 2022, including weekly calls. Dawson noted a possible joint meeting with Snohomish City Managers and Administrators.

12) Discussion Items

a. Debrief of Appointee Orientation, PIC 101

Dawson reported great attendance at both and asked group for feedback on the Appointee Orientation and the PIC 101. Dawson also noted current vacancies on regional boards and committees; a call for nominations was sent out. Member Quinn noted that a review of the makeup and format of the Joint Recommendations Committee (JRC) may be beneficial in recruiting successful applicants. PIC Chair Boyce suggested a mid-year check-in and PIC training may be beneficial.

b. 2022 SCA Board Retreat

Dawson reported on the upcoming 2022 SCA Board retreat. In the interest of safety, retreat will be held virtually. The retreat will be on Friday, January 28, 2022 from 10:00 AM to 1:00 PM and will be facilitated by Andrew Ballard, Marketing Solutions. Members should expect to receive a box with materials for completing prework. Dawson and Birney outlined the format of the retreat. Dawson and Birney asked that all members attend, all members complete prework, and all members plan to be present and engaged for the full retreat.

c. Welcoming Newly Elected Officials – Event

Dawson asked for any feedback or suggestions for the Welcoming Newly Elected Officials event and encouraged members to attend; also asked that members reach out to newly electeds in their respective cities to encourage attendance.

d. Discussion on 2022 Priorities

Board members held a round robin discussion on priorities:

- Pauly noted the need to be targeted with limited staff resources and organizational bandwidth. She noted homelessness and economic recovery/how to spend ARPA funds as priorities.
- Weiker noted keeping city managers well informed and connected and information on how to spend ARPA funds as top priorities.
- Boyce cited developing a better relationship between cities and legislators, crime, and homelessness as priorities.
- Wagner agreed regarding need for better connections with legislators, and also cited reform to police reform and Covid recovery as priorities. He noted the value of SCA in communication, outreach, and partnering.
- Prince referenced the eviction moratorium cliff and need for utility assistance. Homelessness, and affordable housing as priorities.
- Buxton noted that Des Moines has allocated their ARPA funds. She noted public safety and enhancing collaborative efforts between cities as priorities.
- McNeal noted homelessness and ARPA fund allocation as priorities. He spoke to SCA's role in connecting communities, and also encouraged work with neighboring counties.
- Molinaro agreed with priorities shared above, and also noted behavioral health as a priority.
- Quinn noted the importance of collaboration. He noted behavioral health as a priority, and spoke about sharing information on cities utilizing coresponder models. He encouraged work with the new Harrell administration in Seattle.

- Ferrell agreed with Quinn regarding partnering with the Harrell administration. He spoke to the importance of SCA speaking with a unified voice.
- Cole emphasized need for cities to share best practices on allocating ARPA funds.
- In addition to the above, Birney spoke to workforce development, and homelessness and affordable housing. She spoke to the need for SCA to lead on the “how” of regional collaboration as well as the “what.”

e. Continued Discussion - SCA Retreat - SCA Role in Fostering Nonpartisan Cooperation in the Region Group was asked to continue considering how the theme of the 2021 board retreat, SCA Role in Fostering Nonpartisan Cooperation in the Region, is applicable to current and future work in SCA.

13) Recognizing Outgoing Board Members

Executive Director Dawson and President Birney reiterated thanks to outgoing 2021 members and encouraged current members to connect.

14) For the Good of the Order

There were no items for the good of the order

15) Meeting was adjourned by President Prince at 12:10 PM

Sponsorship Payment Tracking
2022

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	AWC	January 2022	\$ 500.00	January 2022	\$ 500.00
Partner	Cedar Grove	January 2022	\$ 6,000.00	February 2022	\$ 6,000.00
Partner	Boeing	May 2021	\$ 6,000.00		
Event Sponsor	Boeing	May 2021	\$ 2,500.00		
Partner	Comcast	January 2022	\$ 6,000.00		
Event Sponsor	Comcast	January 2022	\$ 2,500.00		
Regional Associate Member	Creative Solutions			In-Kind	
Regional Associate Member	EMC Research	January 2022	\$ 500.00		
Partner	Facebook	January 2022	\$ 3,000.00		
Partner	Facebook	January 2022	\$ 3,000.00	January 2022	\$ 3,000.00
Regional Associate Member	Foster Garvey	February 2022	\$ 500.00		
Event Sponsor	Foster Garvey	February 2022	\$ 2,500.00		
Regional Associate Member	Green River College	January 2022	\$ 500.00		
Regional Associate Member	Inslee Best	January 2022	\$ 2,500.00	February 2022	\$ 2,500.00
Event Sponsor	Inslee Best	January 2022	\$ 500.00	February 2022	\$ 500.00
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	KC Dept of Assessments	January 2022	\$ 500.00	January 2022	\$ 500.00
Regional Associate Member	King Conservation District	January 2022	\$ 500.00		
Regional Associate Member	King County Library Systems	January 2022	\$ 500.00	February 2022	\$ 500.00
Regional Associate Member	Langton Spieth, LLC	January 2022	\$ 500.00	January 2022	\$ 500.00
Partner	Lumen	August 2021	\$ 6,000.00	August 2021	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Regional Associate Member	Michael Baker International	January 2022	\$ 500.00		
Partner	Microsoft	January 2022	\$ 6,000.00	February 2022	\$ 6,000.00
Regional Associate Member	Outcomes by Levy	January 2022	\$ 500.00	January 2022	\$ 500.00
Partner	Port of Seattle	January 2022	\$ 6,000.00	January 2022	\$ 6,000.00
Partner	Puget Sound Energy	January 2022	\$ 6,000.00	February 2022	\$ 6,000.00
Partner	Recology	January 2022	\$ 6,000.00		
Partner	Republic Services	January 2022	\$ 6,000.00		
Regional Associate Member	Seattle Building and Constr.	January 2022	\$ 500.00	January 2022	\$ 500.00
Partner	Sound Transit	January 2022	\$ 6,000.00		
Regional Associate Member	The Johnston Group	January 2022	\$ 500.00		
Regional Associate Member	ValleyCom	January 2022	\$ 500.00	February 2022	\$ 500.00
Partner	Waste Management	January 2022	\$ 6,000.00	February 2022	\$ 6,000.00
TOTALS			\$ 89,000.00		\$45,500.00

Sponsorship Payment Tracking
2021

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	May 2021	\$ 6,000.00	May 2021	\$ 6,000.00
Regional Associate Member	AT&T	March 2021	\$ 500.00	August 2021	\$500.00
Grant	Challenge Seattle	June 2021	\$ 6,000.00	Septmeber 2021	\$ 6,000.00
Regional Associate Member	Foster Garvey	January 2021	\$ 500.00	March 2021	\$ 500.00
Regional Associate Member	Gordon Thomas Honeywell	January 2021	\$ 500.00	February 2021	\$ 500.00
Event Sponsor	Gordon Thomas Honeywell	May 2021	\$ 2,500.00	June 2021	\$ 2,500.00
Partner	King County Realtors	August 2021	\$ 6,000.00	August 2021	\$ 6,000.00
Regional Associate Member	PRR	November 2020	\$ 500.00	January 2020	\$ 500.00
Partner	Seattle Metro Chamber	September 2021	\$ 6,000.00	October 2021	\$ 6,000.00
Regional Associate Member	Symetra	October 2020	\$ 3,000.00	December 2020	\$ 3,000.00
TOTALS			\$ 31,500.00		\$31,500.00

2022 City Member Dues Payment Tracking

City	Paid	Outstanding
Algona	\$ 2,240.90	\$ 2,240.90
Auburn (part)	\$ 50,720.60	\$ 50,720.60
Beaux Arts Village	\$ 205.90	\$ 205.90
Bellevue	\$ 54,907.28	\$ 54,907.28
Black Diamond	\$ 4,111.18	\$ 4,111.18
Bothell (part)	\$ 20,590.23	\$ 20,590.23
Burien	\$ 36,575.11	\$ 36,575.11
Carnation	\$ 1,568.29	\$ 1,568.29
Clyde Hill		\$ 2,096.77
Covington	\$ 14,337.66	\$ 14,337.66
Des Moines	\$ 22,525.71	\$ 22,525.71
Duvall	\$ 5,552.50	\$ 5,552.50
Enumclaw (part)	\$ 8,943.02	\$ 8,943.02
Federal Way		\$ 54,907.28
Hunts Point	\$ 291.69	\$ 291.69
Issaquah	\$ 27,343.82	\$ 27,343.82
Kenmore	\$ 16,314.32	\$ 16,314.32
Kent	\$ 54,907.28	\$ 54,907.28
Kirkland		\$ 54,907.28
Lake Forest Park		\$ 9,176.38
Maple Valley	\$ 18,922.42	\$ 18,922.42
Medina	\$ 2,288.95	\$ 2,288.95
Mercer Island	\$ 17,151.66	\$ 17,151.66
Milton (part)		\$ 1,108.44
Newcastle	\$ 9,203.83	\$ 9,203.83
Normandy Park		\$ 4,625.94
North Bend	\$ 5,284.83	\$ 5,284.83
Pacific (part)	\$ 4,776.93	\$ 4,776.93
Redmond	\$ 48,853.75	\$ 48,853.75
Renton	\$ 54,907.28	\$ 54,907.28
Sammamish	\$ 45,387.73	\$ 45,387.73
SeaTac	\$ 20,514.73	\$ 20,514.73
Shoreline	\$ 39,711.69	\$ 39,711.69
Skykomish	\$ 144.13	\$ 144.13
Snoqualmie	\$ 9,862.72	\$ 9,862.72
Tukwila	\$ 15,078.91	\$ 15,078.91
Woodinville		\$ 8,785.16
Yarrow Point	\$ 706.93	\$ 706.93
Total	\$ 613,931.98	\$ 749,539.22

February 16, 2022 SCA Board Meeting

status as of 2/11/2022

Attachment 3: 2022 City Member Dues

CITY MANAGERS AND ADMINISTRATORS

MEETING AGENDA

WEDNESDAY, FEBRUARY 2, 2022

9:30 TO 11:00 AM

Virtual Meeting

From computer, tablet, or smartphone:

<https://us02web.zoom.us/j/81538881020?pwd=SVc0S2wxQjN4c0lBR3ZFcU9MNEt4UT09>

Dial in: (253) 215-8782 Meeting ID: 815 3888 1020 Passcode: 866144

- 9:30 AM A. Welcome & Introductions**
- Jessi Bon, City Manager, City of Mercer Island
- 9:35 AM B. Silver Linings – Warm-up Discussion!**
- The past two years have presented great challenges, but also great opportunities. This is a rapid-fire discussion - what are your silver linings from the past two years? Personally, or professionally? How might we build on these silver linings to strengthen our organizations? Evolve local government culture?
- Note:** We may use some of these topics for future CM-CA discussions.
- Jessi Bon, City Manager, City of Mercer Island
- 9:45 AM C. AWC Legislative Update**
- Carl Schroeder, AWC
- 10:05 AM D. ARPA Update & City Roundtable Discussion on All Things ARPA**
- Eric Lowell, MSRC
 - City Panelists
- 10:45 AM E. ICMA West Coast Regional Conference, March 15-18, Skamania, WA
Get Registered! It's Going to be GREAT!**
- Stephanie Lucash, Asst. City Manager, City of Kenmore
- 10:50 AM F. SCA Update**
- Brian Parry, SCA
Carl Cole, SeaTac City Manager, SCA Board Liaison
- 11:00 AM G. Adjourn**