



SOUND CITIES ASSOCIATION

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SCA Board of Directors Minutes

April 19, 2023

Tukwila Community Center – Executive Conference Room

10:00 AM – 12:00 PM

1) Call to Order

SCA President Jan Molinaro called the meeting to order at 10:05 AM. Present were members Mary Lou Pauly; James McNeal; Carl Cole; Armondo Pavone; Wendy Weiker; Traci Buxton; Jim Ferrell; De'Sean Quinn; and staff David Hoffman; Leah Willoughby; and Brian Parry. Absent was member Bill Boyce. Member Amy Falcone joined the meeting at 10:07 AM during item 7. Member Amy Ockerlander joined the meeting at 10:10 AM during item 7, and left the meeting at 11:57 during item 12.h. Member Angela Birney joined the meeting at 11:10 during item 12.d. Member Quinn exited the meeting at 11:43 during item 11.

2) Public Comment

President Molinaro asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Approval of Minutes

President Molinaro asked for any questions or concerns regarding items in the consent agenda.

Cole moved, seconded by Pauly to approve consent agenda consisting of the minutes of the March 15, 2023 SCA Board of Directors Meeting; and the financial reports of February 2023.

4) President's Report

SCA President Jan Molinaro reported on recent meetings, upcoming meetings, and potential meetings and city visits. In the interest of time, President Molinaro moved to the next item on the agenda.

5) Executive Director's Report

SCA Executive Director David Hoffman reported on recent and upcoming meetings, as well as potential future meetings, trainings, and events. Hoffman provided brief updates on King County Wastewater Treatment Division 2024 rate proposal, and the Veterans, Seniors, and Human Services Levy Renewal.

6) Treasurer's Report

SCA Treasurer Carl Cole reported on the [March 28, 2023 Finance Committee meeting](#).

- a. Cole summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices. SCA is on track to be on budget for sponsorship income in 2023.
- b. Cole reported that audit firm expects audit to be completed in May, and tentatively plans to present the audit report at the May board meeting.

7) PIC Chair's Report

As PIC Chair Bill Boyce was not present, SCA Executive Director David Hoffman summarized the [April 12, 2023 SCA PIC Meeting](#). SCA Policy Director Brian Parry briefly summarized updates regarding topics included on the April 12, 2023 SCA PIC meeting agenda. The topic of wastewater rates was covered earlier in the agenda, under the Executive Director Update. 2023 Legislative session and Veterans, Seniors, and Human Services Levy Renewal are covered later in the agenda, under Discussion Items. There were no action items to report from the April 12, 2023 SCA PIC meeting.

Parry reported that PIC members discussed ideas for future events and trainings. Board members were also encouraged to share any ideas for events with SCA leadership and staff.

8) City Manager's Report

SCA City Manager Representative Carl Cole reported that the April City Manager/City Administrator meeting was held in hybrid format, in Tukwila. Topics included a legislative update by AWC staff; a presentation from Jessi Bon, Mercer Island, on recruiting and onboarding new councilmembers; and presentation on reducing barriers and increasing inclusivity for new city council members. Board members had discussion on council recruitment, roles, and retention.

9) Leadership Advisory Council Update

As SCA President Jan Molinaro was not present for the March Leadership Advisory Committee meeting, SCA Executive Director David Hoffman reported. Hoffman noted that the Leadership Advisory Council met in March for discussion. There were no action items to report. In response to question from a

10) Equity and Inclusion Cabinet Update

SCA Executive Director David Hoffman, and Equity and Inclusion Cabinet member reported on discussions at the last meeting of the cabinet. Falcone was appointed by the cabinet as Vice Chair. Hoffman noted upcoming meeting later in April.

11) Regional Homelessness Authority Update

This item was moved to later in the agenda, after item 12.f. SCA Immediate Past President, and King County Regional Homelessness Authority (KCRHA) Governing Board member Angela Birney updated gave brief update on recent meetings. SCA Executive Director David Hoffman reported on meeting with KCRHA staff. Members were encouraged to share feedback with SCA members on the KCRHA Governing Board and with SCA staff.

12) Discussion Items/Updates

a. SCA Mission, Vision, and Values

SCA Executive Director David Hoffman reported that discussion with SCA Equity & Inclusion Cabinet and SCA leadership continues. This item will be brought back to a future meeting of the board.

b. Future Meeting Format

SCA Executive Director David Hoffman asked for direction on format for the remainder of 2023 SCA Board of Directors meetings. Group was in agreement to continue the meetings in person, with the option for virtual participation by members when necessary.

c. Executive Director Performance Review

SCA President Jan Molinaro reported that the contract for SCA Executive Director requires a performance review in May 2023 by the SCA Executive Committee.

d. 2023 Legislative Session

Members discussed issues regarding the 2023 Legislative Session, including the *Blake* decision; and HB 5770. Member Quinn suggested post-session discussion with SCA members, to talk about what they learned. Member Falcone suggested consideration on ways SCA could communicate information with city councilmembers between sessions.

e. Upcoming Events

This item was discussed after item 11. SCA Executive Director SCA Executive Director David Hoffman discussed upcoming and potential events. Members were also asked for ideas and feedback on potential topic and speakers for the next networking event. Members were

f. Veterans, Seniors, and Human Services Levy Renewal

SCA Executive Director David Hoffman briefly summarized the Veterans, Seniors, and Human Services Levy Renewal, and encouraged members to communicate positions with county council members. Hoffman then opened the item to the group for discussion.

g. 2023 Retreat Debrief

This item was not discussed.

h. Board Meeting Attendance

SCA President Jan Molinaro reminded members the importance of attending board meetings.

i. 2023 Accomplishments

This item was not discussed.

13) Good of the Order

There were no items for the good of the order.

14) Adjourn

The meeting was adjourned by President Molinaro at 12:10 AM.