



SOUND CITIES ASSOCIATION

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SCA Board of Directors

Minutes September 13,
2023 Telephonic
10:00 AM – 12:00 PM

1) Call to Order

SCA President Jan Molinaro called the meeting to order at 10:16 AM. Present were members Traci Buxton, Armondo Pavone, Carl Cole, Amy Ockerlander, Amy Falcone, and Wendy Weiker. Absent were members Angela Birney, Mary Lou Pauly, James McNeal, Bill Boyce, and Jim Ferrell. Member De'Sean joined the meeting at 10:36 AM during Item 8.

2) Public Comment

President Molinaro asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Molinaro asked for any questions or concerns regarding items in the consent agenda. Hearing none, the Board took the following action:

Because of an emergency location change due to power outage, President Molinaro noted that all action items on the agenda would be tabled until the October meeting of the Board.

4) President's Report

SCA President Jan Molinaro thanked SCA staff for successful networking event in September, and reported on recent events and meetings.

5) Executive Director's Report

SCA Executive Director David Hoffman reported on the ongoing hiring process for the position of Policy Analyst; reported on recent networking event; and noted updates on sponsorships, which is also discussed later on the agenda.

6) Treasurer's Report

SCA Treasurer Carl Cole reported on the June 25, 2023 Finance Committee meeting. Cole summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.

Cole reported that the Finance Committee will review the draft 2024 SCA budget at the September Finance Committee meeting. SCA Policy Director Brian Parry noted that, once recommended by the

Finance Committee, the draft budget would be brought to the full Board for review and recommendation, and to the full membership for approval at the 2023 Annual Meeting.

7) PIC Chair Report

As PIC Chair Bill Boyce was not present, Executive Director David Hoffman noted that there was no PIC meeting held in September. The October PIC meeting will be held in hybrid format.

8) City Manager Report

SCA City Manager Representative Carl Cole reported on the September 6, 2023 CM/CA Meeting. Topics included a presentation and discussion regarding Regional Crisis Response Agency, and Connections Health Presentation, with Executive Director Brook Buettner and Lake Forest Park City Administrator Phillip Hill. The CM/CA group continues to meet monthly.

9) Leadership Advisory Council

President Molinaro reported on the September meeting of the Leadership Advisory Council. Discussion focused on the King County Regional Homelessness Authority. There were no actions to report.

10) King County Regional Homelessness Authority Update

As Immediate Past President Angela Birney was not present, Policy Director Brian Parry gave brief update on the King County Regional Homelessness Authority, including development with committees and subcommittees and ongoing hiring process for the position of Executive Director. Members are encouraged to share feedback with SCA staff and with SCA members on the Governing Board.

11) Equity and Inclusion Cabinet

Executive Director David Hoffman reported that cabinet met in September, and discussed strategies to encourage involvement in SCA and regional committees.

12) Legislative Committee

SCA Policy Analyst Kazia Mermel briefly summarized the role and meeting structure of the Legislative Committee. Members were asked to communicate interest to serve on the Committee. This item will be brought back to the next meeting of the board for formal appointment to the SCA Legislative Committee.

In response to question from President Molinaro, Mermel clarified target dates for formalizing a legislative agenda and noted there is no formal deadline.

Policy Director Brian Parry noted that Association of Washington Cities (AWC) staff plans to present their legislative priorities at the October PIC meeting.

13) Policies

SCA Executive Director reviewed proposed updates to SCA Board Policies, including updates to the financial policies as recommended by the Finance Committee. This item will be brought back for approval at the October SCA Board of Directors meeting.

14) Discussion Items

- a. SCA Boards and Committees 2024 Call for Nominations
Policy Director Brian Parry briefly summarized the process for the call for nominations, and general timeline for the process. Parry asked for any questions or feedback regarding the nominating process.
- b. Board Elections
Brian summarized the format and process for the board election, and asked for feedback on format and timing of the caucus meetings. Group discussed pros and cons of in-person and virtual formats. SCA staff will communicate details to the board.
- c. New Electeds
This item was not discussed.
- d. Other
 - a. SCA Policy Director Brian Parry reviewed for the group King County Request for Information to solicit information from jurisdictions located within King County to help inform the Crisis Care Centers Initiative's implementation plan and future Crisis Care Center siting and procurement processes. Parry asked for questions and feedback. Group discussed and suggested feedback for the County. SCA staff will continue to update.

15) For the Good of the Order

There were no items for the good of the order.

16) Adjourn

Meeting was adjourned at 11:59 AM.