



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors AGENDA

January 29, 2024

9:00 AM

Tibbott's Manor - 750 17th Ave NW, Issaquah

- | | |
|--|---|
| 1) Call to Order – President Jan Molinaro | 2 minutes |
| 2) Public Comment | 5 minutes |
| 3) Consent Agenda | 3 minutes |
| a. Minutes of the December 20, 2023 SCA Board of Directors Meeting | Attachment 1 |
| b. 2024 Financial Reserves | Attachment 2 |
|
<i>Recommended Action: Approval of the Consent Agenda consisting of the minutes of the December 20, 2023 SCA Board of Directors Meeting, and the 2024 Financial Reserves</i> | |
| 4) Conflict of Interest Statement | 2 minutes
Attachment 3 |
| 5) Report of the Board Nominating Committee – David Hoffman, Executive Director | 5 minutes |
| 6) Election of 2024 SCA Board Officers – Board Nominating Committee | 3 minutes |
| <i>Recommended Action: Election of 2024 SCA Board President, Vice President, Secretary, and Treasurer.</i> | |
| 7) Presidents Report – Newly-Elected 2024 President | 5 minutes |
| 8) Executive Director Report – David Hoffman, Executive Director | 5 minutes |
| 9) Financial Report – David Hoffman, Executive Director | 5 minutes |
| a. HomeStreet Bank Accounts | |
| <i>Recommended Action: To authorize the 2024 Board Officers of President; Vice President; and Treasurer as signers for HomeStreet Bank accounts held by SCA, in addition to the SCA Executive Director.</i> | |
| b. 2024 Finance Committee | |
| <i>Recommended Action: Appointment of 2024 SCA Finance Committee</i> | |
| c. Sponsorship Update | Attachment 4 |
| d. City Member Dues Payment Update | Attachment 5 |

10) Appointment of 2024 SCA Events Committee – Executive Director David Hoffman 5 minutes

Recommended Action: Appointment of the 2024 Events Committee

11) 2024 Meeting Schedule 5 minutes a.

June 2024 Meeting Discussion

Potential Action: Adoption of 2024 Meeting Schedule

[Attachment 6](#)

12) SCA Staff Committee Appointments 5 minutes

Recommended Action: Appointment of members to SCA Regional Staff Committees [Attachment 7](#)

13) Adjourn

Upcoming Events/Meetings

- a. *SCA Public Issues Committee Meeting – Wednesday, February 14, 2024*
- b. *SCA Board of Directors Meeting – Wednesday, February 21, 2024 – 10:00 AM to Noon – Tukwila Community Center*

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



SOUND CITIES ASSOCIATION

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SCA Board of Directors

DRAFT Minutes

December 20, 2023

Telephonic

10:00 AM – 11:00 PM

1) Call to Order

SCA President Jan Molinaro called the meeting to order at 10:03 AM. Present were members Mary Lou Pauly, Carl Cole, Angela Birney, Wendy Weiker, Jim Ferrell, Traci Buxton, Armondo Pavone, and Amy Ockerlander, and SCA staff David Hoffman, Brian Parry, Leah Willoughby, and Andie Parnell. Absent were members James McNeal, Amy Falcone, De'Sean Quinn, and Bill Boyce.

2) Public Comment

President Molinaro asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Molinaro asked for any questions or concerns regarding items on the consent agenda. Hearing none, the Board took the following action:

Buxton moved, seconded by Birney, to approve the consent agenda consisting of the minutes of the November 15, 2023 SCA Board of Directors meeting, and the financial reports of October 2023. The motion passed unanimously.

4) President's Report

SCA President Jan Molinaro thanked all members of the board for their work in 2023, and looks forward to 2024.

5) Executive Director's Report

SCA Executive Director David Hoffman thanked all the members of the board for their work in 2023, including outgoing members. Hoffman noted that first meeting of the 2024 SCA Board will be the board retreat, to be held in January.

6) Board Nominating Committee Report

Executive Director David Hoffman reported that the Board Nominating Committee met to discuss candidates and make recommendations for 2024 SCA Board of Directors leadership positions. SCA Immediate Past President Angela Birney noted process of election of board leadership positions and reminded candidates that they will have an opportunity to make a statement before action is taken at the January 2024 SCA Board of Directors meeting.

7) Treasurer's Report

SCA Treasurer Carl Cole reported on the November 28, 2023 Finance Committee meeting. Cole summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices. Cole reported that all SCA Member Cities had been invoiced for 2024 dues.

8) PIC Chair Report

As PIC Chair Bill Boyce was not present, Policy Director Brian Parry reported on the December 13, 2023 SCA Public Issues Committee (PIC) meeting.

a. PIC Chair and Vice Chair

PIC members appointed Chris Roberts, Councilmember for Shoreline, as PIC Chair and Joseph Cimaomo, Jr., as Vice PIC Chair for 2024.

b. Regional Board and Committee Appointments

Policy Director Brian Parry reviewed for the Board slate of appointments as approved by the PIC at the December 13, 2023 meeting. After discussion, the board took the following action:

Ockerlander moved, seconded by Birney to make appointments to 2024 Regional Boards and Committees, as recommended by PIC and as shown in [Attachment A](#), including a finding of exceptional circumstances to exceed term limit for appointment to Transportation Policy Board. The motion passed unanimously.

c. SCA State Legislative Priorities

Policy Director Brian Parry reviewed for the board legislative priorities approved by the PIC at the December 13, 2023 meeting, and summarized discussions in the meeting. After discussion, the board took the following action:

Birney moved, seconded by Buxton to adopt the 2024 SCA State Legislative Priorities, as recommended by the SCA Legislative Committee and PIC and as shown in [Attachment B](#).

d. King County Climate Crisis Funding Proposal

Policy Director Brian Parry reported on discussion. President Molinaro directed staff to begin drafting of a letter. There were no action items to report.

e. 2024 City Outlook & Upcoming Issues

Policy Director Brian Parry reported on discussion. There were no action items to report.

9) Regional Staff Committee Appointments

After discussion, the Board took the following action:

Birney moved, seconded by Buxton to make appointments to 2024 SCA Regional Staff Committees as shown in [Attachment C](#). The motion passed unanimously.

10) Recognition of Outgoing Board Members

President Molinaro reiterated appreciation for great work for outgoing members of the SCA Board. Other members of the board gave statements of appreciation to outgoing members. Outgoing members Angela Birney and Amy Ockerlander shared appreciation for their time on the board and appreciation for the other board members.

11) For the Good of the Order

There were no items for the good of the order.

12) Adjourn

Meeting was adjourned at 10:44 AM.



Sound Cities Association Conflict of Interest Policy

Whenever a director or officer has a financial or personal interest in any matter coming before the board of directors, the affected person shall:

- a) Fully disclose the nature of the interest and
- b) Withdraw from discussion, lobbying, and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested directors determine that it is in the best interest of Sound Cities Association to do so. The minutes of meetings at which such votes are taken shall record such disclosure, abstention and rationale for approval.

In the course of meetings or activities, I will disclose any interests in a transaction or decision where I will receive a benefit or gain. After disclosure, I understand that I may be asked to leave the room for the discussion and will not be permitted to vote on the question.

This written disclosure will be kept on file and I will update it as appropriate. I understand that the purposes of this policy are to protect the integrity of SCA's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputations of volunteers, staff and board members.

I understand that this policy is not meant to take the place of good judgment, and I will respect its spirit as well as its wording.

Signed: _____

Date: _____

Sound Cities Association
6300 Southcenter Boulevard, Suite 206
Tukwila, WA 98188
(206) 433-7168
SCA@SoundCities.org
www.SoundCities.org

DRAFT 2024 SCA Reserve Levels:

- Operations Reserve of half of budgeted expenses **\$525,598**
 - *Equal to half of budgeted expenses*
- Equipment Reserve of **\$15,000**
- Contract Liability Reserve **\$51,179**
 - *ED cost of employment one month: \$15,833*
 - *office lease (2023-2024 remaining) \$32,618*
 - *Remaining copier lease after 2022: \$2,728*
- Legal Reserve of **\$25,000**

Total draft reserves 2023 : \$616,777

- *change of \$14,930 over 2023*

SCA Board Policies Regarding Reserves

201.7

- a) The association should maintain an Operations Reserve equal to half the annual budget. (3/15/95, 4/15/09, 3/20/2019)
- b) The association should maintain an Equipment Replacement reserve of a minimum of \$15,000 to fund unbudgeted capital expenditures. (Board 9/27/2006, 3/21/2012, 3/20/2019)
- c) The association should maintain a Contract Liability Reserve to fund the liabilities of all SCA contracts. (Board 9/27/2006, 3/20/2019)
- d) The association should maintain a Legal Reserve of \$25,000.
- e) The association should maintain sufficient funds to pay all liabilities, including accrued vacation and other employment liabilities. (3/20/2019)
- f) The association may apply unallocated operating reserves to the budget for the following year. (4-15-09, Board 10/20/10)

Sponsorship Payment Tracking
2023

Highlighted have been invoiced
and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2023	\$ 6,000.00	September 2023	\$ 6,000.00
Regional Associate Member	AWC	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	AT&T	February 2023			bad debt
Partner	Boeing	April 2023	\$ 6,000.00	June 2023	\$ 6,000.00
Event Sponsor	Boeing	April 2023	\$ 2,500.00	June 2023	\$ 2,500.00
Partner	Cedar Grove	February 2023	\$ 6,000.00	June 2023	\$ 6,000.00
Partner	Comcast	March 2023	\$ 6,000.00	April 2023	\$ 6,000.00
Event Sponsor	Comcast	March 2023	\$ 2,500.00	April 2023	\$ 2,500.00
Regional Associate Member	Desimone Consulting Group	March 2023	\$ 500.00	April 2023	\$ 500.00
Regional Associate Member	EMC Research	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	Foster Garvey	March 2023	\$ 500.00	March 2023	\$ 500.00
Event Sponsor	Foster Garvey	March 2023	\$ 2,500.00	March 2023	\$ 2,500.00
Regional Associate Member	Google Fiber	September 2023	\$ 500.00		
Event Sponsor	Google Fiber	September 2023	\$ 2,500.00		
Regional Associate Member	Gordon Thomas Honeywell	May 2023	\$ 500.00	May 2023	\$ 500.00
Event Sponsor	Gordon Thomas Honeywell	May 2023	\$ 2,500.00	May 2023	\$ 2,500.00
Regional Associate Member	Green River College	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	Inslee Best	April 2023			bad debt
Regional Associate Member	KC Dept of Assessments	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	King County Elections	June 2023	\$ 500.00	July 2023	\$ 500.00
Regional Associate Member	King County Library Systems	January 2023	\$ 500.00	January 2023	\$ 500.00
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	Langton Spieth, LLC	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Lumen	December 2022	\$ 6,000.00	January 2023	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Regional Associate Member	McDonald's	November 2023	\$ 500.00	December 2023	\$ 500.00
Event Sponsor	McDonald's	November 2023	\$ 4,500.00	December 2023	\$ 4,500.00
Regional Associate Member	Michael Baker International	January 2023			bad debt
Partner	Microsoft	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00
Partner	Port of Seattle	January 2023	\$ 6,000.00	January 2023	\$ 6,000.00
Regional Associate Member	PRR	March 2023	\$ 500.00	May 2023	\$ 500.00
Partner	Puget Sound Energy	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00
Partner	Recology	September 2023	\$ 6,000.00		
Partner	Republic Services	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Seattle King County Realtors	September 2023	\$ 6,000.00		
Partner	Seattle Metro Chamber	September 2023	\$ 6,000.00		
Partner	Sound Transit	January 2023	\$ 6,000.00	November 2023	\$ 6,000.00
Regional Associate Member	Symetra	June 2023	\$ 500.00		
Regional Associate Member	ValleyCom	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Waste Management	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00
TOTALS			\$ 108,500.00		\$87,500.00

Sponsorship Payment Tracking
2024

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Event Sponsorship	Boeing	November 2023	\$ 12,500.00	December 2023	\$ 12,500.00
Totals			\$ 12,500.00		

2024 SCA Regional Boards and Committees – PIC Recommendations

Key

Unexpired Term

Reappointment of Incumbent

New Member or Alternate

Alternate Moved to Member

Member Moved to Alternate

Vacant Position

***Finding of Extraordinary Circumstances to
make an exception to the six-year term limit*

Advisory Council on Aging and Disability Services (ADS Advisory Council)

Seat	Name	City	Caucus
Member	Marli Larimer	Kent	S
Member	Kim-Khanh Van	Renton	S

Affordable Housing

Seat	Name	City	Caucus
Member	Ryan McIrvine	Renton	S
Member	Lynne Robinson	Bellevue	N
Member	Nigel Herbig	Kenmore	N
Member	Amy Falcone	Kirkland	N
Alternate	Joseph Cimaomo, Jr.	Covington	S
Alternate	Dana Parnello	Maple Valley	S
Alternate	Lindsey Walsh	Issaquah	N
Alternate	Larry Brown	Auburn	S

Board of Health (BOH)

Seat	Name	City	Caucus
Member	Heather Koellen	North Bend	SNO
Member	Penny Sweet	Kirkland	N
Alternate	Cheryl Rakes	Auburn	S
Alternate	Amy Lam	Sammamish	N

Central Puget Sound Economic Development District Board (EDDB)

Seat	Name	City	Caucus
Member	Larry Brown	Auburn	S
Member	Lydia Assefa-Dawson	Federal Way	S
Alternate	Ed Prince	Renton	S
Alternate	Dana Ralph	Kent	S

Children and Youth Advisory Board (CYAB)

Seat	Name	City	Caucus
Member	Yolanda Trout-Manuel	Auburn	S
Member	Ariana Sherlock	Newcastle	N

Domestic Violence Initiative Regional Task Force (DVI)

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S
Member	Susan Honda	Federal Way	S
Member	Yolanda Trout-Manuel	Auburn	S
Member	Troy Linnell	Algona	SV
Alternate			
Alternate			
Alternate			
Alternate			

Emergency Management Advisory Committee (EMAC)

Seat	Name	City	Caucus
Member	Alan Gothelf	North Bend	SNO
Member	Leih Mulvihill	Black Diamond	SV
Member	Karen Howe	Sammamish	N
Alternate	Eric Zimmerman	Normandy Park	S
Alternate	JC Harris	Des Moines	S
Alternate	Jeralee Anderson	Redmond	N

Greater Seattle Partners (GSP)

Seat	Name	City	Caucus
Member	Nancy Backus	Auburn	S

2024 SCA Regional Boards and Committees –
PIC Recommendations

**Growth Management Planning Council
(GMPC)**

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S
Member	Syd Dawson	Maple Valley	S
Member	Salim Nice	Mercer Island	N
Member	Kelli Curtis	Kirkland	N
Member	Ryan McIrvine	Renton	S
Member	Kent Treen	Sammamish	N
Alternate	Melissa Stuart	Redmond	N
Alternate	Larry Brown	Auburn	S
Alternate	Lydia Assefa-Dawson	Federal Way	S
Alternate			

HealthierHere Governing Board

Seat	Name	City	Caucus
Member	Semra Riddle	Lake Forest Park	N
Alternate	Penny Sweet	Kirkland	N

**Joint Recommendations Committee
(JRC)**

Seat	Name	City	Caucus
Member	Amy McHenry	Duvall	SNO
Member	Elizabeth Porter	Covington	S
Member	Karen Howe	Sammamish	N
Alternate	John Ramsdell	Shoreline	N
Alternate			
Alternate			

**King Conservation District Advisory Committee
(KCD)**

Seat	Name	City	Caucus
Member	Victoria Schroff	Maple Valley	S
Member	Vanessa Kritzer	Redmond	N
Member	Cara Christensen	Snoqualmie	SNO
Alternate	Brenda Fincher	Kent	S
Alternate	Debra Srebnik	Kenmore	N
Alternate	Amy Falcone	Kirkland	N

**King County Flood Control District Advisory Committee
(KCFCDAC)**

Seat	Name	City	Caucus
Member	Karen Howe	Sammamish	N
Member	Carol Benson	Black Diamond	SV
Member	JC Harris	Des Moines	S
Member	Melanie O’Cain	Kenmore	N
Alternate	Henry Sladek	Skykomish	SNO
Alternate	Troy Linnell	Algona	SV
Alternate	Amy McHenry	Duvall	SnoV
Alternate			

**King County Law Enforcement Officers’ and Fire
Fighters’ Plan 1 (LEOFF1) Disability Retirement Board**

Seat	Name	City	Caucus
Member	Craig Reynolds	Mercer Island	N

**King County Regional Homelessness Authority (KCRHA)
Governing Committee**

Seat	Name	City	Caucus
Member	Ed Prince	Renton	S
Member	Angela Birney	Redmond	N
Member	Nancy Backus	Auburn	S

**Local Hazardous Waste Management Program
(LHWMP) Management Coordination Committee
(MCC)**

Seat	Name	City	Caucus
Member	Kim-Khanh Van	Renton	S
Alternate			

**Mental Illness and Drug Dependency (MIDD) Oversight
Committee King County**

Seat	Name	City	Caucus
Member	Brenda Fincher	Kent	S
Alternate	Paul Charbonneau	Newcastle	N

**Puget Sound Clean Air Agency (PSCAA) Advisory
Council**

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S

2024 SCA Regional Boards and Committees – PIC Recommendations

PSRC Executive Board

Seat	Name	City	Caucus
Member	Chris Roberts	Shoreline	N
Member	Jeff Wagner	Covington	S
Member	Jan Molinaro	Enumclaw	SV
Alternate	Mary Lou Pauly	Issaquah	N
Alternate	Mason Thompson	Bothell	N
Alternate	Thomas McLeod	Tukwila	S

PSRC Growth Management Policy Board (GMPB)

Seat	Name	City	Caucus
Member	Traci Buxton	Des Moines	S
Member	Ed Prince	Renton	S
Member	Melissa Stuart	Redmond	N
Alternate	Lindsey Walsh	Issaquah	N
Alternate	Pam Stuart	Sammamish	N
Alternate	Kelli Curtis	Kirkland	N

PSRC Operations Committee

Seat	Name	City	Caucus
Member	Chris Roberts	Shoreline	N
Alternate	Dana Ralph	Kent	S

PSRC Transportation Policy Board (TPB)

Seat	Name	City	Caucus
Member	Dana Ralph**	Kent	S
Member	Mary Lou Pauly	Issaquah	N
Member	Peter Kwon	SeaTac	S
Alternate	Wendy Weiker	Mercer Island	N
Alternate	Jay Arnold	Kirkland	N
Alternate	Matt Mahoney	Des Moines	S

Regional Law, Safety and Justice Committee (RLSJC)

Seat	Name	City	Caucus
Member	Neal Black	Kirkland	N
Member	Lydia Assefa-Dawson	Federal Way	S
Member	Kim-Khanh Van	Renton	S
Member	Kristiana de Leon	Black Diamond	SV
Member	Zandria Michaud	Kent	S
Member	Debra Srebnik	Kenmore	N
Member	Rob Wotton	Snoqualmie	SnoV
Member	Troy Linnell	Algona	SV

Regional Policy Committee (RPC)

Seat	Name	City	Caucus
Member	Angela Birney	Redmond	N
Member	Nancy Backus	Auburn	S
Member	Armondo Pavone	Renton	S
Member	Jay Arnold	Kirkland	N
Alternate	Debra Srebnik	Kenmore	N
Alternate	Dana Ralph	Kent	S

Regional Transit Committee (RTC)

Seat	Name	City	Caucus
Member	Ryan McIrvin	Renton	S
Member	Katherine Ross	Snoqualmie	SNO
Member	Janice Zahn	Bellevue	N
Member	Susan Honda	Federal Way	S
Member	Toni Troutner	Kent	S
Member	Joseph Cimaomo, Jr.	Covington	S
Member	Barb de Michele	Issaquah	N
Member	Betsy Robertson	Shoreline	N
Alternate	Paul Charbonneau	Newcastle	N
Alternate	Neal Black	Kirkland	N
Alternate	Karen Howe	Sammamish	N
Alternate	JC Harris	Des Moines	S

2024 SCA Regional Boards and Committees –
PIC Recommendations

**Regional Water Quality Committee
(RWQC)**

Seat	Name	City	Caucus
Member	Conrad Lee	Bellevue	N
Member	Laura Mork	Shoreline	N
Member	Jessica Rossman	Medina	N
Member	Sarah Moore	Burien	S
Alternate	Kelli Curtis	Kirkland	N
Alternate	Yolanda Trout-Manuel	Auburn	S

**Solid Waste Advisory Committee
(SWAC)**

Seat	Name	City	Caucus
Member	Amy Lam	Sammamish	N
Member	Laura Mork	Shoreline	N

Key

Unexpired Term

Reappointment of Incumbent

New Member or Alternate

Alternate Moved to Member

Member Moved to Alternate

Vacant Position

***Finding of Extraordinary Circumstances to make an exception to the six-year term limit*

Sound Cities Association
DRAFT Board Resolution 2024-1
Board of Directors Schedule of Regular Meetings

WHEREAS, pursuant to Section 4.1 of the Bylaws of Sound Cities Association, the Board of Directors shall have general control and supervision over the corporation and shall be empowered to determine all questions of policy that may arise in all intervals between annual membership meetings; and

WHEREAS, Section 4.6 of the Bylaws of Sound Cities Association provide that, by resolution, the Board of Directors may specify the date, time and place for the holding of regular meetings; and

NOW THEREFORE:

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUND CITIES ASSOCIATION AS FOLLOWS:

SECTION 1. REGULAR MEETINGS.

Regular meetings of the Board of Directors are hereby scheduled for the 3rd Wednesday of each month beginning at 10:00 a.m.

The schedule for 2024 Board of Directors regular meetings is as follows:

- February 21, 2024
- March 20, 2024
- April 17, 2024
- May 15, 2024
- July 17, 2024
- August 21, 2024
- September 18, 2024
- October 16, 2024
- November 20, 2024
- December 18, 2024

Additional meetings, or meeting cancellations, shall be noticed on the Sound Cities Association website, www.soundcities.org.

SECTION 2. LOCATION.

The 2024 SCA Board of Directors meeting shall be held at the Tukwila Community Center, 12424 42nd Ave S, Tukwila, WA 98168, Executive Conference Room.

The location of each Board meeting will be posted on the Sound Cities Association website, www.soundcities.org, and will be set not less than 24 hours in advance of the meeting.

**Sound Cities Association
DRAFT Board Resolution 2024-1
Board of Directors Schedule of Regular Meetings**

SECTION 3. BOARD RETREAT

The 2024 SCA Board of Directors Retreat will be held on January 29, 2024 at the Tibbetts Creek Manor, located at 750 17th Ave NW, Issaquah, WA 98027.

SECTION 4. EFFECTIVE DATE.

This Resolution shall be in full force and effect from and after its adoption and approval.

PASSED BY THE BOARD OF DIRECTORS OF THE SOUND CITIES ASSOCIATION ON JANUARY 29, 2024.

, SCA President Date

Attest:

David Hoffman, SCA Executive Director Date

SCA Regional Staff Committee Appointments

PSRC Regional Staff Committee – Vacant Alternate Position

Applicant: Minnie Dhaliwal, Issaquah

Current Members:

Seat	Name	City	Caucus
Member	Brian Davis	Federal Way	S
Member	Jeff Churchill	Redmond	N
Member	Diana Hart	Kirkland	N
Alternate	Vanessa Dolbee	Renton	S
Alternate	Minnie Dhaliwal	Issaquah	N
Alternate	(vacant)		

Applicant Statement:

Thank you for the opportunity to apply to continue to serve on PSRC’s Regional Staff Committee as one of the representatives of Sound Cities Association.

I am passionate about working at the local city level and partnering with the community and other leaders to create a vibrant, thriving, affordable and sustainable urban region. I currently work for the City of Issaquah as the Director of the Community Planning and Development. Also, I had previously currently served an alternate on the PSRC Regional Staff Committee.

I bring more than 25 years of local-level community planning and implementation experience. My experience includes working for the City of Issaquah, the City of Tukwila and the City of Federal Way. Working for local cities and working with our regional partners I have gained knowledge and skill set necessary to be a successful member of PSRC’s Regional Staff Committee. I believe my education and experience have prepared me well to take on the role of a contributing member on the PSRC’s Regional Staff Committee. I have an undergraduate degree in architecture and my master’s degree is in Urban Design and Planning from the University of Washington.

As a member of the PSRC’s Regional Staff Committee I will meaningfully contribute to help implement the region’s VISION 2050 Plan. I will work tirelessly to help increase housing choices; support businesses to achieve a strong economy while protecting open space and critical areas; and solving transportation issues to keep the region moving. I will bring my knowledge and experience of having worked with residents, elected leaders and other cities to enhance our communities while accommodating growth.

Please let me know if you need any additional information or want to set up a meeting to discuss my qualifications. Thanks again for the opportunity to apply.

Minnie Dhaliwal

City of Issaquah | Director Community Planning and Development
425.837.3430

SCA Regional Staff Committee Appointments

Bicycle & Pedestrian Advisory Committee – Vacant Member Position

Applicant: James Henderson, North Bend

Current Members:

Seat	Name	City	Caucus
Member	Erik Preston	Kent	S
Member	James Webb	Auburn	S
Member	Thomas Valdriz	Issaquah	N
Member	Kent Vaughan	Kenmore	N
Member	Victoria Kovacs	Kirkland	N
Member	James Henderson	North Bend	SnoV

Applicant Statement:

I would be interested in serving on the PSRC Bicycle and Pedestrian Advisory Committee. North Bend is a growing center for recreational and daily bicycle commuting. North Bend has dozens of miles of mountain bike trails in the Raging River complex at Rattlesnake Mountain, hosts bicyclists venturing on the Palouse to Cascade Trail from North Bend to Spokane and attracts a growing number of bike commuters. The growing importance of biking in day-to-day commuting and recreation is a key focus of North Bend’s City Council and Economic Development Commission to support and enhance biking to meet economic development and environmental goals.

James S. Henderson

Economic Development Manager

City of North Bend

920 SE Cedar Falls Way

North Bend, WA 98045

Phone: 425-888-7685