



SCA Board of Directors Minutes

January 29, 2024

9:00 AM

Tibbott's Manor - 750 17th Ave NW, Issaquah

1) Call to Order

SCA President Jan Molinaro called the meeting to order at 9:08 AM. Present were members Armondo Pavone, Wendy Weiker, Traci Buxton, Troy Linnell, Mason Thompson, and Regan Bolli, and SCA staff David Hoffman, Brian Parry, Leah Willoughby, and Andie Parnell. Absent were members Mary Lou Pauly, De'Sean Quinn, Amy Falcone, Dana Ralph, Katherine Ross, and Chris Roberts.

2) Public Comment

President Molinaro asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Molinaro asked for any questions or concerns regarding items on the consent agenda. Hearing none, the Board took the following action:

Thompson moved, seconded by Buxton, to approve the consent agenda consisting of the minutes of the December 20, 2023 SCA Board of Directors meeting, and the 2024 Financial Reserves. The motion passed unanimously.

4) Conflict of Interest Statement

President Molinaro reviewed for the group the Conflict of Interest Statement and directed members to sign agreement and return to staff.

5) Report of the Board Nominating Committee

Executive Director David Hoffman reported on the meeting of the Board Nominating Committee.

6) Election of the 2024 SCA Board Officers

After discussion, the board took the following action:

Buxton moved, seconded by Thompson to elect the following individuals as 2024 Board Officers:

- ***Mary Lou Pauly, Issaquah, as President***
- ***Traci Buxton, Des Moines, as Vice President***
- ***Armondo Pavone, Renton, as Treasurer***
- ***Wendy Weiker, Mercer Island, as Secretary***

The motion passed unanimously.

7) President's Report

As President Mary Lou Pauly was not present, Immediate Past President Jan Molinaro moved to the next item.

8) Executive Director's Report

SCA Executive Director David Hoffman reported that volunteers were needed for the Events Committee and Finance Committee, and reported that SCA staff are in the process of recruitment for the open Policy Analyst position.

9) Financial Report

a. HomeStreet Bank Accounts

Bolli moved, seconded by Thompson, to authorize the following individuals as signers for HomeStreet bank accounts held by SCA, in addition to the Executive Director:

- ***Mary Lou Pauly, Issaquah, SCA President***
- ***Traci Buxton, Des Moines, SCA Vice President***
- ***Armondo Pavone, Renton, SCA Treasurer***

The motion passed unanimously.

b. 2024 Finance Committee

Executive Director David Hoffman reported that volunteers were needed to serve on the 2024 Finance Committee, and this item will be brought back to the February meeting of the Board.

c. Sponsorship Update

Executive Director David Hoffman reviewed for the group outstanding sponsor invoices, invoices sent since the last meeting of the Board, and potential future sponsors.

d. Member City Dues

Executive Director David Hoffman referred members to materials, noting member city dues payments received to date.

10) Appointment of the 2024 Events Committee

Buxton moved, seconded by Thompson to appoint the following individuals to the 2024 Events Committee: Troy Linnell, Wendy Weiker, Jan Molinaro, and Traci Buxton. The motion passed unanimously.

11) 2024 Meeting Schedule

After discussion, the Board took the following action:

Buxton moved, seconded by Thompson to adopt the 2024 Meeting Schedule as shown in [Attachment A](#) with the amendment to hold the June 2024 meeting on Tuesday, June 18, 2024 at 10:00 AM. The motion passed unanimously.

12) SCA Staff Committee Appointments

After discussion, the Board took the following action:

Buxton moved, seconded by Boli to appoint Minnie Dhaliwal, Issaquah, as Alternate to the PSRC Regional Staff Committee, and James Henderson, North Bend, as Member to the PSRC Bicycle & Pedestrian Advisory Committee. The motion passed unanimously.

13) For the Good of the Order

There were no items for the good of the order.

14) Adjourn

Meeting was adjourned at 9:27 AM.