

SCA Board of Directors AGENDA

April 17, 2024

Tukwila Community Center, Executive Conference Room 12424 42nd Ave S, Tukwila, WA 98168

10 AM - Noon

Call to Order – President Mary Lou Pauly
 Public Comment
 Consent Agenda

 Minutes
 Minutes of the March 20, 2024 SCA Board of Directors Meeting
 Financial Reports of February 2024

 Attachments 2-3

Recommended Action: Approval of the consent agenda consisting of the minutes of the March 20, 2024 SCA Board of Directors Meeting; and the financial reports of February 2024

4) President's Report – President Mary Lou Pauly 5 minutes

5) Executive Director's Report – David Hoffman, Executive Director 5 minutes

6) Treasurer's Report – Treasurer Armondo Pavone 10 minutes

a. March 26, 2024 Finance Committee Meeting Materials

b. Member City Dues Update
c. Sponsorship Update
Attachment 5

Potential Action: Authorization of 2023 Bad Debt write off as recommended by the Finance Committee

d. Update on 2023 Form 990

e. Other Updates

7) City Manager's Report – Regan Bolli 5 minutes

Attachment 6

20 minutes

8) Leadership Advisory Council Update – David Hoffman, Executive Director 5 minutes

9) PIC Chair's Report – PIC Chair Chris Roberts

April 10, 2024 Public Issues Committee Meeting Materials

a. Public Defender Caseload Standards

b. Regional Homelessness Authority Update

- c. Emergency Medical Services Levy Renewal
- d. Metro Free Youth Transit Passes
- e. Levies and Ballot Measures

10) Discussion Items/Updates

35 minutes

- a. Letter to Legislators
- b. Ongoing Asylee discussion
- c. Event Speakers

11) Executive Session to Discuss Personnel Matter – Employee Performance Review

15 minutes

12) For the good of the order

5 minutes

13) Adjourn

Upcoming Events

- SCA Public Issues Committee Meeting Wednesday, May 8, 2024
- SCA Board of Directors Meeting Wednesday, May 18, 2024

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequalities in our society and continues its commitment to the work needed to address them.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others cut them some slack
- Remain open-minded
- Respect differing views



SCA Board of Directors DRAFT Minutes

March 20, 2024 10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:01 AM. Present were members Jan Molinaro, Armondo Pavone, Wendy Weiker, Traci Buxton, De'Sean Quinn, Dana Ralph, Troy Linnell, Mason Thompson, and staff David Hoffman, Brian Parry, Andie Parnell, and Leah Willoughby. Member Chris Roberts joined at 10:36 during Item 11. Member Mason Thompson joined at 11:18 during Item 11. Absent were members Katherine Ross and Regan Bolli. Guests included Mayor Kevin Schilling, Burien, and Pat Fitzpatrick, Kent staff.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the minutes of the February 21, 2024 SCA Board of Directors meeting. Hearing none, the Board took the following action:

Quinn moved, seconded by Molinaro, to approve the minutes of the February 21, 2024 SCA Board of Directors meeting. The motion passed unanimously.

4) President's Report

In the interest of time, President Mary Lou Pauly moved to the next item on the agenda.

5) Executive Director's Report

SCA Executive Director David Hoffman reported that a new Policy Analyst had been selected and onboarding would be later in the week.

6) Financial Report

Treasurer Armondo Pavone reported no updates on invoices received, paid, and sent since the last meeting of the board. Finance Committee will continue to update the board.

7) PIC Chair's Report

a. As PIC Chair Chris Roberts was not yet present, this item was moved to later in the agenda, after Item 11. Roberts reported that the March 13, 2024 SCA PIC meeting was held virtually.

- i) Crisis Care Levy Implementation Plan Kelly Rider, Interim Director, King County Department of Community and Human Services; Dr. Susan McLaughlin, Director, King County Behavioral Health and Recovery Division, and Dr. Matthew Goldman McLaughlin, King County; and, Dr. Mathew Goldman, King County Crisis Care provided PIC members with presentation on the Crisis Care Levy Implementation Plan. Roberts reported robust conversation.
- ii) Regional Wastewater Services Plan Update
 Roberts reported that Kamuron Gurol, Director, King County Wastewater Treatment Division
 provided PIC members with an update on the regional wastewater services plan and answered
 questions about its scope and the department's work to update the plan for the first time since
 1999.
- iii) Legislative Session Recap Roberts reported that SCA staff gave update on bills and initiatives that relate to SCA's legislative priorities as approved by the Board in December 2023.
- iv) Potential Future Levies and Ballot Measures SCA Policy Director Brian Parry shared an update on pending city levies and ballot measures. Board members were also encouraged to share upcoming levies and ballot measures in their cities.

8) City Manager's Report

As City Manager Representative Regan Bolli was not present, SCA Policy Analyst reported on the March 6, 2024 City Managers meeting. Topics included a presentation from Tukwila staff on Asylee Seekers, and round table discussion.

9) Leadership Advisory Council Update

President Pauly reported that the Leadership Advisory Council met in March. There were no action items to report.

10) Equity and Inclusion Cabinet Update

Executive Director David Hoffman reported that the Equity and Inclusion Cabinet had not met in over year, as members had not requested a meeting. Members were asked for direction on topics for Cabinet discussion.

11) Discussion Items

- a. KCSO/Contract Cities Issues
 Mayor Kevin Schilling, Burien reported on the King County Sherrif's Office (KCSO) Contract Cities Issues and took questions from members.
- WBA Public Defender Caseload Amendment
 Kent Chief Administrative Officer Pat Fitzpatrick gave presentation on background and summary of the
 Washington Board Association (WBA) Public Defender Caseload Amendment, and took questions from
 members.

12) For the Good of the Order

There were no items for the good of the order.

| Meeting was adjourned at 12:10 PM. | | | | | | | |
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13) Adjourn

Sound Cities Association Balance Sheet

As of February 29, 2024

| | | Total |
|--------------------------------------|----|--------------|
| 1110 HomeStreet Bank | - | 113,824.58 |
| 1120 HomeStreet Bank - Money Market | | 999,557.03 |
| 1130 PayPal Bank | | 927.53 |
| Total Bank Accounts | \$ | 1,114,309.14 |
| Total Accounts Receivable | \$ | 222,757.74 |
| 1140 Investments - Time Value | | 316,045.55 |
| 1145 Accrued Interest Receivable | | 440.55 |
| 1499 Undeposited Funds | | 0.00 |
| 1550 Prepaid Expenses | | 398.91 |
| Other Current Asset | | 0.00 |
| Total Other Current Assets | \$ | 316,885.01 |
| Total Current Assets | \$ | 1,653,951.89 |
| 1410 Furniture and Fixtures | | 31,060.23 |
| 1415 Computers | | 4,891.71 |
| 1420 Accumulated Depreciation | | -35,951.94 |
| Total 1400 Fixed Assets | \$ | 0.00 |
| Total Fixed Assets | \$ | 0.00 |
| Other Long-term Assets | Ť | 0.00 |
| Total Other Assets | \$ | 0.00 |
| TOTAL ASSETS | \$ | 1,653,951.89 |
| Total Accounts Payable | \$ | 3,007.08 |
| 2200 HomeStreet Credit Card | Ť | 0.00 |
| Total Credit Cards | \$ | 0.00 |
| 2300 Accrued Payroll | Ť | 14,647.91 |
| 2110 Federal Withholding | | 0.00 |
| 2111 Direct Deposit Liabilities | | 0.00 |
| Total 2140 Medicare | \$ | 0.00 |
| 2150 SDI | • | 0.00 |
| 2405 FUTA | | 327.79 |
| 2410 SUI | | 771.23 |
| Total 2415 FIT, SS, Medicare - 941 | \$ | 6,298.62 |
| 2420 L&I | • | 336.76 |
| | | |
| 2425 WA Paid Family & Medical Leave | | 447.40 |
| 2426 WA Cares | | 328.23 |
| 2435 PERS Payable | | 3,277.18 |
| 2445 DRS DCP Payable | | 784.50 |
| 2450 Medical/Dental/Vision/Life Ins | | 0.01 |
| 2460 Accrued Vacation Pay | | 51,731.45 |
| 2470 w/held Supplemental Life | | 64.14 |
| 2499 Payroll Corrections | | 173.01 |
| Total 2400 Payroll Liabilities | \$ | 64,570.19 |
| Accrued Liabilities | | 0.00 |
| Deferred Revenue | | 0.00 |
| Total Other Current Liabilities | \$ | 79,218.10 |
| Total Current Liabilities | \$ | 82,225.18 |
| Total Liabilities | \$ | 82,225.18 |
| 3110 Equipment Purchase Reserve | | 15,000.00 |
| 3120 Operations Reserves | | 525,598.00 |
| 3130 Contractual Obligations Reserve | | 51,179.00 |
| 3140 Legal Reserves Fund | | 25,000.00 |
| Total 3100 Board Designated Reserves | \$ | 616,777.00 |
| 3200 Board Designated Contra | | -616,777.00 |
| 3300 Fund Balance (Prior Years) | | 723,571.35 |
| 3999 Opening Bal Equity | | 0.00 |
| Net Income | | 848,155.03 |
| Total Equity | \$ | 1,571,726.38 |
| TOTAL LIABILITIES AND EQUITY | \$ | 1,653,951.56 |
| | | |

Sound Cities Association | Profit and Loss by Month

January - February, 2024

| , | | | | | | | | % Budget | |
|--|---------------------|----------------|-----------|----|-----------------------------|----------------|---------------|-----------|---------------------------------------|
| | Jan 2024 | | eb 2024 | | Total | 2024 Budget | Difference | Remaining | |
| 1010 Member Dues | 915,709. | | | | 915,709.00 | 915,709.00 | 0.00 | | |
| 1020 Membership/Sponsorships | 12,500. | | 46,000.62 | | 58,500.62 | 96,500.00 | -37,999.38 | | |
| 1030 Registration/Dinners Revenue | 65.0 | | 3,117.99 | | 3,182.99 | 24,500.00 | -21,317.01 | | |
| 1040 Interest Income | 1,716.: | | 235.03 | | 1,951.23 | 13,720.00 | -11,768.77 | | |
| 1150 CC Points Redeemed for Credit | 0.0 | | 0.00 | | 0.00 | 900.00 | -900.00 | | _ |
| otal Income | \$ 929,990.: | 20 \$ | 49,353.64 | \$ | 979,343.84 | \$1,051,329.00 | (\$71,985.16) | | |
| Gross Profit | \$ 929,990. | 20 \$ | 49,353.64 | \$ | 979,343.84 | | | | |
| | | | | | | | | % Budget | |
| | | | | | | 2024 Budget | Difference | Remaining | |
| Total 5100 Salaries | \$ 46,416. | 18 \$ | 46,547.96 | \$ | 92,964.44 | 659,500.00 | 566,535.56 | 86% | Total 5100 Salaries |
| 5210 Taxes-FUTA | 55.4 | | 14.95 | | 70.44 | 336.00 | 265.56 | 79% | 5210 Taxes-FUTA |
| 5220 Taxes-SUTA | 300. | 13 | 315.21 | | 615.34 | 2,872.00 | 2,256.66 | 79% | 5220 Taxes-SUTA |
| 5230 Taxes - FICA, Medicare - 941 | 3,589. | 10 | 3,599.18 | | 7,188.28 | 47,750.00 | 40,561.72 | 85% | 5230 Taxes - FICA, Medicare - 941 |
| 5240 Taxes - L & I | 92.4 | 16 | 94.45 | | 186.91 | 2,410.00 | 2,223.09 | 92% | 5240 Taxes - L & I |
| 5250 Taxes-FMLA | -52. | 21 | 248.86 | | 196.65 | 2,610.00 | 2,413.35 | 92% | 5250 Taxes-FMLA |
| 5260 WA Cares | -0.0 |)1 | 0.00 | | -0.01 | | | | |
| Total 5200 Payroll Taxes | \$ 3,984. | 6 \$ | 4,272.65 | \$ | 8,257.61 | 55,978.00 | 47,720.39 | 85% | Total 5200 Payroll Taxes |
| 5310 Pension Plan Contributions | 4,310. | 37 | 4,334.66 | | 8,645.53 | 58,300.00 | 49,654.47 | 85% | 5310 Pension Plan Contributions |
| 5320 Medical/Dental/Vision/Life Ins | 6,817.4 | 18 | 5,785.32 | | 12,602.80 | 80,760.00 | 68,157.20 | 84% | 5320 Medical/Dental/Vision/Life Ins |
| 5330 Professional Development | 23. | | 0.00 | | 23.54 | 8,000.00 | 8,000.00 | 100% | 5330 Professional Development |
| 5345 ED Car Allowance | 500.0 | | 500.00 | | 1,000.00 | -, | -, | 100% | 5345 ED Car Allowance |
| 5346 Staff Travel Expenses | 51.4 | | 0.00 | | 51.44 | | | | 5346 Staff Travel Expenses |
| Total 5340 Travel Reimbursement | \$ 551. | | 500.00 | \$ | 1,051.44 | 13,000.00 | 11,948.56 | | Total 5340 Travel Reimburse |
| Total 5300 Staff Benefits | \$ 11,703. | _ | 10,619.98 | \$ | 22,323.31 | 160,060.00 | 137,736.69 | 92% | Total 5300 Staff Benefits |
| Total 5000 Staff | \$ 62,104. | | 61,440.59 | \$ | 123,545.36 | 875,538.00 | 751,992.64 | 86% | Total 5000 Staff |
| 6100 Rent | 2,608. | | 2,608.17 | Þ | 5,216.34 | 32.740.00 | 27,523.66 | 86% | 6100 Rent |
| 6200 Office Insurance | 2,000. | | 0.00 | | 0.00 | 604.00 | 604.00 | 84% | 6200 Office Insurance |
| | | | | | | | | 100% | |
| 6310 Copier/Printer Lease & Maint | 0.0 | | 495.14 | | 495.14 | 3,190.00 | 2,694.86 | 84% | 6310 Copier/Printer Lease & Maint |
| 6320 Outside Printing & Publication | 0.0 | | 0.00 | | 0.00 | 900 | 900.00 | 100% | 6320 Outsourced Printing/Publication: |
| Total 6300 Printing and Publication | | 00 \$ | 495.14 | \$ | 495.14 | 4,090.00 | 3,594.86 | 88% | Total 6300 Printing and Publication |
| 6420 Website Design/Hosting | 0.0 | | 33.01 | | 33.01 | 4,200.00 | 4,148.42 | 99% | 6420 Website Design/Hosting |
| 6430 IT Equipment | 51.5 | | 0.00 | | 51.58 | 6,000.00 | 4,642.05 | 77% | 6430 Equipment |
| 6440 Software/Subscriptions | 1,357.9 |) 5 | 0.00 | | 1,357.95 | 7,500.00 | 6,142.05 | 82% | 6440 Software/Subscriptions |
| Total 6400 IT | \$ 1,409. | i3 \$ | 33.01 | \$ | 1,442.54 | 17,700.00 | 16,257.46 | 92% | Total 6400 IT |
| 6500 Cell Phone Service | 308. | 32 | 308.94 | | 617.76 | 3,800.00 | 3,182.24 | 84% | 6500 Cell Phone Service |
| 6600 CC, Banking & Other Fees | 5.0 |)0 | 0.00 | | 5.00 | 350 | 345.00 | 99% | 6600 CC, Banking & Other Fees |
| 6700 Accounting Fees | 0.0 | 00 | 0.00 | | 0.00 | 4,700.00 | 4,700.00 | 100% | Total 6700 Accounting Fees |
| 6800 Legal Fees | 0.0 | 00 | 0.00 | | 0.00 | 5,000.00 | 5,000.00 | 100% | 6800 Legal |
| 6900 Office Supplies / Misc. | 48.4 | 17 | 27.72 | | 76.19 | 3,000.00 | 2,923.81 | 97% | 6900 Office Supplies / Misc. |
| Total 6000 Office / Overhead | \$ 4,379. | 9 \$ | 3,472.98 | \$ | 7,852.97 | 37,740.00 | 29,887.03 | 79% | Total 6000 Office / Overhead |
| 7100 Food/Beverage/Rentals | 0.0 | 00 | 0.00 | | 0.00 | 35,000.00 | | | |
| 7200 Event Pmts Processing Fee | 0.0 | 00 | 123.11 | | 123.11 | 1,500.00 | | | |
| otal 7000 Event Expenses | \$ 0.0 | | 123.11 | \$ | 123.11 | 36,500.00 | 36,376.89 | 100% | Total 7000 Event Expenses |
| 8100 Insurance (D&O) | 0.0 | | 0.00 | • | 0.00 | 2,174.00 | 2,174.00 | 100% | 8100 D&O Insurance |
| 8200 Awards / Recognition | 0.0 | | 0.00 | | 0.00 | 5,000.00 | 5,000.00 | 100% | 8200 Awards / Recognition |
| 8300 Retreats/Mtgs/Conf/Dues/Events | 1,104. | | 383.19 | | 1,487.34 | 15,000.00 | 13,512.66 | | 8300 Retreats/Mtgs/Conf/Dues/Events |
| 8400 Consultants/Special Projects | 1,104. | | 0.00 | | 0.00 | 20,000.00 | 20,000.00 | 90% | 8400 Consultants/Special Projects |
| ' ' | | | 383.19 | \$ | 1,487.34 | 42,174.00 | 40,686.66 | 100% | |
| otal 8000 Board / Org Development | | | | \$ | | | | 96% | Total 8000 Board / Org Development |
| 0000 Contingency Fund | 199. | IU | 0.00 | | 199.00 | 25,000.00 | 24,801.00 | 99% | Contingency Fund |
| Bad Debt Write Off | | _ | | | | | | | |
| tal Expenses | \$ 67,787. | | 65,419.87 | \$ | 133,207.78 | 1,051,196.00 | 883,744.22 | 87% | Total Expenses |
| t Operating Income | \$ 862,202. | 29 -\$ | 16,066.23 | \$ | 846,136.06 | | | | |
| her Income | | | | | | | | | |
| | | | | | | | | | |
| nvestment returns | 2,018. | 97 | | | 2,018.97 | | | | |
| | 2,018. \$ 2,018. | | 0.00 | \$ | 2,018.97 2,018.97 | | | | |
| Investment returns otal Other Income et Other Income | | 97 \$ | 0.00 | \$ | | | | | |

2024 Member City Dues Payments

| Municipality | 2024 Dues | Invoiced | Paid | Received | Method | Outstanding |
|--------------------|--------------|------------|---------------|------------|--------|-------------|
| Algona | \$2,496.49 | 12/12/2023 | \$ 2496.49 | 2/21/2024 | check | \$0.00 |
| Auburn (part) | \$59,313.18 | 12/12/2023 | \$ 59,313.18 | 2/7/2024 | check | \$0.00 |
| Beaux Arts Village | \$237.22 | 12/12/2023 | \$ 237.22 | 3/11/2024 | check | \$0.00 |
| Bellevue | \$75,308.76 | 12/12/2023 | \$ 75,308.76 | 4/1/2024 | check | \$0.00 |
| Black Diamond | \$5,181.24 | 12/12/2023 | \$ 5181.24 | 1/23/2024 | check | \$0.00 |
| Bothell (part) | \$22,050.41 | 12/12/2023 | \$ 22050.41 | 2/20/2024 | check | \$0.00 |
| Burien | \$39,582.28 | 12/12/2023 | \$ 39,582.28 | 1/23/2024 | check | \$0.00 |
| Carnation | \$1,675.62 | 12/12/2023 | \$ 1675.62 | 12/19/2023 | check | \$0.00 |
| Clyde Hill | \$2,345.87 | 12/12/2023 | \$ 2345.87 | 1/23/2024 | check | \$0.00 |
| Covington | \$16,266.69 | 12/12/2023 | \$ 16266.69 | 1/23/2024 | check | \$0.00 |
| Des Moines | \$25,047.69 | 12/12/2023 | \$ 25,047.69 | 1/23/2024 | check | \$0.00 |
| Duvall | \$6,423.84 | 12/12/2023 | \$ 6423.84 | 1/23/2024 | check | \$0.00 |
| Enumclaw (part) | \$9,857.92 | 12/12/2023 | \$ 9857.92 | 1/23/2024 | check | \$0.00 |
| Federal Way | \$75,308.76 | 12/12/2023 | \$ 75,308.76 | 2/7/2024 | check | \$0.00 |
| Hunts Point | \$346.42 | 12/12/2023 | \$ 346.42 | 2/13/2024 | check | \$0.00 |
| Issaguah | \$31,094.99 | 12/12/2023 | \$ 31,094.99 | 1/23/2024 | check | \$0.00 |
| Kenmore | \$18,247.31 | 12/12/2023 | \$ 18247.31 | 1/10/2024 | check | \$0.00 |
| Kent | \$75,308.76 | 12/12/2023 | \$ 75,308.76 | 3/6/2024 | check | \$0.00 |
| Kirkland | \$72,989.25 | 12/12/2023 | \$ 72,989.25 | 1/10/2024 | check | \$0.00 |
| Lake Forest Park | \$10,287.18 | 12/12/2023 | \$ 10287.18 | 2/27/2024 | check | \$0.00 |
| Maple Valley | \$22,027,81 | 12/12/2023 | \$ 22.027.81 | 1/23/2024 | check | \$0.00 |
| Medina | \$2,202.78 | 12/12/2023 | \$ 2202.78 | 2/20/2024 | check | \$0.00 |
| Mercer Island | \$19,429.66 | 12/12/2023 | \$ 19429.66 | 1/10/2024 | check | \$0.00 |
| Milton (part) | \$1,231.30 | 12/12/2023 | \$ 1231.30 | 12/19/2023 | check | \$0.00 |
| Newcastle | \$10,249.52 | 12/12/2023 | \$ 10249.52 | 7/2/2024 | check | \$0.00 |
| Normandy Park | \$5,151.12 | 12/12/2023 | \$ 5151.12 | 2/7/2024 | check | \$0.00 |
| North Bend | \$6,115.07 | 12/12/2023 | \$ 6115.07 | 1/10/2024 | check | \$0.00 |
| Pacific (part) | \$5,444.82 | 12/12/2023 | \$ 5444.82 | 1/30/2024 | check | \$0.00 |
| Redmond | \$58,356.76 | 12/12/2023 | \$ 58,356.76 | 1/23/2024 | check | \$0.00 |
| Renton | \$75,308.76 | 12/12/2023 | \$ 75,308.76 | 1/17/2024 | ACH | \$0.00 |
| Sammamish | \$51,420.82 | 12/12/2023 | \$ 51,420.82 | 1/30/2024 | check | \$0.00 |
| SeaTac | \$23,903.00 | 12/12/2023 | \$ 23903.00 | 3/6/2024 | check | \$0.00 |
| Shoreline | \$46,028.71 | 12/12/2023 | \$ 46,028.71 | 2/7/2024 | check | \$0.00 |
| Skykomish | \$124.26 | 12/12/2023 | \$ 124.26 | 1/23/2024 | check | \$0.00 |
| Snoqualmie | \$10,919.77 | 12/12/2023 | \$ 10919.77 | 1/23/2024 | check | \$0.00 |
| Tukwila | \$17,155.34 | 12/12/2023 | \$ 17155.34 | 1/23/2024 | check | \$0.00 |
| Woodinville | \$10,415.20 | 12/12/2023 | \$ 10415.20 | 1/23/2024 | check | \$0.00 |
| Yarrow Point | \$854.75 | 12/12/2023 | \$ 854.75 | 2/1/2024 | check | \$0.00 |
| Total | \$915,709.35 | | \$ 915,709.33 | | | \$0.00 |

2024 Sponsorship Payment

Tracking Highlighted have been invoiced and payment is not yet received. Sponsorship Level Sponsor/Entity **Invoiced Month** Partner Amazon February 2024 \$ 6,000.00 AWC February 2024 \$ February 2024 Regional Associate Member 500.00 500.00 December 2023 12,500.00 November 2023 \$ 12,500.00 **Event Sponsorship** Boeing Regional Associate Member Desimone Consulting Group March 2024 Regional Associate Member EMC Research February 2024 \$ 500.00 March 2024 \$ 500.00 Regional Associate Member March 2024 500.00 Regional Associate Member 500.00 Green River College February 2024 \$ Regional Associate Member Jurassic Parliament In-Kind February 2024 \$ 500.00 Regional Associate Member KC Dept of Assessments Regional Associate Member King County Library Systems February 2024 \$ 500.00 Regional Associate Member Langton Spieth, LLC February 2024 \$ 500.00 Partner March 2024 \$ 6,000.00 Lumen Marketing Solutions Partner In-Kind Partner Microsoft February 2024 \$ 6,000.00 February 2024 6,000.00 February 2024 \$ 6,000.00 Partner Port of Seattle 6,000.00 February 2024 Regional Associate Member March 2024 500.00 Puget Sound Energy February 2024 \$ 6,000.00 Partner February 2024 \$ 6,000.00 April 2024 6,000.00 Partner Republic Services Seattle Building and Constr. Regional Associate Member February 2024 \$ 500.00 500.00 February 2024 Partner Sound Transit February 2024 \$ 6,000.00 February 2024 6,000.00 Regional Associate Member February 2024 \$ March 2024 500.00 ValleyCom 500.00 Waste Management February 2024 6,000.00 March 2025 6,000.00 Partner Totals 66,000.00 44,500.00

2023 Sponsorship Payment

Tracking

Oustanding

| Sponsorship Level | Sponsor/Entity | Invoiced Month | Amount Invoiced | Paid Month Amount Paid | |
|-------------------|-----------------------|----------------|-----------------|------------------------|---|
| Partner | Seattle Metro Chamber | September 2023 | \$ 6,000.00 | | |
| Totals | | | \$ 6,000.00 | \$ | - |

Paid 2023 Invoices

| Sponsorship Level | Sponsor/Entity | Invoiced Month | Amount I | | | Amount Paid | 2024 invoice Due |
|---------------------------|------------------------------|----------------|----------|-----------|----------------|-------------|--|
| Partner | Amazon | February 2023 | \$ | 6,000.00 | September 2023 | \$ 6,000.00 | |
| Regional Associate Member | AWC | January 2023 | \$ | 500.00 | Feburary 2023 | \$ 500.00 | |
| Partner | Boeing | April 2023 | \$ | 6,000.00 | June 2023 | \$ 6,000.00 | April 2024 |
| Event Sponsor | Boeing | April 2023 | \$ | 2,500.00 | June 2023 | \$ 2,500.00 | (event |
| Partner | Cedar Grove | Febraury 2023 | \$ | 6,000.00 | June 2023 | \$ 6,000.00 | Febryary 2024 |
| Partner | Comcast | March 2023 | \$ | 6,000.00 | April 2023 | \$ 6,000.00 | March 2024 |
| Event Sponsor | Comcast | March 2023 | \$ | 2,500.00 | April 2023 | \$ 2,500.00 | March 2024 |
| Regional Associate Member | Desimone Consulting Group | March 2023 | \$ | 500.00 | April 2023 | \$ 500.00 | |
| Regional Associate Member | EMC Research | January 2023 | \$ | 500.00 | February 2023 | \$ 500.00 | |
| Regional Associate Member | Foster Garvey | March 2023 | \$ | 500.00 | March 2023 | \$ 500.00 | |
| Event Sponsorship | Foster Garvey | March 2023 | \$ | 2,500.00 | March 2023 | \$ 2,500.00 | (event |
| Regional Associate Member | Google Fiber | September 2023 | \$ | 500.00 | March 2024 | \$ 500.00 | September 2024 |
| Event Sponsor | Google Fiber | September 2023 | \$ | 2,500.00 | March 2024 | \$ 2,500.00 | (event |
| Regional Associate Member | Gordon Thomas Honeywell | May 2023 | \$ | 500.00 | May 2023 | \$ 500.00 | May 2024 |
| Event Sponsor | Gordon Thomas Honeywell | May 2023 | \$ | 2,500.00 | May 2023 | \$ 2,500.00 | May 2024 |
| Regional Associate Member | Green River College | January 2023 | \$ | 500.00 | February 2023 | \$ 500.00 | |
| Regional Associate Member | KC Dept of Assessments | January 2023 | \$ | 500.00 | February 2023 | \$ 500.00 | |
| Regional Associate Member | King County Elections | June 2023 | \$ | 500.00 | July 2023 | \$ 500.00 | June 2024 |
| Regional Associate Member | King County Library Systems | January 2023 | \$ | 500.00 | January 2023 | \$ 500.00 | |
| Regional Associate Member | Langton Spieth, LLC | January 2023 | \$ | 500.00 | January 2023 | \$ 500.00 | |
| Partner | Lumen | December 2022 | \$ | 6,000.00 | January 2023 | \$ 6,000.00 | |
| Regional Associate Member | McDonald's | November 2023 | \$ | 500.00 | December 2023 | \$ 500.00 | November 2024 |
| Event Sponsor | McDonald's | November 2023 | \$ | 4,500.00 | December 2023 | \$ 4,500.00 | (event |
| Partner | Microsoft | January 2023 | \$ | 6,000.00 | April 2023 | \$ 6,000.00 | |
| Partner | Port of Seattle | January 2023 | \$ | 6,000.00 | January 2023 | \$ 6,000.00 | |
| Regional Associate Member | PRR | March 2023 | \$ | 500.00 | May 2023 | \$ 500.00 | |
| Partner | Puget Sound Energy | January 2023 | \$ | 6,000.00 | April 2023 | \$ 6,000.00 | |
| Partner | Republic Services | January 2023 | \$ | 6,000.00 | February 2023 | \$ 6,000.00 | |
| Regional Associate Member | Seattle Building and Constr. | January 2023 | \$ | 500.00 | January 2023 | \$ 500.00 | |
| Partner | Seattle King County Realtors | September 2023 | \$ | 6,000.00 | March 2024 | \$ 6,000.00 | September 2024 |
| Partner | Sound Transit | January 2023 | \$ | 6,000.00 | November 2023 | \$ 6,000.00 | |
| Regional Associate Member | ValleyCom | January 2023 | \$ | 500.00 | January 2023 | \$ 500.00 | |
| Partner | Waste Management | January 2023 | \$ | 6,000.00 | February 2023 | \$ 6,000.00 | |
| Regional Associate Member | AT&T | February 2023 | \$ | 500.00 | | -bad-debt- | |
| Regional Associate Member | Inslee Best | April 2023 | \$ | 500.00 | | -bad-debt- | |
| Regional Associate Member | Michael Baker International | January 2023 | \$ | 500.00 | | -bad-debt- | |
| Partner | Recology | September 2023 | ţ | 6,000.00 | | -bad-debt- | Pending board approval at 4/2024 meeting |
| Regional Associate Member | Symetra | June 2023 | | 500.00 | | -bad-debt- | |
| TOTALS | ľ | | \$ | 96,500.00 | | \$96,500.00 | |

CITY MANAGERS AND ADMINISTRATORS

Meeting Agenda Wednesday, April 3, 2024 10:00 to 11:30 AM

Virtual Meeting

From Computer, Tablet, or Smartphone:

https://us02web.zoom.us/j/81598463318?pwd=UDc2RDVkOGRFT3AwNGRkbDU0dFNOdz09 Dial in: (253) 215-8782 Meeting ID: 815 9846 3318 Passcode: 258398

10:00 am A. Welcome & Introductions

Jessi Bon, City Manager, City of Mercer Island

10:10 am B. Proposal to Reduce Public Defender Caseloads

Pat Fitzpatrick, Chief Administrative Officer, City of Kent

10:30 am C. Police Recruitment and Retention – Roundtable Discussion

Jessi Bon, City Manager, City of Mercer Island

- Thinking ahead to the next legislative session
- Effectiveness of lateral hiring bonuses

10:50 am E. SCA/WCMA/ICMA Update

Regan Bolli, City of Covington, SCA Liaison David Hoffman, Executive Director, SCA Stephanie Lucash, City of Kenmore, WCMA President Jessi Bon, City of Mercer Island, ICMA West Coast Region Representative

- 11:05 am F. Roundtable Discussion
 - CM/CA Meeting Coordination
 - Need two more Meeting Coordinators
 - o Frequency of Meetings Continue monthly? Every other month?
 - How often would you like to meet in-person? Quarterly?
 - Other topics?
- 11:30 am G. Adjourn