



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

AGENDA

May 15, 2024

Tukwila Community Center, Executive Conference Room

12424 42nd Ave S, Tukwila, WA 98168

10 AM - Noon

- | | |
|---|---------------------------------|
| 1) Call to Order – President Mary Lou Pauly | 2 minutes |
| 2) Public Comment | 5 minutes |
| 3) Consent Agenda | 3 minutes |
| a. Minutes of the April 17, 2024 SCA Board of Directors Meeting | Attachment 1 |
| b. Financial Reports of March 2024 | Attachments 2-3 |
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<i>Recommended Action: Approval of the consent agenda consisting of the minutes of the April 17, 2024 SCA Board of Directors Meeting; and the financial reports of March 2024</i> | |
| 4) President’s Report – President Mary Lou Pauly | 5 minutes |
| 5) Executive Director’s Report – David Hoffman, Executive Director | 5 minutes |
| 6) Regional Boards and Committees | 5 minutes |
| <i>Recommended Action: Appointment of alternate to the Affordable Housing Committee, as recommended by the PIC</i> | |
| 7) Treasurer’s Report – Treasurer Armondo Pavone | 5 minutes |
| a. May 2, 2024 Finance Committee Meeting Materials | |
| b. Sponsorship Update | Attachments 4-5 |
| c. Financial Policies Discussion | |
| d. Other Updates | |
| 8) City Manager’s Report – Regan Bolli | 5 minutes |
| | Attachment 6 |
| 9) Equity and Inclusion Cabinet Update – David Hoffman, Executive Director | 5 minutes |
| 10) Leadership Advisory Council Update – David Hoffman, Executive Director | 5 minutes |
| 11) PIC Chair’s Report – PIC Chair Chris Roberts | 15 minutes |
| May 8, 2024 Public Issues Committee Meeting Materials | |

- a. King Conservation District Rates Proposal [Attachment 7](#)
- b. Regional Alignment on Asylee and Refugee Crisis
- c. PIC Operating Policies
- d. Levies and Ballot Measures

12) Interim Workload Plan – David Hoffman, Executive Director 15 minutes
[Attachment 8](#)

13) Discussion Items/Updates 25 minutes

- a. Event Speakers
- b. Asylee Accommodation Principles [Attachment 9](#)
- c. Informal SCA Reception at AWC Conference

14) Executive Session to Discuss Personnel Matter 15 minutes

15) For the good of the order 5 minutes

16) Adjourn

Upcoming Events

- SCA Public Issues Committee Meeting – Wednesday, June 12, 2024
- SCA Board of Directors Meeting – Wednesday, June 19, 2024
- SCA Networking Dinner – Wednesday, June 26, 2024 – 5:30 PM – Renton Pavilion Events Center

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequalities in our society and continues its commitment to the work needed to address them.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



SCA Board of Directors

DRAFT Minutes

April 17, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:01 AM. Present were members Jan Molinaro, Armondo Pavone, Traci Buxton, Troy Linnell, Regan Bolli, Katherine Ross, Chris Roberts, and staff Leah Willoughby, David Hoffman, and Andie Parnell. Member Dana Arrived at 10:10 after Item 4. SCA staff member Andie Parnell exited the meeting before Item 11. Absent were members Amy Falcone, De'Sean Quinn, Mason Quinn, and Wendy Weiker. Guest included Bob Livingston, HomeStreet Bank.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment.

Bob Livingston, HomeStreet Bank shared information for and invited members to attend the [2024 PNW Education & Workforce Summit](#).

Hearing no further public comment, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the minutes of the March 20, 2024 SCA Board of Directors meeting. Hearing none, the Board took the following action:

Molinaro moved, seconded by Buxton, to approve the minutes of the March 20, 2024 SCA Board of Directors meeting. The motion passed unanimously.

4) President's Report

President Pauly reported on meeting with SCA Executive Director David Hoffman to discuss staff transition plans and future staffing format. Discussions will continue and Board will continue to be updated at future meetings.

5) Executive Director's Report

As SCA Executive Director David Hoffman was not yet present, this item was moved to later in the agenda, after Item 7.

Hoffman provided an update on staff transition and asked for feedback and direction on future staffing structure.

6) Treasurer's Report

Treasurer Armondo Pavone reported on the [March 26, 2024 SCA Finance Committee Meeting](#). Treasurer Armondo Pavone summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices. Pavone reported that all 2024 SCA Member City Dues invoices have been paid. SCA has filed for an extension for the 2023 Form 990, as books are not yet closed.

The Finance Committee will continue discussion on Finance Policies related to outstanding sponsorship invoices at the next meeting of the committee. The board was in favor of updating these policies.

There were no further updates.

7) City Manager's Report

City Manager Representative Regan Bolli reported on the April 3, 2024 City Managers meeting. Topics included presentation from city staff and Association of Washington Cities (AWC) staff regarding the recent proposal to reduce public defender caseloads; roundtable discussion on police recruitment and retention; updates from WCMA and ICMA; and roundtable discussion on future CM/CA meeting coordination. The group is looking for volunteers for the meeting coordinating group. The CM/CA group continues to meet monthly.

8) Leadership Advisory Council Update

Executive Director David Hoffman reported that the Leadership Advisory Council met in April. There were no action items to report.

9) PIC Chair's Report

PIC Chair Chris Roberts reported on the [April 10, 2024 SCA PIC](#). The meeting was held virtually. Items included:

- a. Public Defender Caseload Standards
- b. Regional Homelessness Authority Update
- c. Emergency Medical Services Levy

Roberts reported robust discussion for all items. There were no action items to report. Due to time, the Metro Free Youth Transit Passes agenda item was pushed to the next PIC meeting.

10) Discussion Items

- a. Letter to the Legislators
The board directed Executive Director David Hoffman to send a draft letter template as a resource for cities. Hoffman asked for feedback and directions on the content of the letter before it is shared out to the membership.
- b. Ongoing Asylee Discussion
The board directed Executive Director Hoffman to draft a set of principles for SCA cities re: the asylee crisis and have PIC provide feedback. There is broad recognition that SCA needs consistent messaging round this issue.
- c. Event Speakers

Executive Director David Hoffman asked for suggestions and direction regarding possible speakers for future SCA events.

11) Executive Session to Discuss Personnel Matter – Employee Performance Review

Staff David Hoffman and Leah Willoughby left the room before the start of the executive session. The board held executive session from 11:34 AM to 11:49 AM for the purpose of discussing staff performance. Staff returned to the room after the conclusion of the session.

12) For the Good of the Order

Mayor Katherine Ross reported on the opening of an inclusive park in Snoqualmie. Grand opening and ribbon-cutting ceremony is scheduled for April 26 at 4 PM.

Mayor Armondo Pavone reported on the ValleyComm 911/Crisis Connections partnership.

There were no other items for the good of the order.

13) Adjourn

Meeting was adjourned at 11:59 AM.

Sound Cities Association
Balance Sheet
As of March 31, 2024

	Total
1110 HomeStreet Bank	65,654.70
1120 HomeStreet Bank - Money Market	1,094,872.38
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 1,160,527.08
Total Accounts Receivable	\$ 102,808.76
1140 Investments - Time Value	315,274.48
1145 Accrued Interest Receivable	1,541.92
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 316,816.40
Total Current Assets	\$ 1,580,152.24
1410 Furniture and Fixtures	31,060.23
1415 Computers	4,891.71
1420 Accumulated Depreciation	-35,951.94
Total 1400 Fixed Assets	\$ 0.00
Total Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,580,152.24
Total Accounts Payable	\$ 738.96
2200 HomeStreet Credit Card	569.55
Total Credit Cards	\$ 569.55
2300 Accrued Payroll	15,161.62
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	346.08
2410 SUI	1,079.41
Total 2415 FIT, SS, Medicare - 941	\$ 6,521.73
2420 L&I	525.24
2425 WA Paid Family & Medical Leave	699.20
2426 WA Cares	505.34
2435 PERS Payable	6,747.94
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	-2,466.82
2450 Medical/Dental/Vision/Life Ins	528.15
2460 Accrued Vacation Pay	51,731.45
2470 w/held Supplemental Life	37.50
2499 Payroll Corrections	173.01
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 66,428.23
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 81,589.85
Total Current Liabilities	\$ 82,898.36
Total Liabilities	\$ 82,898.36
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	525,598.00
3130 Contractual Obligations Reserve	51,179.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 616,777.00
3200 Board Designated Contra	-616,777.00
3300 Fund Balance (Prior Years)	716,539.18
3999 Opening Bal Equity	0.00
Net Income	780,714.70
Total Equity	\$ 1,497,253.88
TOTAL LIABILITIES AND EQUITY	\$ 1,580,152.24

Accrual Basis LW

2024 Sponsorship Payment

Tracking Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2024	\$ 6,000.00		
Regional Associate Member	AWC	February 2024	\$ 500.00	February 2024	\$ 500.00
Event Sponsorship	Boeing	November 2023	\$ 12,500.00	December 2023	\$ 12,500.00
Partner	Comcast	April 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Comcast	April 2024	\$ 2,500.00	April 2024	\$ 2,500.00
Regional Associate Member	Desimone Consulting Group	March 2024	\$ 500.00		
Regional Associate Member	EMC Research	February 2024	\$ 500.00	March 2024	\$ 500.00
Regional Associate Member	Foster Garvey	March 2024	\$ 500.00	April 2024	\$ 500.00
Regional Associate Member	Green River College	February 2024	\$ 500.00		
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	KC Dept of Assessments	February 2024	\$ 500.00		
Regional Associate Member	King County Library Systems	February 2024	\$ 500.00		
Regional Associate Member	Langton Spieth, LLC	February 2024	\$ 500.00		
Partner	Lumen	March 2024	\$ 6,000.00		
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Partner	Port of Seattle	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	PRR	March 2024	\$ 500.00	April 2024	\$ 500.00
Partner	Puget Sound Energy	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Partner	Republic Services	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2024	\$ 500.00	February 2024	\$ 500.00
Partner	Sound Transit	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	ValleyCom	February 2024	\$ 500.00	March 2024	\$ 500.00
Partner	Waste Management	February 2024	\$ 6,000.00	March 2025	\$ 6,000.00
Totals			\$ 74,500.00		\$ 60,000.00

Paid 2023 Invoices

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid	2024 invoice Due
Partner	Amazon	February 2023	\$ 6,000.00	September 2023	\$ 6,000.00	
Regional Associate Member	AWC	January 2023	\$ 500.00	February 2023	\$ 500.00	
Partner	Boeing	April 2023	\$ 6,000.00	June 2023	\$ 6,000.00	April 2024
Event Sponsor	Boeing	April 2023	\$ 2,500.00	June 2023	\$ 2,500.00	
Partner	Cedar Grove	February 2023	\$ 6,000.00	June 2023	\$ 6,000.00	
Partner	Comcast	March 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Event Sponsor	Comcast	March 2023	\$ 2,500.00	April 2023	\$ 2,500.00	
Regional Associate Member	Desimone Consulting Group	March 2023	\$ 500.00	April 2023	\$ 500.00	
Regional Associate Member	EMC Research	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	Foster Garvey	March 2023	\$ 500.00	March 2023	\$ 500.00	
Event Sponsorship	Foster Garvey	March 2023	\$ 2,500.00	March 2023	\$ 2,500.00	
Regional Associate Member	Google Fiber	September 2023	\$ 500.00	March 2024	\$ 500.00	September 2024
Event Sponsor	Google Fiber	September 2023	\$ 2,500.00	March 2024	\$ 2,500.00	
Regional Associate Member	Gordon Thomas Honeywell	May 2023	\$ 500.00	May 2023	\$ 500.00	May 2024
Event Sponsor	Gordon Thomas Honeywell	May 2023	\$ 2,500.00	May 2023	\$ 2,500.00	
Regional Associate Member	Green River College	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	KC Dept of Assessments	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	King County Elections	June 2023	\$ 500.00	July 2023	\$ 500.00	June 2024
Regional Associate Member	King County Library Systems	January 2023	\$ 500.00	January 2023	\$ 500.00	
Regional Associate Member	Langton Spieth, LLC	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Lumen	December 2022	\$ 6,000.00	January 2023	\$ 6,000.00	
Regional Associate Member	McDonald's	November 2023	\$ 500.00	December 2023	\$ 500.00	November 2024
Event Sponsor	McDonald's	November 2023	\$ 4,500.00	December 2023	\$ 4,500.00	
Partner	Microsoft	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Partner	Port of Seattle	January 2023	\$ 6,000.00	January 2023	\$ 6,000.00	
Regional Associate Member	PRR	March 2023	\$ 500.00	May 2023	\$ 500.00	
Partner	Puget Sound Energy	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Partner	Republic Services	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00	
Regional Associate Member	Seattle Building and Constr.	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Seattle King County Realtors	September 2023	\$ 6,000.00	March 2024	\$ 6,000.00	September 2024
Partner	Seattle Metro Chamber	September 2023	\$ 6,000.00	April 2024	\$ 6,000.00	September 2024
Partner	Sound Transit	January 2023	\$ 6,000.00	November 2023	\$ 6,000.00	
Regional Associate Member	ValleyCom	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Waste Management	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00	
Regional Associate Member	AT&T	February 2023	\$ 500.00		bad debt	
Regional Associate Member	Inslee Best	April 2023	\$ 500.00		bad debt	
Regional Associate Member	Michael Baker International	January 2023	\$ 500.00		bad debt	
Partner	Recology	September 2023	\$ 6,000.00		bad debt	
Regional Associate Member	Symetra	June 2023	\$ 500.00		bad debt	
TOTALS			\$ 110,500.00		\$102,500.00	

Sponsorship Income
Year over Year Comparison
2022 - 2024 YTD

	January	February	March	April	May	June	July	August	September	October	November	December	Year Totals	
2022	85,500	95,500	99,000	99,500	103,500	103,500	103,500	103,500	115,500	115,500	115,500	115,500	Invoiced	115,500
	38,500	45,500	50,000	56,000	76,000	80,000	93,500	93,500	93,500	93,500	99,500	105,500	Paid	111,500
2023	46,500	59,000	59,000	80,500	83,500	84,000	84,000	86,500	86,500	104,500	104,500	109,500	Invoiced	102,500
	13,000	14,000	28,000	31,000	52,000	70,000	70,000	70,500	70,500	76,500	76,500	82,500	Paid	96,500
2024	12,500	58,500	58,500	66,000	<i>81,000</i>	<i>84,000</i>	<i>84,000</i>	<i>84,000</i>	<i>96,500</i>	<i>99,000</i>	<i>99,500</i>	<i>99,500</i>	Invoiced	<i>99,500 projected*</i>
	12,500	19,000	32,500	44,500									Paid	

*Sponsors are billed on annual anniversary. Projected is based on invoices scheduled to be sent after April 2024 reports: \$26,000 in Partner/RAM dues and \$7,500 in assumed sponsorship of June, July, and October Events.

CITY MANAGERS AND ADMINISTRATORS
Wednesday, May 1, 2024
10:00 to 11:30 AM

VIRTUAL ONLY

From Computer, Tablet, or Smartphone:

<https://us02web.zoom.us/j/85604588058?pwd=bzV6TEplWk13YS9xRVpZQjBnaDdQQT09>

Dial in: (253) 215-8782 **Meeting ID:** 856 0458 8058 **Passcode:** 410134

- 10:00 AM** **A. Welcome and Introductions**
- Phillip Hill, LFP City Administrator
- 10:15 AM** **B. AWC Legislative Session Wrap-up**
- Candice Bock, AWC Director of Government Relations
- 10:45 AM** **C. First Amendment Auditors Discussion**
Lisa Maher, Redmond Deputy Director Executive Department
- 11:15 AM** **D. WCMA Updates**
- Stephanie Lucash, WCMA President, Kenmore Assistant City Manager
- ICMA Updates**
- Jessi Bon, ICMA Western Region Vice President
City Manager, City of Mercer Island
- 11:30 AM** **E. Adjourn**



King Conservation District Proposed Rate Renewal

Background

King Conservation District (KCD) is a special purpose, non-regulatory district. Our mission is to empower people to conserve and enhance soil, water, food systems, forest, and habitat—now and for future generations. We provide education, technical assistance, and financial help to people stewarding the natural resources of King County. Private residents manage a significant portion of King County’s streams, lakes, forests, and agricultural lands and KCD is their trusted partner in assisting them to improve water quality and soil health, increase tree canopy, reduce wildfire risk, and bolster local food systems.

King County’s natural resources are interconnected. Assisting private residents to make improvements to their natural resources benefits us all. Reducing pollutants upstream improves water quality downstream. Increasing tree canopy in urban parks improves air quality across the region. Connecting local growers directly to customers improves economic viability and food access. Educating the public about natural resource conservation empowers them to take positive actions in their homes and in their communities.

Interlocal Agreement

KCD is primarily funded through a rates and charges interlocal agreement with King County and is in the final year of its 2020-2024 Interlocal Agreement and associated Program of Work. In 2023, KCD began a strategic planning process and worked with its Advisory Committee, Board of Supervisors, partners, and community members to inform development of a proposed Program of Work for the next three years and a rates and charges budget to support their work.

KCD’s proposed 2025-2027 Program of Work continues the progress made on initiatives identified as essential priorities by our Advisory Committee, Board of Supervisors, member jurisdictions, and community members across King County. These include activities and partnerships that will help build a sustainable and equitable local food system, improve the health of our forests, neighborhood tree canopies, shorelines and habitats, and improve water quality. All KCD actions are also created and implemented with two overarching principles: Diversity, Equity, Inclusion, and Justice (DEIJ) and Climate Resiliency, to ensure we are addressing the pressing needs of community.

Proposed Program of Work

Farm Assistance and Working Lands Sustainability

Farm Assistance and Working Lands Sustainability includes technical assistance, cost share, and direct assistance to implement farm conservation, agricultural drainage, local food assistance, and community agriculture projects. KCD also engages with land managers to move them from awareness to action with outreach and education in urban, suburban, and rural spaces. This program consists of:

- Rural Land Stewardship

KCD will continue to provide technical assistance, cost share, and direct assistance to help land managers implement best management practices such as cover cropping, manure management, and installing fencing to protect water resources. KCD also aligns technical assistance and project implementation with the Critical Areas Ordinance, and the Livestock Ordinance, and qualification for the Public Benefit Ratings System current use taxation designation. And, KCD offers an equipment loan service, which provides access to equipment such as no-till drills, manure spreaders, and weed wrenches among other equipment.

- Agricultural Drainage Assistance

KCD will continue its collaboration with King County’s Agricultural Drainage Assistance Program (ADAP). KCD will focus its efforts on land manager engagement and providing consultation and subject matter expertise to assist in the development of planting plans.

- Community Agriculture

KCD will continue to partner with community-based organizations, faith institutions, and refugee and immigrant resettlement agencies to site and develop food production gardens and facilitate access to healthy soil, culturally appropriate seeds, and technical assistance. In addition, KCD will continue to implement a Community Agriculture focused grant program with priority given to underserved communities and community-based organizations.

- Local Food Assistance

KCD will annually use \$900,000 of collected rate funds to provide direct assistance to support King County’s Local Food Initiative.



KCD’s programs work together to implement multiple natural resource benefits. The Iyer family in Enumclaw worked with KCD on a multi-beneficial project on Ayeko Farm including an agricultural drainage project of 1500 linear feet, removal of fish passage barrier, installation of livestock exclusion fencing, and planting of 100ft buffer along Newaukum Creek. Newaukum Creek is of high importance to salmon recovery efforts in this area. KCD highlighted the project with an Orca Recovery Day volunteer event in 2023 with volunteers planting almost 700 native trees and shrubs on a football field-sized

stretch of Newaukum Creek. This buffer will provide shade and habitat for local wildlife, including spawning Chinook salmon which make up 85% of the Southern Resident Orca diet.

Riparian Habitat Improvement

KCD provides technical assistance, cost share, and direct assistance to implement riparian improvement projects throughout King County. KCD also engages with land managers to move them from awareness to action with outreach and education in urban, suburban, and rural spaces. This program consists of:

- Riparian Restoration

KCD will continue to provide technical assistance, cost share, and direct assistance to help land managers implement best management practices such as removal of invasive species, planting natives, and installing buffers. Through KCD, qualified land managers may also access federal funds for buffer improvement through the Conservation Reserve Enhancement Program. Our Riparian Restoration work occurs in both rural and urban settings, giving all land managers in King County an opportunity to improve natural resource conditions.

- Plant Nursery

KCD manages a plant nursery consisting of both wetland and upland native plants. The plant nursery provides native plants to KCD restoration activities, partner restoration sites, and provides ongoing volunteer opportunities to engage and educate our community.

- Restoration Crew

KCD will continue to partner with the Washington Department of Ecology to operate at least one Washington Conservation Corp Crew (WCC). The WCC crew is integral to the Riparian Team's efforts and provides a considerable percentage of onsite restoration activities.

- Native Plant Sale

KCD will continue to hold an Annual Native Plant Sale to provide residents with access to affordable native trees, shrubs, and groundcovers while raising awareness of the benefits of landscaping with native plants.

Project Highlight: Maximizing Impact on Longfellow Creek



Figure 1 – Walker Property Before



Figure 2 – Walker Property After

KCD partnered with Seattle Parks and non-governmental organizations on a restoration effort of Longfellow Creek. Between 2019 and 2024, KCD worked with three residents to complement nearby projects managed by Seattle Parks and non-governmental organizations. In 2022, KCD worked with the third Longfellow Creek resident using rate funds through a cost-share project to help control a dense infestation of knotweed and convert their streamside lawn into a native plant buffer. The project enhanced approximately 3,000 sq. ft. of riparian area and established 151 native plants. This project lies a few properties upstream and downstream of the two other Longfellow Creek projects completed in 2019.

Forest Health

KCD provides technical assistance, cost share, and direct assistance to implement forest health projects throughout King County. KCD also engages with land managers to move them from awareness to action with outreach and education in urban, suburban, and rural spaces. This program consists of:

- Wildfire Preparedness

With climate change, shifting weather patterns, and changes in snowpack and rainfall, the threat of wildfire is increasing with significant tangible impacts on air quality across King County. Stakeholders are increasingly aware of the need to modify landscaping and land management practices to mitigate wildfire risk. KCD will continue to engage with land managers and homeowners' associations to assist in this type of planning and project development.

- Urban Forest Stewardship

KCD will continue to work with cities to identify and develop projects to maintain and improve tree canopy and overall healthy urban forests on public and private property.

- Small Lot Forest Stewardship

KCD will continue to work with small-lot forest land managers across unincorporated King County to increase the resilience of the forested landscape and capture the ecological, recreational and other

values of forests by helping land managers actively manage forestlands and open space areas. KCD will continue to work with King County, Washington State University (WSU) Extension and other partners to implement a program that promotes forest health on private lands through workshops, one-on-one education, and technical and financial incentives to plan and implement best management practices.

Project Highlight – Trilogy Community Wildfire Mitigation



In 2023, KCD worked with the Trilogy Community on a wildfire risk reduction project using rate funds through a cost-share project. The project accomplished 2.2 acres of fuels reduction and modification on a community owned greenbelt sandwiched between 30 residential homes and the 800+ acre City of Redmond Watershed Preserve.

Member Jurisdiction Grants and Services

KCD partners with cities and other jurisdictions to increase conservation impact. KCD will continue to award non-competitive grants to local governments, nonprofit organizations, tribes, and other agencies to improve natural resources and increase regional conservation. These monies support high-impact projects in both urban and rural areas and are often matched with funding from state, federal, and other sources. KCD will also offer alternatives for member jurisdictions to use their allocations including services in lieu of grant funds, or direct technical assistance to organizations and residents of those jurisdictions. Member Jurisdictions also have the option of pooling their resources for projects.

Project Highlight: Partnering for Youth Education



Eight jurisdictions, the cities of Auburn, Burien, Des Moines, Kent, Normandy Park, Renton, SeaTac and Tukwila, pooled KCD member jurisdiction grant funds for an environmental education project with The Environmental Science Center. The Environmental Science Center reached more than 11,000 K-8 students and 90% of students showed improvement of science literacy and awareness about individual actions that can be taken to improve local beaches and salmon habitat. The field studies took place at Seahurst Park in Burien, The Cove in Normandy Park, Renton Community Center, Mary Olson Farm in Auburn and both Mill Creek Earthworks Park and Clark Lake Park in Kent.

C.O.R.E. Services

KCD provides community outreach, resources and education that empowers King County residents to become better stewards of our shared natural resources and take action with KCD or on their own. KCD provides online trainings, workshops, and peer-to-peer tours that build awareness of beneficial farm, forest, and riparian conservation practices and connect people with KCD programs and services.

Administration

Administration includes the Board of Supervisor elections, our advisory committee, managing financial resources, and all actions in support of KCD operations.

Rate Structure

Since 2013, KCD has been primarily funded through a system of rates and charges with an interlocal agreement with King County. The rate is a static annual per parcel rate and is not tied to inflation or property value. The rate structure is based on the services and benefits received from KCD. Rate payers currently pay approximately \$13 per parcel funding \$8.7 million of services each year.

The rate structure in 2020 was:

Land Classification	Rate
Agricultural	\$12.00
Residential	\$11.63
Institutional/Public	\$11.72
Commercial	\$11.47
Open Space	\$11.40
Vacant/Undeveloped	\$11.39

The ILA included yearly inflationary adjustments of between 2.4% and 2.61%. Rates increased by an average of \$1.15 per parcel over the five-year ILA.

The current rate structure for 2024 is:

Land Classification	Rate
Agricultural	\$13.20
Residential	\$12.79
Institutional/Public	\$12.90
Commercial	\$12.62
Open Space	\$12.54
Vacant/Undeveloped	\$12.53

KCD also leverages rate dollars with external funding from grants or technical services agreements with partners. For example, in 2023 KCD received \$1,247,287 from external grants and contracts.

Proposed Rate Renewal

KCD is seeking a 3-year rate renewal with King County that maintains existing programming while placing a renewed emphasis on the equity and climate resilience aspects of KCD's work. The proposal will call for a modest inflationary adjustment of 2.6% each year. A successful renewal is essential for KCD to continue providing critical environmental conservation services in King County.

Interim Workload Plan

Committee	Staff Responsible	Status
Affordable Housing Committee	David	Permanent
King Conservation District Advisory Committee	David	Permanent
PSRC Executive Board	David	Permanent
PSRC Growth Management Planning Board	David	Permanent
Regional Policy Committee	David	Permanent
Growth Management Planning Council Interjurisdictional Team	David	Temporary
PSRC Transportation Policy Board	David	Temporary
PSRC Regional Project Evaluation Committee	David	Temporary
Emergency Management Advisory Committee (EMAC)	Andie	Permanent
Advisory Council for Aging and Disability Services (ADS Advisory Council)	Andie	Permanent
Board of Health (BOH) King County	Andie	Permanent
Children and Youth Advisory Board (CYAB)	Andie	Permanent
Domestic Violence Initiative Regional Task Force (DVI)	Andie	Permanent
HealthierHere Governing Board	Andie	Permanent
Joint Recommendations Committee (JRC) King County	Andie	Permanent
King County Regional Homelessness Authority (KCRHA)	Andie	Permanent
Mental Illness and Drug Dependency Advisory Committee (MIDD)	Andie	Permanent
Regional Water Quality Committee	Andie	Permanent
Regional Law Safety and Justice Committee (RLSJC)	Andie	Permanent

Regional Transit Committee (RTC)	Andie	Permanent
Opioid Abatement Council (OAC) staff committee	Andie	Permanent
Local Hazardous Waste Management Program (LHWMP) Management Coordination Committee (MCC)	Andie	Temporary
King County Flood Control District Advisory Committee	Not Assigned	Temporary
LEOFF 1 Disability Board	Not Assigned	Temporary
Central Puget Sound Economic Development District Board	Not Assigned	Temporary
Puget Sound Clean Air Agency (PSCAA) Advisory Council	Not Assigned	Temporary
PSRC Operations Committee	Not Assigned	Temporary
Solid Waste Advisory Committee (SWAC) and Metropolitan Solid Waste Management Advisory Committee (MSWMAC) staff committee	Not Assigned	Temporary
PSRC Regional Staff Committee	Not Assigned	Temporary
Affordable Housing IJT	Not Assigned	Temporary

Next Steps:

Next 30 days (by Fourth of July)

Advertise for and hire a Policy Analyst.

Next six months (by Thanksgiving)

Create job description and salary scale for Events and Communications Manager role.

Advertise for and hire Events and Communications Manager.

Asylee and Refugee Accommodation Principles

Consultation and Coordination

- *To ensure the limited resources of our cities and non-profit organizations are best leveraged to address the impact of asylum seekers in King County, SCA asks that the executive leadership of our cities be consulted at the beginning of any effort to find housing or services for this population.”*
 - Consultation with city executive leadership is critical to ensure that basic services can be provided at certain sites and to ensure that any known public service challenges may be addressed prior to occupancy.
 - This outreach would also offer a chance for coordination on non-public services and resources, allowing these populations' needs to be more adequately met.

Engagement by the Office of Refugee and Immigrant Assistance

- The legislature and the Governor have approved measures to begin addressing many of the issues faced by our cities. Specifically, the Washington State Office of Refugee and Immigrant Assistance has funding and direction to “coordinate statewide efforts to support the economic and social integration and basic needs of immigrants and refugees arriving and resettling in Washington.”
- *We strongly urge ORIA to provide an update to our cities on the progress they have made on this work, and to follow through with the direction to “coordinate with local, state, and federal government agencies and other stakeholders.”*

Federal Leadership

- At the heart of this issue are the extraordinary wait times for asylum cases in the United States.
- *SCA cities urge the Biden Administration, to take whatever executive action possible to shorten the timeline for asylum cases, which would enable our new residents the opportunity to seek work and begin their new life here in earnest.*
- *Further, we exhort the Washington State Congressional delegation to continue working toward comprehensive immigration reform.*