



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

AGENDA

June 18, 2024

From computer, tablet or smartphone:

<https://us02web.zoom.us/j/89226788057?pwd=Dul7oLOI7iK2KS3ZJNriQcPKaB6YIN.1>

Or dial in by phone: 1-253-215-8782 / 813 6296 5017/ Passcode: 010997

- 1) **Call to Order** – Vice President Traci Buxton 2 minutes
- 2) **Public Comment**
- 3) **Consent Agenda** 3 minutes
 - a. Minutes of the May 15, 2024 SCA Board of Directors Meeting [Attachment 1](#)
 - b. Financial Reports of April 2024 [Attachments 2-3](#)

***Recommended Action:** Approval of the consent agenda consisting of the minutes of the May 15, 2024 SCA Board of Directors Meeting; and the financial reports of April 2024*
- 4) **Vice President’s Report** – Vice President Traci Buxton 5 minutes
- 5) **Executive Director’s Report** – David Hoffman, Executive Director 5 minutes
- 6) **Treasurer’s Report** – Treasurer Armondo Pavone 5 minutes
 - a. May 28, 2024 Finance Committee [Meeting Materials](#)
 - b. Sponsorship Update [Attachment 4](#)
 - c. Financial Policies Discussion [Attachment 5](#)

***Recommended Action:** Amendment of Board Policies, as recommended by the Finance Committee, as follows:
Addition of new policy; 201.8: Partner and Regional Associate Member Billing.*
 - d. Other Updates
- 7) **City Manager’s Report** – Regan Bolli 5 minutes [Attachment 6](#)
- 8) **PIC Chair’s Report** – PIC Chair Chris Roberts 15 minutes
 - June 12, 2024 Public Issues Committee [Meeting Materials](#)
 - a. Care Center Implementation Plan – Regional Policy Committee (RPC)
 - b. PIC Operating Policies
 - c. Metro Free Youth Transit Pass

d. Regional Alignment on Asylee Crisis

[Attachment 7-9](#)

Potential Action: Approve the Statement of Regional Alignment on Asylee Crisis

e. Levies and Ballot Measures

9) Discussion Items/Updates

15 Minutes

a. Hiring Update

10) For the good of the order

11) Adjourn

Upcoming Events

- SCA Networking Dinner – Wednesday, June 26, 2024 – 5:30 PM – Renton Pavilion Events Center
- SCA Public Issues Committee Meeting – Wednesday, July 10, 2024
- SCA Board of Directors Meeting – Wednesday, July 17, 2024
- SCA Summer Social – July 24, 2024 – Details TBD

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequalities in our society and continues its commitment to the work needed to address them.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



SOUND CITIES ASSOCIATION

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SCA Board of Directors

DRAFT Minutes

May 15, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:05 AM. Present were members Traci Buxton, Armondo Pavone, Jan Molinaro, Regan Bolli, Dana Ralph, Chris Roberts, De'Sean Quinn, Katherine Ross and Troy Linnell, and staff David Hoffman, Andie Parnell, and Leah Willoughby. Members Amy Falcone and Mason Thompson joined at 10:21, during Item 5. Absent was member Wendy Weiker.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the items on the consent agenda.

Molinaro moved, seconded by Pavone, to approve the consent agenda, consisting of the minutes of the April 17, 2024 SCA Board Meeting and the financial reports of March 2024. The motion passed unanimously.

4) President's Report

President Pauly reported continued meetings with SCA Executive Director David Hoffman to discuss staff transition plans and future staffing format. Asked board members for continued support. Discussions will continue and Board will continue to be updated at future meetings.

5) Executive Director's Report

SCA Executive Director David Hoffman reported on the upcoming June 26th Networking dinner. Board members provided feedback and questions for the planned fireside chat with a Puget Sound Energy executive. ED Hoffman will incorporate this feedback into discussions with the sponsor.

6) Regional Boards and Committees

Following discussion, the board took the following action:

Quinn moved, seconded by Thompson to appoint Annette Ademasu, Shoreline, to fill a vacant alternate position on the Affordable Housing Committee, as recommended by the PIC. The motion passed unanimously.

7) Treasurer's Report

Treasurer Armondo Pavone reported on the [May 2, 2024 SCA Finance Committee Meeting](#). Pavone noted that the meeting was rescheduled from April 28 due to quorum.

Treasurer Armondo Pavone summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.

The Finance Committee will continue discussion on Finance Policies related to sponsors with outstanding sponsorship invoices at the next meeting of the committee. Members directed Executive Director David Hoffman to bring draft suggested changes to the next meeting of the committee.

There were no further updates.

8) City Manager's Report

City Manager Representative Regan Bolli reported on the May 1, 2024 City Managers meeting. Topics included Legislative Session Wrap-Up presentation from Association of Washington Cities staff; First Amendment Auditors Discussion with Redmond staff; and WCMA and ICMA updates. The City Managers/City Administrators group continues to meet monthly.

9) Equity and Inclusion Cabinet

SCA Executive Director David Hoffman reported that a meeting of the Equity and Inclusion Cabinet is scheduled for the first week of June. Topics will include input on Asylee and Refugee Crisis discussions. President Pauly suggested agenda item regarding topic suggestions for planned SCA informational materials. Cabinet member Amy Falcone noted necessity to confirm past members' interest in remaining on the cabinet, and also noted several past members had since retired from office since the last meeting of the cabinet.

10) Leadership Advisory Council Update

Executive Director David Hoffman reported that the Leadership Advisory Council met in May. There were no action items to report.

11) PIC Chair's Report

PIC Chair Chris Roberts reported that the [May 8, 2024 SCA PIC](#) meeting was led by PIC Vice Chair Joseph Cimaomo, Jr., as Roberts was not present. The meeting was held virtually. Agenda items included:

- a. King Conservation District Rates Proposal
- b. Regional Alignment on Asylee and Refugee Crisis
- c. PIC Operating Policies
- d. Levies and Ballot Issues

Agenda item regarding Free Metro Youth Transit Passes was postponed to the June 2024 PIC meeting.

Roberts reported no action items. Executive Director David Hoffman noted helpful presentation from King Conservation District (KCD) regarding rates proposal, and robust conversation. KCD member Amy Falcone noted for board members additional updates from most recent KCDAC meeting.

Falcone asked for clarification regarding updates to the PIC Operating Policies; specifically, if the interaction between the Board and PIC was included.

12) Interim Work Plan

Executive Director David Hoffman reported on the draft interim work plan, as provided in the meeting materials. The board directed Hoffman to make the committee/caucus chairs aware of the staffing shifts; and to monitor the staff split and modify the plan should overwork become an issue.

13) Discussion Items

a. Event Speakers

Executive Director David Hoffman asked for direction regarding speaking requests from individuals running for office. Group held discussion. There were no action items to report.

b. Asylee Accommodation Principles

Executive Director David Hoffman, per board direction, created draft principles, and summarized draft as included in materials packet. Hoffman asked for feedback and continued direction.

c. Informal SCA Reception at AWC Conference

This item was not discussed.

14) Executive Session to Discuss Personnel Matter

Staff David Hoffman, Andie Parnell, and Leah Willoughby left the room before the start of the executive session. The board held executive session from 11:58 AM to 12:13 PM for the purpose of discussing staff performance. Staff returned to the room after the conclusion of the session.

15) For the Good of the Order

There were no items for the good of the order.

16) Adjourn

Meeting was adjourned at 12:15 PM.

Sound Cities Association
Balance Sheet
As of April 30, 2024

	Total
1110 HomeStreet Bank	66,167.03
1120 HomeStreet Bank - Money Market	1,095,186.44
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 1,161,353.47
Total Accounts Receivable	\$ 14,500.00
1140 Investments - Time Value	315,274.48
1145 Accrued Interest Receivable	1,541.92
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 316,816.40
Total Current Assets	\$ 1,492,669.87
1410 Furniture and Fixtures	31,060.23
1415 Computers	0.00
1420 Accumulated Depreciation	-31,060.23
Total 1400 Fixed Assets	\$ 0.00
Total Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,492,669.87
Total Accounts Payable	\$ 0.00
2200 HomeStreet Credit Card	660.19
Total Credit Cards	\$ 660.19
2300 Accrued Payroll	9,459.64
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	353.85
2410 SUI	538.67
Total 2415 FIT, SS, Medicare - 941	\$ 4,315.86
2420 L&I	150.39
2425 WA Paid Family & Medical Leave	324.81
2426 WA Cares	644.55
2435 PERS Payable	2,306.14
2445 DRS DCP Payable	522.00
2450 Medical/Dental/Vision/Life Ins	0.00
2460 Accrued Vacation Pay	15,004.74
2470 w/held Supplemental Life	0.00
2499 Payroll Corrections	173.01
Total 2400 Payroll Liabilities	\$ 23,905.11
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 33,364.75
Total Current Liabilities	\$ 34,024.94
Total Liabilities	\$ 34,024.94
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	525,598.00
3130 Contractual Obligations Reserve	51,179.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 616,777.00
3200 Board Designated Contra	-616,777.00
3300 Fund Balance (Prior Years)	724,643.58
3999 Opening Bal Equity	0.00
Net Income	734,001.35
Total Equity	\$ 1,458,644.93
TOTAL LIABILITIES AND EQUITY	\$ 1,492,669.87

Sound Cities Association | Profit and Loss by Month

January - April, 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	Total	2024 Budget	Difference	% Budget Remaining
1010 Member Dues	915,709.33				915,709.33	915,709.00	0.00	0%
1020 Membership/Sponsorships	12,500.00	46,000.62	1,500.00	14,500.00	74,500.62	96,500.00	-21,999.38	23%
1030 Registration/Dinners Revenue	65.00	3,117.99	837.06		4,020.05	24,500.00	-20,479.95	84%
1040 Interest Income	1,716.20	1,250.32	916.59	314.06	4,197.17	13,720.00	-9,522.83	69%
1150 CC Points Redeemed for Credit		150.00			150.00	900.00	-750.00	83%
Total Income	\$ 929,990.53	\$ 50,518.93	\$ 3,253.65	\$ 14,814.06	\$ 998,577.17	\$1,051,329.00	(\$52,752.16)	5%
Gross Profit	\$ 929,990.53	\$ 50,518.93	\$ 3,253.65	\$ 14,814.06	\$ 998,577.17			

	2024 Budget	Difference	% Budget Remaining						
Total 5100 Salaries	\$ 46,416.48	\$ 46,547.96	\$ 47,103.19	\$ 40,662.69	\$ 180,730.32	659,500.00	478,769.68	73%	Total 5100 Salaries
5210 Taxes-FUTA	55.49	14.95	18.29	7.77	96.50	336.00	239.50	71%	5210 Taxes-FUTA
5220 Taxes-SUTA	300.13	315.21	308.18	376.34	1,299.86	2,872.00	1,572.14	55%	5220 Taxes-SUTA
5230 Taxes - FICA, Medicare - 941	3,589.10	3,599.18	3,641.63	5,340.86	16,170.77	47,750.00	31,579.23	66%	5230 Taxes - FICA, Medicare - 941
5240 Taxes - L & I	92.46	94.45	108.68	62.23	357.82	2,410.00	2,052.18	85%	5240 Taxes - L & I
5250 Taxes-FMLA	-52.21	248.86	251.80	369.31	817.76	2,610.00	1,792.24	69%	5250 Taxes-FMLA
5260 WA Cares	-0.01			-0.01	-0.02				
Total 5200 Payroll Taxes	\$ 3,984.96	\$ 4,272.65	\$ 4,328.58	\$ 6,156.50	\$ 18,742.69	55,978.00	37,235.31	67%	Total 5200 Payroll Taxes
5310 Pension Plan Contributions	4,310.87	4,334.66	4,388.93	3,765.18	16,799.64	58,300.00	41,500.36	71%	5310 Pension Plan Contributions
5320 Medical/Dental/Vision/Life Ins	5,785.32	5,785.32	6,286.80	6,220.86	24,078.30	80,760.00	56,681.70	70%	5320 Medical/Dental/Vision/Life Ins
5330 Professional Development	23.54				23.54	8,000.00	8,000.00	100%	5330 Professional Development
5345 ED Car Allowance	500.00	500.00	500.00	500.00	2,000.00				5345 ED Car Allowance
5346 Staff Travel Expenses	51.44	45.34	53.56		150.34				5346 Staff Travel Expenses
Total 5340 Travel Reimbursement	\$ 551.44	\$ 545.34	\$ 553.56	\$ 500.00	\$ 2,150.34	13,000.00	10,849.66	83%	Total 5340 Travel Reimburse
Total 5300 Staff Benefits	\$ 10,671.17	\$ 10,665.32	\$ 11,229.29	\$ 10,486.04	\$ 43,051.82	160,060.00	117,008.18	73%	Total 5300 Staff Benefits
Total 5000 Staff	\$ 61,072.61	\$ 61,485.93	\$ 62,661.06	\$ 57,305.23	\$ 242,524.83	875,538.00	633,013.17	72%	Total 5000 Staff
6100 Rent	2,608.17	2,608.17	2,609.13	2,608.49	10,433.96	32,740.00	22,306.04	68%	6100 Rent
6310 Copier/Printer Lease & Maint		495.14	238.96	237.39	971.49	3,190.00	2,218.51	70%	6310 Copier/Printer Lease & Maint
6320 Outside Printing & Publication				371.92	371.92	900	528.08	59%	6320 Outsourced Printing/Publications
Total 6300 Printing and Publication	\$ 0.00	\$ 495.14	\$ 238.96	\$ 609.31	\$ 1,343.41	4,090.00	2,746.59	67%	Total 6300 Printing and Publication
6420 Website Design/Hosting		33.01		47.37	80.38	4,200.00	4,148.42	99%	6420 Website Design/Hosting
6430 IT Equipment	51.58				51.58	6,000.00	3,509.08	58%	6430 Equipment
6440 Software/Subscriptions	1,357.95	565.76	265.32	301.89	2,490.92	7,500.00	5,009.08	67%	6440 Software/Subscriptions
Total 6400 IT	\$ 1,409.53	\$ 598.77	\$ 265.32	\$ 349.26	\$ 2,622.88	17,700.00	15,077.12	85%	Total 6400 IT
6500 Cell Phone Service	308.82	308.94	307.92	307.92	1,233.60	3,800.00	2,566.40	68%	6500 Cell Phone Service
6600 CC, Banking & Other Fees	5.00	5.00	21.00	5.00	36.00	350	314.00	90%	6600 CC, Banking & Other Fees
6700 Accounting Fees	0.00	0.00	0.00	0.00	0.00	4,700.00	4,700.00	100%	Total 6700 Accounting Fees
6800 Legal Fees	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	100%	6800 Legal
6900 Office Supplies / Misc.	48.47	27.72	70.04	78.64	224.87	3,000.00	2,775.13	93%	6900 Office Supplies / Misc.
Total 6000 Office / Overhead	\$ 4,379.99	\$ 4,043.74	\$ 3,512.37	\$ 3,958.62	\$ 15,894.72	70,480.00	54,585.28	77%	Total 6000 Office / Overhead
7100 Food/Beverage/Rentals		60.76	3,788.98		3,849.74	35,000.00	31,150.26	89%	7100 Food/Beverage/Rentals
7200 Event Pmts Processing Fee		123.11	31.65		154.76	1,500.00	1,345.24	90%	7200 Event Pmts Processing Fee
Total 7000 Event Expenses	\$ 0.00	\$ 183.87	\$ 3,820.63	\$ 0.00	\$ 4,004.50	36,500.00	32,495.50	89%	Total 7000 Event Expenses
8100 Insurance (D&O)	0.00	0.00	0.00	0.00	0.00	2,174.00	2,174.00	100%	8100 D&O Insurance
8200 Awards / Recognition	0.00			67.26	67.26	5,000.00	4,932.74	99%	8200 Awards / Recognition
8300 Retreats/Mtgs/Conf/Dues/Events	1,104.15	611.83	705.97	229.31	2,651.26	15,000.00	12,348.74	82%	8300 Retreats/Mtgs/Conf/Dues/Events
8400 Consultants/Special Projects	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00	100%	8400 Consultants/Special Projects
Total 8000 Board / Org Development	\$ 1,104.15	\$ 611.83	\$ 705.97	\$ 296.57	\$ 2,718.52	42,174.00	39,455.48	94%	Total 8000 Board / Org Development
9000 Contingency Fund	199.00				199.00	25,000.00	24,801.00	99%	Contingency Fund
Bad Debt Write Off									
Reconciliation Discrepancies				-33.01	-33.01				
Total Expenses	\$ 66,755.75	\$ 66,325.37	\$ 70,700.03	\$ 61,527.41	\$ 265,308.56	1,051,196.00	657,814.17	75%	Total Expenses
Net Operating Income	\$ 863,234.78	-\$ 15,806.44	-\$ 67,446.38	-\$ 46,713.35	\$ 733,268.61				
Investment returns	2,018.97	-637.58	-648.65		732.74				
Total Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	\$ 0.00	\$ 732.74				
Net Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	\$ 0.00	\$ 732.74				
Net Income	\$ 865,253.75	-\$ 16,444.02	-\$ 68,095.03	-\$ 46,713.35	\$ 734,001.35				

2024 Sponsorship Payment

Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2024	\$ 6,000.00		
Regional Associate Member	AWC	February 2024	\$ 500.00	February 2024	\$ 500.00
Event Sponsorship	Boeing	November 2023	\$ 12,500.00	December 2023	\$ 12,500.00
Partner	Comcast	April 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Comcast	April 2024	\$ 2,500.00	April 2024	\$ 2,500.00
Regional Associate Member	Desimone Consulting Group	March 2024	\$ 500.00		
Regional Associate Member	EMC Research	February 2024	\$ 500.00	March 2024	\$ 500.00
Regional Associate Member	Foster Garvey	March 2024	\$ 500.00	April 2024	\$ 500.00
Regional Associate Member	Green River College	February 2024	\$ 500.00		
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	KC Dept of Assessments	February 2024	\$ 500.00		
Regional Associate Member	King County Library Systems	February 2024	\$ 500.00	May 2024	\$ 500.00
Regional Associate Member	Langton Spieth, LLC	February 2024	\$ 500.00		
Partner	Lumen	March 2024	\$ 6,000.00	May 2024	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Partner	Port of Seattle	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	PRR	March 2024	\$ 500.00	April 2024	\$ 500.00
Partner	Puget Sound Energy	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Puget Sound Energy	May 2024	\$ 2,500.00	May 2024	\$ 2,500.00
Partner	Recology	January 2024	\$ 6,000.00	May 2024	\$ 6,000.00
Partner	Republic Services	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2024	\$ 500.00	February 2024	\$ 500.00
Partner	Sound Transit	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	ValleyCom	February 2024	\$ 500.00	March 2024	\$ 500.00
Partner	Waste Management	February 2024	\$ 6,000.00	March 2025	\$ 6,000.00
Totals			\$ 83,000.00		\$ 75,000.00

Paid 2023 Invoices

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid	2024 invoice Due
Partner	Amazon	February 2023	\$ 6,000.00	September 2023	\$ 6,000.00	
Regional Associate Member	AWC	January 2023	\$ 500.00	February 2023	\$ 500.00	
Partner	Boeing	April 2023	\$ 6,000.00	June 2023	\$ 6,000.00	April 2024
Event Sponsor	Boeing	April 2023	\$ 2,500.00	June 2023	\$ 2,500.00	
Partner	Cedar Grove	February 2023	\$ 6,000.00	June 2023	\$ 6,000.00	
Partner	Comcast	March 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Event Sponsor	Comcast	March 2023	\$ 2,500.00	April 2023	\$ 2,500.00	
Regional Associate Member	Desimone Consulting Group	March 2023	\$ 500.00	April 2023	\$ 500.00	
Regional Associate Member	EMC Research	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	Foster Garvey	March 2023	\$ 500.00	March 2023	\$ 500.00	
Event Sponsorship	Foster Garvey	March 2023	\$ 2,500.00	March 2023	\$ 2,500.00	
Regional Associate Member	Google Fiber	September 2023	\$ 500.00	March 2024	\$ 500.00	September 2024
Event Sponsor	Google Fiber	September 2023	\$ 2,500.00	March 2024	\$ 2,500.00	
Regional Associate Member	Gordon Thomas Honeywell	May 2023	\$ 500.00	May 2023	\$ 500.00	May 2024
Event Sponsor	Gordon Thomas Honeywell	May 2023	\$ 2,500.00	May 2023	\$ 2,500.00	
Regional Associate Member	Green River College	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	KC Dept of Assessments	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	King County Elections	June 2023	\$ 500.00	July 2023	\$ 500.00	June 2024
Regional Associate Member	King County Library Systems	January 2023	\$ 500.00	January 2023	\$ 500.00	
Regional Associate Member	Langton Spieth, LLC	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Lumen	December 2022	\$ 6,000.00	January 2023	\$ 6,000.00	
Regional Associate Member	McDonald's	November 2023	\$ 500.00	December 2023	\$ 500.00	November 2024
Event Sponsor	McDonald's	November 2023	\$ 4,500.00	December 2023	\$ 4,500.00	
Partner	Microsoft	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Partner	Port of Seattle	January 2023	\$ 6,000.00	January 2023	\$ 6,000.00	
Regional Associate Member	PRR	March 2023	\$ 500.00	May 2023	\$ 500.00	
Partner	Puget Sound Energy	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Partner	Republic Services	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00	
Regional Associate Member	Seattle Building and Constr.	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Seattle King County Realtors	September 2023	\$ 6,000.00	March 2024	\$ 6,000.00	September 2024
Partner	Seattle Metro Chamber	September 2023	\$ 6,000.00	April 2024	\$ 6,000.00	September 2024
Partner	Sound Transit	January 2023	\$ 6,000.00	November 2023	\$ 6,000.00	
Regional Associate Member	ValleyCom	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Waste Management	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00	
Regional Associate Member	AT&T	February 2023	\$ 500.00		bad debt	
Regional Associate Member	Inslee Best	April 2023	\$ 500.00		bad debt	
Regional Associate Member	Michael Baker International	January 2023	\$ 500.00		bad debt	
Partner	Recology	September 2023	\$ 6,000.00		bad debt	September 2024
Regional Associate Member	Symetra	June 2023	\$ 500.00		bad debt	
TOTALS			\$ 110,500.00		\$ 102,500.00	

June 18, 2024 SCA Board of Directors Meeting

NEW Financial Policy

201.8 Partner and Regional Associate Member Billing

a) Billing will occur on a rolling basis throughout the year, consistent with the date at which they originally joined the organization.

1) Changes to this billing cycle can be made at the Partner or RAMs request and the discretion of the Executive Director.

b) Unpaid invoices will be considered in arrears 90 days after invoicing and with no contact or response from the Partner or RAM.

1) The Executive Director, member(s) of the Finance Committee and/or SCA staff will conduct outreach to Partners and RAMs with unpaid invoices at 60 and 90 days after invoicing occurs.

c) Partners and RAMs in arrears may have their logo removed from the SCA website, any marketing materials and will not be eligible to sponsor SCA events, until their past due balance is paid.

CITY MANAGERS AND ADMINISTRATORS

Wednesday, June 5, 2024

10:00 to 11:30 AM

In-person only

Renton City Hall Council Chambers, 1055 SW Grady Way, Renton

- 10:00 AM** **A. Welcome and Introductions**
- Marty Wine, Tukwila Interim City Administrator
- 10:15 AM** **B. King County Crisis Center Initiative**
- Kelly Rider, Susan McLaughlin, Kate Baber, King County DCHS
- 10:45 AM** **C. Social media policies & guidance for elected officials**
- Harry Boesch, Legal Consultant, MRSC
- 11:15 AM** **D. WCMA Updates**
- Stephanie Lucash, WCMA President, Kenmore Deputy City Manager
- ICMA Updates**
- Jessi Bon, ICMA Western Region Vice President
City Manager, City of Mercer Island
- 11:30 AM** **E. Adjourn**

Asylee and Refugee Accommodation Principles

Consultation and Coordination

- *To ensure the limited resources of our cities and non-profit organizations are best leveraged to address the impact of asylum seekers in King County, SCA asks that the executive leadership of our cities be consulted at the beginning of any effort to find housing or services for this population.”*
 - Consultation with city executive leadership is critical to ensure that basic services can be provided at certain sites and to ensure that any known public service challenges may be addressed prior to occupancy.
 - This outreach would also offer a chance for coordination on non-public services and resources, allowing these populations' needs to be more adequately met.

Engagement by the Office of Refugee and Immigrant Assistance

- The legislature and the Governor have approved measures to begin addressing many of the issues faced by our cities. Specifically, the Washington State Office of Refugee and Immigrant Assistance has funding and direction to “coordinate statewide efforts to support the economic and social integration and basic needs of immigrants and refugees arriving and resettling in Washington.”
- *We strongly urge ORIA to provide an update to our cities on the progress they have made on this work, and to follow through with the direction to “coordinate with local, state, and federal government agencies and other stakeholders.”*

Federal Leadership

- At the heart of this issue are the extraordinary wait times for asylum cases in the United States.
- *SCA cities urge the Biden Administration, to take whatever executive action possible to shorten the timeline for asylum cases, which would enable our new residents the opportunity to seek work and begin their new life here in earnest.*
- *Further, we exhort the Washington State Congressional delegation to continue working toward comprehensive immigration reform.*

A statement from Sound Cities Association on the Asylee crisis in Puget Sound. Asylee and Refugee Accommodation Principles

The members of the Sound Cities Association recognize the positive role that immigrants and those seeking asylum play in fabric of our communities. The multitude of cultures, ideas and perspectives brought by those from other parts of the world make our region, and the cities therein, stronger, more resilient, and adaptable.

Concurrently, if these new members of our community are unable to seek employment, sign lease or loan agreements for housing and transportation, or are otherwise unable to access services for them or their families, neither these individuals nor our cities can map out a positive future in which they can thrive. Several cities in SCA's membership are hosts to growing populations of asylees who are unable to secure the federal immigration paperwork necessary to become a thriving part of our region's community. When organizations have stepped in to provide services and housing, they have chosen to move these populations, with no previous conversations or coordination, into cities that are not prepared to meet these needs.

Therefore, the SCA Board of Directors has established the following principles. We are advising all public and private organizations working with the asylee population to use these as an operational framework.

Consultation and Coordination

- To ensure the limited resources of our cities and non-profit organizations are best leveraged to address the impact of asylum seekers in King County, ~~SCA asks that~~ the executive leadership of our cities **must** be consulted at the beginning of any effort to find housing or services for this population **in a given city**.
 - *Consultation with city executive leadership is critical to ensure that basic services can be provided at certain sites and to ensure that any known public service challenges may be addressed prior to occupancy.*
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Engagement by the Washington State Office of Refugee and Immigrant Assistance

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 - *We strongly urge ORIA to provide an update to our cities on the progress they have made on this work, and to follow through with the direction to “coordinate with local, state, and federal government agencies and other stakeholders.”*
 - *We ask that ORIA act as the statewide coordinator on services for asylees.*
 - *We encourage the governor to include increased funding for ORIA in the proposed 2025-26 biennial budget.*

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