



SOUND CITIES ASSOCIATION

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SCA Board of Directors

Minutes

May 15, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:05 AM. Present were members Traci Buxton, Armondo Pavone, Jan Molinaro, Regan Bolli, Dana Ralph, Chris Roberts, De'Sean Quinn, Katherine Ross and Troy Linnell, and staff David Hoffman, Andie Parnell, and Leah Willoughby. Members Amy Falcone and Mason Thompson joined at 10:21, during Item 5. Absent was member Wendy Weiker.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the items on the consent agenda.

Molinaro moved, seconded by Pavone, to approve the consent agenda, consisting of the minutes of the April 17, 2024 SCA Board Meeting and the financial reports of March 2024. The motion passed unanimously.

4) President's Report

President Pauly reported continued meetings with SCA Executive Director David Hoffman to discuss staff transition plans and future staffing format. Asked board members for continued support. Discussions will continue and Board will continue to be updated at future meetings.

5) Executive Director's Report

SCA Executive Director David Hoffman reported on the upcoming June 26th Networking dinner. Board members provided feedback and questions for the planned fireside chat with a Puget Sound Energy executive. ED Hoffman will incorporate this feedback into discussions with the sponsor.

6) Regional Boards and Committees

Following discussion, the board took the following action:

Quinn moved, seconded by Thompson to appoint Annette Ademasu, Shoreline, to fill a vacant alternate position on the Affordable Housing Committee, as recommended by the PIC. The motion passed unanimously.

7) Treasurer's Report

Treasurer Armondo Pavone reported on the [May 2, 2024 SCA Finance Committee Meeting](#). Pavone noted that the meeting was rescheduled from April 28 due to quorum.

Treasurer Armondo Pavone summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.

The Finance Committee will continue discussion on Finance Policies related to sponsors with outstanding sponsorship invoices at the next meeting of the committee. Members directed Executive Director David Hoffman to bring draft suggested changes to the next meeting of the committee.

There were no further updates.

8) City Manager's Report

City Manager Representative Regan Bolli reported on the May 1, 2024 City Managers meeting. Topics included Legislative Session Wrap-Up presentation from Association of Washington Cities staff; First Amendment Auditors Discussion with Redmond staff; and WCMA and ICMA updates. The City Managers/City Administrators group continues to meet monthly.

9) Equity and Inclusion Cabinet

SCA Executive Director David Hoffman reported that a meeting of the Equity and Inclusion Cabinet is scheduled for the first week of June. Topics will include input on Asylee and Refugee Crisis discussions. President Pauly suggested agenda item regarding topic suggestions for planned SCA informational materials. Cabinet member Amy Falcone noted necessity to confirm past members' interest in remaining on the cabinet, and also noted several past members had since retired from office since the last meeting of the cabinet.

10) Leadership Advisory Council Update

Executive Director David Hoffman reported that the Leadership Advisory Council met in May. There were no action items to report.

11) PIC Chair's Report

PIC Chair Chris Roberts reported that the [May 8, 2024 SCA PIC](#) meeting was led by PIC Vice Chair Joseph Cimaomo, Jr., as Roberts was not present. The meeting was held virtually. Agenda items included:

- a. King Conservation District Rates Proposal
- b. Regional Alignment on Asylee and Refugee Crisis
- c. PIC Operating Policies
- d. Levies and Ballot Issues

Agenda item regarding Free Metro Youth Transit Passes was postponed to the June 2024 PIC meeting.

Roberts reported no action items. Executive Director David Hoffman noted helpful presentation from King Conservation District (KCD) regarding rates proposal, and robust conversation. KCD member Amy Falcone noted for board members additional updates from most recent KCDAC meeting.

Falcone asked for clarification regarding updates to the PIC Operating Policies; specifically, if the interaction between the Board and PIC was included.

12) Interim Work Plan

Executive Director David Hoffman reported on the draft interim work plan, as provided in the meeting materials. The board directed Hoffman to make the committee/caucus chairs aware of the staffing shifts; and to monitor the staff split and modify the plan should overwork become an issue.

13) Discussion Items

a. Event Speakers

Executive Director David Hoffman asked for direction regarding speaking requests from individuals running for office. Group held discussion. There were no action items to report.

b. Asylee Accommodation Principles

Executive Director David Hoffman, per board direction, created draft principles, and summarized draft as included in materials packet. Hoffman asked for feedback and continued direction.

c. Informal SCA Reception at AWC Conference

This item was not discussed.

14) Executive Session to Discuss Personnel Matter

Staff David Hoffman, Andie Parnell, and Leah Willoughby left the room before the start of the executive session. The board held executive session from 11:58 AM to 12:13 PM for the purpose of discussing staff performance. Staff returned to the room after the conclusion of the session.

15) For the Good of the Order

There were no items for the good of the order.

16) Adjourn

Meeting was adjourned at 12:15 PM.