



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

Minutes

July 17, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:03 AM. Present were members Traci Buxton, Jan Molinaro, Wendy Weiker, Troy Linnell, Dana Ralph, Regan Bolli, Katherine Ross, and Chris Roberts. Absent were members Armondo Pavone, Mason Thompson, Amy Falcone, and De'Sean Quinn, and staff David Hoffman, Andie Parnell, Aj Foltz, and Leah Willoughby.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the items on the consent agenda.

Buxton moved, seconded by Molinaro, to approve the consent agenda, consisting of the minutes of the June 18, 2024 SCA Board Meeting and the financial reports of May 2024. The motion passed unanimously.

4) President's Report

President Pauly reminded members about the SCA Summer Social. Reminded members to be ambassadors to new members at the event.

5) Executive Director's Report

SCA Executive Director David Hoffman briefly reported on recent meetings and staffing.

6) 2025 Member City Dues, Assessment Rate

Executive Director David Hoffman summarized the process for drafting assessment rates and Member City dues, and noted timing of draft assessment rates and dues.

Molinaro moved, seconded by Buxton, to recommend approval of the 2025 assessment rate and proposed member dues to the membership at the SCA Annual Meeting, and directed staff to circulate the recommended rate and dues to member cities.

7) Treasurer's Report

Executive Director David Hoffman reported on the June 25, 2024 SCA Finance Committee Meeting.

COO Leah Willoughby summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.

Willoughby reported on discussion on investment maturity option, and noted change in available CD rate since the meeting of the Finance Committee. The committee recommended to the SCA Board of Directors re-investment of full amount of maturing CD and accrued interest into new 3-year CD. This maintains three-year investment ladder.

Ralph moved, seconded by Linnell, to recommend to the Board of Directors investment of full amount of maturing CD and interest, rounded to the nearest thousandth, into a new three-year CD with Time Value Investments. The motion passed unanimously.

8) PIC Chair's Report

Chair Chris Roberts reported on the July 10, 2024 SCA PIC meeting. The meeting was held virtually. Agenda items included:

- a. 2025 Solid Waste Rates
- b. Nuclear Radiation Health Effects
- c. Regional Alignment on Asylee Crisis
- d. Levies and Ballot Measures

Roberts reported robust conversation. There were no action items to report. Executive Director David Hoffman noted that levies and ballot issues is on the PIC agenda each month. Chair Roberts reported that the September meeting is planned to be in person; two PIC meetings each year are planned to be held in person.

9) City Manager's Report

City Manager Representative Regan Bolli reported on the July 8, 2024 City Managers meeting. Topics included presentation from Jillian Youngblood and Siri Bliesner from Civic Genius; presentation from Tracy Burrows of MRSC and discussion regarding the Johnson vs. Grants Pass ruling; and WCMA and ICMA updates. There will be no August 2024 City Managers/City Administrators meeting. The September meeting is planned to be an in-person, joint meeting with the Snohomish City Manager/City Administrator group.

10) Leadership Advisory Council Update

Executive Director David Hoffman reported that the Leadership Advisory Committee met in July. There were no action items to report.

11) Equity and Inclusion Cabinet Update

Executive Director David Hoffman reported that the Equity and Inclusion Cabinet met in July. Items included discussion the asylee crisis draft letter, the PIC Operating Policies, and vacancies on the cabinet.

12) Discussion Items

- a. SCA Executive Director David Hoffman updated the board on progress with the SCA Board Statement on Asylee Crisis
- b. Upcoming Meeting Schedule

After discussion, the board took the following action:

Buxton moved, seconded by Bolli, to cancel the August 2024 SCA Board of Directors meeting. The motion passed unanimously.

13) Executive Session

Staff David Hoffman, Andie Parnell, Aj Foltz, and Leah Willoughby left the room before the start of the executive session. The board held executive session from 11:05 AM to 11:20 AM for the purpose of discussing staff performance. Staff returned to the room after the conclusion of the session.

14) For the Good of the Order

Troy Linnell reported on new sister city with his city of Algona.

There were no other items for the good of the order.

Wendy Weiker reported on proclamation in Mercer Island regarding antisemitism.

Vice President Traci Buxton requested information regarding sister cities.

15) Adjourn

Meeting was adjourned at 11:30 AM.