



SOUND CITIES ASSOCIATION

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SCA Board of Directors DRAFT Minutes

September 18, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA Vice President Traci Buxton called the meeting to order at 10:03 AM. Present were members Jan Molinaro, Armondo Pavone, Troy Linnell, De'Sean Quinn, Amy Falcone, Katherine Ross, Chris Roberts, Wendy Weiker, Mason Thompson and SCA staff David Hoffman, Leah Willoughby, and Aj Foltz. Absent were members Mary Lou Pauly, Dana Ralph, and Regan Bolli.

2) Public Comment

Vice President Buxton asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

Vice President Buxton Pauly asked for any questions or concerns regarding the items on the consent agenda.

Molinaro moved, seconded by Pavone, to approve the consent agenda, consisting of the minutes of the July 17, 2024 SCA Board Meeting and the financial reports of August 2024.

4) President's Report

In the interest of time, Vice President Buxton moved to the next item on the agenda.

5) Executive Director's Report

SCA Executive Director David Hoffman briefly reported on recent meetings and staffing.

6) Treasurer's Report

SCA Treasurer Armondo Pavone reported on the August 27, 2024 SCA Finance Committee Meeting.

Pavone summarized for the group and asked for any questions regarding the draft 2025-2026 office lease. After discussion, the board took the following action:

Pavone moved, seconded by Falcone, to approve the draft 2025-2026 office lease as provided in materials. The motion passed.

7) PIC Chair's Report

Chair Chris Roberts reported on the September 11, 2024 Public Issues Committee (PIC). Roberts noted that meeting was held in person, hosted in Mercer Island. Reported great discussion. The following items were included in the meeting:

- a. New Guide to Enhance Urban Tree Protection in King County
- b. PIC Operating Policies
- c. Crisis Care Center Proposal Review Panel
- d. 2024 UASI Stakeholder Preparedness Review (SPR) Survey
- e. Regional Board and Committee Appointments
- f. Levies and Ballot Measures

Chair Roberts asked for any questions regarding the above agenda items. There were no action items to report.

8) City Manager's Report

This item was not discussed.

9) Leadership Advisory Council Update

Executive Director David Hoffman reported no update on the Leadership Advisory Committee, as there had not been a meeting since the last meeting of the board. Hoffman reported on the September Executive Committee. There were no actions to report.

10) Equity and Inclusion Cabinet Update

As there has not been a meeting of the Equity and Inclusion Cabinet since the last meeting of the board, Executive Director David Hoffman reported no update on the Equity and Inclusion Cabinet. Vice President Buxton moved to the next item on the agenda.

11) Legislative Committee

Executive Director David Hoffman provided overview of the composition and process for appointing the Legislative agenda, and asked for any questions. After discussion, the board took the following action:

Jan, Armondo, Mary Lou, Traci, After discussion, the board took the following action:

Molinaro moved, seconded by Quinn, to appoint the following individuals to the 2024-2025 Legislative Committee:

Mary Lou Pauly

Traci Buxton

Jan Molinaro

Wendy Weiker

Armondo Pavone

Amy Falcone

The motion passed unanimously.

12) Discussion Items

- a. Appointments to Crisis Care Center Proposal Review Panel Update
Executive Director David Hoffman provided update regarding appointments to the Crisis Care Center Proposal Review Panel. At the direction of the board, President Pauly provided recommendation for the Youth Center representative following the special meeting of the board.
- b. DVI Letter
Executive Director David Hoffman and staff provided summary of the DVI Regional Task Force SCA caucus requested support for letter supporting the extension of funding for the King County Prosecutor's Office Protection Order Advocacy Program (POAP). Members were also asked to provide any feedback to SCA staff.
- c. Public Defender Caseload Standards
- d. Executive Director David Hoffman and staff provided summary of updates regarding Public Defender Caseload Standards, and asked for direction on SCA's involvement in the comment process. On September 25th, the Washington Supreme Court is holding the public hearing for the indigent defense standards proposal. Comments are due to the Supreme Court on October 31. Members were asked to direct any feedback or questions to SCA staff.
- e. 2025 Board of Directors
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- f. 2025 Board of Directors Elections
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- g. 2025 Board Leadership
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- h. Board Nominating Committee
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- i. October 2024 Board Meeting
Staff was directed to solicit member availability for an October meeting.

13) Executive Session to Discuss Personnel Matter

Vice President Buxton moved to hold an executive session to discuss a personnel matter for a time of sixty minutes. The motion passed unanimously

Staff David Hoffman, Aj Foltz, and Leah Willoughby were excused from the meeting before the start of the executive session. The board held executive session from 11:02 PM to 12:02 PM.

14) For the Good of the Order

There were no other items for the good of the order.

15) Adjourn

Meeting was adjourned by Vice President Buxton at 12:02 PM.