



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

AGENDA

October 17, 2024

Renton City Hall, 1055 S Grady Way, Renton, WA
Conferencing Center, 7th Floor

10 AM - Noon

- | | |
|---|---------------------------------|
| 1) Call to Order – President Mary Lou Pauly | 2 minutes |
| 2) Introduction of Interim Executive Director – President Mary Lou Pauly | 5 minutes |
| 3) Public Comment | 5 minutes |
| 4) Consent Agenda | 3 minutes |
| a. Minutes of the July 17, 2024 SCA Board of Directors Special Meeting | Attachment 1 |
| b. Minutes of the September 18, 2024 SCA Board of Directors Meeting | Attachment 2 |
| c. Minutes of the September 26, 2024 SCA Board of Directors Special Meeting | Attachment 3 |
| d. Financial Reports of August 2024 | Attachments 4-5 |
|
<i>Recommended Action: Approval of the consent agenda consisting of the minutes of the July 17, 2024 SCA Board of Directors meeting; the minutes of the September 18, 2024 SCA Board of Directors meeting; the minutes of the September 26, 2024 SCA Board of Directors Special Meeting; and the financial reports of August 2024.</i> | |
| 5) President’s Report – President Mary Lou Pauly | 5 minutes |
| 6) Interim Executive Director’s Report – Carl Cole | 5 minutes |
| 7) Treasurer’s Report – Treasurer Armondo Pavone | 10 minutes |
| a. September 24, 2024 Finance Committee Meeting Materials | |
| b. Sponsorship Update | Attachment 6 |
| c. 2025 Budget Update | |
| d. Other Updates | |
| 8) PIC Chair’s Report – PIC Chair Chris Roberts | 15 minutes |
| October 9, 2024 Public Issues Committee Meeting Materials | |
| a. Youth Action Plan | |
| b. RapidRide Prioritization Plan | |
| c. Public Health Environmental Services Division Rates | |
| d. Hazardous Waste Management Program | |
| e. 2025 SCA Legislative Agenda | |

- 9) **City Managers/Administrators Meeting** – Regan Boli, City Manager Representative 5 minutes
[Attachment 7](#)
- 10) **Legislative Committee** – President Mary Lou Pauly 5 minutes
- 11) **Discussion Items/Updates** 50 minutes
- a. Upcoming Meeting Schedule
Potential Action: Change of location for the December 2024 meeting
 - b. 2025 Board Nominating Committee
Action by President: Appointment of Board Nominating Committee
 - c. 2025 Board Leadership
 - d. 2025 Board of Directors Elections and Caucus Meetings
 - e. 2025 Board of Directors
 - f. Executive Director Transition Update
 - g. 2025 SCA Board of Directors Retreat
 - h. Call for Nominations Update
 - i. Annual Meeting
 - j. 2025 Events
- 12) **For the good of the order** 10 minutes
- 13) **Adjourn**

Upcoming Events

- a. SCA Lunch & Learn: Behavioral Health Sales Tax Renewal Listening Session – Friday, October 18, 2024, 12:00 – 1:00 PM – Virtual
- b. SCA Public Issues Committee Meeting – Wednesday, November 13, 2024
- c. SCA Board of Directors Meeting – Wednesday, November 20, 2024 – 10:00 AM – 12:00 PM – Tukwila Community Center
- d. 2024 SCA Annual Meeting – Wednesday, December 4, 2024 – Renton Pavilion Events Center

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

SCA will lead policy change to make the Puget Sound region the best in the world for our diverse communities. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

Values

SCA is committed to creating an environment that fosters mutual support, respect, trust, fairness, and integrity for the greater good of the association and its membership. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequities in our society and continues its commitment to the work needed to address them.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



SOUND CITIES ASSOCIATION

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SCA Board of Directors DRAFT Minutes

July 17, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:03 AM. Present were members Traci Buxton, Jan Molinaro, Wendy Weiker, Troy Linnell, Dana Ralph, Regan Bolli, Katherine Ross, and Chris Roberts. Absent were members Armondo Pavone, Mason Thompson, Amy Falcone, and De'Sean Quinn, and staff David Hoffman, Andie Parnell, Aj Foltz, and Leah Willoughby.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the items on the consent agenda.

Buxton moved, seconded by Molinaro, to approve the consent agenda, consisting of the minutes of the June 18, 2024 SCA Board Meeting and the financial reports of May 2024. The motion passed unanimously.

4) President's Report

President Pauly reminded members about the SCA Summer Social. Reminded members to be ambassadors to new members at the event.

5) Executive Director's Report

SCA Executive Director David Hoffman briefly reported on recent meetings and staffing.

6) 2025 Member City Dues, Assessment Rate

Executive Director David Hoffman summarized the process for drafting assessment rates and Member City dues, and noted timing of draft assessment rates and dues.

Molinaro moved, seconded by Buxton, to recommend approval of the 2025 assessment rate and proposed member dues to the membership at the SCA Annual Meeting, and directed staff to circulate the recommended rate and dues to member cities.

7) Treasurer's Report

Executive Director David Hoffman reported on the June 25, 2024 SCA Finance Committee Meeting.

COO Leah Willoughby summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.

Willoughby reported on discussion on investment maturity option, and noted change in available CD rate since the meeting of the Finance Committee. The committee recommended to the SCA Board of Directors re-investment of full amount of maturing CD and accrued interest into new 3-year CD. This maintains three-year investment ladder.

Ralph moved, seconded by Linnell, to recommend to the Board of Directors investment of full amount of maturing CD and interest, rounded to the nearest thousandth, into a new three-year CD with Time Value Investments. The motion passed unanimously.

8) PIC Chair's Report

Chair Chris Roberts reported on the July 10, 2024 SCA PIC meeting. The meeting was held virtually. Agenda items included:

- a. 2025 Solid Waste Rates
- b. Nuclear Radiation Health Effects
- c. Regional Alignment on Asylee Crisis
- d. Levies and Ballot Measures

Roberts reported robust conversation. There were no action items to report. Executive Director David Hoffman noted that levies and ballot issues is on the PIC agenda each month. Chair Roberts reported that the September meeting is planned to be in person; two PIC meetings each year are planned to be held in person.

9) City Manager's Report

City Manager Representative Regan Bolli reported on the July 8, 2024 City Managers meeting. Topics included presentation from Jillian Youngblood and Siri Bliesner from Civic Genius; presentation from Tracy Burrows of MRSC and discussion regarding the Johnson vs. Grants Pass ruling; and WCMA and ICMA updates. There will be no August 2024 City Managers/City Administrators meeting. The September meeting is planned to be an in-person, joint meeting with the Snohomish City Manager/City Administrator group.

10) Leadership Advisory Council Update

Executive Director David Hoffman reported that the Leadership Advisory Committee met in July. There were no action items to report.

11) Equity and Inclusion Cabinet Update

Executive Director David Hoffman reported that the Equity and Inclusion Cabinet met in July. Items included discussion the asylee crisis draft letter, the PIC Operating Policies, and vacancies on the cabinet.

12) Discussion Items

- a. SCA Executive Director David Hoffman updated the board on progress with the SCA Board Statement on Asylee Crisis
- b. Upcoming Meeting Schedule

After discussion, the board took the following action:

Buxton moved, seconded by Bolli, to cancel the August 2024 SCA Board of Directors meeting. The motion passed unanimously.

13) Executive Session

Staff David Hoffman, Andie Parnell, Aj Foltz, and Leah Willoughby left the room before the start of the executive session. The board held executive session from 11:05 AM to 11:20 AM for the purpose of discussing staff performance. Staff returned to the room after the conclusion of the session.

14) For the Good of the Order

Troy Linnell reported on new sister city with his city of Algona.

There were no other items for the good of the order.

Wendy Weiker reported on proclamation in Mercer Island regarding antisemitism.

Vice President Traci Buxton requested information regarding sister cities.

15) Adjourn

Meeting was adjourned at 11:30 AM.



SOUND CITIES ASSOCIATION

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SCA Board of Directors DRAFT Minutes

September 18, 2024

10:00 AM

Tukwila Community Center – Executive Conference Room

1) Call to Order

SCA Vice President Traci Buxton called the meeting to order at 10:03 AM. Present were members Jan Molinaro, Armondo Pavone, Troy Linnell, De'Sean Quinn, Amy Falcone, Katherine Ross, Chris Roberts, Wendy Weiker, Mason Thompson and SCA staff David Hoffman, Leah Willoughby, and Aj Foltz. Absent were members Mary Lou Pauly, Dana Ralph, and Regan Bolli.

2) Public Comment

Vice President Buxton asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

Vice President Buxton Pauly asked for any questions or concerns regarding the items on the consent agenda.

Molinaro moved, seconded by Pavone, to approve the consent agenda, consisting of the minutes of the July 17, 2024 SCA Board Meeting and the financial reports of August 2024.

4) President's Report

In the interest of time, Vice President Buxton moved to the next item on the agenda.

5) Executive Director's Report

SCA Executive Director David Hoffman briefly reported on recent meetings and staffing.

6) Treasurer's Report

SCA Treasurer Armondo Pavone reported on the August 27, 2024 SCA Finance Committee Meeting.

Pavone summarized for the group and asked for any questions regarding the draft 2025-2026 office lease. After discussion, the board took the following action:

Pavone moved, seconded by Falcone, to approve the draft 2025-2026 office lease as provided in materials. The motion passed.

7) PIC Chair's Report

Chair Chris Roberts reported on the September 11, 2024 Public Issues Committee (PIC). Roberts noted that meeting was held in person, hosted in Mercer Island. Reported great discussion. The following items were included in the meeting:

- a. New Guide to Enhance Urban Tree Protection in King County
- b. PIC Operating Policies
- c. Crisis Care Center Proposal Review Panel
- d. 2024 UASI Stakeholder Preparedness Review (SPR) Survey
- e. Regional Board and Committee Appointments
- f. Levies and Ballot Measures

Chair Roberts asked for any questions regarding the above agenda items. There were no action items to report.

8) City Manager's Report

This item was not discussed.

9) Leadership Advisory Council Update

Executive Director David Hoffman reported no update on the Leadership Advisory Committee, as there had not been a meeting since the last meeting of the board. Hoffman reported on the September Executive Committee. There were no actions to report.

10) Equity and Inclusion Cabinet Update

As there has not been a meeting of the Equity and Inclusion Cabinet since the last meeting of the board, Executive Director David Hoffman reported no update on the Equity and Inclusion Cabinet. Vice President Buxton moved to the next item on the agenda.

11) Legislative Committee

Executive Director David Hoffman provided overview of the composition and process for appointing the Legislative agenda, and asked for any questions. After discussion, the board took the following action:

Jan, Armondo, Mary Lou, Traci, After discussion, the board took the following action:

Molinaro moved, seconded by Quinn, to appoint the following individuals to the 2024-2025 Legislative Committee:

Mary Lou Pauly

Traci Buxton

Jan Molinaro

Wendy Weiker

Armondo Pavone

Amy Falcone

The motion passed unanimously.

12) Discussion Items

- a. Appointments to Crisis Care Center Proposal Review Panel Update
Executive Director David Hoffman provided update regarding appointments to the Crisis Care Center Proposal Review Panel. At the direction of the board, President Pauly provided recommendation for the Youth Center representative following the special meeting of the board.
- b. DVI Letter
Executive Director David Hoffman and staff provided summary of the DVI Regional Task Force SCA caucus requested support for letter supporting the extension of funding for the King County Prosecutor's Office Protection Order Advocacy Program (POAP). Members were also asked to provide any feedback to SCA staff.
- c. Public Defender Caseload Standards
- d. Executive Director David Hoffman and staff provided summary of updates regarding Public Defender Caseload Standards, and asked for direction on SCA's involvement in the comment process. On September 25th, the Washington Supreme Court is holding the public hearing for the indigent defense standards proposal. Comments are due to the Supreme Court on October 31. Members were asked to direct any feedback or questions to SCA staff.
- e. 2025 Board of Directors
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- f. 2025 Board of Directors Elections
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- g. 2025 Board Leadership
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- h. Board Nominating Committee
This item was not discussed and will be brought back for discussion at the next meeting of the Board of Directors.
- i. October 2024 Board Meeting
Staff was directed to solicit member availability for an October meeting.

13) Executive Session to Discuss Personnel Matter

Vice President Buxton moved to hold an executive session to discuss a personnel matter for a time of sixty minutes. The motion passed unanimously

Staff David Hoffman, Aj Foltz, and Leah Willoughby were excused from the meeting before the start of the executive session. The board held executive session from 11:02 PM to 12:02 PM.

14) For the Good of the Order

There were no other items for the good of the order.

15) Adjourn

Meeting was adjourned by Vice President Buxton at 12:02 PM.



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**SCA Board of Directors
DRAFT Meeting Minutes**

September 26, 2024
9 AM

1) Call to order

SCA President Mary Lou Pauly called the meeting to order at 9:03 AM. Present were members Dana Ralph, Jan Molinaro, Regan Bolli, Amy Falcone, Troy Linnell, Katherine Ross, Traci Buxton, Wendy Weiker, Chris Roberts, Armondo Pavone, and Mason Thompson, and staff Leah Willoughby. Absent was member De'Sean Quinn.

- 2)** SCA President Mary Lou Pauly briefly summarized purpose of the meeting, and asked for direction regarding recruitment and contract negotiations for an Interim Executive Director. Group was provided with template contracts for review. After discussion, the board took the following action:

Bolli moved, seconded by Pavone to direct the SCA President and SCA Vice President to enter into a contract with Carl Cole, not significantly dissimilar to the templates provided for review, for a duration not to exceed three months. The motion passed unanimously.

- 3) Meeting was adjourned** by President Pauly at 9:24 AM.

SOUND CITIES ASSOCIATION | BALANCE SHEET

As of August 31, 2024

1110 HomeStreet Bank	51,956.39
1120 HomeStreet Bank - Money Market	904,389.23
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 956,345.62
1200 Accounts Receivable	8,000.00
Total Accounts Receivable	\$ 8,000.00
1140 Investments - Time Value	326,833.69
1145 Accrued Interest Receivable	-958.38
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 325,875.31
Total Current Assets	\$ 1,290,220.93
1410 Furniture and Fixtures	31,060.23
1415 Computers	0.00
1420 Accumulated Depreciation	-31,060.23
Total 1400 Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,290,220.93
Total Accounts Payable	\$ 371.92
2200 HomeStreet Credit Card	1,829.12
Total Credit Cards	\$ 1,829.12
2300 Accrued Payroll	13,235.60
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	396.25
2410 SUI	260.59
Total 2415 FIT, SS, Medicare - 941	\$ 5,651.57
2420 L&I	232.31
2425 WA Paid Family & Medical Leave	356.51
2426 WA Cares	747.73
2435 PERS Payable	3,616.21
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	0.00
2450 Medical/Dental/Vision/Life Ins	503.64
2460 Accrued Vacation Pay	15,004.74
2470 w/held Supplemental Life	0.00
2499 Payroll Corrections	173.01
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 26,629.90
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 39,865.50
Total Current Liabilities	\$ 42,066.54
Total Liabilities	\$ 42,066.54
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	525,598.00
3130 Contractual Obligations Reserve	51,179.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 616,777.00
3200 Board Designated Contra	-616,777.00
3300 Fund Balance (Prior Years)	724,058.31
3999 Opening Bal Equity	0.00
Net Income	524,096.08
Total Equity	\$ 1,248,154.39
TOTAL LIABILITIES AND EQUITY	\$ 1,290,220.93

Accrual Basis LW

October 17, 2024 SCA Board of Directors Meeting
Attachment 4: August 2024 Balance Sheet

SOUND CITIES ASSOCIATION | Profit and Loss by Month

January - August, 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Total	2024 Budget	Difference	% Budget Remaining	
1010 Member Dues	915,709.33								915,709.33	915,709.00	0.00	0%	
1020 Membership/Sponsorships	18,500.00	46,000.62	1,500.00	14,500.00	2,500.00	8,500.00			91,500.62	96,500.00	-4,999.38	5%	
1030 Registration/Dinners Revenue	65.00	3,117.99	837.06		1,015.00	2,325.00	1,540.00		8,900.05	24,500.00	-15,599.95	64%	
1040 Interest Income	1,716.20	1,250.32	-625.33	1,854.21	1,412.94	890.13	1,956.81	1,016.40	9,471.68	13,720.00	-4,248.32	31%	
1150 CC Points Redeemed for Credit		150.00			50.00				200.00	900.00	-700.00	78%	
Total Income	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 1,025,781.68	\$1,051,329.00	(\$25,547.65)	2%	
Gross Profit	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 1,025,781.68				
										2024 Budget	Difference	% Budget Remaining	
Total 5100 Salaries	\$ 46,416.48	\$ 46,547.96	\$ 47,103.19	\$ 40,662.69	\$ 33,829.62	\$ 43,985.36	\$ 39,470.37	\$ 42,177.45	\$ 340,193.12	659,500.00	319,306.88	48%	Total 5100 Salaries
5210 Taxes-FUTA	55.49	14.95	18.29	7.77	0.40	0.00	21.50	20.50	138.90	336.00	197.10	59%	5210 Taxes-FUTA
5220 Taxes-SUTA	300.13	315.21	308.18	376.34	179.99	123.31	89.91	108.85	1,801.92	2,872.00	1,070.08	37%	5220 Taxes-SUTA
5230 Taxes - FICA, Medicare - 941	3,589.10	3,599.18	3,641.63	5,340.86	3,372.08	2,657.28	3,057.72	3,264.80	28,522.65	47,750.00	19,227.35	40%	5230 Taxes - FICA, Medicare - 941
5240 Taxes - L & I	92.46	94.45	108.68	62.23	69.22	72.46	73.13	72.45	645.08	2,410.00	1,764.92	73%	5240 Taxes - L & I
5250 Taxes-FMLA	-52.21	248.86	251.80	369.31	233.16	183.74	211.43	225.77	1,671.86	2,610.00	938.14	36%	5250 Taxes-FMLA
Total 5200 Payroll Taxes	\$ 3,984.97	\$ 4,272.65	\$ 4,328.58	\$ 6,156.51	\$ 3,854.85	\$ 3,036.79	\$ 3,453.69	\$ 3,692.37	\$ 32,780.41	55,978.00	23,197.59	41%	Total 5200 Payroll Taxes
5310 Pension Plan Contributions	4,310.87	4,334.66	4,388.93	3,765.18	2,108.80	3,050.18	3,332.43	3,601.30	28,892.35	58,300.00	29,407.65	50%	5310 Pension Plan Contributions
5320 Medical/Dental/Vision/Life Ins	5,785.32	5,785.32	6,286.80	6,220.86	4,651.40	4,651.40	4,651.40	6,153.20	44,185.70	80,760.00	36,574.30	45%	5320 Medical/Dental/Vision/Life Ins
5330 Professional Development	23.54								23.54	8,000.00	7,976.46	100%	5330 Professional Development
5345 ED Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	4,000.00				5345 ED Car Allowance
5346 Staff Travel Expenses	51.44	45.34	53.56				48.70		199.04				5346 Staff Travel Expenses
Total 5340 Travel Reimbursement	\$ 551.44	\$ 545.34	\$ 553.56	\$ 500.00	\$ 500.00	\$ 500.00	\$ 548.70	\$ 500.00	\$ 4,199.04	13,000.00	8,800.96	68%	Total 5340 Travel Reimburse
Total 5300 Staff Benefits	\$ 10,671.17	\$ 10,665.32	\$ 11,229.29	\$ 10,486.04	\$ 7,260.20	\$ 8,201.58	\$ 8,532.53	\$ 10,254.50	\$ 77,300.63	160,060.00	82,759.37	52%	Total 5300 Staff Benefits
Total 5000 Staff	\$ 61,072.62	\$ 61,485.93	\$ 62,661.06	\$ 57,305.24	\$ 44,944.67	\$ 55,223.73	\$ 51,456.59	\$ 56,124.32	\$ 450,274.16	875,538.00	425,263.84	49%	Total 5000 Staff
6100 Rent	2,608.17	2,608.17	2,609.13	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	20,867.92	32,740.00	11,872.08	36%	6100 Rent
6200 Office Insurance						380.00			380.00	604.00	224.00	37%	6200 Office Insurance
6310 Copier/Printer Lease & Maint		495.14	238.96	475.39	262.86		523.12	288.97	2,284.44	3,190.00	905.56	28%	6310 Copier/Printer Lease & Maint
6320 Outside Printing & Publication				371.92			371.92	306.15	1,049.99	900	-149.99	-17%	Printing/Publications
Total 6300 Printing and Publication	\$ 0.00	\$ 495.14	\$ 238.96	\$ 847.31	\$ 262.86	\$ 0.00	\$ 895.04	\$ 595.12	\$ 3,334.43	4,090.00	755.57	18%	Total 6300 Printing and Publication
6420 Website Design/Hosting		33.01		47.37	203.88				284.26	4,200.00	3,915.74	93%	6420 Website Design/Hosting
6430 IT Equipment	51.58						4,579.36		4,630.94	6,000.00	1,369.06	23%	6430 Equipment
6440 Software/Subscriptions	1,357.95	565.76	265.32	301.89	295.28	2,017.97	301.89	317.32	5,423.38	7,500.00	2,076.62	28%	6440 Software/Subscriptions
Total 6400 IT	\$ 1,409.53	\$ 598.77	\$ 265.32	\$ 349.26	\$ 499.16	\$ 2,017.97	\$ 4,881.25	\$ 317.32	\$ 10,338.58	17,700.00	7,361.42	42%	Total 6400 IT
6500 Cell Phone Service	308.82	308.94	307.92	307.92	384.97	338.04	250.53	251.70	2,458.84	3,800.00	1,341.16	35%	6500 Cell Phone Service
6600 CC, Banking & Other Fees	5.00	5.00	21.00	5.00	5.00	5.00	65.64	5.00	116.64	350	233.36	67%	6600 CC, Banking & Other Fees
6700 Accounting Fees										4,700.00	4,700.00	100%	6700 Accounting Fees
6800 Legal Fees										5,000.00	5,000.00	100%	6800 Legal
6900 Office Supplies / Misc.	48.47	27.72	70.04	78.64	117.71	118.61	27.72	75.13	564.04	3,000.00	2,435.96	81%	6900 Office Supplies / Misc.
Total 6000 Office / Overhead	\$ 4,379.99	\$ 4,043.74	\$ 3,512.37	\$ 4,196.62	\$ 3,878.19	\$ 5,468.11	\$ 8,728.67	\$ 3,852.76	\$ 38,060.45	71,984.00	33,923.55	47%	Total 6000 Office / Overhead
7100 Food/Beverage/Rentals		60.76	3,788.98			3,232.84	4,659.87	0.00	11,742.45	35,000.00	23,257.55	66%	7100 Food/Beverage/Rentals
7200 Event Pmts Processing Fee		123.11	31.65		38.49	85.34	64.92		343.51	1,500.00	1,156.49	77%	7200 Event Pmts Processing Fee
Total 7000 Event Expenses	\$ 0.00	\$ 183.87	\$ 3,820.63	\$ 0.00	\$ 38.49	\$ 3,318.18	\$ 4,724.79	\$ 0.00	\$ 12,085.96	36,500.00	24,414.04	67%	Total 7000 Event Expenses
8100 Insurance (D&O)				1,860.00					1,860.00	2,174.00	314.00	14%	8100 D&O Insurance
8200 Awards / Recognition	0.00			67.26			19.95	332.03	419.24	5,000.00	4,580.76	92%	8200 Awards / Recognition
8300 Retreats/Mtgs/Conf/Dues/Events	1,104.15	611.83	705.97	229.31	140.33	87.99	568.45	481.70	3,929.73	15,000.00	11,070.27	74%	8300 Retreats/Mtgs/Conf/Dues/Events
8400 Consultants/Special Projects						50.00	358.00		408.00	20,000.00	19,592.00	98%	8400 Consultants/Special Projects
Total 8000 Board / Org Development	\$ 1,104.15	\$ 611.83	\$ 705.97	\$ 2,156.57	\$ 140.33	\$ 137.99	\$ 946.40	\$ 813.73	\$ 6,616.97	42,174.00	35,557.03	84%	Total 8000 Board / Org Development
9000 Contingency Fund	199.00				199.00				398.00	25,000.00	24,602.00	98%	Contingency Fund
Reconciliation Discrepancies				-33.01	3.00				-30.01				
Total Expenses	\$ 66,755.76	\$ 66,325.37	\$ 70,700.03	\$ 63,625.42	\$ 49,203.68	\$ 64,148.01	\$ 65,856.45	\$ 60,790.81	\$ 507,405.53	1,051,196.00	543,760.46	52%	Total Expenses
Net Operating Income	\$ 869,234.77	-\$ 15,806.44	-\$ 68,988.30	-\$ 47,271.21	-\$ 44,225.74	-\$ 52,432.88	-\$ 62,359.64	-\$ 59,774.41	\$ 518,376.15				
Investment returns	2,018.97	-637.58	-648.65	-190.67	-99.61	684.47	1,802.58	2,790.42	5,719.93				
Total Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 5,719.93				
Net Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 5,719.93				
Net Income	\$ 871,253.74	-\$ 16,444.02	-\$ 69,636.95	-\$ 47,461.88	-\$ 44,325.35	-\$ 51,748.41	-\$ 60,557.06	-\$ 56,983.99	\$ 524,096.08				

2024 Sponsorship Payment

Tracking Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2024	\$ 6,000.00	September 2024	\$ 6,000.00
Regional Associate Member	AWC	February 2024	\$ 500.00	February 2024	\$ 500.00
Event Sponsorship	Boeing	November 2023	\$ 12,500.00	December 2023	\$ 12,500.00
Event Sponsorship	Boeing	June 2023	\$ 2,500.00	July 2024	\$ 2,500.00
Partner	Boeing	June 2023	\$ 6,000.00	July 2024	\$ 6,000.00
Partner	Comcast	April 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Comcast	April 2024	\$ 2,500.00	April 2024	\$ 2,500.00
Regional Associate Member	Desimone Consulting Group	March 2024	\$ 500.00		
Regional Associate Member	EMC Research	February 2024	\$ 500.00	March 2024	\$ 500.00
Regional Associate Member	Foster Garvey	March 2024	\$ 500.00	April 2024	\$ 500.00
Regional Associate Member	Green River College	February 2024	\$ 500.00		
Event Sponsorship	Gordon Thomas Honeywell	October 2024	\$ 500.00		
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	KC Dept of Assessments	February 2024	\$ 500.00		
Regional Associate Member	King County Library Systems	February 2024	\$ 500.00	May 2024	\$ 500.00
Regional Associate Member	Langton Spieth, LLC	February 2024	\$ 500.00		
Partner	Lumen	March 2024	\$ 6,000.00	May 2024	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Partner	Port of Seattle	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	PRR	March 2024	\$ 500.00	April 2024	\$ 500.00
Partner	Puget Sound Energy	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Puget Sound Energy	May 2024	\$ 2,500.00	May 2024	\$ 2,500.00
Partner	Republic Services	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2024	\$ 500.00	February 2024	\$ 500.00
Partner	Sound Transit	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	ValleyCom	February 2024	\$ 500.00	March 2024	\$ 500.00
Partner	Waste Management	February 2024	\$ 6,000.00	March 2025	\$ 6,000.00
Totals			\$ 86,000.00		\$ 83,500.00

Not Yet Invoiced for 2024		Not Yet Invoiced for 2024	
Sponsorship Level	Sponsor	Amount	Invoice Due Month
RAM	King County Elections	\$500.00	Jun-24
Partner	Seattle King County Realtors	\$6,000.00	Sep-24
Partner	Seattle Metro Chamber	\$6,000.00	Sep-24
Partner	Recology	\$6,000.00	Sep-24
RAM	McDonald's	\$500.00	Nov-24
		\$19,000.00	

Paid 2023 Invoices

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid	2024 invoice Due
Partner	Amazon	February 2023	\$ 6,000.00	September 2023	\$ 6,000.00	
Regional Associate Member	AWC	January 2023	\$ 500.00	February 2023	\$ 500.00	
Partner	Boeing	April 2023	\$ 6,000.00	June 2023	\$ 6,000.00	
Event Sponsor	Boeing	April 2023	\$ 2,500.00	June 2023	\$ 2,500.00	
Partner	Cedar Grove	February 2023	\$ 6,000.00	June 2023	\$ 6,000.00	
Partner	Comcast	March 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Event Sponsor	Comcast	March 2023	\$ 2,500.00	April 2023	\$ 2,500.00	
Regional Associate Member	Desimone Consulting Group	March 2023	\$ 500.00	April 2023	\$ 500.00	
Regional Associate Member	EMC Research	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	Foster Garvey	March 2023	\$ 500.00	March 2023	\$ 500.00	
Event Sponsorship	Foster Garvey	March 2023	\$ 2,500.00	March 2023	\$ 2,500.00	
Regional Associate Member	Google Fiber	September 2023	\$ 500.00	March 2024	\$ 500.00	
Event Sponsor	Google Fiber	September 2023	\$ 2,500.00	March 2024	\$ 2,500.00	
Regional Associate Member	Gordon Thomas Honeywell	May 2023	\$ 500.00	May 2023	\$ 500.00	
Event Sponsor	Gordon Thomas Honeywell	May 2023	\$ 2,500.00	May 2023	\$ 2,500.00	
Regional Associate Member	Green River College	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	KC Dept of Assessments	January 2023	\$ 500.00	February 2023	\$ 500.00	
Regional Associate Member	King County Elections	June 2023	\$ 500.00	July 2023	\$ 500.00	June 2024
Regional Associate Member	King County Library Systems	January 2023	\$ 500.00	January 2023	\$ 500.00	
Regional Associate Member	Langton Spieth, LLC	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Lumen	December 2022	\$ 6,000.00	January 2023	\$ 6,000.00	
Regional Associate Member	McDonald's	November 2023	\$ 500.00	December 2023	\$ 500.00	November 2024
Event Sponsor	McDonald's	November 2023	\$ 4,500.00	December 2023	\$ 4,500.00	
Partner	Microsoft	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Partner	Port of Seattle	January 2023	\$ 6,000.00	January 2023	\$ 6,000.00	
Regional Associate Member	PRR	March 2023	\$ 500.00	May 2023	\$ 500.00	
Partner	Puget Sound Energy	January 2023	\$ 6,000.00	April 2023	\$ 6,000.00	
Partner	Republic Services	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00	
Partner	Recology	September 2023	\$ 6,000.00	June 2024	\$ 6,000.00	September 2024
Regional Associate Member	Seattle Building and Constr.	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Seattle King County Realtors	September 2023	\$ 6,000.00	March 2024	\$ 6,000.00	September 2024
Partner	Seattle Metro Chamber	September 2023	\$ 6,000.00	April 2024	\$ 6,000.00	September 2024
Partner	Sound Transit	January 2023	\$ 6,000.00	November 2023	\$ 6,000.00	
Regional Associate Member	ValleyCom	January 2023	\$ 500.00	January 2023	\$ 500.00	
Partner	Waste Management	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00	
Regional Associate Member	AT&T	February 2023	\$ 500.00		bad debt	
Regional Associate Member	Inslee Best	April 2023	\$ 500.00		bad debt	
Regional Associate Member	Michael Baker International	January 2023	\$ 500.00		bad debt	
Regional Associate Member	Symetra	June 2023	\$ 500.00		bad debt	
TOTALS			\$ 110,500.00		\$108,500.00	

September 24, 2024 SCA Finance Committee
Meeting Attachment 6: Sponsorship Update

CITY MANAGERS AND ADMINISTRATORS
Wednesday, October 2, 2024
10:00 to 11:30 AM
VIRTUAL

- 10:00 AM A. Welcome and Introductions**
Julie Underwood, Deputy City Manager of Operations, City of Kirkland
- 10:10 AM B. Kroger/Albertson Potential Merger (TBD, City of Redmond)**
The AG filed a lawsuit in January to block the proposed Kroger-Albertsons grocery merger. The [123 stores in Washington](#), many of which are in King County, may be impacted. Redmond has adopted a resolution opposing the merger, and Kirkland is looking to do the same.
- 10:30 AM C. 2024 Ballot Initiatives (Julie Underwood)**
Discussion of which cities are taking positions on statewide initiatives:
- *I-2066 – Energy Services, including Natural Gas and Electrification*
 - *I-2109 – Repeal Tax on “Capital Gains Tax”*
 - *I-2117 – Carbon Tax Credit Trading*
 - *I-2124 – Long-term Care Insurance Program, Allowing for Opt-out*
- 11:15 AM D. Partner Updates**
- **SCA Updates** – Leah Willoughby, Chief Operating Officer
 - **AWC Updates** - Candice Bock, Government Relations Director
 - **WCMA Updates** - Stephanie Lucash, WCMA Past President, Kenmore Deputy City Manager
 - **ICMA Updates** - Jessi Bon, ICMA Western Region Vice President, City Manager, City of Mercer Island
- 11:30 AM E. Adjourn**

Potential Future Agenda Topics:

- Medic One/EMS Levy – Update from King County
- WSDOT Projects – How WSDOT Works with Jurisdictions
- Cybersecurity – Combatting Ongoing Attacks

Conferences:

- [2024 Washington State Lean Transformation Conference](#), Oct 22-31, 2024
- [Servant Leadership Conference](#), Jan 30-31, 2025