



SCA Board of Directors

AGENDA

November 20, 2024

Tukwila Community Center, Executive Conference Room
12424 42nd Ave S, Tukwila, WA 98168
10 AM - Noon

- 1) **Call to Order** – President Mary Lou Pauly 2 minutes
- 2) **Public Comment** 5 minutes
- 3) **Consent Agenda** 3 minutes
 - a. Minutes of the October 17, 2024 SCA Board of Directors Meeting [Attachment 1](#)
 - b. Financial Reports of August 2024 [Attachments 2-3](#)

***Recommended Action:** Approval of the consent agenda consisting of the minutes of the October 17, 2024 SCA Board of Directors meeting; and the financial reports of September 2024.*
- 4) **President’s Report** – President Mary Lou Pauly 5 minutes
- 5) **Interim Executive Director’s Report** – Carl Cole 5 minutes
- 6) **Treasurer’s Report** – Treasurer Armondo Pavone 10 minutes
 - a. October 29, 2024, Finance Committee [Meeting Materials](#)
 - b. Sponsorship Update [Attachment 4](#)
 - c. Draft 2025 Budget [Attachments 5-6](#)

***Recommended Action:** Recommend Approval of the Draft SCA 2025 Budget by the Membership at the 2024 SCA Annual Meeting*
 - d. 2023 Form 990
 - e. Other Updates
- 7) **PIC Chair’s Report** – PIC Chair Chris Roberts 15 minutes
November 13, 2024 Public Issues Committee [Meeting Materials](#)
 - a. Regional Safety Action Plan
 - b. Public Health Seattle-King County Strategic Plan
 - c. Onsite Sewage/Septic Code Revisions
 - d. Levis and Ballot Measures
- 8) **City Managers/Administrators Meeting** – Regan Boli, City Manager Representative 5 minutes [Attachment 7](#)
- 9) **Legislative Committee** – President Mary Lou Pauly 5 minutes

- 10) Leadership Advisory Council Update** – President Mary Lou Pauly 5 minutes
- 11) Discussion Items/Updates** 50 minutes
- a. SCA Staffing Update
 - b. Executive Director Recruitment Update
 - c. 2025 Board of Directors Elections and Caucus Meetings
 - d. Crisis Care Centers – Youth Representative
 - e. Call for Nominations Update
 - f. Election Debrief
- 12) For the good of the order** 10 minutes
- 13) Adjourn**

Upcoming Events

- a. SCA Annual Meeting – Wednesday, December 4, 2024 – 5:30 – 8:30 PM – Renton Pavillion Events Center
- b. SCA Public Issues Committee Meeting – Wednesday, December 11, 2024 – 7:00 – 9:00 PM – Virtual
- c. SCA Caucus Meeting and Board Elections – South and South Valley Caucuses – Thursday, December 12 – 5:00 – 6:00 PM – Virtual
- d. SCA Caucus Meeting and Board Elections – North and Snoqualmie Valley Caucuses – Friday, December 13 – 1:00 – 2:00 PM - Virtual
- e. SCA Board of Directors Meeting – Wednesday, December 18, 2024 – 10:00 AM – 12:00 PM – Virtual
- f. Week of December 23, 2024 – SCA offices closed for winter holiday

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

SCA will lead policy change to make the Puget Sound region the best in the world for our diverse communities. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

Values

SCA is committed to creating an environment that fosters mutual support, respect, trust, fairness, and integrity for the greater good of the association and its membership. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequities in our society and continues its commitment to the work needed to address them.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

DRAFT Minutes

October 17, 2024

Renton City Hall, 1055 S Grady Way, Renton, WA
Conferencing Center, 7th Floor

10 AM - Noon

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:02 AM Present were members Dana Ralph, Troy Linnell, Jan Molinaro, Armondo Pavone, Regan Bolli, Traci Buxton, Amy Falcone, and Wendy Weiker. Absent were members De'Sean Quinn, Katherine Ross, Mason Thompson, and Chris Roberts.

2) **Introduction of Interim Executive Director** – President Mary Lou Pauly introduced the group to Interim Executive Director Carl Cole. Members introduced themselves. Cole thanked members and gave brief remarks.

3) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

4) Consent Agenda

President Pauly asked for any questions or concerns regarding the items on the consent agenda.

Molinaro moved, seconded by Bolli, to approve the consent agenda consisting of the minutes of the July 17, 2024 SCA Board of Directors meeting; the minutes of the September 18, 2024 SCA Board of Directors meeting; the minutes of the September 26, 2024 SCA Board of Directors Special Meeting; and the financial reports of August 2024. The motion passed unanimously.

5) **President's Report** – President Mary Lou Pauly reported on recent meetings and events. Pauly noted positive feedback and good attendance for the October 16 SCA Networking Event.

6) Interim Executive Director's Report

Interim Executive Director Carl Cole thanked the board for the opportunity to serve as Interim Executive Director. Cole summarized priorities, goals, and expectations while in the position. Priorities included staffing to full; engaging and providing support to staff; reviewing and addressing organizational priorities and tempo; recruitment for permanent Executive Director; sponsor and member relationships; 2025 budget development; and gathering member feedback.

7) Treasurer's Report

Treasurer Armondo Pavone reported on the September 24, 2024 SCA Finance Committee.

Pavone reported on including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices. Staff is expected to bring draft 2025 SCA budget to the October 2024 SCA Finance Committee meeting. This will be brought for recommendation to the full board at their November 2024 meeting, and for recommendation to the full membership at the 2024 Annual Meeting on December 4.

a. Other Updates

After discussion, the board took the following action:

Molinaro moved, seconded by Bolli to authorize the following individuals as signers on SCA bank accounts:

President Mary Lou Pauly

Vice President Traci Buxton

Treasurer Armondo Pavone

Interim Executive Director Carl Cole

The motion passed unanimously.

There were no other updates.

8) PIC Chair's Report

As PIC Chair Chris Roberts was not present, Interim Executive Director Carl Cole reported on the October 9, 2024 SCA PIC Meeting. Items included:

- a. Youth Action Plan
- b. RapidRide Prioritization Plan
- c. Public Health Environmental Services Division Rates
- d. Hazardous Waste Management Program
- e. 2025 SCA Legislative Agenda

There were no action items to report. Cole noted that conversation regarding format will continue.

9) City Managers/Administrators Meeting – Regan Boli, City Manager Representative reported on the October 2, 2024 City Manager/City Administrator meeting. Topics included presentations on Kroger/Albertson Potential Merger; 2024 Ballot Initiatives; and updates from SCA, AWC, WCMA, and ICMA.

10) Legislative Committee

President Mary Lou Pauly reported on goals of the Legislative Committee and upcoming meetings and processes. There were no action items to report.

11) Discussion Items/Updates

a. Upcoming Meeting Schedule

After discussion, the Board agreed to change the location of the December 18, 2024 SCA Board of Directors meeting to online.

b. 2025 Board Nominating Committee

SCA President Mary Lou Pauly noted that the President appoints members to the Board Nominating Committee, per SCA Bylaws, and asked for volunteers. Pauly noted for the group expected and

potential open seats on the 2025 SCA Board of Directors. Members interested in a leadership role were asked to communicate interest to President

President Pauly appointed the following individuals to the 2025 Board Nominating Committee:

- **Mary Lou Pauly**
- **Jan Molinaro**
- **Dana Ralph**
- **Wendy Weiker**

c. 2025 Board Leadership

This item was not discussed.

d. 2025 Board of Directors Elections and Caucus Meetings

Group discussed time and format for 2025 Board of Directors Meetings and Caucus meetings. Meetings will be held virtually.

e. 2025 Board of Directors

This item was not discussed.

f. Executive Director Transition Update

Interim Executive Director Carl Cole and SCA President Mary Lou Pauly gave brief update on process and progress for recruitment of a permanent Executive Director. Will continue to report to the board as process progresses. Questions and feedback from members was encouraged.

g. 2025 SCA Board of Directors Retreat

Group discussed possible timing for the 2025 SCA Board of Directors Retreat. This item will be brought back for discussion at a later meeting of the board.

h. Call for Nominations Update

This item was discussed earlier in the agenda.

i. Annual Meeting

Interim Executive Director Carl Cole asked for ideas and feedback for possible speakers for the 2024 Annual Meeting.

j. 2025 Events

SCA Requested feedback and direction for potential venues for 2025 events. Staff will provide group with information regarding current venues.

12) For the good of the order

SCA Vice President noted for discussion considerations of city duties and capacity in regards to 2025 board leadership positions.

There were no other items for the good of the order.

13) The meeting was adjourned at 11:46 AM.

SOUND CITIES ASSOCIATION | BALANCE SHEET

As of September 30, 2024

1110 HomeStreet Bank	19,816.90
1120 HomeStreet Bank - Money Market	884,645.97
1130 PayPal Bank	365.84
Total Bank Accounts	\$ 904,828.71
1200 Accounts Receivable	2,000.00
Total Accounts Receivable	\$ 2,000.00
1140 Investments - Time Value	329,181.32
1145 Accrued Interest Receivable	-693.18
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 328,488.14
Total Current Assets	\$ 1,235,316.85
1410 Furniture and Fixtures	31,060.23
1415 Computers	0.00
1420 Accumulated Depreciation	-31,060.23
Total 1400 Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,235,316.85
Total Accounts Payable	\$ 762.69
2200 HomeStreet Credit Card	1,416.17
Total Credit Cards	\$ 1,416.17
2300 Accrued Payroll	13,365.02
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	396.25
2410 SUI	370.71
Total 2415 FIT, SS, Medicare - 941	\$ 5,695.57
2420 L&I	357.30
2425 WA Paid Family & Medical Leave	583.27
2426 WA Cares	937.81
2435 PERS Payable	3,649.15
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	0.00
2450 Medical/Dental/Vision/Life Ins	506.65
2460 Accrued Vacation Pay	15,004.74
2470 w/held Supplemental Life	0.00
2499 Payroll Corrections	173.01
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 27,361.80
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 40,726.82
Total Current Liabilities	\$ 42,905.68
Total Liabilities	\$ 42,905.68
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	525,598.00
3130 Contractual Obligations Reserve	51,179.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 616,777.00
3200 Board Designated Contra	-616,777.00
3300 Fund Balance (Prior Years)	724,058.31
3999 Opening Bal Equity	0.00
Net Income	468,352.86
Total Equity	\$ 1,192,411.17
TOTAL LIABILITIES AND EQUITY	\$ 1,235,316.85

SOUND CITIES ASSOCIATION | Profit and Loss by Month

January - September, 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Total	2024 Budget	Difference	% Budget Remaining	
1010 Member Dues	915,709.33									915,709.33	915,709.00	0.00	0%	
1020 Membership/Sponsorships	18,500.00	46,000.62	1,500.00	14,500.00	2,500.00	8,500.00				91,500.62	96,500.00	-4,999.38	5%	
1030 Registration/Dinners Revenue	65.00	3,117.99	837.06		1,015.00	2,325.00	1,540.00		2,180.00	11,080.05	24,500.00	-13,419.95	55%	
1040 Interest Income	1,716.20	1,250.32	-625.33	1,854.21	1,412.94	890.13	1,956.81	1,016.40	1,926.70	11,398.38	13,720.00	-2,321.62	17%	
1150 CC Points Redeemed for Credit		150.00			50.00				175.00	375.00	900.00	-525.00	58%	
Total Income	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 4,281.70	\$ 1,030,063.38	\$1,051,329.00	(\$21,265.95)	2%	
Gross Profit	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 4,281.70	\$ 1,030,063.38				
											2024 Budget	Difference	% Budget Remaining	
Total 5100 Salaries	\$ 46,416.48	\$ 46,547.96	\$ 47,103.19	\$ 40,662.69	\$ 33,829.62	\$ 43,985.36	\$ 39,470.37	\$ 42,177.45	\$ 42,366.83	\$ 382,559.95	659,500.00	276,940.05	42%	Total 5100 Salaries
5210 Taxes-FUTA	55.49	14.95	18.29	7.77	0.40	0.00	21.50	20.50	0.00	138.90	336.00	197.10	59%	5210 Taxes-FUTA
5220 Taxes-SUTA	300.13	315.21	308.18	376.34	179.99	123.31	89.91	108.85	110.12	1,912.04	2,872.00	959.96	33%	5220 Taxes-SUTA
5230 Taxes - FICA, Medicare - 941	3,589.10	3,599.18	3,641.63	5,340.86	3,372.08	2,657.28	3,057.72	3,264.80	3,279.30	31,801.95	47,750.00	15,948.05	33%	5230 Taxes - FICA, Medicare - 941
5240 Taxes - L & I	92.46	94.45	108.68	62.23	69.22	72.46	73.13	72.45	72.07	717.15	2,410.00	1,692.85	70%	5240 Taxes - L & I
5250 Taxes-FMLA	-52.21	248.86	251.80	369.31	233.16	183.74	211.43	225.77	226.76	1,898.62	2,610.00	711.38	27%	5250 Taxes-FMLA
Total 5200 Payroll Taxes	\$ 3,984.97	\$ 4,272.65	\$ 4,328.58	\$ 6,156.51	\$ 3,854.85	\$ 3,036.79	\$ 3,453.69	\$ 3,692.37	\$ 3,688.25	\$ 36,468.66	55,978.00	19,509.34	35%	Total 5200 Payroll Taxes
5310 Pension Plan Contributions	4,310.87	4,334.66	4,388.93	3,765.18	2,108.80	3,050.18	3,332.43	3,601.30	3,617.27	32,509.62	58,300.00	25,790.38	44%	5310 Pension Plan Contributions
5320 Medical/Dental/Vision/Life Ins	5,785.32	5,785.32	6,286.80	6,220.86	4,651.40	4,651.40	4,651.40	6,153.20	5,652.60	49,838.30	80,760.00	30,921.70	38%	5320 Medical/Dental/Vision/Life Ins
5330 Professional Development	23.54									23.54	8,000.00	7,976.46	100%	5330 Professional Development
5345 ED Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	4,500.00				5345 ED Car Allowance
5346 Staff Travel Expenses	51.44	45.34	53.56				48.70		20.00	219.04				5346 Staff Travel Expenses
Total 5340 Travel Reimbursement	\$ 551.44	\$ 545.34	\$ 553.56	\$ 500.00	\$ 500.00	\$ 500.00	\$ 548.70	\$ 500.00	\$ 520.00	\$ 4,719.04	13,000.00	8,280.96	64%	Total 5340 Travel Reimburse
Total 5300 Staff Benefits	\$ 10,671.17	\$ 10,665.32	\$ 11,229.29	\$ 10,486.04	\$ 7,260.20	\$ 8,201.58	\$ 8,532.53	\$ 10,254.50	\$ 9,789.87	\$ 87,090.50	160,060.00	72,969.50	46%	Total 5300 Staff Benefits
Total 5000 Staff	\$ 61,072.62	\$ 61,485.93	\$ 62,661.06	\$ 57,305.24	\$ 44,944.67	\$ 55,223.73	\$ 51,456.59	\$ 56,124.32	\$ 55,844.95	\$ 506,119.11	875,538.00	369,418.89	42%	Total 5000 Staff
6100 Rent	2,608.17	2,608.17	2,609.13	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	23,476.41	32,740.00	9,263.59	28%	6100 Rent
6200 Office Insurance						380.00				380.00	604.00	224.00	37%	6200 Office Insurance
6310 Copier/Printer Lease & Maint		495.14	238.96	475.39	262.86		523.12	288.97	248.69	2,533.13	3,190.00	656.87	21%	6310 Copier/Printer Lease & Maint
6320 Outside Printing & Publication				371.92			371.92	306.15		1,049.99	900	-149.99	-17%	6320 Outsourced Printing/Publications
Total 6300 Printing and Publication	\$ 0.00	\$ 495.14	\$ 238.96	\$ 847.31	\$ 262.86	\$ 0.00	\$ 895.04	\$ 595.12	\$ 248.69	\$ 3,583.12	4,090.00	506.88	12%	Total 6300 Printing and Publication
6420 Website Design/Hosting		33.01		47.37	203.88					284.26	4,200.00	3,915.74	93%	6420 Website Design/Hosting
6430 IT Equipment	51.58						4,579.36			4,630.94	6,000.00	1,369.06	23%	6430 Equipment
6440 Software/Subscriptions	1,357.95	565.76	265.32	301.89	295.28	2,017.97	301.89	317.32	581.67	6,005.05	7,500.00	1,494.95	20%	6440 Software/Subscriptions
Total 6400 IT	\$ 1,409.53	\$ 598.77	\$ 265.32	\$ 349.26	\$ 499.16	\$ 2,017.97	\$ 4,881.25	\$ 317.32	\$ 581.67	\$ 10,920.25	17,700.00	6,779.75	38%	Total 6400 IT
6500 Cell Phone Service	308.82	308.94	307.92	307.92	384.97	338.04	250.53	251.70	267.58	2,726.42	3,800.00	1,073.58	28%	6500 Cell Phone Service
6600 CC, Banking & Other Fees	5.00	5.00	21.00	5.00	5.00	5.00	65.64	5.00	5.00	121.64	350	228.36	65%	6600 CC, Banking & Other Fees
6700 Accounting Fees											4,700.00	4,700.00	100%	6700 Accounting Fees
6800 Legal Fees											5,000.00	5,000.00	100%	6800 Legal
6900 Office Supplies / Misc.	48.47	27.72	70.04	78.64	117.71	118.61	27.72	75.13	125.83	689.87	3,000.00	2,310.13	77%	6900 Office Supplies / Misc.
Total 6000 Office / Overhead	\$ 4,379.99	\$ 4,043.74	\$ 3,512.37	\$ 4,196.62	\$ 3,878.19	\$ 5,468.11	\$ 8,728.67	\$ 3,852.76	\$ 3,837.26	\$ 41,897.71	71,984.00	30,086.29	42%	Total 6000 Office / Overhead
7100 Food/Beverage/Rentals		60.76	3,788.98			3,232.84	4,659.87	0.00		11,742.45	35,000.00	23,257.55	66%	7100 Food/Beverage/Rentals
7200 Event Pmts Processing Fee		123.11	31.65		38.49	85.34	64.92		80.64	424.15	1,500.00	1,075.85	72%	7200 Event Pmts Processing Fee
Total 7000 Event Expenses	\$ 0.00	\$ 183.87	\$ 3,820.63	\$ 0.00	\$ 38.49	\$ 3,318.18	\$ 4,724.79	\$ 0.00	\$ 80.64	\$ 12,166.60	36,500.00	24,333.40	67%	Total 7000 Event Expenses
8100 Insurance (D&O)				1,860.00						1,860.00	2,174.00	314.00	14%	8100 D&O Insurance
8200 Awards / Recognition	0.00			67.26			19.95	332.03	403.80	823.04	5,000.00	4,176.96	84%	8200 Awards / Recognition
8300 Retreats/Mtgs/Conf/Dues/Events	1,104.15	611.83	705.97	229.31	140.33	87.99	568.45	481.70	510.96	4,440.69	15,000.00	10,559.31	70%	8300 Retreats/Mtgs/Conf/Dues/Events
8400 Consultants/Special Projects						50.00	358.00			408.00	20,000.00	19,592.00	98%	8400 Consultants/Special Projects
Total 8000 Board / Org Development	\$ 1,104.15	\$ 611.83	\$ 705.97	\$ 2,156.57	\$ 140.33	\$ 137.99	\$ 946.40	\$ 813.73	\$ 914.76	\$ 7,531.73	42,174.00	34,642.27	82%	Total 8000 Board / Org Development
9000 Contingency Fund	199.00				199.00				299.00	697.00	25,000.00	24,303.00	97%	Contingency Fund
Reconciliation Discrepancies				-33.01	3.00					-30.01				
Total Expenses	\$ 66,755.76	\$ 66,325.37	\$ 70,700.03	\$ 63,625.42	\$ 49,203.68	\$ 64,148.01	\$ 65,856.45	\$ 60,790.81	\$ 60,976.61	\$ 568,382.14	1,051,196.00	482,783.85	46%	Total Expenses
Net Operating Income	\$ 869,234.77	-\$ 15,806.44	-\$ 68,988.30	-\$ 47,271.21	-\$ 44,225.74	-\$ 52,432.88	-\$ 62,359.64	-\$ 59,774.41	-\$ 56,694.91	\$ 461,681.24				
Other Income														
Investment returns	2,018.97	-637.58	-648.65	-190.67	-99.61	684.47	1,802.58	2,790.42	942.87	6,662.80				
Total Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 942.87	\$ 6,662.80				
Net Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 942.87	\$ 6,662.80				
Net Income	\$ 871,253.74	-\$ 16,444.02	-\$ 69,636.95	-\$ 47,461.88	-\$ 44,325.35	-\$ 51,748.41	-\$ 60,557.06	-\$ 56,983.99	-\$ 55,752.04	\$ 468,344.04				

2024 Sponsorship Payment

Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2024	\$ 6,000.00	September 2024	\$ 6,000.00
Regional Associate Member	AWC	February 2024	\$ 500.00	February 2024	\$ 500.00
Event Sponsorship	Boeing	November 2023	\$ 12,500.00	December 2023	\$ 12,500.00
Event Sponsorship	Boeing	June 2023	\$ 2,500.00	July 2024	\$ 2,500.00
Partner	Boeing	June 2023	\$ 6,000.00	July 2024	\$ 6,000.00
Partner	Comcast	April 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Comcast	April 2024	\$ 2,500.00	April 2024	\$ 2,500.00
Regional Associate Member	Desimone Consulting Group	March 2024	\$ 500.00		
Regional Associate Member	EMC Research	February 2024	\$ 500.00	March 2024	\$ 500.00
Regional Associate Member	Foster Garvey	March 2024	\$ 500.00	April 2024	\$ 500.00
Regional Associate Member	Green River College	February 2024	\$ 500.00		
Event Sponsorship	Gordon Thomas Honeywell	October 2024	\$ 500.00		
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	KC Dept of Assessments	February 2024	\$ 500.00	October 2024	\$ 500.00
Regional Associate Member	King County Library Systems	February 2024	\$ 500.00	May 2024	\$500.00
Regional Associate Member	Langton Spieth, LLC	February 2024	\$ 500.00		
Partner	Lumen	March 2024	\$ 6,000.00	May 2024	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Partner	Port of Seattle	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	PRR	March 2024	\$ 500.00	April 2024	\$ 500.00
Partner	Puget Sound Energy	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship	Puget Sound Energy	May 2024	\$ 2,500.00	May 2024	\$ 2,500.00
Partner	Republic Services	February 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2024	\$ 500.00	February 2024	\$ 500.00
Partner	Sound Transit	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	ValleyCom	February 2024	\$ 500.00	March 2024	\$ 500.00
Partner	Waste Management	February 2024	\$ 6,000.00	March 2025	\$ 6,000.00
Totals			\$ 86,000.00		\$ 84,000.00

Not Yet Invoiced for 2024

Not Yet Invoiced for 2024

Sponsorship Level	Sponsor	Amount	Invoice Due Month
RAM	King County Elections	\$500.00	Jun-24
Partner	Seattle King County Realtors	\$6,000.00	Sep-24
Partner	Seattle Metro Chamber	\$6,000.00	Sep-24
Partner	Recology	\$6,000.00	Sep-24
RAM	McDonald's	\$500.00	Nov-24
		\$19,000.00	



SOUND CITIES ASSOCIATION DRAFT 2025 Budget

Member City Dues			\$	955,061
Membership/Sponsorships			\$	96,500
Registration/Dinners Revenue			\$	18,500
Interest Income			\$	12,880
Credit Cards Points Redeemed for Credit			\$	650
Total Income			\$	1,083,591
Salaries			\$	641,941
Payroll Taxes			\$	54,868
FUTA	\$	336		
SUTA	\$	2,824		
FICA/Medicare	\$	46,551		
L & I	\$	2,691		
WA PFMLA	\$	2,466		
Staff Benefits			\$	184,991
Pension Plan Contributions	\$	58,481		
Medical/Dental/Vision/Life Ins	\$	105,510		
Professional Development	\$	8,000		
Travel Reimburse	\$	13,000		
TOTAL STAFF			\$	881,800
Rent			\$	34,163
Office Insurance			\$	620
Printing and Publication			\$	6,450
Copier/Printer Lease & Maint	\$	3,450		
Outside Printing & Publication	\$	3,000		
IT			\$	18,400
Website Design/Hosting	\$	3,500		
IT Equipment	\$	6,000		
Software/Subscriptions	\$	8,900		
Cell Phone Service			\$	4,300
CC, Banking & Other Fees			\$	500
Accounting Fees			\$	19,000
Legal Fees			\$	5,000
Office Supplies / Misc.			\$	3,000
TOTAL OFFICE/OVERHEAD			\$	91,433
Event Food/Bev/Rentals			\$	40,000
Event Processing Fees			\$	1,850
TOTAL EVENT EXPENSES			\$	41,850
Liability Insurance			\$	2,500
D&O Insurance	\$	1,900		
Cyber Security Insurance	\$	600		
Awards / Recognition			\$	6,000
Retreats/Mtgs/Conf/Dues/Events			\$	15,000
Consultants/Special Projects			\$	20,000
TOTAL BOARD / ORG DEVELOPMENT			\$	43,500
CONTIGENCY FUND			\$	25,000
Total Expenses			\$	1,083,583

Income minus expensees	
\$	8

DRAFT 2025 BUDGET

City Member Dues			\$955,060.73		\$915,709.00
Membership/Sponsorships			\$96,500.00		\$96,500.00
Registration/Dinners Revenue			\$18,500.00		\$24,500.00
Interest Income			\$12,880.00		\$13,720.00
CC Points			\$650.00		\$900.00
TOTAL INCOME			\$1,083,590.73		\$1,051,329.00
Salaries			\$641,941.00		\$659,500.00
Payroll Taxes			\$54,868.00		\$55,978.00
	FUTA	\$336.00		\$336.00	
	SUTA	\$2,824.00		\$2,872.00	
	FICA/Medicare	\$46,551.00		\$47,750.00	
	L&I	\$2,691.00		\$2,410.00	
	WA PFML	\$2,466.00		\$2,610.00	
Benefits			\$184,991.00		\$160,060.00
	PERS Contributions	\$58,481.00		\$58,300.00	
	Med/Dental/Vision/Life	\$105,510.00		\$80,760.00	
	Prof. Development	\$8,000.00		\$8,000.00	
	Travel Reimb./Car Allowance	\$13,000.00		\$13,000.00	
Total Staff			\$881,800.00		\$875,538.00
Rent			\$34,163.00		\$32,740.00
Office Insurance			\$620.00		\$604.00
Printing/Reproduction			\$6,450.00		\$4,090.00
	Copier/Printer Lease & Maint.	\$3,450.00		\$3,190.00	
	Outsourced Printing/Publications	\$3,000.00		\$900.00	
IT Expenses			\$18,400.00		\$17,700.00
	Website Design/Hosting	\$3,500.00		\$4,200.00	
	IT Equipment	\$6,000.00		\$6,000.00	
	Software/Subscriptions	\$8,900.00		\$7,500.00	
Cell Phone Service			\$4,300.00		\$3,800.00
CC, Bank, Other Fees			\$500.00		\$350.00
Accounting			\$19,000.00		\$4,700.00
Legal			\$5,000.00		\$5,000.00
General Office Supplies			\$3,000.00		\$3,000.00
Total Office/Overhead			\$91,433.00		\$71,984.00
Event Food/Bev/Rentals			\$40,000.00		\$35,000.00
Event Processing Fees			\$1,850.00		\$1,500.00
Total Event Expenses			\$41,850.00		\$36,500.00
Liability Insurance			\$2,500.00		\$2,174.00
	D&O Insurance	\$1,900.00		\$1,774.00	
	Cyber Security Insurance	\$600.00		\$400.00	
Awards/Recognition			\$6,000.00		\$5,000.00
Retreats/Meetings/Events/Conferences/Dues			\$15,000.00		\$15,000.00
Consultants/Special Projects			\$20,000.00		\$20,000.00
Total Board/Org. Development			\$43,500.00		\$42,174.00
Contingency Fund	Contingency Fund		\$25,000.00		\$25,000.00
TOTAL EXPENSES			\$1,083,583.00		\$1,051,196.00
	Income minus Expenses		\$7.73		

2024 Adopted Budget

CITY MANAGERS AND ADMINISTRATORS
Wednesday, October 2, 2024
10:00 to 11:30 AM
VIRTUAL

- 10:00 AM A. Welcome and Introductions**
Julie Underwood, Deputy City Manager of Operations, City of Kirkland
- 10:10 AM B. Kroger/Albertson Potential Merger (TBD, City of Redmond)**
The AG filed a lawsuit in January to block the proposed Kroger-Albertsons grocery merger. The [123 stores in Washington](#), many of which are in King County, may be impacted. Redmond has adopted a resolution opposing the merger, and Kirkland is looking to do the same.
- 10:30 AM C. 2024 Ballot Initiatives (Julie Underwood)**
Discussion of which cities are taking positions on statewide initiatives:
- *I-2066 – Energy Services, including Natural Gas and Electrification*
 - *I-2109 – Repeal Tax on “Capital Gains Tax”*
 - *I-2117 – Carbon Tax Credit Trading*
 - *I-2124 – Long-term Care Insurance Program, Allowing for Opt-out*
- 11:15 AM D. Partner Updates**
- **SCA Updates** - David Hoffman, Executive Director
 - **AWC Updates** - Candice Bock, Government Relations Director
 - **WCMA Updates** - Stephanie Lucash, WCMA Past President, Kenmore Deputy City Manager
 - **ICMA Updates** - Jessi Bon, ICMA Western Region Vice President, City Manager, City of Mercer Island
- 11:30 AM E. Adjourn**

Potential Future Agenda Topics:

- Medic One/EMS Levy – Update from King County
- WSDOT Projects – How WSDOT Works with Jurisdictions
- Cybersecurity – Combatting Ongoing Attacks

Conferences:

- [2024 Washington State Lean Transformation Conference](#), Oct 22-31, 2024
- [Servant Leadership Conference](#), Jan 30-31, 2025