

2025 BOARD AND COMMITTEE APPOINTEE ORIENTATION



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

PANELISTS

SCA President

- Des Moines Mayor, Traci Buxton

SCA Leadership Advisory Council Members

- Renton Councilmember, Ed Prince
- Redmond Mayor, Angela Birney
- Kent Mayor, Dana Ralph
- Auburn Mayor, Nancy Backus

About Sound Cities Association:

Mission:

SCA provides leadership through advocacy, education, mutual support, and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Regional Partnership:

- Committee appointments and staffing
- Policy research, analysis and advocacy
- And more!



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NAVIGATING SCA AND OUR RESOURCES

HOW DO I GET ON COMMITTEES?

HOW DO I GET ON PIC?

Q. How do I get on PIC?



Membership of PIC: one representative and one alternate from each member city.



Each representative or alternate must hold an elective office in the city or town they represent.



The process by which each city appoints their rep and alternate is at the discretion of each individual city.

Q. Who decides who gets appointed to regional boards and committees?



Per SCA bylaws, the PIC Nominating Committee, made up of one representative from each SCA caucus (North, Snoqualmie Valley, South, and South Valley), makes initial recommendations on appointments to the PIC.



The PIC in turn makes a recommendation to the SCA Board.

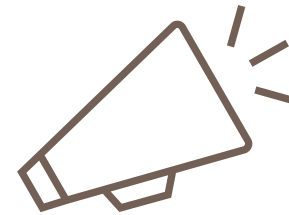


The Board makes the final appointments.

Q. When do I apply?



A call for nominations will be sent in the fall for 2026 committee seats.



There will also be mid-year calls for vacancies.

Q. Are there any vacancies now?

Yes! We have existing or expected vacancies on:

- Joint Recommendations Committee (JRC)
- Domestic Violence Initiative Regional Task Force (DVI)
- Advisory Council on Aging and Disability Services (ADS Advisory Council)
- Regional Transit Committee (RTC)

Expect a call for nominations in the coming weeks.

Q. Where is the best place to find current open appointments information?

<https://soundcities.org/appointments>

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About Our Cities ▾

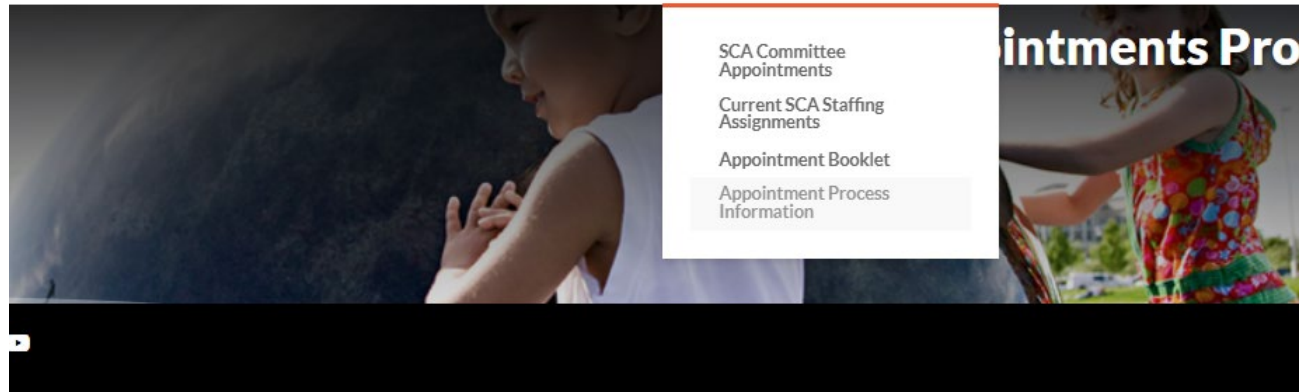
Board of Directors ▾

Public Issues Committee ▾

Regional Boards and Committees ▾

News Archive

Contact SCA



Appointments to Regional Boards and Committees

The Sound Cities Association (SCA) has appointing authority for over thirty regional boards and committees.

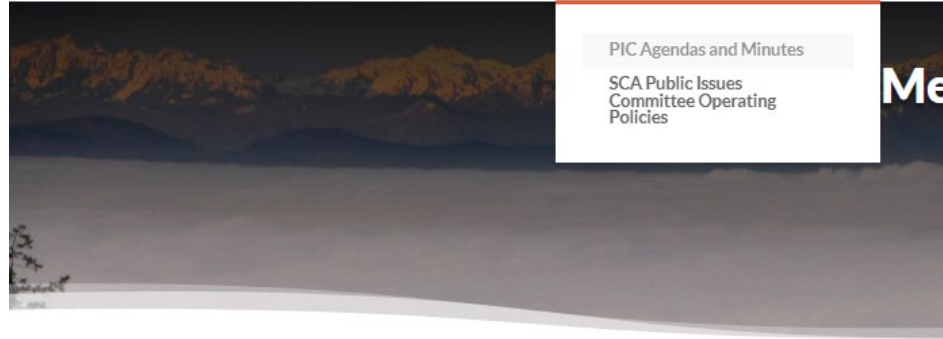
When there is an open call for nominations, you will find information to apply on this page.

Information on individual committees can be found on the SCA website [here](#).

Also on the website!

PIC Meeting Materials
and Minutes

[About SCA](#) ▾ [About Our Cities](#) ▾ [Board of Directors](#) ▾ [Public Issues Committee](#) ▾ [Regional Boards and Committees](#)



PIC - Meeting Agendas & Minutes

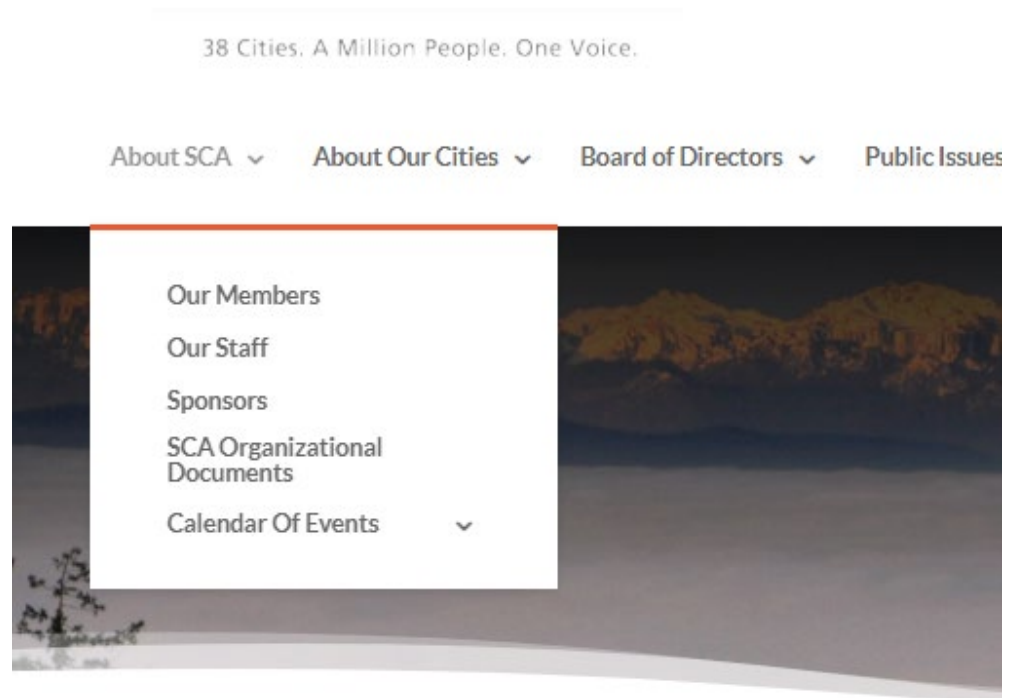
2025 Meeting Materials	2025 Meeting Minutes	2024 PIC Meeting Materials		
2023 Minutes	2022 Materials	2022 Minutes	2021 Minutes	2020
2017 Minutes				
January 8, 2025 SCA PIC Meeting - Virtual				

Also on the website!

Staff Contact Information

Bylaws and Board Policies

Calendar of Events




Also on the website!

Check the front page for latest news

Check out what's happening inside our organization.

NEWS



Register for the 2025 SCA Boards and Committees Appointee Orientation - February 12, 2025 - Virtual

[Read More](#)

Sound Cities Association Appoints Robert Feldstein as Executive Director

[Read More](#)

2025 Sound Cities Association Legislative Agenda

[Read More](#)

SCA appoints members and staff to numerous regional boards and committees. PIC gives policy direction to those committees.



Public Issues Committee (PIC)

- Representative of each city in SCA appointed by their respective councils
- "Policy-making arm" of SCA
 - The body responsible for making recommendations on policies and committee appointments to the Board
 - SCA's vehicle for informing member cities of regional programs and policies, and for member cities to share their respective concerns and insight
- SCA Legislative Agenda development

How do issues come before the PIC?

From SCA members, via:

- **Regional boards and committees**
- SCA Board
- PIC Chair/Vice Chair
- Previous PIC discussions
- SCA Mayors meetings, Deputy Mayors meetings, City Managers meetings, individual city council meetings, etc.

How is a policy position established?

- “Two-touch rule”
 - And sometimes three!
- PIC discusses item, votes on whether to bring back for possible adoption at next meeting
 - Exception: emergency action
- PIC members bring item back to their individual cities (staff, mayor, council) for discussion and vetting
- Policy comes back to PIC at next meeting for vote
- Policy forwarded to Board for adoption

Recommendations for New Members

Attend PIC meetings

Connect with SCA staff

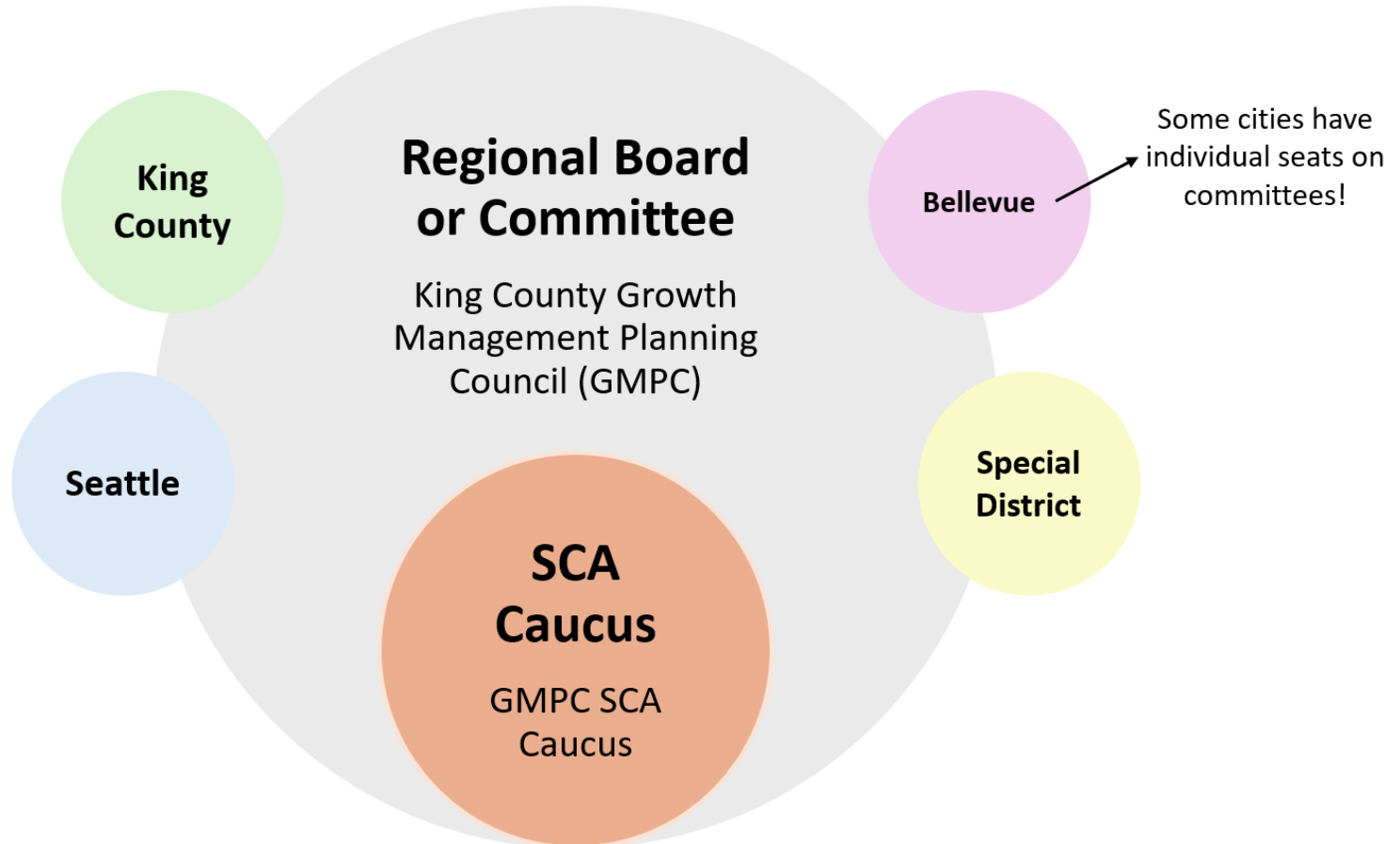
Reach out to caucus members

Attend SCA networking events

TIPS FROM THE POLICY GROUP

What is a caucus?

Example:



SCA Regional Caucuses

North Caucus

- Beaux Arts
- Bellevue
- Bothell
- Clyde Hill
- Hunts Point
- Issaquah
- Kenmore
- Kirkland
- Lake Forest Park
- Medina
- Mercer Island
- Newcastle
- Redmond
- Sammamish
- Shoreline
- Woodinville
- Yarrow Point

South Caucus

- Auburn
- Burien
- Covington
- Des Moines
- Federal Way
- Kent
- Maple Valley
- Normandy Park
- Renton
- SeaTac
- Tukwila

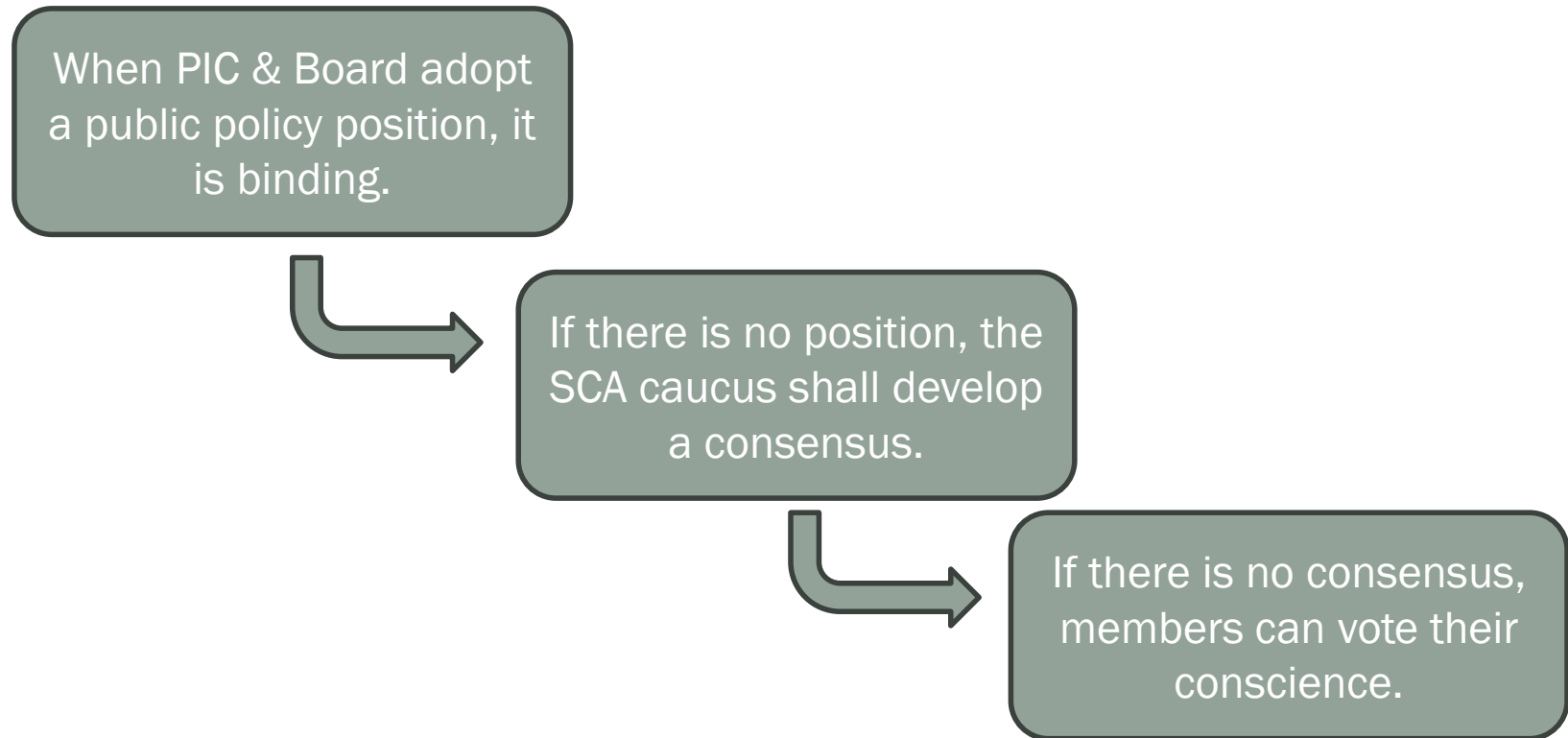
South Valley

- Carnation
- Duvall
- North Bend
- Skykomish
- Snoqualmie

Snoqualmie Valley

- Algona
- Black Diamond
- Enumclaw
- Milton
- Pacific

Policy direction to committee members:



- Represent the common interests of all cities
- Should not take policy positions that are harmful to the interests of any member city, even if favored by a supermajority of members.

Participating in Caucus Discussions

Work towards a
consensus decision

Respect the
positions of fellow
caucus members

View issues from a
regional perspective
while considering
what is best for your
city

Review agenda and
materials provided by
policy staff to
prepare for the
discussion

SCA Caucus is a safe
space to share
opinions and discuss
regional policy!

Attendance

- Board Policies 701.5
 - 75% attendance at both caucus and regional committee meetings expected
 - If an appointee misses 30% of meetings, SCA will check in
 - At 50% absence, the Board may ask for a resignation
- Bylaws 4.16.7(g)
 - If absent for three consecutive meetings, may be removed by a 2/3 vote of Board at any time during term

Regional Staff Roles & Contacts

Committee Staff

- Many committees have primary staff who send out caucus agendas and manage content. SCA Policy Staff maintain close relationships with these individuals.

Staff in Caucus Meetings

- Occasionally, regional staff from member cities join caucus meetings of which their representatives are appointed. These staff often have subject matter expertise and can provide additional policy information to inform caucus decisions.

SCA Policy Staff Relationships

- Your policy staff at SCA build and maintain relationships with many regional entities. We act as a liaison for our members, and can bring questions or considerations to these individuals on behalf of our membership.

Meeting packets/agendas

From board/committee

Agenda

- Follows workplan
- Contact SCA or committee staff to suggest items

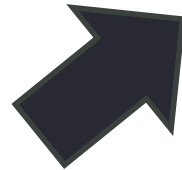
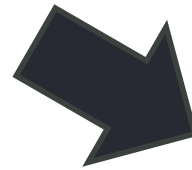
Packet

- Background information for agenda
- Memos, presentations, past minutes, etc.

From SCA staff/caucus

Annotated agenda

- Follows meeting agenda
- Packet highlights
- Contact caucus chair, SCA staff to suggest items



The logo for the Sound Cities Association (SCA) features the letters 'S', 'C', and 'A' in a large, bold, sans-serif font. The 'S' is black, the 'C' is orange, and the 'A' is grey. The 'C' and 'A' are connected at their base.

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Questions?

BREAKOUT ROOMS

- Policy staff/committees

SCA Policy Staff Issue Areas

Aj Foltz Housing, Land Use, and Human Services

- King County Regional Homelessness Authority (KCRHA) Governing Board (GB)
- Puget Sound Regional Council (PSRC) Growth Management Policy Board (GMPB)
- Growth Management Planning Council (GMPC) King County and Interjurisdictional Team (IJT)
- Affordable Housing Committee (AHC) and Interjurisdictional Team (HIJT)
- Advisory Council for Aging and Disability Services (ADS Advisory Council)
- Central Puget Sound Economic Development District Board (EDDB)
- Children and Youth Advisory Board (CYAB)
- Emergency Management Advisory Committee (EMAC)
- Joint Recommendations Committee (JRC) King County

Andie Parnell Transportation, Public Safety, RPC, and PSRC

- Regional Policy Committee (RPC)
- Regional Transit Committee (RTC)
- Puget Sound Regional Council (PSRC) Executive Board
- Puget Sound Regional Council (PSRC) Operations Committee
- Puget Sound Regional Council (PSRC) Transportation Policy Board (TPB)
- Puget Sound Regional Council (PSRC) Regional Project Evaluation Committee (RPEC)
- Regional Law Safety and Justice Committee (RLSJC)
- Domestic Violence Initiative Regional Task Force (DVI)
- Veterans, Seniors and Human Services Levy Advisory Board

Laura Belmont Environment and Public Health

- Regional Water Quality Committee (RWQC) and MWPAAC staff committee
- Board of Health (BOH) King County
- HealthierHere Governing Board
- King Conservation District (KCD) Advisory Committee
- King County Flood Control District Advisory Committee
- Hazardous Waste Management Program Management Coordination Committee (MCC)
- Mental Illness and Drug Dependency Advisory Committee (MIDD)
- Opioid Abatement Council (OAC)
- Puget Sound Clean Air Agency (PSCAA) Advisory Council
- Solid Waste Advisory Committee (SWAC) and Metropolitan Solid Waste Advisory Committee (MSWAC) staff committee