



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

AGENDA

February 19, 2025

Association of Washington Offices – 1076 Franklin Street SE, Olympia, WA 98501

9:00 AM

- 1) **Call to Order** – President Traci Buxton 2 minutes
- 2) **Public Comment** 5 minutes
- 3) **Consent Agenda** 3 minutes
 - a. Minutes of the January 15, 2025 SCA Board of Directors Meeting [Attachment 1](#)
 - b. Financial Reports of: [Attachments 2-7](#)
 - i. October 2024
 - ii. November 2024
 - iii. December 2024

***Recommended Action:** Approval of the consent agenda consisting of the minutes of the January 15, 2025 SCA Board of Directors Meeting; and the financial reports of October 2024, November 2024, and December 2024.*
- 4) **President’s Report** – President Traci Buxton 5 minutes
- 5) **Executive Director’s Report** – Interim Executive Director Kristi Rowland 5 minutes
- 6) **Treasurer’s Report** – Treasurer Regan Bolli 5 minutes
 - a. 2024 Member City Dues Update [Attachment 8](#)
 - b. 2024 Sponsorship Update [Attachment 9](#)
 - c. Bad Debt
 - d. Other Updates
- 7) **Regional Staff Committee Appointments** 5 minutes

***Recommended Action:** Appointments to 2025 Staff Committees [Attachments 11-12](#)*

***Recommended Action:** Appointment of Lived Experience representative to the King County Regional Homelessness Authority (KCRHA) Governing Board [Attachments 13](#)*
- 8) **Discussion Items/Updates** 15 minutes
 - a. South Caucus Board Seat Vacancy
- 9) **Adjourn**

Upcoming Events/Meetings

- a. SCA Networking Event – March 5, 2025 – Renton Technical College
- b. SCA Public Issues Committee Meeting – March 12, 2025
- c. SCA Board of Directors Meeting – March 19, 2025 – Renton City Hall



SOUND CITIES ASSOCIATION

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SCA Board of Directors

DRAFT Minutes

January 15, 2025

Virtual

10 AM - Noon

1) Call to Order

SCA President Mary Lou Pauly called the meeting to order at 10:02 AM Present were members Traci Buxton, Armondo Pavone, Troy Linnell, Katherine Ross, Dana Ralph, Regan Bolli, Amy Falcone, Chris Roberts, Nigel Herbig, and Vanessa Kritzer, and SCA staff Kristi Rowland, Leah Willoughby, Andie Parnell, Laura Belmont, and Aj Foltz. Absent were members Mason Thompson and De'Sean Quinn.

2) Public Comment

President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Pauly asked for any questions or concerns regarding the minutes of the December 18, 2024 SCA Board of Directors meeting and the minutes of the 2024 SCA Annual Meeting.

Bolli moved, seconded by Linnell, to approve the consent agenda, consisting of minutes of the December 18, 2024 SCA Board of Directors meeting; and the minutes of the 2024 SCA Annual Meeting. The motion passed unanimously.

4) Election of 2025 SCA Board Officers

As the Chair of the Board Nominating Committee, 2024 Past President Jan Molinaro, was not present, President Mary Lou Pauly provided report from the Board Nominating Committee.

Ralph moved, seconded by Herbig, to appoint 2025 SCA Board Officers as follows:

- ***Mayor Traci Buxton, President***
- ***Mayor Armondo Pavone, Vice President***
- ***Regan Bolli, Treasurer***
- ***Councilmember Amy Falcone, Secretary***

The motion passed unanimously.

5) Executive Session

President Buxton called for an executive session at 10:15 AM. Staff exited the room. Executive session was extended by fifteen minutes. Staff returned to the room at 10:50 AM.

Following the executive session, the Board took the following actions:

Pauly moved, seconded by Bolli, to direct the SCA President to enter into a contract with Kristi Rowland, not significantly dissimilar to the template provided for review, for a duration not to exceed three months, as Interim Executive Director. Further, to authorize the SCA President to waive insurance requirements for the Interim Executive Director. The motion passed unanimously.

Pauly moved, seconded by Falcone, to direct the SCA President to be empowered to negotiate a permanent contract for the position of permanent Executive Director. The motion passed unanimously.

6) President's Report

Immediate Past President Mary Lou Pauly provided update on the recruitment process for the permanent Executive Director; explained next steps; and shared expectations for Board feedback during the process.

President Traci Buxton reported that the Board will hold a meet and greet with any candidates that move forward in the recruitment process. Buxton asked for any further questions regarding the recruitment process.

7) Welcome, Introduction of New Members

President Buxton introduced new members of the Board: Redmond Council President Vanessa Kritzer, and Kenmore Mayor Nigel Herbig. Members of the Board and SCA Staff introduced themselves.

8) 2025 Meeting Schedule

Following discussion, the Board took the following action:

Kritzer moved, seconded by Pauly, to adopt Resolution 2025-1, setting the schedule for 2025 SCA Board Meeting. The motion passed unanimously.

9) Financial Report

Treasurer Bolli reported that the 2024 Finance Committee did not meet in December.

- a. Treasurer Bolli asked for any questions regarding the Draft 2025 Financial Reserves. The Board took the following action:

Pauly moved, seconded by Falcone, to approve the 2025 SCA Financial Reserves, as provided in the meeting materials. The motion passed unanimously.

- b. Treasurer Bolli asked for any questions regarding policies for signers to SCA bank accounts. The Board took the following action:

Bolli moved, seconded by Pavone, to authorize the following individuals as signers for HomeStreet Bank accounts held by SCA, in addition to the Executive Director:

- ***President Traci Buxton***
- ***Vice President Armondo Pavone***
- ***Treasurer Regan Bolli***

c. Treasurer Bolli called for a confirmation of 2025 Board Finance Committee members. The Board took the following action:

Bolli moved, seconded by Falcone, to appoint the following individuals to the 2025 SCA Board Finance Committee:

- ***Dana Ralph***
- ***Armondo Pavone***
- ***Mary Lou Pauly***
- ***Katherine Ross***

The motion passed unanimously.

d. Treasurer Bolli and SCA staff provided update on SCA 2025 Member City Dues payments received and outstanding.

e. Treasurer Bolli and SCA staff provided update on sponsorships, including any invoices sent since the last meeting of the board; expected payments and outstanding invoices; and new sponsors added since the last meeting of the board.

f. There were no other updates.

10) PIC Chair's Report

PIC Chair Chris Roberts reported on the January 8, 2025 SCA PIC Meeting. Items included:

a. 2025 Legislative Agenda

Chair Roberts and SCA staff provided summary of discussion of PIC members. The Board took the following action:

Falcone moved, seconded by Ross, to adopt the 2025 Legislative Agenda, as recommended by the Public Issues Committee. The motion passed unanimously.

b. PIC Orientation

PIC Chair Roberts reported that SCA provided presentation to PIC members. There were no action items to report.

11) King County Regional Homelessness Authority (KCRHA) Operations Board

Policy Analyst Aj Foltz provided members with update and next steps regarding the selection of a Lived Experience Representative to the King County Regional Homelessness Authority (KCRHA) Operations Board. There were no action items to report. This item is expected to return for action at the February meeting of the Board.

12) Discussion Items/Updates

a. Events Committee

President Buxton asked for volunteers to serve on the 2025 Events Committee.

Buxton moved, seconded by Pavone, to appoint the following individuals to the 2025 Events Committee:

- ***Amy Falcone***

- ***Troy Linnell***

The motion passed unanimously.

b. Sponsorships

This item was discussed earlier in the agenda.

c. 2025 SCA Board Retreat

This item was not discussed.

13) For the good of the order

There were no items for the good of the order.

14) The meeting was adjourned at 11:40 AM.

SOUND CITIES ASSOCIATION | BALANCE SHEET

As of October 31, 2024

1110 HomeStreet Bank	39,915.89
1120 HomeStreet Bank - Money Market	794,890.21
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 834,806.10
Total Accounts Receivable	\$ 2,000.00
1140 Investments - Time Value	329,099.42
1145 Accrued Interest Receivable	-390.16
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 328,709.26
Total Current Assets	\$ 1,165,515.36
1410 Furniture and Fixtures	31,060.23
1415 Computers	0.00
1420 Accumulated Depreciation	-31,060.23
Total 1400 Fixed Assets	\$ 0.00
Total Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,165,515.36
Total Accounts Payable	\$ 0.00
2200 HomeStreet Credit Card	687.70
Total Credit Cards	\$ 687.70
2300 Accrued Payroll	50,489.42
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	396.25
2410 SUI	128.95
Total 2415 FIT, SS, Medicare - 941	\$ 21,206.06
2420 L&I	97.11
2425 WA Paid Family & Medical Leave	145.38
2426 WA Cares	900.99
2435 PERS Payable	3,238.63
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	0.00
2450 Medical/Dental/Vision/Life Ins	509.66
2460 Accrued Vacation Pay	12,604.79
2470 w/held Supplemental Life	0.00
2499 Payroll Corrections	173.01
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 39,088.17
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 89,577.59
Total Current Liabilities	\$ 90,265.29
Total Liabilities	\$ 90,265.29
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	525,598.00
3130 Contractual Obligations Reserve	51,179.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 616,777.00
3200 Board Designated Contra	-616,777.00
3300 Fund Balance (Prior Years)	715,983.91
3999 Opening Bal Equity	0.00
Net Income	359,266.16
Total Equity	\$ 1,075,250.07
TOTAL LIABILITIES AND EQUITY	\$ 1,165,515.36

February 19, 2025 SCA Board of Directors Meeting

Attachment 2: October 2024 Balance Sheet

SOUND CITIES ASSOCIATION | Balance Sheet

As of November 30, 2024

1110 HomeStreet Bank	52,057.44
1120 HomeStreet Bank - Money Market	670,090.98
1130 PayPal Bank	341.33
Total Bank Accounts	\$ 722,489.75
1200 Accounts Receivable	2,000.00
Total Accounts Receivable	\$ 2,000.00
1140 Investments - Time Value	328,506.22
1145 Accrued Interest Receivable	-124.96
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 328,381.26
Total Current Assets	\$ 1,052,871.01
1410 Furniture and Fixtures	31,060.23
1415 Computers	0.00
1420 Accumulated Depreciation	-31,060.23
Total 1400 Fixed Assets	\$ 0.00
Total Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,052,871.01
Total Accounts Payable	\$ 0.00
2200 HomeStreet Credit Card	1,321.90
Total Credit Cards	\$ 1,321.90
2300 Accrued Payroll	6,359.91
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	396.25
2410 SUI	172.90
Total 2415 FIT, SS, Medicare - 941	\$ 3,239.51
2420 L&I	265.54
2425 WA Paid Family & Medical Leave	272.60
2426 WA Cares	981.91
2435 PERS Payable	2,609.24
2450 Medical/Dental/Vision/Life Ins	-1,639.09
2460 Accrued Vacation Pay	12,604.79
2470 w/held Supplemental Life	0.00
2499 Payroll Corrections	173.01
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 18,764.00
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 25,123.91
Total Current Liabilities	\$ 26,445.81
Total Liabilities	\$ 26,445.81
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	525,598.00
3130 Contractual Obligations Reserve	51,179.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 616,777.00
3200 Board Designated Contra	-616,777.00
3300 Fund Balance (Prior Years)	715,983.91
3999 Opening Bal Equity	0.00
Net Income	310,441.29
Total Equity	\$ 1,026,425.20
TOTAL LIABILITIES AND EQUITY	\$ 1,052,871.01

SOUND CITIES ASSOCIATION | Profit and Loss by Month

January - November, 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Total	2024 Budget	Difference	% Budget Remaining	
1010 Member Dues	915,709.33											915,709.33	915,709.00	0.00	0%	
1020 Membership/Sponsorships	18,500.00	46,000.62	1,500.00	14,500.00	2,500.00	8,500.00				500.00		92,000.62	96,500.00	-4,499.38	5%	
1030 Registration/Dinners Revenue	65.00	3,117.99	837.06		1,015.00	2,325.00	1,540.00		1,920.00	1,870.00	4,525.00	17,215.05	24,500.00	-7,284.95	30%	
1040 Interest Income	1,716.20	1,250.32	-625.33	1,854.21	1,412.94	890.13	1,956.81	1,016.40	1,926.70	1,470.96	920.47	13,789.81	13,720.00	69.81	-1%	
1150 CC Points Redeemed for Credit		150.00			50.00				175.00		75.00	450.00	900.00	-450.00	50%	
Total Income	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 4,021.70	\$ 3,840.96	\$ 5,520.47	\$ 1,039,164.81	\$1,051,329.00	(\$12,164.52)	1%	
Gross Profit	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 4,021.70	\$ 3,840.96	\$ 5,520.47	\$ 1,039,164.81				
													2024 Budget	Difference	% Budget Remaining	
Total 5100 Salaries	\$ 46,416.48	\$ 46,547.96	\$ 47,103.19	\$ 40,662.69	\$ 33,829.62	\$ 43,985.36	\$ 39,470.37	\$ 42,177.45	\$ 42,366.83	\$ 84,150.74	\$ 24,048.26	\$ 490,758.95	659,500.00	168,741.05	26%	Total 5100 Salaries
5210 Taxes-FUTA	55.49	14.95	18.29	7.77	0.40	0.00	21.50	20.50	0.00	0.00	0.00	138.90	336.00	197.10	59%	5210 Taxes-FUTA
5220 Taxes-SUTA	300.13	315.21	308.18	376.34	179.99	123.31	89.91	108.85	110.12	74.20	43.95	2,030.19	2,872.00	841.81	29%	5220 Taxes-SUTA
5230 Taxes - FICA, Medicare - 941	3,589.10	3,599.18	3,641.63	5,340.86	3,372.08	2,657.28	3,057.72	3,264.80	3,279.30	3,780.95	1,839.70	37,422.60	47,750.00	10,327.40	22%	5230 Taxes - FICA, Medicare - 941
5240 Taxes - L & I	92.46	94.45	108.68	62.23	69.22	72.46	73.13	72.45	179.78	68.13	133.91	1,026.90	2,410.00	1,383.10	57%	5240 Taxes - L & I
5250 Taxes-FMLA	-52.21	248.86	251.80	369.31	233.16	183.74	211.43	225.77	226.76	204.91	127.22	2,230.75	2,610.00	379.25	15%	5250 Taxes-FMLA
Total 5200 Payroll Taxes	\$ 3,984.97	\$ 4,272.65	\$ 4,328.58	\$ 6,156.51	\$ 3,854.85	\$ 3,036.79	\$ 3,453.69	\$ 3,692.37	\$ 3,795.96	\$ 4,128.19	\$ 2,144.78	\$ 42,849.34	55,978.00	13,128.66	23%	Total 5200 Payroll Taxes
5310 Pension Plan Contributions	4,310.87	4,334.66	4,388.93	3,765.18	2,108.80	3,050.18	3,332.43	3,601.30	3,617.27	3,449.97	2,326.90	38,286.49	58,300.00	20,013.51	34%	5310 Pension Plan Contributions
5320 Medical/Dental/Vision/Life Ins	3,613.71	5,785.32	6,286.80	6,220.86	4,651.40	4,651.40	4,651.40	6,153.20	5,652.60	5,652.60	3,005.36	56,324.65	80,760.00	24,435.35	30%	5320 Medical/Dental/Vision/Life Ins
5330 Professional Development	23.54											23.54	8,000.00	7,976.46	100%	5330 Professional Development
5345 ED Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00	5,000.00				5345 ED Car Allowance
5346 Staff Travel Expenses	51.44	45.34	53.56				48.70		20.00	87.88	3,183.92	3,490.84				5346 Staff Travel Expenses
Total 5340 Travel Reimbursement	\$ 551.44	\$ 545.34	\$ 553.56	\$ 500.00	\$ 500.00	\$ 500.00	\$ 548.70	\$ 500.00	\$ 520.00	\$ 587.88	\$ 3,183.92	\$ 8,490.84	13,000.00	4,509.16	35%	Total 5340 Travel Reimburse
Total 5300 Staff Benefits	\$ 8,499.56	\$ 10,665.32	\$ 11,229.29	\$ 10,486.04	\$ 7,260.20	\$ 8,201.58	\$ 8,532.53	\$ 10,254.50	\$ 9,789.87	\$ 9,690.45	\$ 8,516.18	\$ 103,125.52	160,060.00	56,934.48	36%	Total 5300 Staff Benefits
Total 5000 Staff	\$ 58,901.01	\$ 61,485.93	\$ 62,661.06	\$ 57,305.24	\$ 44,944.67	\$ 55,223.73	\$ 51,456.59	\$ 56,124.32	\$ 55,952.66	\$ 97,969.38	\$ 34,709.22	\$ 636,733.81	875,538.00	238,804.19	27%	Total 5000 Staff
6100 Rent	2,608.17	2,608.17	2,609.13	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49		28,693.39	32,740.00	4,046.61	12%	6100 Rent
6200 Office Insurance						380.00					749.00	1,129.00	604.00	-525.00	-87%	6200 Office Insurance
6310 Copier/Printer Lease & Maint		495.14	238.96	475.39	262.86		523.12	288.97	248.69		477.92	3,011.05	3,190.00	178.95	6%	6310 Copier/Printer Lease & Maint
6320 Outsourced Printing/Publications				371.92			371.92	306.15			41.07	1,091.06	900	-191.06	-21%	6320 Outsourced Printing/Publications
Total 6300 Printing and Publication	\$ 0.00	\$ 495.14	\$ 238.96	\$ 847.31	\$ 262.86	\$ 0.00	\$ 895.04	\$ 595.12	\$ 248.69	\$ 0.00	\$ 518.99	\$ 4,102.11	4,090.00	-12.11	0%	Total 6300 Printing and Publication
6420 Website Design/Hosting		33.01		47.37	203.88							284.26	4,200.00	3,915.74	93%	6420 Website Design/Hosting
6430 IT Equipment	51.58						4,579.36					4,630.94	6,000.00	1,369.06	23%	6430 Equipment
6440 Software/Subscriptions	1,357.95	565.76	265.32	301.89	295.28	2,017.97	301.89	317.32	581.67	323.93	326.14	6,655.12	7,500.00	844.88	11%	6440 Software/Subscriptions
Total 6400 IT	\$ 1,409.53	\$ 598.77	\$ 265.32	\$ 349.26	\$ 499.16	\$ 2,017.97	\$ 4,881.25	\$ 317.32	\$ 581.67	\$ 323.93	\$ 326.14	\$ 11,570.32	17,700.00	6,129.68	35%	Total 6400 IT
6500 Cell Phone Service	308.82	308.94	307.92	307.92	384.97	338.04	250.53	251.70	267.58	267.58	308.87	3,302.87	3,800.00	497.13	13%	6500 Cell Phone Service
6600 CC, Banking & Other Fees	5.00	5.00	21.00	5.00	5.00	5.00	65.64	5.00	5.00	121.03	35.00	277.67	350	72.33	21%	6600 CC, Banking & Other Fees
6700 Accounting Fees											1,666.00	1,666.00	4,700.00	3,034.00	65%	6700 Accounting Fees
6800 Legal Fees													5,000.00	5,000.00	100%	6800 Legal
6900 Office Supplies / Misc.	247.47	27.72	70.04	78.64	316.71	118.61	27.72	75.13	516.01	106.05	245.99	1,830.09	3,000.00	1,169.91	39%	6900 Office Supplies / Misc.
Total 6000 Office / Overhead	\$ 4,578.99	\$ 4,043.74	\$ 3,512.37	\$ 4,196.62	\$ 4,077.19	\$ 5,468.11	\$ 8,728.67	\$ 3,852.76	\$ 4,227.44	\$ 3,427.08	\$ 6,458.48	\$ 52,571.45	71,984.00	19,412.55	27%	Total 6000 Office / Overhead
7100 Food/Beverage/Rentals		60.76	3,788.98			3,232.84	4,659.87	0.00			3,536.19	15,278.64	35,000.00	19,721.36	56%	7100 Food/Beverage/Rentals
7200 Event Pmts Processing Fee		123.11	31.65		38.49	85.34	64.92		80.64	73.90	183.59	681.64	1,500.00	818.36	55%	7200 Event Pmts Processing Fee
Total 7000 Event Expenses	\$ 0.00	\$ 183.87	\$ 3,820.63	\$ 0.00	\$ 38.49	\$ 3,318.18	\$ 4,724.79	\$ 0.00	\$ 80.64	\$ 73.90	\$ 3,719.78	\$ 15,960.28	36,500.00	20,539.72	56%	Total 7000 Event Expenses
8100 Insurance (D&O)				1,860.00								1,860.00	2,174.00	314.00	14%	8100 D&O Insurance
8200 Awards / Recognition	0.00			67.26			19.95	332.03	403.80			823.04	5,000.00	4,176.96	84%	8200 Awards / Recognition
8300 Retreats/Mtgs/Conf/Dues/Events	1,104.15	611.83	705.97	229.31	140.33	87.99	568.45	481.70	510.96	320.70	77.52	4,838.91	15,000.00	10,161.09	68%	8300 Retreats/Mtgs/Conf/Dues/Events
8400 Consultants/Special Projects						50.00	358.00			10,000.00	9,592.00	20,000.00	20,000.00	0.00	0%	8400 Consultants/Special Projects
Total 8000 Board / Org Development	\$ 1,104.15	\$ 611.83	\$ 705.97	\$ 2,156.57	\$ 140.33	\$ 137.99	\$ 946.40	\$ 813.73	\$ 914.76	\$ 10,320.70	\$ 9,669.52	\$ 27,521.95	42,174.00	14,652.05	35%	Total 8000 Board / Org Development
9000 Contingency Fund	0.00				0.00						804.54	804.54	25,000.00	24,195.46	97%	Contingency Fund
Reconciliation Discrepancies				-33.01	3.00					-229.00		-259.01				
Total Expenses	\$ 64,584.15	\$ 66,325.37	\$ 70,700.03	\$ 63,625.42	\$ 49,203.68	\$ 64,148.01	\$ 65,856.45	\$ 60,790.81	\$ 61,175.50	\$ 111,562.06	\$ 55,361.54	\$ 733,333.02	1,051,196.00	317,603.97	30%	Total Expenses
Net Operating Income	\$ 871,406.38	-\$ 15,806.44	-\$ 68,988.30	-\$ 47,271.21	-\$ 44,225.74	-\$ 52,432.88	-\$ 62,359.64	-\$ 59,774.41	-\$ 57,153.80	-\$ 107,721.10	-\$ 49,841.07	\$ 305,831.79				
Other Income																
Investment returns	2,018.97	-637.58	-648.65	-190.67	-99.61	684.47	1,802.58	2,790.42	942.87	-1,005.60	-1,047.70	4,609.50				
Total Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 942.87	-\$ 1,005.60	-\$ 1,047.70	\$ 4,609.50				
Net Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 942.87	-\$ 1,005.60	-\$ 1,047.70	\$ 4,609.50				
Net Income	\$ 873,425.35	-\$ 16,444.02	-\$ 69,636.95	-\$ 47,461.88	-\$ 44,325.35	-\$ 51,748.41	-\$ 60,557.06	-\$ 56,983.99	-\$ 56,210.93	-\$ 108,726.70	-\$ 50,888.77	\$ 310,441.29				

SOUND CITIES ASSOCIATION | Balance Sheet

As of December 31, 2024

1110 HomeStreet Bank		35,455.52
1120 HomeStreet Bank - Money Market		640,283.57
1130 PayPal Bank		0.00
Total Bank Accounts	\$	675,739.09
1200 Accounts Receivable		950,275.60
Total Accounts Receivable	\$	950,275.60
1140 Investments - Time Value		330,646.05
1145 Accrued Interest Receivable		448.06
1499 Undeposited Funds		0.00
1550 Prepaid Expenses		-2,501.94
Other Current Asset		0.00
Total Other Current Assets	\$	328,592.17
Total Current Assets	\$	1,954,606.86
1410 Furniture and Fixtures		31,060.23
1415 Computers		0.00
1420 Accumulated Depreciation		-31,060.23
Total 1400 Fixed Assets	\$	0.00
Total Fixed Assets	\$	0.00
Other Long-term Assets		0.00
Total Other Assets	\$	0.00
TOTAL ASSETS	\$	1,954,606.86
Total Accounts Payable	\$	16,823.95
2200 HomeStreet Credit Card		1,316.16
Total Credit Cards	\$	1,316.16
2300 Accrued Payroll		24,695.46
2110 Federal Withholding		0.00
2111 Direct Deposit Liabilities		0.00
Total 2140 Medicare	\$	0.00
2150 SDI		0.00
2405 FUTA		564.47
2410 SUI		457.01
Total 2415 FIT, SS, Medicare - 941	\$	10,859.79
2420 L&I		445.04
2425 WA Paid Family & Medical Leave		590.51
2426 WA Cares		1,176.80
2435 PERS Payable		3,301.18
2450 Medical/Dental/Vision/Life Ins		0.00
2460 Accrued Vacation Pay		25,386.74
2470 w/held Supplemental Life		0.00
2499 Payroll Corrections		173.01
Car Allowance Payable		0.00
Total 2400 Payroll Liabilities	\$	42,641.89
Accrued Liabilities		0.00
Deferred Revenue		955,060.74
Total Other Current Liabilities	\$	1,022,398.09
Total Current Liabilities	\$	1,040,538.20
Total Liabilities	\$	1,040,538.20
3110 Equipment Purchase Reserve		15,000.00
3120 Operations Reserves		525,598.00
3130 Contractual Obligations Reserve		51,179.00
3140 Legal Reserves Fund		25,000.00
Total 3100 Board Designated Reserves	\$	616,777.00
3200 Board Designated Contra		-616,777.00
3300 Fund Balance (Prior Years)		715,983.91
3999 Opening Bal Equity		0.00
Net Income		198,084.75
Total Equity	\$	914,068.66
TOTAL LIABILITIES AND EQUITY	\$	1,954,606.86

SOUND CITIES ASSOCIATION | Profit and Loss by Month

January - December 2024

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Total	2024 Budget	Difference	% Budget Remaining
1010 Member Dues	915,709.33											0.00	915,709.33	915,709.00	0.00	0%
1020 Membership/Sponsorships	18,500.00	46,000.62	1,500.00	14,500.00	2,500.00	8,500.00				500.00			92,000.62	96,500.00	-4,499.38	5%
1030 Registration/Dinners Revenue	65.00	3,117.99	837.06		1,015.00	2,325.00	1,540.00		1,920.00	1,870.00	4,525.00	220.00	17,435.05	24,500.00	-7,064.95	29%
1040 Interest Income	1,716.20	1,250.32	-625.33	1,854.21	1,412.94	890.13	1,956.81	1,016.40	1,926.70	1,470.96	920.47	2,165.42	15,955.23	13,720.00	2,235.23	-16%
1150 CC Points Redeemed for Credit		150.00			50.00				175.00		75.00	25.00	475.00	900.00	-425.00	47%
Total Income	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 4,021.70	\$ 3,840.96	\$ 5,520.47	\$ 2,410.42	\$ 1,041,575.23	\$1,051,329.00	(\$9,754.10)	1%
Gross Profit	\$ 935,990.53	\$ 50,518.93	\$ 1,711.73	\$ 16,354.21	\$ 4,977.94	\$ 11,715.13	\$ 3,496.81	\$ 1,016.40	\$ 4,021.70	\$ 3,840.96	\$ 5,520.47	\$ 2,410.42	\$ 1,041,575.23			
														2024 Budget	Difference	% Budget Remaining
Total 5100 Salaries	\$ 46,416.48	\$ 46,547.96	\$ 47,103.19	\$ 40,662.69	\$ 33,829.62	\$ 43,985.36	\$ 39,470.37	\$ 42,177.45	\$ 42,366.83	\$ 84,150.74	\$ 24,048.26	\$ 63,978.30	\$ 554,737.25	659,500.00	104,762.75	16%
5210 Taxes-FUTA	55.49	14.95	18.29	7.77	0.40	0.00	21.50	20.50	0.00	0.00	0.00	168.22	307.12	336.00	28.88	9%
5220 Taxes-SUTA	300.13	315.21	308.18	376.34	179.99	123.31	89.91	108.85	110.12	74.20	43.95	284.41	2,314.60	2,872.00	557.40	19%
5230 Taxes - FICA, Medicare - 941	3,589.10	3,599.18	3,641.63	5,340.86	3,372.08	2,657.28	3,057.72	3,264.80	3,279.30	3,780.95	1,839.70	3,916.51	41,339.11	47,750.00	6,410.89	13%
5240 Taxes - L & I	92.46	94.45	108.68	62.23	69.22	72.46	73.13	72.45	179.78	68.13	133.91	103.50	1,130.40	2,410.00	1,279.60	53%
5250 Taxes-FMLA	-52.21	248.86	251.80	369.31	233.16	183.74	211.43	225.77	226.76	204.91	127.22	317.91	2,548.66	2,610.00	61.34	2%
Total 5200 Payroll Taxes	\$ 3,984.97	\$ 4,272.65	\$ 4,328.58	\$ 6,156.51	\$ 3,854.85	\$ 3,036.79	\$ 3,453.69	\$ 3,692.37	\$ 3,795.96	\$ 4,128.19	\$ 2,144.78	\$ 4,790.55	\$ 47,639.89	55,978.00	8,338.11	15%
5310 Pension Plan Contributions	4,310.87	4,334.66	4,388.93	3,765.18	2,108.80	3,050.18	3,332.43	3,601.30	3,617.27	3,449.97	2,326.90	2,841.99	41,128.48	58,300.00	17,171.52	29%
5320 Medical/Dental/Vision/Life Ins	3,613.71	5,785.32	6,286.80	6,220.86	4,651.40	4,651.40	4,651.40	6,153.20	5,652.60	5,652.60	3,005.36	4,642.69	60,967.34	80,760.00	19,792.66	25%
5330 Professional Development	23.54											750.00	773.54	8,000.00	7,226.46	100%
5345 ED Car Allowance	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00		5,000.00			
5346 Staff Travel Expenses	51.44	45.34	53.56				48.70		20.00	87.88	3,183.92	51.48	3,542.32			
Total 5340 Travel Reimbursement	\$ 551.44	\$ 545.34	\$ 553.56	\$ 500.00	\$ 500.00	\$ 500.00	\$ 548.70	\$ 500.00	\$ 520.00	\$ 587.88	\$ 3,183.92	\$ 51.48	\$ 8,542.32	13,000.00	4,457.68	34%
Total 5300 Staff Benefits	\$ 8,499.56	\$ 10,665.32	\$ 11,229.29	\$ 10,486.04	\$ 7,260.20	\$ 8,201.58	\$ 8,532.53	\$ 10,254.50	\$ 9,789.87	\$ 9,690.45	\$ 8,516.18	\$ 8,286.16	\$ 111,411.68	160,060.00	48,648.32	30%
Total 5000 Staff	\$ 58,901.01	\$ 61,485.93	\$ 62,661.06	\$ 57,305.24	\$ 44,944.67	\$ 55,223.73	\$ 51,456.59	\$ 56,124.32	\$ 55,952.66	\$ 97,969.38	\$ 34,709.22	\$ 77,055.01	\$ 713,788.82	875,538.00	161,749.18	18%
6100 Rent	2,608.17	2,608.17	2,609.13	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	2,608.49	31,301.88	32,740.00	1,438.12	4%
6200 Office Insurance						380.00					749.00		1,129.00	604.00	-525.00	-87%
6310 Copier/Printer Lease & Maint		495.14	238.96	475.39	262.86		523.12	288.97	248.69		477.92	549.26	3,560.31	3,190.00	-370.31	-12%
6320 Outside Printing & Publication				371.92			371.92	306.15			41.07		1,091.06	900	-191.06	-21%
Total 6300 Printing and Publication	\$ 0.00	\$ 495.14	\$ 238.96	\$ 847.31	\$ 262.86	\$ 0.00	\$ 895.04	\$ 595.12	\$ 248.69	\$ 0.00	\$ 518.99	\$ 549.26	\$ 4,651.37	4,090.00	-561.37	-14%
6420 Website Design/Hosting		33.01	47.37	203.88									284.26	4,200.00	3,915.74	93%
6430 IT Equipment	51.58						4,579.36						860.46	6,000.00	508.60	8%
6440 Software/Subscriptions	1,357.95	565.76	265.32	301.89	295.28	2,017.97	301.89	317.32	581.67	323.93	326.14	340.77	6,995.89	7,500.00	504.11	7%
Total 6400 IT	\$ 1,409.53	\$ 598.77	\$ 265.32	\$ 349.26	\$ 499.16	\$ 2,017.97	\$ 4,881.25	\$ 317.32	\$ 581.67	\$ 323.93	\$ 326.14	\$ 1,201.23	\$ 12,771.55	17,700.00	4,928.45	28%
6500 Cell Phone Service	308.82	308.94	307.92	307.92	384.97	338.04	250.53	251.70	267.58	267.58	308.87	261.79	3,564.66	3,800.00	235.34	6%
6600 CC, Banking & Other Fees	5.00	5.00	21.00	5.00	5.00	5.00	65.64	5.00	5.00	121.03	35.00	8.88	286.55	350	63.45	18%
6700 Accounting Fees											1,666.00		1,666.00	4,700.00	3,034.00	65%
6800 Legal Fees												5,000.00	5,000.00	5,000.00	0.00	0%
6900 Office Supplies / Misc.	247.47	27.72	70.04	78.64	316.71	118.61	27.72	75.13	516.01	106.05	245.99	204.29	2,034.38	3,000.00	965.62	32%
Total 6000 Office / Overhead	\$ 4,578.99	\$ 4,043.74	\$ 3,512.37	\$ 4,196.62	\$ 4,077.19	\$ 5,468.11	\$ 8,728.67	\$ 3,852.76	\$ 4,227.44	\$ 3,427.08	\$ 6,458.48	\$ 9,833.94	\$ 62,405.39	71,984.00	9,578.61	13%
7100 Food/Beverage/Rentals		60.76	3,788.98			3,232.84	4,659.87	0.00			3,536.19	4,117.61	19,396.25	35,000.00	15,603.75	45%
7200 Event Pmts Processing Fee		123.11	31.65		38.49	85.34	64.92		80.64	73.90	183.59	11.92	693.56	1,500.00	806.44	54%
Total 7000 Event Expenses	\$ 0.00	\$ 183.87	\$ 3,820.63	\$ 0.00	\$ 38.49	\$ 3,318.18	\$ 4,724.79	\$ 0.00	\$ 80.64	\$ 73.90	\$ 3,719.78	\$ 4,129.53	\$ 20,089.81	36,500.00	16,410.19	45%
8100 Insurance (D&O)				1,860.00									1,860.00	2,174.00	314.00	14%
8200 Awards / Recognition	0.00			67.26			19.95	332.03	403.80				823.04	5,000.00	4,176.96	84%
8300 Retreats/Mtgs/Conf/Dues/Events	1,104.15	611.83	705.97	229.31	140.33	87.99	568.45	481.70	510.96	320.70	77.52	264.08	5,102.99	15,000.00	9,897.01	66%
8400 Consultants/Special Projects						50.00	358.00			10,000.00	9,592.00		20,000.00	20,000.00	0.00	0%
Total 8000 Board / Org Development	\$ 1,104.15	\$ 611.83	\$ 705.97	\$ 2,156.57	\$ 140.33	\$ 137.99	\$ 946.40	\$ 813.73	\$ 914.76	\$ 10,320.70	\$ 9,669.52	\$ 264.08	\$ 27,786.03	42,174.00	14,387.97	34%
9000 Contingency Fund	0.00				0.00						804.54	24,279.42	25,083.96	25,000.00	-83.96	0%
Reconciliation Discrepancies				-33.01	3.00					-229.00		-55.00	-314.01			
Total Expenses	\$ 64,584.15	\$ 66,325.37	\$ 70,700.03	\$ 63,625.42	\$ 49,203.68	\$ 64,148.01	\$ 65,856.45	\$ 60,790.81	\$ 61,175.50	\$ 111,562.06	\$ 55,361.54	\$ 115,506.98	\$ 848,840.00	1,051,196.00	202,041.99	19%
Net Operating Income	\$ 871,406.38	-\$ 15,806.44	-\$ 68,988.30	-\$ 47,271.21	-\$ 44,225.74	-\$ 52,432.88	-\$ 62,359.64	-\$ 59,774.41	-\$ 57,153.80	-\$ 107,721.10	-\$ 49,841.07	-\$ 113,096.56	\$ 192,735.23			
Other Income																
Investment returns	2,018.97	-637.58	-648.65	-190.67	-99.61	684.47	1,802.58	2,790.42	942.87	-1,005.60	-1,047.70	740.02	5,349.52			
Total Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 942.87	-\$ 1,005.60	-\$ 1,047.70	\$ 740.02	\$ 5,349.52			
Net Other Income	\$ 2,018.97	-\$ 637.58	-\$ 648.65	-\$ 190.67	-\$ 99.61	\$ 684.47	\$ 1,802.58	\$ 2,790.42	\$ 942.87	-\$ 1,005.60	-\$ 1,047.70	\$ 740.02	\$ 5,349.52			
Net Income	\$ 873,425.35	-\$ 16,444.02	-\$ 69,636.95	-\$ 47,461.88	-\$ 44,325.35	-\$ 51,748.41	-\$ 60,557.06	-\$ 56,983.99	-\$ 56,2							

2025 Member City Dues

Municipality	Payment Due	Payment Date	Method	Payment Received
Algona	\$ 2,601.96	1/28/2025	check	\$ 2,601.96
Auburn (part)	\$ 61,549.88	2/5/2025	check	\$ 61,549.88
Beaux Arts Village	\$ 245.76	1/28/2025	check	\$ 245.76
Bellevue	\$ 78,019.87	1/28/2025	check	\$ 78,019.87
Black Diamond	\$ 5,613.53	1/3/2025	check	\$ 5,613.53
Bothell (part)	\$ 23,632.22			
Burien	\$ 41,350.53			
Carnation	\$ 1,755.45	1/27/2025	check	\$ 1,755.45
Clyde Hill	\$ 2,418.62	1/21/2025	check	\$ 2,418.62
Covington	\$ 17,164.37	1/10/2025	check	\$ 17,164.37
Des Moines	\$ 26,058.64	<i>confirmed payment sent</i>		
Duvall	\$ 6,850.14	12/31/2024	check	\$ 6,850.14
Enumclaw (part)	\$ 10,415.65	1/21/2025	check	\$ 10,415.65
Federal Way	\$ 78,019.87			
Hunts Point	\$ 358.89	12/31/2024	check	\$ 358.89
Issaquah	\$ 32,378.25	1/9/2025	check	\$ 32,378.25
Kenmore	\$ 18,997.84	2/5/2025	check	\$ 18,997.84
Kent	\$ 78,019.87	<i>confirmed payment sent</i>		
Kirkland	\$ 75,453.02			
Lake Forest Park	\$ 10,673.12	1/21/2025	check	\$ 10,673.12
Maple Valley	\$ 22,875.43	1/21/2025	check	\$ 22,875.43
Medina	\$ 2,278.18	1/21/2025	check	\$ 2,278.18
Mercer Island	\$ 20,152.53	2/5/2025	check	\$ 20,152.53
Milton (part)	\$ 1,275.62	1/28/2025	check	\$ 1,275.62
Newcastle	\$ 10,727.73	1/28/2025	check	\$ 10,727.73
Normandy Park	\$ 5,348.26	1/6/2025	check	\$ 5,348.26
North Bend	\$ 6,444.44	1/21/2025	check	\$ 6,444.44
Pacific (part)	\$ 5,640.84			
Redmond	\$ 62,447.10	1/27/2025	check	\$ 62,447.10
Renton	\$ 78,019.87	1/15/2025	ACH	\$ 78,019.87
Sammamish	\$ 53,373.39	2/7/2025	check	\$ 53,373.39
SeaTac	\$ 25,520.30	2/5/2025	check	\$ 25,520.30
Shoreline	\$ 48,302.10	1/27/2024	check	\$ 48,302.10
Skykomish	\$ 128.73	1/21/2025	check	\$ 128.73
Snoqualmie	\$ 11,328.49	1/6/2025	check	\$ 11,328.49
Tukwila	\$ 17,889.96	1/27/2024	check	\$ 17,889.96
Woodinville	\$ 10,844.76	1/27/2024	check	\$ 10,844.76
Yarrow Point	\$ 885.53	1/21/2025	check	\$ 885.53
Total	\$ 955,060.73			\$ 626,885.77
Outstanding				\$ 328,174.96

2025 Sponsorship Payment

Tracking Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	AWC	February 2025	\$ 500.00		
Regional Associate Member	Desimone Consulting	February 2025	\$ 500.00		
Regional Associate Member	KC Dept of Assessments	February 2025	\$ 500.00		
Regional Associate Member	King County Elections	February 2025	\$ 500.00		
Regional Associate Member	King County Library Systems	February 2025	\$ 500.00		
Regional Associate Member	Langton Spieth, LLC	February 2025	\$ 500.00		
Regional Associate Member	EMC Research	February 2025	\$ 500.00		
Partner	Marketing Solutions			In-Kind	
Partner	Port of Seattle	February 2025	\$ 6,000.00		
Partner	Puget Sound Energy	February 2025	\$ 6,000.00		
Partner	Republic Services	February 2025	\$ 6,000.00		
Regional Associate Member	Seattle Building and Constr.	February 2025	\$ 500.00		
Partner	Seattle King County Realtors	February 2025	\$ 6,000.00		
Partner	Seattle Metro Chamber	February 2025	\$ 6,000.00		
Partner	Waste Management	February 2025	\$ 6,000.00		
Regional Associate Member	ValleyCom	February 2025	\$ 500.00		
Totals			\$ 40,500.00		\$ -

2024 Sponsorships - Not Yet

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid	Invoice for 2025
Partner	Amazon	February 2024	\$ 6,000.00	September 2024	\$ 6,000.00	February 2025
Partner	Boeing	June 2024	\$ 6,000.00	July 2024	\$ 6,000.00	June 2025
Partner	Comcast	April 2024	\$ 6,000.00	April 2024	\$ 6,000.00	April 2025
Event Sponsorship	Comcast	April 2024	\$ 2,500.00	April 2024	\$ 2,500.00	April 2025
Regional Associate Member	Foster Garvey	March 2024	\$ 500.00	April 2024	\$ 500.00	March 2025
RAM	Gordon Thomas Honeywell	October 2024	\$ 500.00	February 2025	\$ 500.00	October 2025
Partner	Lumen	March 2024	\$ 6,000.00	May 2024	\$ 6,000.00	March 2025
Partner	Microsoft	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00	February 2025
Regional Associate Member	PRR	March 2024	\$ 500.00	April 2024	\$ 500.00	March 2025
Partner	Sound Transit	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00	February 2025
RAM	Green River College	February 2024	\$ 500.00		(unpaid)	
Partner	Recology		(not invoiced 2024)			
RAM	McDonald's		(not invoiced 2024)			
Total					\$ 40,000.00	



2025 SCA Staff Regional Committee Appointments

Affordable Housing Interjurisdictional Team

Seat	Name	City	Caucus
Member	Ian Lefcourte	Redmond	N
Member	Chris Pasinetti	Enumclaw	SV
Member	Kate Nesse	Bellevue	N
Member	Matt Herrera	Renton	S
Member	Jamie Burrell	North Bend	SnoV
Member	Evan Maxim	SeaTac	S
Member	Kristen Holdsworth	Kent	S
Member	Rhonda Ender	Carnation	SnoV

Crisis Care Center Proposal Review Panel

Seat	Name	City/Org.	Zone
Member	Brook Buettner	R.C.R	North
Member	Brooke Buckingham	Redmond	East
Member	Merina Hanson	Kent	South
Member	Brooke Drennon	Friends of Youth	Youth

Interjurisdictional Team (IJT) Growth Management Planning Council

Seat	Name	City	Caucus
Member	Carol Helland	Redmond	N
Member	Mike McCarty	North Bend	SnoV
Member	Angie Mathias	Renton	S
Member	Carl de Simas	Pacific	SV

King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

Seat	Name	City	Caucus
Member	Jeff Magnan	Mercer Island	

Opioid Abatement Council

Seat	Name	City	Caucus
Member	Kent Hay	Auburn	S

PSRC Bicycle & Pedestrian Advisory Committee (BPAC)

Seat	Name	City	Caucus
Member	Thomas Valdriz	Issaquah	N
Member	James Webb	Auburn	S
Member	Victoria Kovacs	Kirkland	N
Member	Michael Hintze	Redmond	N
Member	Tobin Bennett-Gold	Kenmore	N
Member	Erik Preston	Kent	S

PSRC Regional Project Evaluation Committee (RPEC)

Seat	Name	City	Caucus
Member	John Mortenson	Issaquah	N
Member	Chad Bieren	Kent	S
Member	Larissa Grundell	Duvall	SnoV
Member	Nytasha Walters	Shoreline	N
Member	Ingrid Gaub	Auburn	S
Alternate	Dan Marcinko	North Bend	SnoV
Alternate	Kimberly Scrivner	Kirkland	N
Alternate	Vangie Garcia	Redmond	N
Alternate	Ellen Talbo	Renton	S

PSRC Regional Staff Committee

Seat	Name	City	Caucus
Member	Minnie Dhaliwal	Issaquah	N
Member	Eric Perry	Renton	S
Member	Mark Rigos	North Bend	SnoV
Alternate	John Vicente	Kenmore	N
Alternate	Becky Frey	Redmond	N
Alternate	Rhonda Ender	Carnation	SnoV

Affordable Housing Interjurisdictional Team

Comprehensive Planning Manager / 1 Applicant

Kate Nesse, Bellevue

Title

Applicant Statement: none provided

King County Automated Fingerprint Identification Systems Advisory Committee

1 Member Vacancy / 1 Applicant

Jeff Magnan, Mercer Island

Police Commander

Note: 2024 Member wishing to continue

Applicant Statement: none provided

PSRC Bicycle and Pedestrian Advisory Committee

2 Member Vacancies / (up to) 6 Alternate Vacancies / 2 Applicants

Erik Preston, Kent

Title: City Traffic Engineer

Note: 2024 Member wishing to continue

Applicant Statement: none provided

Tobin Bennett-Gold, Kenmore

Title: City Traffic Engineer

Note: 2024 Member wishing to continue

Applicant Statement: none provided



February 19, 2025
SCA Board of Directors Meeting

Attachment 13

KCRHA Governing Board - Lived Experience Appointment Candidates

DISCUSSION

SCA Staff Contact

Aj Foltz, SCA Policy Analyst, aj@soundcities.org, (206) 849-3056

Andie Parnell, SCA Senior Policy Analyst, andie@soundcities.org, (206) 724-4060

Discussion

At the January SCA Board of Directors meeting, the Board discussed the process and the preferred next steps to appoint an individual with lived experience with homelessness to the King County Regional Homelessness Authority Governing Board (GB). **At the February meeting, the Board will review and select a candidate.**

Per KCRHA's updated Interlocal Agreement, SCA has appointment authority for one individual with lived experience with homelessness to the GB. KCRHA has created their own recruitment process consisting of an application and interviews to assist all appointing entities in choosing their lived experience representative. The SCA Board members have discretion on how SCA will proceed in the recruitment process, alongside KCRHA.

Background

This year, King County Regional Homelessness Authority (KCRHA) approved a revised Interlocal Agreement (ILA) that streamlined the governance structure of the organization. Previously, KCRHA was governed by two Boards, the Governing Committee, composed of elected officials, and the Implementation Board, composed of subject matter experts and individuals with lived experience. The new ILA creates a single Governing Board (GB) responsible for setting strategic policy direction, providing fiscal oversight, monitoring performance metrics, and ensuring the authority is making progress to fulfill its mission.

SCA has authority to appoint one individual with lived experience with homelessness to the GB (definition of lived experience is provided in *Appendix 1*). KCRHA has offered to assist with this process by providing a pool of individuals for the SCA Board to select to interview. However, the SCA Board has discretion on SCA's internal selection process for this seat and does not have to choose a candidate that KCRHA recommends.

SCA Candidates

The candidates below, listed in alphabetical order by last name, applied for the lived experience GB seat following SCA outreach.

- Christina Alexander
- Elisha Burton

- Christopher Carter
- Kent Hay

KCRHA Candidates

The candidates below, listed in alphabetical order by last name, applied for the lived experience GB seat following KCRHA outreach.

- Linda Akey
- Michael Andre Cunningham
- Anna Goodwin
- Douglas Gunwaldsen
- Amaiya Leonor
- Mike Mathias
- Roosevelt McQuarter Jr.
- Dominica Myers
- Latonya Patterson
- Duc Pham
- Amanda Richer
- Maharshi Roy
- Lonness Valenna
- Sean Watkins

Notably, the SCA Board of Directors has the sole authority to appoint an individual to this seat. The Board does not have to select an individual screened by KCRHA staff. However, having all interested individuals submit the application and participate in an interview ensures equity in the recruitment process.

Next Steps

Following the SCA Board selection of a Lived Experience representative, SCA policy staff will notify the following entities as directed by the revised ILA. The language for this directive can be found in *Appendix 2*.

- City of Seattle
 - Seattle Mayor
 - President of the Seattle City Council
- King County
 - County Executive
 - Chair of the City Council

The Lived Experience appointee will start attending meetings immediately following the SCA Board's decision.

Updated Process Timeline

- February Board of Directors meeting:
 - Review and discuss KCRHA candidates
 - Approve final appointment to KCRHA GB

- Individual is notified and will attend the next KCRHA GB meeting
- SCA Staff will notify the respective entities as directed by the revised ILA

APPENDIX 1: Lived Experience Definition

The applicant must meet the following requirements in order to be eligible for this appointment. Members must have lived experience **and** demonstrable expertise in one or more of the areas specified below:

- Implementation of policies and practices that promote racial-ethnic equity within an organization of similar size and responsibility as the Authority
- Fiscal oversight of entities with budgets of similar size to the Authority
- Direction or oversight of business operations and/or strategy of a large public or private entity or organization
- Federal Continuum of Care program governance and operations
- Provision of services for persons experiencing homelessness or related social services with an emphasis on serving populations disproportionately represented among those experiencing homelessness and
- Academic research on topics related to homelessness and/or performance evaluation.

APPENDIX 2: Revised ILA Language – Section 1a.vi

The City of Seattle, King County, and Sound Cities Association shall each appoint one member with Lived Experience. Each of these members should possess demonstrable expertise, experience, and/or skill in one or more of the areas specified below:

- Implementation of policies and practices that promote racial-ethnic equity within an organization of similar size and responsibility to the Authority
- Fiscal oversight of entities with budgets of similar size to the Authority
- Direction or oversight of business operations and/or strategy of a large public or private entity or organization
- Federal Continuum of Care program governance and operations
- Provision of services for persons experiencing homelessness or related social services with an emphasis on serving populations disproportionately represented among those experiencing homelessness
- Academic research on topics related to homelessness and/or performance evaluation

The elected members of the Governing Committee established under the Original ILA shall serve as members of the Governing Board until their existing respective terms end. The members who represented individuals with Lived Experience on the Governing Committee under the Original ILA shall continue serving as members on the Governing Board until the respective appointments are made by the City of Seattle, King County, and Sound Cities Association.

When future Governing Board members are selected, each respective bloc referenced above in this Section 1a of Article VIII shall notify the other blocs of the names and contact information for that bloc's selected members. Notice to the County shall be sent to both the County Executive and the Chair of the County Council. Notice to Seattle shall be sent to both the Seattle Mayor and the president of the Seattle City Council. Notice to SCA shall be sent to the SCA Executive Director.