



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

AGENDA

March 19, 2025

Renton City Hall, 1055 S Grady Way, Renton, WA

Conferencing Center, 7th Floor

10 AM - Noon

- 1) **Call to Order** – President Traci Buxton 2 minutes
- 2) **Public Comment** 5 minutes
- 3) **Approval of Minutes** 3 minutes
 Minutes of the February 19, 2025 SCA Board of Directors Meeting [Attachment 1](#)
***Recommended Action:** Approval of the minutes of the February 19, 2025 SCA Board of Directors Meeting*
- 4) **Executive Session to Discuss Personnel Matter** 20 minutes
- 5) **President’s Report** – President Traci Buxton 5 minutes
- 6) **Executive Director’s Report** – Executive Director Robert Feldstein 5 minutes
- 7) **King County Regional Homelessness Authority (KCRHA) Governing Board** 15 minutes
***Possible Action:** Appointment of SCA Representative to KCRHA Governing Board* [Attachment 2](#)
- 8) **Treasurer’s Report** – Treasurer Regan Bolli 10 minutes
 February 25, 2025 SCA Finance Committee Meeting [Materials](#)
 - a. HomeStreet Bank Accounts
***Recommended Action:** To authorize the following individuals as signers for HomeStreet Bank accounts held by SCA, as directed by Board Policies:*
 - Robert Feldstein, Executive Director
 - Traci Buxton, President
 - Armondo Pavone, Vice President
 - Regan Bolli, Treasurer
 - b. 2025 Member City Dues Update [Attachment 3](#)
 - c. 2025 Sponsorship Update [Attachment 4](#)
 - d. Other Updates
- 9) **PIC Chair’s Report** 30 minutes
 March 12, 2025 Meeting [Materials](#)
 - a. Growth Target Reconciliation

- b. King County Parks Levy Renewal

10) Discussion Items/Updates

25 minutes

- a. South Caucus Board Seat Vacancy
- b. Potential Upcoming Event Dates
- c. PERS Update
- d. Sponsor Luncheon Debrief
- e. Executive Director Recruitment Process Debrief

[Attachment 5](#)

11) Adjourn

Upcoming Events/Meetings

- a. SCA Public Issues Committee Meeting – April 9, 2025
- b. SCA Board of Directors Meeting – April 16, 2025



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SCA Board of Directors

DRAFT MINUTES

February 19, 2025

1) Call to Order

President Buxton called the meeting to order at 9:03 AM. Present were members Mary Lou Pauly, Armondo Pavone, Nigel Herbig, Vanessa Kritzer, Troy Linnell, Dana Ralph, Katherine Ross, Mason Thompson, and Chris Roberts; and SCA staff Kristi Rowland, Leah Willoughby, Laura Belmont, and Aj Foltz. Absent were members Regan Bolli and Amy Falcone.

2) Public Comment

President Buxton asked if there was anyone present for public comment. Seeing none, this portion of the agenda was closed.

3) Consent Agenda

President Buxton asked for any question or discussion regarding items on the consent agenda.

Pavone moved, seconded by Linnell, to approve the consent agenda ,consisting of the minutes of the January 15, 2025 SCA Board of Directors Meeting; and the financial reports of October 2024, November 2024, and December 2024. The motion passed unanimously.

4) President's Report

President Buxton reported that contract was signed with new Executive Director, Robert Feldstein, whose first day will be February 24.

President Buxton reported on a letter sent to King County Council, on behalf of the SCA South Caucus cities, regarding a potential proposed change to committee processes.

Past President Mary Lou Pauly noted upcoming parks levy.

President Buxton led a discussion on two legislative bills of interest. First is HB 1380, a bill that advocates for the unsheltered that contains the controversial phrase “objectively reasonable”, which is not defined in the bill and instead left for courts to decide. The second is HB 1070, which may drive large increases in workers’ compensation for city jails as it makes PTSD a presumptive occupational disease for corrections facility workers for the purposes of workers’ compensation.

President Buxton shared that MRSC is seeking support for continued funding; and reminded the board of the upcoming SCA Board of Directors mini retreat.

5) Executive Director's Report

Interim Executive Director Kristi Rowland provided update on SCA staffing and SCA membership survey. Rowland reported on recent meetings and events, noting the appointee orientation last week was successful, and the next networking event will be on March 5, with a RISE Presentation from Renton

March 19, 2025 SCA Board of Directors Meeting

Technical College President Yoshiko Harden, and keynote speaker King County Executive Dow Constantine. Rowland also thanked the board for the opportunity to serve.

6) Treasurer's Report – Treasurer Regan Bolli

As Treasurer Bolli was not present, SCA Chief Operating Officer Leah Willoughby reported on the January 26, 2025 SCA Finance Committee meeting.

Willoughby reported on total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.

Willoughby reported on total Member City Dues payments received, and status of outstanding invoices.

Willoughby reported that three invoices from 2024 had been written off as bad debt. Staff and board members have done outreach to bring the sponsors back for 2025.

There were no other updates.

7) Regional Staff Committee Appointments

SCA Chief Operating Officer Willoughby reported on applicants to SCA Regional Staff Committees, including Puget Sound Regional Council (PSRC) Bicycle & Pedestrian Advisory Committee (BPAC); and King County Regional Automated Fingerprint Identification (AFIS).

Following discussion, the Board took the following action:

Herbig moved, seconded by Pavone, to appoint individuals to 2025 Staff Committees as shown in the [Attachment A](#). The motion passed unanimously.

SCA Policy Analyst Aj Foltz reported on one applicant to the Affordable Housing Interjurisdictional Team, and the process so far in the appointment process. This item will be brought back for potential action at the next meeting of the Board.

8) Discussion Items/Updates

a. South Caucus Board Seat Vacancy

A vacancy was created on our board when De'Sean Quinn stepped down from his position as an elected official for an SCA member city. Per SCA bylaws, the vacancy will be filled by election – by the same process as a regular SCA election. As a quick overview of what that process will look like:

- A meeting of the South Caucus will be scheduled, and we will ask for one voting delegate from each South Caucus city.
- Interested individuals may provide written notice of their candidacy to the Executive Director no less than 48 hours prior to the meeting for their name to appear on the ballot.
- Election will be held at the scheduled South Caucus meeting. Incumbent will fill the short term, expiring December 2026.

This item will be brought back for discussion at the March meeting.

9) Adjourn

The meeting was adjourned at 9:47 AM.



2025 SCA Staff Regional Committee Appointments

Affordable Housing Interjurisdictional Team

Seat	Name	City	Caucus
Member	Ian Lefcourte	Redmond	N
Member	Chris Pasinetti	Enumclaw	SV
Member	Kate Nesse	Bellevue	N
Member	Matt Herrera	Renton	S
Member	Jamie Burrell	North Bend	SnoV
Member	Evan Maxim	SeaTac	S
Member	Kristen Holdsworth	Kent	S
Member	Rhonda Ender	Carnation	SnoV

Crisis Care Center Proposal Review Panel

Seat	Name	City/Org.	Zone
Member	Brook Buettner	R.C.R	North
Member	Brooke Buckingham	Redmond	East
Member	Merina Hanson	Kent	South
Member	Brooke Drennon	Friends of Youth	Youth

Interjurisdictional Team (IJT) Growth Management Planning Council

Seat	Name	City	Caucus
Member	Carol Helland	Redmond	N
Member	Mike McCarty	North Bend	SnoV
Member	Angie Mathias	Renton	S
Member	Carl de Simas	Pacific	SV

King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

Seat	Name	City	Caucus
Member	Jeff Magnan	Mercer Island	

Opioid Abatement Council

Seat	Name	City	Caucus
Member	Kent Hay	Auburn	S

PSRC Bicycle & Pedestrian Advisory Committee (BPAC)

Seat	Name	City	Caucus
Member	Thomas Valdriz	Issaquah	N
Member	James Webb	Auburn	S
Member	Victoria Kovacs	Kirkland	N
Member	Michael Hintze	Redmond	N
Member	Tobin Bennett-Gold	Kenmore	N
Member	Erik Preston	Kent	S

PSRC Regional Project Evaluation Committee (RPEC)

Seat	Name	City	Caucus
Member	John Mortenson	Issaquah	N
Member	Chad Bieren	Kent	S
Member	Larissa Grundell	Duvall	SnoV
Member	Nytasha Walters	Shoreline	N
Member	Ingrid Gaub	Auburn	S
Alternate	Dan Marcinko	North Bend	SnoV
Alternate	Kimberly Scrivner	Kirkland	N
Alternate	Vangie Garcia	Redmond	N
Alternate	Ellen Talbo	Renton	S

PSRC Regional Staff Committee

Seat	Name	City	Caucus
Member	Minnie Dhaliwal	Issaquah	N
Member	Eric Perry	Renton	S
Member	Mark Rigos	North Bend	SnoV
Alternate	John Vicente	Kenmore	N
Alternate	Becky Frey	Redmond	N
Alternate	Rhonda Ender	Carnation	SnoV



March 19, 2025

SCA Board of Directors Meeting

Attachment 13

KCRHA Governing Board - Lived Experience Appointment Candidates

DISCUSSION

SCA Staff Contact

Aj Foltz, SCA Policy Analyst, aj@soundcities.org , (206) 849-3056

Andie Parnell, SCA Senior Policy Analyst, andie@soundcities.org , (206) 724-4060

Discussion

At the January and February SCA Board of Directors meeting, the Board discussed the process and the preferred next steps to appoint an individual with lived experience with homelessness to the King County Regional Homelessness Authority Governing Board (GB). **At the March meeting, the Board will review and select a candidate.**

Per KCRHA's updated Interlocal Agreement, SCA has appointment authority for one individual with lived experience with homelessness to the GB. KCRHA has created their own recruitment process consisting of an application and interviews to assist all appointing entities in choosing their lived experience representative. The SCA Board members have discretion on how SCA will proceed in the recruitment process, alongside KCRHA.

Background

This year, King County Regional Homelessness Authority (KCRHA) approved a revised Interlocal Agreement (ILA) that streamlined the governance structure of the organization. Previously, KCRHA was governed by two Boards, the Governing Committee, composed of elected officials, and the Implementation Board, composed of subject matter experts and individuals with lived experience. The new ILA creates a single Governing Board (GB) responsible for setting strategic policy direction, providing fiscal oversight, monitoring performance metrics, and ensuring the authority is making progress to fulfill its mission.

SCA has authority to appoint one individual with lived experience with homelessness to the GB (definition of lived experience is provided in *Appendix 1*). KCRHA has offered to assist with this process by providing a pool of individuals for the SCA Board to select to interview. However, the SCA Board has discretion on SCA's internal selection process for this seat and does not have to choose a candidate that KCRHA recommends.

SCA Candidates

The candidates below, listed in alphabetical order by last name, applied for the lived experience GB seat following SCA outreach.

- Christina Alexander
- Elisha Burton

- Christopher Carter
- Kent Hay

KCRHA Candidates

The candidates below, listed in alphabetical order by last name, applied for the lived experience GB seat following KCRHA outreach.

- Linda Akey
- Michael Andre Cunningham
- Anna Goodwin
- Douglas Gunwaldsen
- Amaiya Leonor
- Mike Mathias
- Roosevelt McQuarter Jr.
- Dominica Myers
- Latonya Patterson
- Duc Pham
- Amanda Richer
- Maharshi Roy
- Lonness Valenna
- Sean Watkins

Notably, the SCA Board of Directors has the sole authority to appoint an individual to this seat. The Board does not have to select an individual screened by KCRHA staff. However, having all interested individuals submit the application and participate in an interview ensures equity in the recruitment process.

Next Steps

Following the SCA Board selection of a Lived Experience representative, SCA policy staff will call the selected candidate to notify them of their appointment. Once they accept the appointment, SCA policy staff will notify the remaining candidates and the following entities as directed by the revised ILA. The language for this directive can be found in *Appendix 2*.

- City of Seattle
 - Seattle Mayor
 - President of the Seattle City Council
- King County
 - County Executive
 - Chair of the City Council

The Lived Experience appointee will start attending meetings immediately following the SCA Board's decision.

Updated Process Timeline

- March Board of Directors meeting:
 - Review and discuss KCRHA candidates

- Approve final appointment to KCRHA GB
- Individual is notified and will attend the next KCRHA GB meeting
- SCA Staff will notify the respective entities as directed by the revised ILA

APPENDIX 1: Lived Experience Definition

The applicant must meet the following requirements in order to be eligible for this appointment. Members must have lived experience **and** demonstrable expertise in one or more of the areas specified below:

- Implementation of policies and practices that promote racial-ethnic equity within an organization of similar size and responsibility as the Authority
- Fiscal oversight of entities with budgets of similar size to the Authority
- Direction or oversight of business operations and/or strategy of a large public or private entity or organization
- Federal Continuum of Care program governance and operations
- Provision of services for persons experiencing homelessness or related social services with an emphasis on serving populations disproportionately represented among those experiencing homelessness and
- Academic research on topics related to homelessness and/or performance evaluation.

APPENDIX 2: Revised ILA Language – Section 1a.vi

The City of Seattle, King County, and Sound Cities Association shall each appoint one member with Lived Experience. Each of these members should possess demonstrable expertise, experience, and/or skill in one or more of the areas specified below:

- Implementation of policies and practices that promote racial-ethnic equity within an organization of similar size and responsibility to the Authority
- Fiscal oversight of entities with budgets of similar size to the Authority
- Direction or oversight of business operations and/or strategy of a large public or private entity or organization
- Federal Continuum of Care program governance and operations
- Provision of services for persons experiencing homelessness or related social services with an emphasis on serving populations disproportionately represented among those experiencing homelessness
- Academic research on topics related to homelessness and/or performance evaluation

The elected members of the Governing Committee established under the Original ILA shall serve as members of the Governing Board until their existing respective terms end. The members who represented individuals with Lived Experience on the Governing Committee under the Original ILA shall continue serving as members on the Governing Board until the respective appointments are made by the City of Seattle, King County, and Sound Cities Association.

When future Governing Board members are selected, each respective bloc referenced above in this Section 1a of Article VIII shall notify the other blocs of the names and contact information for that bloc's selected members. Notice to the County shall be sent to both the County Executive and the Chair of the County Council. Notice to Seattle shall be sent to both the Seattle Mayor and the president of the Seattle City Council. Notice to SCA shall be sent to the SCA Executive Director.

2025 Member City Dues

Municipality	Payment Due	Payment Date	Method	Payment Received
Algona	\$ 2,601.96	1/28/2025	check	\$ 2,601.96
Auburn (part)	\$ 61,549.88	2/5/2025	check	\$ 61,549.88
Beaux Arts Village	\$ 245.76	1/28/2025	check	\$ 245.76
Bellevue	\$ 78,019.87	1/28/2025	check	\$ 78,019.87
Black Diamond	\$ 5,613.53	1/3/2025	check	\$ 5,613.53
Bothell (part)	\$ 23,632.22	<i>confimed processing</i>		
Burien	\$ 41,350.53	2/18/2025	check	\$ 41,350.53
Carnation	\$ 1,755.45	1/27/2025	check	\$ 1,755.45
Clyde Hill	\$ 2,418.62	1/21/2025	check	\$ 2,418.62
Covington	\$ 17,164.37	1/10/2025	check	\$ 17,164.37
Des Moines	\$ 26,058.64	2/18/2025	check	\$ 26,058.64
Duvall	\$ 6,850.14	12/31/2024	check	\$ 6,850.14
Enumclaw (part)	\$ 10,415.65	1/21/2025	check	\$ 10,415.65
Federal Way	\$ 78,019.87	3/12/2025	check	\$ 78,019.87
Hunts Point	\$ 358.89	12/31/2024	check	\$ 358.89
Issaquah	\$ 32,378.25	1/9/2025	check	\$ 32,378.25
Kenmore	\$ 18,997.84	2/5/2025	check	\$ 18,997.84
Kent	\$ 78,019.87	2/24/2025	check	\$ 78,019.87
Kirkland	\$ 75,453.02	3/12/2025	check	\$ 75,453.02
Lake Forest Park	\$ 10,673.12	1/21/2025	check	\$ 10,673.12
Maple Valley	\$ 22,875.43	1/21/2025	check	\$ 22,875.43
Medina	\$ 2,278.18	1/21/2025	check	\$ 2,278.18
Mercer Island	\$ 20,152.53	2/5/2025	check	\$ 20,152.53
Milton (part)	\$ 1,275.62	1/28/2025	check	\$ 1,275.62
Newcastle	\$ 10,727.73	1/28/2025	check	\$ 10,727.73
Normandy Park	\$ 5,348.26	1/6/2025	check	\$ 5,348.26
North Bend	\$ 6,444.44	1/21/2025	check	\$ 6,444.44
Pacific (part)	\$ 5,640.84	2/18/2025	check	\$ 5,640.84
Redmond	\$ 62,447.10	1/27/2025	check	\$ 62,447.10
Renton	\$ 78,019.87	1/15/2025	ACH	\$ 78,019.87
Sammamish	\$ 53,373.39	2/7/2025	check	\$ 53,373.39
SeaTac	\$ 25,520.30	2/5/2025	check	\$ 25,520.30
Shoreline	\$ 48,302.10	1/27/2024	check	\$ 48,302.10
Skykomish	\$ 128.73	1/21/2025	check	\$ 128.73
Snoqualmie	\$ 11,328.49	1/6/2025	check	\$ 11,328.49
Tukwila	\$ 17,889.96	1/27/2024	check	\$ 17,889.96
Woodinville	\$ 10,844.76	1/27/2024	check	\$ 10,844.76
Yarrow Point	\$ 885.53	1/21/2025	check	\$ 885.53
Total	\$ 955,060.73			\$ 931,428.54
Outstanding				\$ 23,632.19

2025 Sponsorship Payment

Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	AWC	February 2025	\$ 500.00		
Regional Associate Member	Desimone Consulting	February 2025	\$ 500.00		
Regional Associate Member	KC Dept of Assessments	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Elections	February 2025	\$ 500.00		
Regional Associate Member	King County Library Systems	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Langton Spieth, LLC	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	EMC Research	February 2025	\$ 500.00	February 2025	\$ 500.00
Partner	Marketing Solutions			In-Kind	
Partner	Port of Seattle	February 2025	\$ 6,000.00		
Partner	Puget Sound Energy	February 2025	\$ 6,000.00		
Partner	Republic Services	February 2025	\$ 6,000.00		
Regional Associate Member	Seattle Building and Constr.	February 2025	\$ 500.00		
Partner	Seattle King County Realtors	February 2025	\$ 6,000.00		
Partner	Seattle Metro Chamber	February 2025	\$ 6,000.00		
Partner	Waste Management	February 2025	\$ 6,000.00		
Regional Associate Member	ValleyCom	February 2025	\$ 500.00		
Totals			\$ 40,500.00		\$ 2,000.00

2024 Sponsorships - Not Yet

Invoiced in 2025

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2024	\$ 6,000.00	September 2024	\$ 6,000.00
Partner	Boeing	June 2024	\$ 6,000.00	July 2024	\$ 6,000.00
Partner	Comcast	April 2024	\$ 6,000.00	April 2024	\$ 6,000.00
Event Sponsorship - Annual Mtg	Comcast	April 2024	\$ 2,500.00	April 2024	\$ 2,500.00
Regional Associate Member	Foster Garvey	March 2024	\$ 500.00	April 2024	\$ 500.00
RAM	Google Fiber	(not invoiced 2024)	\$ 500.00		
RAM	Gordon Thomas Honeywell	October 2024	\$ 500.00	February 2025	\$ 500.00
Partner	Lumen	March 2024	\$ 6,000.00	May 2024	\$ 6,000.00
Partner	Microsoft	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
Regional Associate Member	PRR	March 2024	\$ 500.00	April 2024	\$ 500.00
Partner	Sound Transit	February 2024	\$ 6,000.00	February 2024	\$ 6,000.00
RAM	Green River College	February 2024	\$ 500.00		(unpaid in 2024)
Partner	Recology	(not invoiced 2024)	\$ 6,000.00		
RAM	McDonald's	(not invoiced 2024)	\$ 500.00		
	expected event sponsorship	April	\$ 2,500.00		
	expected event sponsorship	July	\$ 2,500.00		
	expected event sponsorship	October	\$ 2,500.00		
Total			\$ 47,500.00		

March 12, 2025 SCA Board of Directors Meeting

Discussion Item: Potential Upcoming Event Dates

Proposed Calendar for 2025 evening Networking Events

1. April 30 or May 7
2. July 23 or July 30 (Summer Social)
3. September 17 (potential King County Executive Candidate Panel)
4. December 3 (Annual Meeting)

Notes

- September 17 is the same day as our regular SCA Board meeting. This is the only Wednesday evening in September without a conflict. The timeline for the county executive election is as follows:
 - Primaries August 6 (certification on 8/20)
 - Election Day Nov 5
- Alternative but less ideal dates for fall event:
 - August 27
 - October 1