SCA Board of Directors
Minutes
January 15, 2025
Virtual
10 AM - Noon

1) **Call to Order**
SCA President Mary Lou Pauly called the meeting to order at 10:02 AM Present were members Traci Buxton, Armondo Pavone, Troy Linnell, Katherine Ross, Dana Ralph, Regan Bolli, Amy Falcone, Chris Roberts, Nigel Herbig, and Vanessa Kritzer, and SCA staff Kristi Rowland, Leah Willoughby, Andie Parnell, Laura Belmont, and Aj Foltz. Absent were members Mason Thompson and De'Sean Quinn.

2) **Public Comment**
President Pauly asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) **Consent Agenda**
President Pauly asked for any questions or concerns regarding the minutes of the December 18, 2024 SCA Board of Directors meeting and the minutes of the 2024 SCA Annual Meeting.

Bolli moved, seconded by Linnell, to approve the consent agenda, consisting of minutes of the December 18, 2024 SCA Board of Directors meeting; and the minutes of the 2024 SCA Annual Meeting. The motion passed unanimously.

4) **Election of 2025 SCA Board Officers**
As the Chair of the Board Nominating Committee, 2024 Past President Jan Molinaro, was not present, President Mary Lou Pauly provided report from the Board Nominating Committee.

Ralph moved, seconded by Herbig, to appoint 2025 SCA Board Officers as follows:
- *Mayor Traci Buxton, President*
- *Mayor Armondo Pavone, Vice President*
- *Regan Bolli, Treasurer*
- *Councilmember Amy Falcone, Secretary*

The motion passed unanimously.

5) **Executive Session**
President Buxton called for an executive session at 10:15 AM. Staff exited the room. Executive session was extended by fifteen minutes. Staff returned to the room at 10:50 AM.
Following the executive session, the Board took the following actions:

Pauly moved, seconded by Bolli, to direct the SCA President to enter into a contract with Kristi Rowland, not significantly dissimilar to the template provided for review, for a duration not to exceed three months, as Interim Executive Director. Further, to authorize the SCA President to waive insurance requirements for the Interim Executive Director. The motion passed unanimously.

Pauly moved, seconded by Falcone, to direct the SCA President to be empowered to negotiate a permanent contract for the position of permanent Executive Director. The motion passed unanimously.

6) **President's Report**
Immediate Past President Mary Lou Pauly provided update on the recruitment process for the permanent Executive Director; explained next steps; and shared expectations for Board feedback during the process.

President Traci Buxton reported that the Board will hold a meet and greet with any candidates that move forward in the recruitment process. Buxton asked for any further questions regarding the recruitment process.

7) **Welcome, Introduction of New Members**
President Buxton introduced new members of the Board: Redmond Council President Vanessa Kritzer, and Kenmore Mayor Nigel Herbig. Members of the Board and SCA Staff introduced themselves.

8) **2025 Meeting Schedule**
Following discussion, the Board took the following action:

Kritzer moved, seconded by Pauly, to adopt Resolution 2025-1, setting the schedule for 2025 SCA Board Meeting. The motion passed unanimously.

9) **Financial Report**
Treasurer Bolli reported that the 2024 Finance Committee did not meet in December.

a. Treasurer Bolli asked for any questions regarding the Draft 2025 Financial Reserves. The Board took the following action:

Pauly moved, seconded by Falcone, to approve the 2025 SCA Financial Reserves, as provided in the meeting materials. The motion passed unanimously.

b. Treasurer Bolli asked for any questions regarding policies for signers to SCA bank accounts. The Board took the following action:

Bolli moved, seconded by Pavone, to authorize the following individuals as signers for HomeStreet Bank accounts held by SCA, in addition to the Executive Director:
- *President Traci Buxton*
- *Vice President Armondo Pavone*
- *Treasurer Regan Bolli*

c. Treasurer Bolli called for a confirmation of 2025 Board Finance Committee members. The Board took the following action:
Bolli moved, seconded by Falcone, to appoint the following individuals to the 2025 SCA Board Finance Committee:
   - *Dana Ralph*
   - *Armondo Pavone*
   - *Mary Lou Pauly*
   - *Katherine Ross*

   The motion passed unanimously.

d. Treasurer Bolli and SCA staff provided update on SCA 2025 Member City Dues payments received and outstanding.

e. Treasurer Bolli and SCA staff provided update on sponsorships, including any invoices sent since the last meeting of the board; expected payments and outstanding invoices; and new sponsors added since the last meeting of the board.

f. There were no other updates.

10) PIC Chair's Report
PIC Chair Chris Roberts reported on the January 8, 2025 SCA PIC Meeting. Items included:
a. 2025 Legislative Agenda
Chair Roberts and SCA staff provided summary of discussion of PIC members. The Board took the following action:

Falcone moved, seconded by Ross, to adopt the 2025 Legislative Agenda, as recommended by the Public Issues Committee. The motion passed unanimously.

b. PIC Orientation
PIC Chair Roberts reported that SCA provided presentation to PIC members. There were no action items to report.

11) King County Regional Homelessness Authority (KCRHA) Operations Board
Policy Analyst Aj Foltz provided members with update and next steps regarding the selection of a Lived Experience Representative to the King County Regional Homelessness Authority (KCRHA) Operations Board. There were no action items to report. This item is expected to return for action at the February meeting of the Board.

12) Discussion Items/Updates
a. Events Committee
President Buxton asked for volunteers to serve on the 2025 Events Committee.

Buxton moved, seconded by Pavone, to appoint the following individuals to the 2025 Events Committee:
   - *Amy Falcone*

- *Troy Linnell*

The motion passed unanimously.

b. Sponsorships
This item was discussed earlier in the agenda.

c. 2025 SCA Board Retreat
This item was not discussed.

13) For the good of the order

There were no items for the good of the order.

14) The meeting was adjourned at 11:40 AM.