



SCA Board of Directors

AGENDA

June 18, 2025

Renton City Hall, 1055 S Grady Way, Renton, WA | Conferencing Center, 7th Floor
10 AM - Noon

1) Call to Order – President Traci Buxton 2 minutes

2) Public Comment 5 minutes

3) Approval of Minutes 3 minutes

a. Minutes of the May 21, 2025 SCA Board of Directors Meeting [Attachment 1](#)

***Recommended Action:** Approval of the minutes of the May 21, 2025 SCA Board of Directors Meeting*

4) Ad Hoc Committee Report – Discussion 30 minutes

The Ad Hoc Committee convened and has made the following recommendations:

1. Hire an outside expert to review the recent hiring process for the SCA ED.
2. Recommend to the board to review hiring practices including adding HR training around hiring.
3. Bylaws improvements around best practices for executive session protocols including having a lawyer present.
4. Review of the fiduciary responsibilities of board members around confidentiality and duty to the organization.
5. Suggest board recommit to the [SCA Guiding Principles](#).

Possible Executive Session – If Needed 15 minutes

5) President’s Report – President Traci Buxton 10 minutes

6) Executive Director’s Report – Executive Director Robert Feldstein 10 minutes

7) Treasurer’s Report – Treasurer Regan Bolli 5 minutes

- a. 2025 Sponsorship Update [Attachment 2](#)
- b. Other Updates

8) City Manager’s Report 5 minutes
June 4, 2025 Meeting [Attachment 3](#)

9) PIC Chair’s Report 15 minutes
June 11, 2025 Meeting [Materials](#)
a. Revising the Public Issues Committee

- b. House Bill 2015 Criminal Justice Sales Tax
- c. King County Transportation District Sales Tax
- d. Regional Boards and Committees
- e. Levis and Ballot Measures

10) Regional Staff Committees

5 minutes

[Attachments 4-5](#)

***Recommended Action:** Appointments to Regional Staff Committees*

11) Discussion Items/Updates

15 minutes

- a. Upcoming and Potential Events
- b. Hiring and Staff Update
- c. Regional Board and Committee Meeting Attendance

[Attachments 6-7](#)

12) Adjourn

Upcoming Events/Meetings

- a. SCA Public Issues Committee Meeting – July 9, 2025
- b. SCA Board of Directors Meeting – July 16, 2025
- c. SCA Networking Event – July 23, 2025 – Details TBD



SCA Board of Directors

DRAFT Minutes

May 21, 2025

Renton City Hall

1) Call to Order

SCA President Buxton called the meeting to order at 10:02 AM. Present were members Armondo Pavone, Regan Bolli, Troy Linnell, Mary Lou Pauly, Vanessa Kritzer, Thomas McLeod, Nigel Herbig, Amy Falcone, and Chris Roberts, and SCA staff Robert Feldstein, Leah Willoughby, Andie Parnell, and Laura Belmont. Absent were members Katherine Ross and Mason Thompson.

2) Public Comment

President Buxton asked if there were any members of the public present for public comment. Hearing none, this portion of the agenda was closed.

3) Consent Agenda

President Buxton asked for any questions or concerns regarding items on the consent agenda.

Bolli moved, seconded by Herbig, to approve the consent agenda, consisting of the minutes of the March 19, 2025 SCA Board of Directors Special Meeting; the minutes of the April 16, 2025 SCA Board of Directors Meeting; the minutes of the May 2, 2025 SCA Board of Directors Special Meeting; and the financial reports of February 2025 and March 2025. The motion passed unanimously.

4) Welcome and Introduction of New Board Member

President Buxton introduced the new member to the Board, Mayor Thomas McLeod, Tukwila. Mayor McLeod introduced himself and gave brief background. Board members introduced themselves and welcomed Mayor McLeod to the Board.

5) President's Report

SCA President Traci Buxton reported on progress and timeline of the ad hoc committee process, as discussed at the May 2 special meeting of the Board. Buxton reported on progress and conversations regarding the parks levy. Buxton asked members for direction regarding attendance at an upcoming event in capacity as SCA President.

6) Executive Director's Report

Executive Director Robert Feldstein reported on recent, upcoming, and potential meetings. Board Member Amy Falcone noted usefulness of PIC notes and minutes being shared earlier in the month. Feldstein reported on work to resume Events Committee meetings and work.

7) Treasurer's Report

Treasurer Bolli reported on the April 2025 meeting. Bolli noted that focus has been on sponsorships. There were no other updates.

8) PIC Chair's Report

As PIC Chair Chris Roberts was not present for the May 2025 PIC meeting, SCA Executive Director Robert Feldstein reported on the May 14, 2025 PIC Meeting.

a. Regional Boards and Committees Appointments

After discussion, the Board took the following action:

Ralph moved, seconded by Pavone, to appoint Neal Black, Kirkland as member and Tracy Taylor-Turner, Auburn as alternate to the Regional Transit Committee, as recommended by the Public Issues Committee. The motion passed unanimously.

b. Emergency Medical Services Levy Renewal

Feldstein briefly summarized presentation and progress; noted comparison to process for previous levy work. The Board held discussion. There were no action items to report.

c. Solid Waste Division Rate Changes

Feldstein summarized staff presentation and asked for any questions or concerns. There were no action items to report.

d. Levies and Ballot Measures

Feldstein reminded members to share upcoming and potential future levies and ballot measures with SCA staff.

9) Discussion Items/Updates

a. Newsletter

SCA Senior Policy Analyst summarized project considering newsletters for the organization, as included in the meeting materials. Board members were asked for questions and feedback. Staff will continue to update.

b. RTC Appointment Debrief

This item was discussed earlier on the agenda.

c. SCA Reading/Podcast Club

Feldstien briefly summarized potential future project. Board members were asked for questions and feedback.

10) For the good of the order

There were no items for the good of the order.

11) The meeting was adjourned at 11:24 AM

2025 Sponsorship Payment

Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	March 2025	\$ 6,000.00		
Regional Associate Member	AWC	February 2025	\$ 500.00	March 2025	\$ 500.00
Partner	Boeing	April 2025	\$ 6,000.00		
Event Sponsorship	Boeing	April 2025	\$ 2,500.00		
Partner	Comcast	March 2025	\$ 6,000.00		
Event Sponsorship - Annual Mtg	Comcast	March 2025	\$ 2,500.00		
Regional Associate Member	Desimone Consulting	February 2025	\$ 500.00		
Regional Associate Member	KC Dept of Assessments	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	Foster Garvey	March 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	Gordon Thomas Honeywell	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	King County Elections	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Library Systems	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Langton Spieth, LLC	February 2025	\$ 500.00	February 2025	\$ 500.00
Partner	Lumen	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Regional Associate Member	EMC Research	February 2025	\$ 500.00	February 2025	\$ 500.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Port of Seattle	February 2025	\$ 6,000.00		
Regional Associate Member	PRR	April 2025	\$ 500.00		
Partner	Puget Sound Energy	February 2025	\$ 6,000.00	April 2025	\$ 6,000.00
Partner	Republic Services	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2025	\$ 500.00		
Partner	Seattle King County Realtors	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Seattle Metro Chamber	February 2025	\$ 6,000.00		
Partner	Sound Transit	March 2025	\$ 6,000.00		
Partner	Waste Management	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Regional Associate Member	ValleyCom	March 2024	\$ 500.00		
Totals			\$ 83,000.00		\$ 40,000.00

KING COUNTY CITY MANAGERS AND ADMINISTRATORS

Wednesday, June 4, 2025

10:00 to 11:30 AM

From Computer, Tablet, or Smartphone:

<https://us02web.zoom.us/j/83590592879?pwd=SLio8Q637brgeYcGAp8CXcmrBwaRTb.1>

One tap mobile: +12532158782, Meeting ID 83909604679, Passcode 691031

- 10:00 AM A. Welcome and Introductions**
Marty Wine, City Administrator, City of Tukwila
- 10:15 AM B. Economic Forecast – Lizbeth Martin-Mahar, PhD, Chief Economist, King County**
- 10:45 AM C. 2025 Legislative Session Recap**
• Candice Bock, Director of Government Relations, AWC
- 11:10 AM G. Partner Updates**
• **SCA** – Robert Feldstein, Executive Director, Sound Cities Association
• **WCMA** – Stephanie Lucash, WCMA Past President, Interim City Manager, City of Kenmore
- 11:15 AM H. Round Robin | Hot Topics | Good of the Order | Adjourn**

Potential Future Agenda Topics:

- Indigent Public Defense – Proposed New Standards
- WSDOT Projects – How WSDOT Works with Jurisdictions
- Cybersecurity – Combatting Ongoing Attacks
- Legislative Agendas – Sharing Priorities for Our City

Conferences:

- [AWC Annual Conference](#), June 24-27, Kennewick, WA
- [WCMA Summer Conference](#), August 12-15, 2025, Walla Walla, WA + NWWLA's First Women's Leadership Summit (All Welcome!), August 12

2025 SCA Staff Regional Committee Appointments



Affordable Housing Interjurisdictional Team

Seat	Name	City	Caucus
Member	Ian Lefcourte	Redmond	N
Member	Chris Pasinetti	Enumclaw	SV
Member	Thara Johnson	Bellevue	N
Member	Matt Herrera	Renton	S
Member	Jamie Burrell	North Bend	SnoV
Member	Evan Maxim	SeaTac	S
Member	Kristen Holdsworth	Kent	S
Member	Rhonda Ender	Carnation	SnoV

Crisis Care Center Proposal Review Panel

Seat	Name	City/Org.	Zone
Member	Brook Buettner	R.C.R	North
Member	Brooke Buckingham	Redmond	East
Member	Merina Hanson	Kent	South
Member	Brooke Drennon	Friends of Youth	Youth

Interjurisdictional Team (IJT) Growth Management Planning Council

Seat	Name	City	Caucus
Member	Carol Helland	Redmond	N
Member	Mike McCarty	North Bend	SnoV
Member	Angie Mathias	Renton	S
Member	Carl de Simas	Pacific	SV

King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

Seat	Name	City	Caucus
Member	Jeff Magnan	Mercer Island	N

Opioid Abatement Council

Seat	Name	City	Caucus
Member	Kent Hay	Auburn	S

PSRC Bicycle & Pedestrian Advisory Committee (BPAC)

Seat	Name	City	Caucus
Member	Thomas Valdriz	Issaquah	N
Member	James Webb	Auburn	S
Member	Victoria Kovacs	Kirkland	N
Member	Michael Hintze	Redmond	N
Member	Tobin Bennett-Gold	Kenmore	N
Member	Erik Preston	Kent	S

PSRC Regional Project Evaluation Committee (RPEC)

Seat	Name	City	Caucus
Member	John Mortenson	Issaquah	N
Member	Chad Bieren	Kent	S
Member	Larissa Grundell	Duvall	SnoV
Member	(vacant)		
Member	Ingrid Gaub	Auburn	S
Alternate	Dan Marcinko	North Bend	SnoV
Alternate	Kimberly Scrivner	Kirkland	N
Alternate	Vangie Garcia	Redmond	N
Alternate	Ellen Talbo	Renton	S

PSRC Regional Staff Committee

Seat	Name	City	Caucus
Member	Minnie Dhaliwal	Issaquah	N
Member	Eric Perry	Renton	S
Member	Mark Rigos	North Bend	SnoV
Alternate	John Vicente	Kenmore	N
Alternate	Beckye Frey	Redmond	N
Alternate	Rhonda Ender	Carnation	SnoV

Veterans, Seniors, & Human Services Levy (VSHSL) Advisory Board Committees

3-year terms expire 5/31/2028

Veterans Committee			
Member			
Senior Committee			
Member			
Vulnerable Populations Committee			
Member			

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PSRC Regional Project Evaluation Committee (RPEC)

1 Vacancy / 3 Applicants

1. **Tricia Juhnke, Shoreline**

Public Works Director

Applicant Statement:

Thank you for the opportunity to express my interest in serving on the Regional Project Evaluation Committee (RPEC). The City of Shoreline has a long-standing history of supporting and participating in RPEC, both as an applicant and a delegate. With recent staff transitions within the City, I have decided I would like to take a direct role in representing Shoreline on this important regional committee.

This is the right time for me to deepen my engagement with RPEC. I bring extensive experience in capital project delivery, along with a strong commitment to collaboration and communication across jurisdictions. Over the course of my career, I've worked closely with regional partners—including Sound Transit, WSDOT, and the City of Seattle—to deliver transportation projects that reflect both local priorities and regional objectives. These partnerships have strengthened my understanding of the complex coordination required to advance projects that truly benefit the Puget Sound region.

I also understand and value RPEC's role in ensuring a transparent, equitable, and performance-based approach to prioritizing regional transportation investments. I am committed to supporting that mission through thoughtful evaluation, constructive dialogue, and a balanced perspective.

I have been with the City of Shoreline's Public Works Department for over 18 years, including the past two years as Director. During this time, Shoreline has consistently advanced a robust capital program that emphasizes multimodal transportation, safety, environmental sustainability and equity. In my roles as Director and previously as City Engineer, I have lead and supported the development and implementation of funding strategies and grant applications for a wide range of transportation projects, many of which incorporate climate resilience and equity as key components.

Through this work, I've developed a clear understanding of the funding challenges and opportunities facing our region. I am eager to contribute that insight—as well as Shoreline's perspective—to RPEC's collaborative decision-making process.

Thank you for considering my application. I've also attached my résumé for your review, and I would welcome the opportunity to further support the important work of the committee.

Sincerely,

Tricia Juhnke

Public Works Director, City of Shoreline

Attachment: [juhnke_resume_may_2025.docx](#)

2. Daniel Marcinko, North Bend

Capital Projects & Grants Manager

Applicant Statement:

I am writing to express my interest in returning to serve as a member of the Regional Project Evaluation Committee (RPEC). My passion for the entire King County region and especially the rural areas of the Snoqualmie Valley Corridor, coupled with my commitment to improving transportation infrastructure fuels my desire to actively participate in evaluating and developing projects that will positively impact all of our communities.

Over the course of my thirty years in the public works field, I have honed my expertise in transportation safety and the design of pedestrian/shared-use path alternatives. This experience equips me with a perspective that I believe will contribute significantly to the committee's objectives. My background in engineering, public works, and parks further enhances my ability to assess and meaningfully contribute to the evaluation process.

The SCA's mission to build the next generation of conservation leaders resonates with me. I am particularly drawn to the opportunity to lifelong stewardship of the environment and communities by engaging young people through hands-on service projects. I am confident that my unique blend of experience and dedication to success will complement the diverse expertise of the committee, contributing to the overall success of regional projects.

In addition to my professional qualifications, I am dedicated to investing the time and effort required to make a meaningful impact. I am confident that my skills, collaborative approach, and passion for community make me a strong candidate for this role.

Thank you for considering my application.

3. Hind Ahmed, Snoqualmie

Project Engineer

Applicant Statement:

I am interested in serving as a non-elected volunteer on the Regional Project Evaluation Committee (RPEC) through the Sound Cities Association (SCA) in 2025. I value the opportunity to support regional collaboration in transportation planning and funding, and I believe the RPEC plays a critical role in advancing equitable and effective investment across the Puget Sound region.

Since November 2022, I have worked as a Project Engineer with the City of Snoqualmie, primarily focused on transportation projects. I hold a degree in civil engineering and a graduate degree in engineering management, and I also have experience working with the Tennessee Department of Transportation (TDOT). This background has given me a strong understanding of transportation systems, project evaluation, and interagency coordination.

I would welcome the opportunity to contribute as a volunteer member and support the committee's mission in promoting transparent, data-informed decisions that reflect regional goals.

Thank you for your consideration.

Veterans, Seniors, and Human Services Levy (VSHSL) Advisory Board - Veterans Committee

1 Member Vacancy / 2 Applicants

4. Larissa Grundell, Duvall

City Engineer

Applicant Statement:

As a U.S. Marine Corps veteran and a dedicated public servant, I am deeply committed to the well-being of our region's veterans, seniors, and vulnerable populations. I'm interested in serving on the VSHSL Advisory Board - Veterans Committee to help ensure that levy investments are impactful, equitable, and aligned with the real needs of our communities. My experience in local government and firsthand understanding of veteran issues equip me to provide meaningful insight and advocate effectively for those we serve.

5. Julie Hunsaker, Maple Valley

City Engineer

Applicant Statement:

I am applying to serve on the VSHSL committee as I believe my past, current work and personal experiences with vulnerable populations would be an asset to the committee. At the City of Maple Valley, I currently supervise our Community Resource position that provides services for the Tahoma School District and Maple Valley community specifically surrounding issues of mental health, well-being, community resources, food & shelter etc. In addition, I am a current Board member (3+ years) for the Greater Maple Valley Community Center. The board ensures the overall operations, maintenance and program direction are sustainable and meet the needs of our changing community. The populations served at the Community Center vary from infants to seniors and are inclusive of all populations and abilities. I am also the mother of a developmentally disabled young adult and have been involved with federal, state, county and school district organizations to ensure my son has had and continues to have the appropriate resources and supports he needs to in order for him to thrive and lead a productive life. It would be an honor to help serve veterans and vulnerable populations. Thank you for your consideration of my application.

Julie Hunsaker

Veterans, Seniors, and Human Services Levy (VSHSL) Advisory Board –
Seniors Committee

1 Vacancy

(No Applicants)

Veterans, Seniors, and Human Services Levy (VSHSL) Advisory Board –
Vulnerable Populations Committee

1 Vacancy

(No Applicants)



SCA Board of Directors
June 18, 2025

Regional Board and Committee Meeting Attendance

SCA Staff Contact

Andie Parnell, SCA Senior Policy Analyst, andie@soundcities.org , (206) 724-4060

Laura Belmont, SCA Policy Analyst, laura@soundcities.org , (206) 849-7864

Aj Foltz, SCA Policy Analyst, aj@soundcities.org , (206) 849-3056

At the June SCA Board of Directors meeting, the Board will discuss enforcement of SCA's attendance policies for appointees on boards and committees.

SCA's Board Policies and Bylaws outline attendance requirements for SCA appointees to regional boards and committees, including an expected 75% attendance at both caucus and regional committee meetings, and at 50% absence, appointees may be removed from their seat by a two-thirds vote of the Board of Directors.

The SCA Policy Staff are noting rising attendance issues and are requesting the Board's guidance on how strictly to enforce SCA's attendance policies.

SCA Board Policies

The SCA Board Policies outline attendance requirements of appointees to regional boards and committees in *Section 701.5 SCA Caucuses- Manner of Acting*. Caucus Chair responsibilities pertaining to meeting attendance are outlined in *701.5(a)*, as below:

- *Attend regional forum meetings*
- *Seventy-five percent attendance at both caucus and regional committee meetings is expected*
- *After an SCA appointee misses 30% of the caucus and/or committee meetings SCA shall inquire about the intent of the appointee to fulfill his/her responsibilities. At 50% absence, the Board of Directors may ask for the resignation of the appointee.*

Caucus Member/Alternate responsibilities as pertaining to meeting attendance are outlined in *701.5(b)*, as below:

- *Attend Caucus meetings and briefings*
- *Attend regional committee meetings*
- *Seventy-five percent attendance at both caucus and regional committee meetings is expected*
- *After an SCA appointee misses 30% of the caucus and/or committee meetings SCA shall inquire about the intent of the appointee to fulfill his/her responsibilities. At 50% absence, the Board of Directors may ask for the resignation of the appointee.*

SCA Bylaws

The SCA Bylaws also outline attendance requirements of appointees to regional boards and committees in *Section 4.16.7(g) Regional Committee Appointments*, as below:

- *Any Appointee absent for three consecutive meetings, or for any other reason deemed detrimental to the association, may be removed from office by a two-thirds (2/3) vote of the Board of Directors at any time during their term at any meeting of the Board.*

SCA Regional Board and Committee Agreement

As part of the standard regional board and committee application process, applicants must sign an Applicant Agreement ([Attachment 7](#)). The Agreement includes an acknowledgement of their understanding of each of SCA's attendance policies.

Noted Attendance Issues

SCA Policy Staff are noting attendance issues violating the above policies in some regional boards and committees. In several cases, Staff have reached out to the appointees regarding their lack of attendance and reiterating the importance of their participation in their seat. More information on this matter will be provided at the June Board meeting.

Next Steps

The SCA Policy Staff is requesting the Board's guidance on the appropriate level of enforcement for SCA's attendance policies, as these policies have not been consistently enforced in the past. This discussion may also inform potential updates to the SCA Board Policies and SCA Bylaws.



Example Applicant Agreement

2025 SCA Regional Board and Committee Agreement

1. I have reviewed SCA's Mission, Vision, Values, and Guiding Principles and agree to strive to act consistently with those organizational principles when serving as an SCA appointee to a regional board/committee.
2. I agree to demonstrate civility as an SCA appointee, and to treat my colleagues on the committee, committee staff, SCA staff, and the public with respect and courtesy.
3. I understand that I am expected to attend all committee meetings and all SCA caucus meetings as an appointee. If I am unable to attend a meeting, I agree to let SCA staff know in a timely fashion.
4. I understand that as an SCA appointee to a regional board/committee, I am representing not just my own city, but SCA and its member cities.
5. As an SCA appointee to a regional board/committee I shall endeavor to avoid taking positions that are harmful to any SCA member cities.
6. I agree to follow the following protocols as an SCA appointee:
 - a. When the PIC & Board adopt a public policy position, it shall be binding on me as an SCA representative serving on a regional board/committee;
 - b. In the absence of such a position, I will work with the SCA caucus of the board/committee to attempt to develop a caucus position that represents the consensus of the caucus, based (where applicable) on existing SCA policy positions;
 - c. Where no policy position has been adopted by the PIC and Board, and the caucus is unable to reach a consensus position, I understand that I am free to vote my conscience, with the caveat that no SCA representative to a regional board or committee shall vote in a manner that is at odds with an adopted SCA policy position or that is harmful to an SCA member city.
7. I will come to all meetings prepared. I will read materials for the committee, and or materials prepared for me by SCA staff.
8. I understand that if I am absent for three consecutive meetings, if I fail to abide by any of the above guidelines, or for any other reason deemed detrimental to SCA, I may be removed from my committee/board appointment by a two-thirds (2/3) vote of the Board of Directors.
9. I understand that all of the above apply equally to members and alternates of committees/boards.

I have read the above and agree to abide by these guidelines as an SCA appointee to regional board(s)/committee(s).

Name: [Click or tap here to enter text.](#)

City: [Click or tap here to enter text.](#)

Title: [Click or tap here to enter text.](#)