



## SCA Board of Directors AGENDA

December 17, 2025

**Renton City Hall, 1055 S Grady Way, Renton, WA**

10 AM – Noon

**1) Call to Order** – President Traci Buxton

**2) Public Comment** 5 Minutes

**3) Consent Agenda** 3 Minutes

- a. Minutes of the October 15, 2025 SCA Board of Directors Meeting [Attachment 1](#)
- b. Financial Reports of October 2025 [Attachments 2-3](#)

***Recommended Action: Approval of the Consent Agenda, consisting of the minutes of the November 19, 2025 SCA Board of Directors Meeting; and the Financial Reports of October 2025, consisting of the October 2025 Balance Sheet and October 2025 Profit & Loss Report.***

**4) President’s Report** – President Traci Buxton 5 Minutes

**5) Executive Director’s Report** – Executive Director Robert Feldstein 5 Minutes

**6) Executive Session to Discuss Personnel Matter** – Executive Director Evaluation 22 Minutes

**7) Executive Director Evaluation Discussion** 10 Minutes  
***Potential Action: Potential action on staff compensation***

**8) Board Nominating Committee Report** 10 Minutes

**9) Treasurer’s Report** – SCA Treasurer Regan Bolli 10 Minutes  
November 25, 2025 Finance Committee [Meeting Materials](#)

- a. Sponsorship Update [Attachments 4](#)
- b. Draft 2026 Reserve Levels
- c. Employee Retirement Program Discussion
- d. Other Updates

**10) PIC Report** – SCA PIC Chair Chris Roberts 15 Minutes  
November 12, 2025 Public Issues Committee [Meeting Materials](#)

- a. PIC Chair and Vice Chair
- b. Regional Boards and Committees Appointments [Attachments 5-6](#)

- c. SCA 2026 State Legislative Agenda & County Priorities
- e. Updates and Informational Items
  - i. Regional Boards & Committees Upcoming Issues
  - ii. November 2025 Newsletter
  - iii. Levies and Ballot Measures

[Attachments 7-8](#)

**11) Regional Staff Committee Appointments**

[Attachment 9-10](#)

10 Minutes

**12) Ad Hoc Committee Recommendations Review**

10 Minutes

[Attachment 11](#)

**13) Discussion Items**

15 Minutes

- a. Potential Topics for Future Agenda
- b. 2026 Board Committees
- c. 2026 Board Retreat
- d. 2026 Events
- e. Staffing Update
- f. Recognition of Outgoing Board Members

**14) For the Good of the Order**

**15) Adjourn**

**Upcoming Events**

- a. SCA Offices Closed for Winter Holiday December 25 – January 2
- b. SCA 2026 Appointee Orientation – Evening of Wednesday, Feb 4 – SeaTac City Hall

# Sound Cities Association

## Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

## Vision

SCA will lead policy change to make the Puget Sound region the best in the world for our diverse communities.

## Values

SCA is committed to creating an environment that fosters mutual support, respect, trust, fairness, and integrity for the greater good of the association and its membership. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequities in our society and continues its commitment to the work needed to address them.

## Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



## SCA Board of Directors

### DRAFT Minutes

November 19, 2025

Renton City Hall

#### 1) Call to Order

SCA President Buxton called the meeting to order at 10:00 AM. Present were members Armondo Pavone, Mary Lou Pauly, Regan Bolli, Troy Linnell, Katherine Ross, Dana Ralph; Chris Roberts, and Thomas McLeod, and SCA staff Robert Feldstein, Leah Willoughby, Aj Foltz, Dax Tate, and Laura Belmont. Absent were members Nigel Herbig and Vanessa Kritzer. Member Chris Roberts exited the meeting before Item 9.

#### 2) Public Comment

Members of the Board were provided with written public comment submitted prior to the meeting. President Buxton confirmed that all members received the comment. The public comment is attached to these minutes as [Attachment A](#) and incorporated into the meeting record.

President Buxton asked if there was any further public comment. Hearing none, this portion of the agenda was closed.

#### 3) Executive Session

Pursuant to RCW 42.30.110(1)(i)(iii), to discuss with legal counsel the legal risks of a proposed action or current practice when public discussion is likely to result in an adverse legal or financial consequence to the agency, President Buxton called a 20-minute executive session to order at 10:02 AM. Staff exited the room. At 10:22 AM, the Board extended the session for 10 minutes. At 10:32 AM, the Board extended the session by 5 minutes. The executive session was adjourned at 10:37 AM, and staff rejoined the meeting.

#### 4) Consent Agenda

President Buxton asked for any questions or concerns regarding items on the consent agenda.

***Pavone moved, seconded by Bolli, to approve the consent agenda, consisting of the minutes of the October 15, 2025 SCA Board of Directors Meeting and the financial reports for September 2025. The motion passed unanimously.***

#### 5) President's Report

President Buxton reviewed the progress and next steps for the Executive Director evaluation process. She noted the importance of completing the 2025 evaluation with the Board that has worked with the Executive Director throughout the year and recommended moving the final review to the December meeting. She outlined an expedient and thorough process in which evaluation surveys would be distributed to Board members, collected and compiled by staff, and the Executive Director's fourth-quarter

review placed on the December agenda. Executive Director Feldstein requested assistance from Board members' city administrative staff if available, noting that SCA is currently operating with an administrative vacancy and limited capacity.

***Buxton moved, seconded by Pavone, to have the Executive Director evaluation conducted, brought to conclusion, and the contract completed by December 31, 2025. The motion passed unanimously.***

In the interest of time, President Buxton proceeded to the next item on the agenda.

**6) Executive Director's Report**

Executive Director Feldstein reported on the successful Regional Utility Rate Summit, noting the strong collaboration between King County and SCA in planning and execution, and expressing appreciation for the significant staff work that contributed to the event's success. He provided an update on the regional boards and committees appointment process, noting that both the number of applicants and the number of applications submitted increased compared to prior years. Feldstein also offered brief comments on the recent elections and the anticipated regional impacts of the outcomes.

**7) Immediate Past President**

SCA Executive Director Robert Feldstein briefly reviewed the appointment requirements for the Immediate Past President, as outlined in the SCA Bylaws. Angela Birney of Redmond, as the most recent SCA Board President meeting all qualifications, has agreed to and will serve on the SCA Board as Immediate Past President in 2026. President Buxton asked for any questions or discussion. Hearing none, the Board proceeded to the next item.

**8) Treasurer's Report**

Treasurer Bolli reported on the October 28, 2025 Finance Committee Meeting.

Treasurer Bolli reported on the draft 2026 budget, briefly summarizing updates to the income and staff expense lines since the version presented at the previous Board meeting. Bolli asked for questions or discussion, hearing none.

***Pauly moved, seconded by Linnell, to recommend to the full SCA Membership approval of the 2026 SCA Budget. The motion passed unanimously.***

Treasurer Bolli reported on sponsorships to date, noting that one additional payment had been received since the Board meeting materials were distributed.

There were no other updates.

**9) PIC Chair's Report**

PIC Chair Chris Roberts was not present, SCA staff reported on the November 12, 2025 SCA PIC Meeting. . Staff provided a thorough, item-by-item review of the meeting, noting the agenda items, which included:

**a. SCA 2026 State Legislative Agenda & County Priorities**

SCA staff provided an overview presentation. Members held a first-touch discussion, including comments from several cities on growth targets, small-city needs, and revenue and public safety considerations. Members were invited to submit additional feedback before the December meeting.

**b. Transit Safety and Security Briefing**

PIC received a detailed briefing from the Regional Transit Safety Task Force staff summarizing identified safety gaps, proposed regional coordination strategies, and upcoming work to develop a transit safety action plan.

**c. Unapproved Food Vendors Briefing**

Public Health staff provided an overview of unpermitted food vending trends, associated risks, enforcement challenges, and interagency collaboration needs; and answered questions from members.

**d. PSRC Committee Restructuring**

Staff presented on the ongoing discussions at PSRC regarding potential changes to board and committee composition. PIC members expressed concerns. Staff will continue to update as information becomes available.

**e. Election Results Roundtable**

In the interest of time, this item was not discussed.

**f. Updates and Informational Items**

Staff provided updates on SCA's Rate Summit, newsletters, levy activity, and upcoming regional workplan conversations and referred members to the informational items in the packet.

There were no actions to report.

Before the next item, the Board took the following action:

***Pauly moved, seconded by Bolli, to discuss Item 11 prior to Item 10 to better facilitate conversation. The motion passed unanimously.***

**10) 2026 Board Agreement**

President Buxton introduced draft updated SCA Board Agreement and reviewed its purpose and key provisions. The Board discussed the contents of the draft. Following discussion, the Board took the following action:

***Pauly moved, seconded by Pavone, to approve the Board Agreement as presented in the materials. The motion passed unanimously.***

The Board then discussed sections of the draft prior to taking final action.

The Board reviewed the attendance-related section of the Agreement. Following discussion, the Board took the following action:

***Bolli moved, seconded by Pauly, to amend Item 7 of the draft Board Agreement to reflect the Board's attendance decision, requiring in-person attendance at Board meetings with the option to attend up to three meetings virtually. The motion passed unanimously.***

Additional edits were discussed, including whether the term “consecutive” should be removed from the second number 6 and whether the phrase “after June 1” should be retained. Staff will revise the amended draft to reflect the Board’s discussion.

## **11) SCA Board Policies**

### **a. Ad Hoc Committee Recommendations**

- (1) Staff presented a recommended amendment to SCA Board Policies related to executive sessions held under RCW 42.30.110(1)(i). The recommended addition would create a new subsection (604.1) clarifying that a legal representative of the Association must be present whenever the Board meets in executive session to discuss actual or potential litigation or other legal risks authorized under RCW 42.30.110(1)(i), and that no legal discussion may occur in executive session without legal counsel in attendance. Board members were in agreement that the clarification reflects best practice and should be adopted. Following discussion, the Board took the following action:

***Pauly moved, seconded by Pavone, to amend the SCA Board Policies by adding a new Section 604.1 to read as follows:***

***604.1 Executive Sessions on Legal Matters. When an executive session is held for the purpose of discussing any matter related to actual or potential litigation, or other topics authorized under RCW 42.30.110(1)(i), a legal representative of the Association shall be present. No discussion of legal matters may occur in executive session without the attendance of legal counsel.***

***The motion passed unanimously.***

- (2) Staff presented recommended updates to Board Member and Officer job descriptions in Appendix A of the SCA Board Policies. The purpose of the updates was to address the Ad Hoc Committee recommendation of: Review of the fiduciary responsibilities of board members around confidentiality and duty to the organization. The Board reviewed and discussed the recommended updates.

***Pauly moved, seconded by Bolli, to adopt the recommended updates to the Board Member and Officer job descriptions as included in the meeting materials. The motion passed unanimously.***

The Board then discussed several amendments to the proposed language. The board was in agreement on the following points:

- The required annual Board Retreat should specify in-person attendance.
- In-person attendance at regular Board meetings is expected, with Board members allowed to attend up to three meetings remotely per year.

- The attendance enforcement provision should reference missing three meetings, and the word “consecutive” should be removed.

Following the discussion, the Board took the following actions:

***Pauly moved, seconded by Bolli, to amend the recommended updates to specify that attendance at the annual Board Retreat is required in person. The motion passed unanimously.***

***Bolli moved, seconded by Pauly, to amend the attendance expectations to reflect the expectation for in-person attendance at Board meetings, with an allowance of up to three remote attendances, consistent with the Board Agreement adopted in Item 10. The motion passed unanimously.***

***Pauly moved, seconded by Bolli, to revise the attendance enforcement provision by removing the word “consecutive,” consistent with the updates to the Board Agreement adopted in Item 10. The motion passed unanimously.***

Following adoption of these amendments, the Board took the following action:

***Pauly moved, seconded by Bolli, to adopt the recommended updates to the Board Member and Officer job descriptions, with amendments, and including the staff-recommended, non-substantive updates to the descriptions, as provided in the attached drafts.***

The Board then took the following action:

***Ralph moved, seconded by McLeod, to approve the 2026 SCA Board Agreement as amended. The motion passed unanimously.***

Updated Board Agreement, as adopted is attached to these minutes in [Attachment B](#) .

Updated Director Job Description and Board Officer Job Description, as adopted, is attached to these minutes in [Attachment C](#) .

#### **b. Public Comment Policy**

Staff presented the recommended Public Comment Policy for inclusion in the SCA Board Policies. Staff noted that the policy is intended to clarify procedures for receiving public comment at Board meetings and to ensure consistency with SCA practice.

The Board reviewed the recommended policy. No amendments were proposed.

***Pavone moved, seconded by McLeod, to adopt the Public Comment Policy as included in the materials. The motion passed unanimously.***



## **12) Members Emeritus**

Staff presented the annual Member Emeritus item and reviewed the qualifications established in **SCA Board Policies 502**. Staff noted that several retiring local elected officials met the criteria for recognition this year and that honorees will be acknowledged at the 2025 SCA Annual Meeting. The Board reviewed the list of eligible officials, including additions since the October meeting.

***Before proceeding to Item 12, President Buxton moved to eliminate Items after 12 on the agenda and to extend discussion time on Item 12 by ten minutes. Linnell seconded the motion. The motion passed unanimously.***

Staff presented the annual Member Emeritus item and reviewed the qualifications outlined in SCA Board Policies Section 502. Staff provided the Board with the list of eligible retiring officials for consideration.

Board members reviewed the eligible individuals and discussed potential additions based on years of service, regional impact, and leadership in SCA committees and caucuses.

The Board continued discussion. Following extensive discussion, the Board took the following action:

***Pauly moved, seconded by Pavone, to honor the following individuals as SCA Members Emeritus:***

- ***Conrad Lee, Bellevue***
- ***John Stokes, Bellevue***
- ***Traci Buxton, Des Moines***
- ***Amy Ockerlander, Duvall***
- ***Jan Molinaro, Enumclaw***
- ***Mary Lou Pauly, Issaquah***
- ***Penny Sweet, Kirkland***
- ***Katherine Ross, Snoqualmie***
- ***De'Sean Quinn, Tukwila***

***The motion passed unanimously.***

## **13) Discussion Items**

- a. Regional Boards and Committees Appointments Update  
This item was discussed earlier on the agenda during the Executive Director's Report.
- b. Staffing Update  
This item was not discussed.

## **14) Informational Items**

- a. 2025 Caucus Meetings & Board Elections.  
There was no discussion and no action to report.

## **15) The meeting was adjourned at 12:14 PM**

18 November 2025

**RE:** JAK Comments for the 19 November 2025 Sound Cities Association Meeting

Hi there;

Joe A. Kunzler here with enough schedule conflicts and a cough to guarantee I should e-mail this one in. Also helps that I support your proposed new public comment policy. But I still have some concerns, and some closing personal thoughts to share. I do apologize in advance that these comments will be longer than the Model Public Records Rules comments I turned in yesterday.

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## Starting With the Positive: Support Public Comment Policy

I wish to start with the positive, that I support the new SCA Board Policies 601.3. When I wrote the written-only option into [the RCW 42.30.240 code](#) that eventually passed the Washington State Legislature, the intent was *specifically* to address cases where no other tools were available or cost-effective to address disruptive public input (e.g., Avrum (Alex) Tsimerman, City Council Death Squad). I believe this is the case with the under-resourced SCA, which, with the closure of more forums to one Alex Tsimerman, is likely to be dragged into the Tsimerman Wars without this prompt action.

As I shared with you last month, I learned of you via RedmondTV. I saw a clear threat not just to Director Kritzer, but the SCA as a vital institution. As Director Ralph can share with you, the Puget Sound Regional Council (PSRC) had its own reckoning in 2022-2023 because of Avrum (Alex) Tsimerman misconduct until the PSRC could start firing exclusions at Tsimerman. I do *not* want the same here with the SCA.

We’re on Tsimerman’s Clock here, ladies and gentlemen. Once Tsimerman gets after you, it’s going to be far harder to stop him. I’ve been a combatant in those wars at PSRC, Seattle, Sound Transit, Redmond, Bellevue, and Kirkland. Director Kritzer has also seen her fair share of action.

My recommendation is also that members make clear at the city council level that this is a nuclear option. This is if the hate and/or disruptions get out of hand and electeds refuse to adopt Redmond’s “[never again means never again](#)” “[hate-free zone](#)” standards with your own.

This should also serve as a wake-up call to the open government community to take hate speech attacks on the true spirit of the Open Public Meetings Act (OPMA) seriously – whether they are journalists covering your members’ operations or fellow activists like I. Yes, I will be writing about the SCA on my Beehiv at [advocatescorner.beehiiv.com](http://advocatescorner.beehiiv.com) this Saturday.

## **On the Tsimerman Wars and “Have Each Other’s Backs”**

First notice the, “Have Each Other’s Backs” part of the title. I am well aware there is a second controversy the SCA has had executive sessions about regarding the integrity, or lack thereof, of board members. There really should be a third about Kirkland, about what “Have each other’s backs” means.

For the past few years, Kirkland’s Mayor Kelli Kurtis and SCA Director Amy Falcone *for starters* have allowed Kirkland to become a *de facto* base for Tsimerman to attack Kirkland electeds – and those elected officials of her neighbors. Most notably, Bellevue who is also a SCA member.

These attacks led to the need for OPERATION DOHA EASTSIDE where I just had to publicly post on Claudia “Badassuchi” Balducci’s campaign webpage about Kirkland’s behavior and urge Badassuchi to feature your Director Kritzer as I did privately. So just as when the Israeli Air Force went a bit crazy launching precision missiles into Doha, Qatar – and got a deal to bring home the living and most of the dead hostages, it was necessary to go a little crazy to end the stalemate and free the Bellevue hostages from Tsimerman’s hate. The alternative was ‘Doha’ you guys at SCA. *Rather not.*

I blame me for some of Badassuchi’s defeat at the polls – I kept her out of the loop about events out here this year so she could campaign. I’m grateful though for growing pressure on Kirkland to clean up its act – and we’ve seen some good initial results. OPERATION DOHA EASTSIDE was *precisely* what happens when organizations like the SCA are... not working towards regional peace and cooperation.

SCA needs to be on the ball here. I suggest please prioritize synchronizing public comment policies between your members. That’s “having each other’s backs”. That’s making “never again means never again” stick. That’s keeping the Tsimerman Wars from Renton or Kenmore. That’s winding down the Tsimerman Wars also.

## **Concern About Your By-Law Language**

The proposed language for SCA Director contract has me concerned:

**“I understand that serving on the Board is a privilege, and that issues, policy, and other conversation in meetings of the Board will be treated with respect and confidentiality.”**

It’s the “and confidentiality” part I have a problem with. Does this now mean that Directors and other SCA participants cannot brief their Councils on the public meetings and dealings of a body SCA members pay dues into? I hope not. I hope the last two words will be stricken so as to not conflict with RCW 42.30 the Open Public Meetings

Act and RCW 42.56 the Public Records Act. As the legislative declaration of the Open Public Meetings Act goes:

“The legislature finds and declares that all public commissions, boards, councils, committees, subcommittees, departments, divisions, offices, and all other public agencies of this state and subdivisions thereof exist to aid in the conduct of the people's business. It is the intent of this chapter that their actions be taken openly and that their deliberations be conducted openly.

“The people of this state do not yield their sovereignty to the agencies which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed and informing the people's public servants of their views so that they may retain control over the instruments they have created. For these reasons, even when not required by law, public agencies are encouraged to incorporate and accept public comment during their decision-making process.”

Now I hope you can see why that language is so damn... problematic. Then there's something else.

## **Request for Remote Access & Recording**

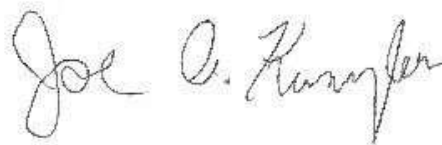
I am disappointed after several requests not to receive a link to virtually attend your next meeting. I sincerely hope that you will at least please record your meetings going forward please – and if the public cannot have remote access, then neither should directors. It's time for new bylaws to address this.

Granted, some of this comes from the fact that remote access tools from COVID-19 have been abused by antisemites. Some of this comes from Redmond's hybrid City Hall culture. But it's decision time – and time to presume everyone has good intent.

## **In Conclusion**

In conclusion, the SCA needs to be renovated for the 2020s. But it's important the renovations result in a more secure and inclusive SCA. Please do both.

Thank you for your continued public service;

A handwritten signature in black ink, reading "Joe A. Kunzler". The signature is fluid and cursive, with the first name "Joe" being the most prominent.

Joe A. Kunzler  
[growlernoise@gmail.com](mailto:growlernoise@gmail.com)

# 2026 SCA Board Agreement

1. I have reviewed SCA's Mission, Vision, Values,~~and~~ Guiding Principles, **and SCA's Bylaws**, and agree to strive to act consistently with those organizational principles when serving on the SCA Board.
2. I agree to demonstrate civility as an SCA Board Member, and to treat my colleagues on the Board, SCA staff, and others with respect and courtesy while acting in my capacity as an SCA Board Member.
3. I understand that I am expected to attend all SCA Board meetings as a Board member, and to be prepared for meetings. The expectation is for in-person attendance at Board meetings, with an allowance of up to three remote attendances. I will timely RSVP for Board meetings, and if I am unable to attend a meeting, I agree to let SCA staff know in a timely fashion.
4. I understand that as an SCA Board member, part of my role is being an ambassador to other SCA cities and to the region. To that end, I will attempt to attend SCA events and to engage in other ways with my fellow elected officials.
5. I understand that as an SCA Board Member, I am representing not just my own city, but SCA and its member cities. As an SCA Board Member, I shall endeavor to avoid taking positions that are harmful to any SCA member cities.
6. **I understand that serving on the Board is a privilege, and that issues, policy, and other conversation in meetings of the Board will be treated with respect and, when applicable, confidentiality as described in RCW.**
7. **I understand that if I am absent from three SCA Board meetings in a calendar year, if I fail to abide by any of the above guidelines, or for any other reason deemed detrimental to SCA, I may be removed from the Board by a two-thirds vote of the Board of Directors.**

I have read the above and agree to abide by these guidelines as an SCA Board Member.

Dated this \_\_\_\_ day of \_\_\_\_\_, (Year)

Name:

City:

Title:

For Executive Team, add

7. I understand that as an SCA Executive Officer, I am required to attend all Board meetings in person, as well as a monthly Executive Committee meeting in person, and that if I cannot fulfill this responsibility, I will relinquish my position as an Officer.

For the President, Vice President, and PIC Chair, add:

8. I understand that as [position], I am required to attend a monthly meeting with the King County Executive in person, and that if I cannot fulfill this responsibility, I will relinquish my position as [position].

# **Sound Cities Association**

## **Mission**

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

## **Vision**

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

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SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

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- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views

## SCA Job Description

### Board Member

1. Board Members shall acknowledge and commit to the SCA Board Agreement, as adopted by the Board.
2. Attend all Board Meetings. The expectation is for in-person attendance at Board meetings, with an allowance of up to three remote attendances.
3. Determine the mission and purpose of the Association.
4. Select, direct, support, and evaluate the Executive Director.
5. Ensure effective organizational planning.
6. Ensure the Association maintains sufficient resources to achieve its mission.
7. Ensures responsible and efficient management of these resources.
8. Determine and monitor the Association's programs and services.
9. Enhance the Association's public image.
10. Assess the performance of the Board.
11. Make a serious commitment to participate actively in committee work.
12. Volunteer for and accept assignments willingly. Complete all assignments thoroughly and on time.
13. Stay informed about committee matters and prepare thoroughly for meetings. Review materials attentively and provide input as appropriate.
14. Complete a one-hour Board orientation prior to beginning service, held before the first Board meeting each year, covering the Association's mission, bylaws, policies, and responsibilities of Board service.
15. Attend the annual Board retreat in person, held early each calendar year to review and affirm commitment to the SCA's mission, priorities, fiduciary and confidentiality obligations, and SCA's guiding principle.



## SCA Job Description

### Board President

1. Serve as a member of the Board.
2. Serves as the leading elected volunteer of the organization.
3. Partner with the Executive Director toward achieving the mission of the Association.
4. Provide leadership to the Board of in fulfilling its responsibilities.
5. Chair meetings of the Board and of the Executive Committee. Develop the agenda with the Executive Director.
6. Call special meetings as necessary.
7. Encourage and support the Board's role in strategic planning.
8. Appoint members to the Board Nominating Committee, and other committees as authorized, in consultation with other Board members.
9. Serve as ex officio member of Board committees and attend their meetings when invited.
10. Discuss issues confronting the organization with the Executive Director.
11. Help guide and mediate Board actions on organizational priorities and governance concerns.
12. Reviews issues of concern to the Board with the Executive Director.
13. Monitor financial planning and financial reports.
14. Play a leading role in fundraising activities
15. Formally evaluate the performance of the Executive Director and informally assess the effectiveness of the Board.
16. Evaluate annually the performance of the organization in achieving its mission.
17. Perform other responsibilities as assigned by the Board.

## SCA Job Description

### Vice President

1. Serve as a member of the Board.
2. Attend all board meetings.
3. Assist the President in providing leadership to the Board.
4. Perform the duties of the President when the President is absent or unable to act.
5. Serve on the Executive Committee. Attend all Executive Committee meetings in person unless meeting is designated as virtual by the President.
6. Perform other responsibilities as assigned by the Board.

## SCA Job Description

### Secretary

1. Serve as a member of the Board.
2. Attend all Board meetings.
3. Serve as a member of the Executive Committee. Attend all Executive Committee meetings in person unless meeting is designated as virtual by the President.
4. Certify official documents of the Association when required.
5. Ensure the Association complies with legal requirements for recordkeeping and reporting. Support the President in ensuring that Board business is conducted in compliance with bylaws and policies of the Association.
6. Ensure minutes of meetings of the Board and Executive Committee are accurately recorded and distributed.
7. Be sufficiently familiar with Association's governing documents such as Articles of Incorporation, Bylaws, and IRS determination letters to note applicability during meetings.
8. Provide notice of Board or committee meeting when such notice is required.

## SCA Job Description

### Treasurer

1. Serve as a member of the Board.
2. Attend all Board meetings.
3. Serve as a member of the Executive Committee. Attend all Executive Committee meetings in person unless meeting is designated as virtual by the President.
4. Chair the Board Finance Committee.
5. Provide leadership in fiscal review and oversight.
6. Understand financial accounting for nonprofit organizations.
7. Manage the Board's review of and action on its financial responsibilities.
8. Work with the Executive Director to ensure that appropriate financial reports are made available to the Board on a timely basis.
9. Provide the annual budget to the Board for approval.
10. Review and present the results of audits to the Board.
11. Ensure the development of sound financial policies and procedures.

# SOUND CITIES ASSOCIATION | Balance Sheet

As of October 31, 2025

	Total
1110 HomeStreet Bank	59,827.96
1120 HomeStreet Bank - Money Market	886,434.43
1130 PayPal Bank	368.13
<b>Total Bank Accounts</b>	<b>\$ 946,630.52</b>
<b>Total Accounts Receivable</b>	<b>\$ 16,500.00</b>
1140 Investments - Time Value	344,003.14
1145 Accrued Interest Receivable	1,333.02
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
<b>Total Other Current Assets</b>	<b>\$ 345,336.16</b>
<b>Total Current Assets</b>	<b>\$ 1,308,466.68</b>
Total 1400 Fixed Assets	\$ 0.00
<b>Total Fixed Assets</b>	<b>\$ 0.00</b>
Other Long-term Assets	0.00
<b>Total Other Assets</b>	<b>\$ 0.00</b>
<b>TOTAL ASSETS</b>	<b>\$ 1,308,466.68</b>
<b>Total Accounts Payable</b>	<b>\$ 153.84</b>
2200 HomeStreet Credit Card	1,378.89
<b>Total Credit Cards</b>	<b>\$ 1,378.89</b>
<b>2300 Accrued Payroll</b>	<b>18,763.14</b>
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	124.49
2410 SUI	131.81
Total 2415 FIT, SS, Medicare - 941	\$ 7,747.73
2420 L&I	227.96
2425 WA Paid Family & Medical Leave	10.24
2426 WA Cares	440.76
2435 PERS Payable	0.00
2439 Temporary Retirement Holdings Payable	46,142.41
2450 Medical/Dental/Vision/Life Ins	1,056.38
2460 Accrued Vacation Pay	17,535.07
2499 Payroll Corrections	173.01
<b>Total 2400 Payroll Liabilities</b>	<b>\$ 73,422.62</b>
2510 Accrued Liabilities - Contractor Payments	0.00
<b>Total 2500 Accrued Liabilities</b>	<b>\$ 0.00</b>
<b>2600 Deferred Revenue</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$ 92,185.76</b>
<b>Total Current Liabilities</b>	<b>\$ 93,718.49</b>
<b>Total Liabilities</b>	<b>\$ 93,718.49</b>
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	541,792.00
3130 Contractual Obligations Reserve	34,062.00
3140 Legal Reserves Fund	0.00
<b>Total 3100 Board Designated Reserves</b>	<b>\$ 590,854.00</b>
<b>3200 Board Designated Contra</b>	<b>-590,854.00</b>
<b>3300 Fund Balance (Prior Years)</b>	<b>887,481.18</b>
<b>3999 Opening Bal Equity</b>	<b>0.00</b>
<b>Net Income</b>	<b>327,267.01</b>
<b>Total Equity</b>	<b>\$ 1,214,748.19</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 1,308,466.68</b>

SOUND CITIES ASSOCIATION   Profit and Loss by Month														
January - October, 2025														
	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Total	2025 Budget	Difference	
1010 Member Dues	955,060.74										955,060.74	955,061	0	1010 Member Dues
1020 Membership/Sponsorships		40,500.00	33,000.00	9,000.00				3,000.00	500.00		86,000.00	96,500	-10,500	1020 Membership/Sponsorships
1030 Registration/Dinners Revenue		2,588.00	825.00				750.00	1,626.00		385.00	6,174.00	18,500	-12,326	1030 Registration/Dinners Revenue
1040 Interest Income	1,415.43	1,395.72	1,617.17	1,588.44	1,145.61	2,028.62	1,453.76	1,149.37	2,050.83	1,589.43	15,434.38	12,880	2,554	1040 Interest Income
1150 CC Points Redeemed for Credit				275.00				100.00			375.00	650	-275	1150 CC Points Redeemed for Credit
Total Income	\$ 956,476.17	\$ 44,483.72	\$ 35,442.17	\$ 10,863.44	\$ 1,145.61	\$ 2,028.62	\$ 2,203.76	\$ 5,875.37	\$ 2,550.83	\$ 1,974.43	\$ 1,063,044.12	1,083,591	-20,272	Total Income
Gross Profit	\$ 956,476.17	\$ 44,483.72	\$ 35,442.17	\$ 10,863.44	\$ 1,145.61	\$ 2,028.62	\$ 2,203.76	\$ 5,875.37	\$ 2,550.83	\$ 1,974.43	\$ 1,063,044.12			
		</												

## 2025 Sponsorship Payment

### Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	4Culture	September 2025	\$ 500.00	August 2025	\$ 500.00
Partner	Amazon	March 2025	\$ 6,000.00	August 2025	\$ 6,000.00
Event Sponsorship	Amazon	August 2025	\$ 2,500.00	October 2025	\$ 2,500.00
Regional Associate Member	AWC	February 2025	\$ 500.00	March 2025	\$ 500.00
Partner	Boeing	April 2025	\$ 6,000.00	Novmebr 2025	\$ 6,000.00
Event Sponsorship	Boeing	April 2025	\$ 2,500.00	Novmebr 2025	\$ 2,500.00
Regional Associate Member	Cedar Grove	August 2025	\$ 500.00	August 2025	\$ 500.00
Partner	Comcast	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Event Sponsorship - Annual Mtg	Comcast	March 2025	\$ 2,500.00	March 2025	\$ 2,500.00
Regional Associate Member	Desimone Consulting	February 2025	\$ 500.00		
Regional Associate Member	EMC Research	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Foster Garvey	March 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	Gordon Thomas Honeywell	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	KC Dept of Assessments	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Elections	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Library Systems	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Langton Public Affairs	February 2025	\$ 500.00	February 2025	\$ 500.00
Partner	Lumen	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Port of Seattle	February 2025	\$ 6,000.00	June 2025	\$ 6,000.00
Regional Associate Member	PRR	April 2025	\$ 500.00		
Partner	Puget Sound Energy	February 2025	\$ 6,000.00	April 2025	\$ 6,000.00
Partner	Republic Services	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2025	\$ 500.00		
Partner	Seattle King County Realtors	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Seattle Metro Chamber	February 2025	\$ 6,000.00	December 2025	\$ 6,000.00
Partner	Sound Transit	March 2025	\$ 6,000.00	June 2025	\$ 6,000.00
Regional Associate Member	ValleyCom	March 2024	\$ 500.00		
Partner	Waste Management	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
<b>Totals</b>			<b>\$ 86,500.00</b>		<b>\$ 84,500.00</b>

## **December 17, 2025 SCA Board of Directors Meeting**

### **Attachment 5: Regional Board and Committee Appointments – PIC Recommendations**

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At its December 10, 2025 meeting, the PIC reviewed the recommendations of the PIC Nominating Committee and made recommendations for appointments to the SCA Board of Directors.

Included in PIC's recommendations is a finding of extraordinary circumstances to make an exception to the six-year term limit for the following appointments:

- Councilmember Ed Prince, Renton, as member to the KCRHA Governing Board
- Mayor Nancy Backus, Auburn, as member to the KCRHA Governing Board and the Regional Policy Committee
- Mayor Chris Roberts, Shoreline, as member on the PSRC Operations Committee
- Mayor Dana Ralph, Kent, as member on the PSRC Transportation Policy Board
- Councilmember Ryan McIrvine, Renton, as member on the Regional Transit Committee

The following committee positions remained unfilled following the recommendations:

- Advisory Council on Aging and Disability Services (1 Member)
- Joint Recommendations Committee (1 Member / 2 Alternates)
- King County Flood Control District Advisory Committee (1 Alternate)
- Local Hazardous Waste Management Program (LHWMP) Management Coordination Committee (1 Alternate)

The appointment process for the Greater Seattle Partnership (GSP) is still under review by staff and GSP, and we anticipate further information in 2026.

Per SCA Bylaws, appointees to major regional committees must be selected from among elected officials otherwise qualified to serve, in accordance with the terms of the enabling documents for each body. Appointees shall represent the positions of all SCA member cities. Equitable geographic distribution shall also be considered.

No member may serve more than six (6) consecutive years on a regional board or committee appointed by SCA. This limitation does not apply to alternates. After six consecutive years, a member is ineligible to serve on that committee for at least one (1) year. Pursuant to a bylaw amendment adopted on December 2, 2015, "In extraordinary circumstances, the Board may make exceptions to the six-year term limit upon the recommendation of the PIC nominating committee and the PIC when a supermajority (2/3) of Board members present and voting at a meeting finds that doing so would be in the best interests of SCA and its member cities."

[Attachment 6](#) provides the PIC Nominating Committee's recommendations.

#### **Next Steps**

The SCA Board of Directors is expected to consider PIC's recommendations at its meeting on December 17, 2025.



## 2026 SCA Regional Boards and Committees – PIC Recommendations

### Key

Unexpired Term

Reappointment of Incumbent

Alternate to Member

Member to Alternate

New Appointment

*\*\*Finding of Extraordinary Circumstances to make an exception to the six-year term limit*

### Advisory Council on Aging and Disability Services (ADS Advisory Council)

Seat	Name	City	Caucus
Member	John Boyd	Kent	S
Member			

### Affordable Housing

Seat	Name	City	Caucus
Member	Nigel Herbig	Kenmore	N
Member	Amy Falcone	Kirkland	N
Member	Dana Parnello	Maple Valley	S
Member	Lindsey Walsh	Issaquah	N
Alternate	Annette Ademasu	Shoreline	N
Alternate	Hugo Garcia	Burien	S
Alternate	Claire Sumadiwirya	Bellevue	N
Alternate	Christina Rustik	North Bend	SnoV

### Board of Health (BOH)

Seat		City	Caucus
Member	Amy Falcone	Kirkland	N
Member	Barb de Michele	Issaquah	N
Member	Victoria Schroff	Maple Valley	S
Alternate	Hugo Garcia	Burien	S
Alternate	Satwinder Kaur	Kent	S
Alternate	Cheryl Paquette	Carnation	SnoV

### Central Puget Sound Economic Development District Board (EDDB)

Seat	Name	City	Caucus
Member	Lydia Assefa-Dawson	Federal Way	S
Member	James Alberson	Renton	S
Alternate	Michelle Evans	Woodinville	N
Alternate	Tracy Taylor	Auburn	S

### Children and Youth Advisory Board (CYAB)

Seat	Name	City	Caucus
Member	Ariana Sherlock	Newcastle	N
Member	Hanan Amer	Auburn	S

### Domestic Violence Initiative Regional Task Force (DVI)

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S
Member	Susan Honda	Federal Way	S
Member	Troy Linnell	Algona	SV
Member	John Tymczyszyn	Kirkland	N
Alternate	Alex Andrade	Burien	S
Alternate	Paula Goode	Lake Forest Park	N
Alternate	Josh Amato	Sammamish	N
Alternate	Lisa Stergus	Auburn	S

## 2026 SCA Regional Boards and Committees – PIC Recommendations

### Emergency Management Advisory Committee (EMAC)

Seat	Name	City	Caucus
Member	JC Harris	Des Moines	S
Member	Cat Cotton	Snoqualmie	SnoV
Member	Kate Kruller	Tukwila	S
Alternate	Valerie Snider	Shoreline	N
Alternate	Josh Amato	Sammamish	N
Alternate	John Herbert	Maple Valley	S

### Growth Management Planning Council (GMPC)

Seat	Name	City	Caucus
Member	Kelli Curtis	Kirkland	N
Member	Ryan McIrvin	Renton	S
Member	Melissa Stuart	Redmond	N
Member	Amy McHenry	Duvall	SnoV
Member	Jim Ribail	Carnation	SnoV
Member	Kate Baldwin	Auburn	S
Alternate	Annette Ademasu	Shoreline	N
Alternate	Mark Joselyn	North Bend	SnoV
Alternate	Lisa Wissner-Slivka	Clyde Hill	N
Alternate	Marli Larimer	Kent	S

### HealthierHere Governing Board

Seat	Name	City	Caucus
Member	Semra Riddle	Lake Forest Park	N
Alternate	Sam Méndez	Burien	S

### Joint Recommendations Committee (JRC)

Seat	Name	City	Caucus
Member	Amy McHenry	Duvall	SNO
Member	Jessica Merizan	Carnation	SnoV
Member	Jane Ho	Tukwila	S
Member			
Alternate			
Alternate			

### King Conservation District Advisory Committee (KCD)

Seat	Name	City	Caucus
Member	Annette Ademasu	Shoreline	N
Member	Tracy Furutani	Lake Forest Park	N
Member	Jessica Merizan	Carnation	SnoV
Alternate	Rocco DeVito	Burien	S
Alternate	Kevin Nichols	Issaquah	N
Alternate	Deborah Treen	Sammamish	N

### King County Flood Control District Advisory Committee (KCFCDAC)

Seat	Name	City	Caucus
Member	JC Harris	Des Moines	S
Member	Henry Sladek	Skykomish	SnoV
Member	Troy Linnell	Algona	SV
Member	Amy McHenry	Duvall	SnoV
Alternate	Kelly Jiang	Issaquah	N
Alternate	Vic Kave	Pacific	SV
Alternate	Darcey Peterson	Black Diamond	SV
Alternate			

## 2026 SCA Regional Boards and Committees – PIC Recommendations

### KC Law Enforcement Officers’ and Fire Fighters’ Plan 1 (LEOFF1) Disability Retirement Board

Seat	Name	City	Caucus
Member	Craig Reynolds	Mercer Island	N

### King County Regional Homelessness Authority (KCRHA) Governing Committee

Seat	Name	City	Caucus
Member	Ed Prince**	Renton	S
Member	Nancy Backus**	Auburn	S
Member	Kelly Jiang	Issaquah	N
Alternate	Betsy Robertson	Shoreline	N

### Local Hazardous Waste Management Program (LHWMP) Management Coordination Committee (MCC)

Seat	Name	City	Caucus
Member	John Boyd	Kent	S
Alternate			

### Mental Illness and Drug Dependency (MIDD) Oversight Committee King County

Seat	Name	City	Caucus
Member	Paul Charbonneau	Newcastle	N
Alternate	Jane Ho	Tukwila	S

### Puget Sound Clean Air Agency (PSCAA) Advisory Council

Seat	Name	City	Caucus
Member	Satwinder Kaur	Kent	S

### PSRC Executive Board

Seat	Name	City	Caucus
Member	Thomas McLeod	Tukwila	S
Member	Jeff Wagner	Covington	S
Member	Amy Lam	Sammamish	N
Alternate	Chris Roberts	Shoreline	N
Alternate	Katy Harris	Yarrow Point	N
Alternate	Mark Joselyn	North Bend	SnoV

### PSRC Growth Management Policy Board (GMPB)

Seat	Name	City	Caucus
Member	Pam Stuart	Sammamish	N
Member	Ed Prince	Renton	S
Member	Amy McHenry	Duvall	SnoV
Alternate	Mark Mullet	Issaquah	N
Alternate	Satwinder Kaur	Kent	S
Alternate	Cheryl Paquette	Carnation	SnoV

### PSRC Operations Committee

Seat	Name	City	Caucus
Member	Chris Roberts**	Shoreline	N
Alternate	Dana Ralph	Kent	S

### PSRC Transportation Policy Board (TPB)

Seat	Name	City	Caucus
Member	Dana Ralph**	Kent	S
Member	Peter Kwon	SeaTac	S
Member	Jay Arnold	Kirkland	N
Alternate	Susan Honda	Federal Way	S
Alternate	Ruth Pérez	Renton	S
Alternate	Barb de Michele	Issaquah	N

## 2026 SCA Regional Boards and Committees – PIC Recommendations

### Regional Law, Safety and Justice Committee (RLSJC)

Seat	Name	City	Caucus
Member	Neal Black	Kirkland	N
Member	Zandria Michaud	Kent	S
Member	Troy Linnell	Algona	SV
Member	Steve Sinwell	Clyde Hill	N
Member	Eric Zimmerman	Normandy Park	S
Member	Carmen Rivera	Renton	S
Member	Suzan Torguson	North Bend	SnoV
Member	Lydia Assefa-Dawson	Federal Way	S

### Regional Policy Committee (RPC)

Seat	Name	City	Caucus
Member	Nancy Backus**	Auburn	S
Member	Armondo Pavone	Renton	S
Member	Jay Arnold	Kirkland	N
Member	Lynne Robinson	Bellevue	N
Alternate	Dana Ralph	Kent	S
Alternate	Jim Ribail	Carnation	SnoV

### Regional Transit Committee (RTC)

Seat		City	Caucus
Member	Ryan McIrvine**	Renton	S
Member	Susan Honda	Federal Way	S
Member	Neal Black	Kirkland	N
Member	Toni Troutner	Kent	S
Member	Barb de Michele	Issaquah	N
Member	Tracy Taylor	Auburn	S
Member	JC Harris	Des Moines	S
Member	Pamela Stuart	Sammamish	N
Alternate	Larry Goldman	Lake Forest Park	N
Alternate	Jim Ribail	Carnation	SnoV
Alternate	Vishal Bhargava	Bellevue	N
Alternate	Rocco DeVito	Burien	S

### Regional Water Quality Committee (RWQC)

Seat	Name	City	Caucus
Member	Laura Mork	Shoreline	N
Member	Jessica Rossman	Medina	N
Member	Sarah Moore	Burien	S
Member	Dave Hamilton	Bellevue	N
Alternate	Melissa Stuart	Redmond	N
Alternate	Hanan Amer	Auburn	S

### Solid Waste Advisory Committee (SWAC)

Seat	Name	City	Caucus
Member	Amy Lam	Sammamish	N
Member	Laura Mork	Shoreline	N

## **FINAL DRAFT 2026 SCA State Legislative Agenda**

**The Sound Cities Association (SCA) urges the Washington State Legislature to adopt a balanced and equitable approach to policymaking that empowers cities to meet the varied and unique needs of communities in King County.**

### **Fund & Support Indigent Defense Services**

**Cities require sustained state funding, workforce development, and guidance to meet the new indigent defense caseload standards**, which are expected to significantly strain local budgets and operations. The projected cost increase for surveyed SCA cities is nearly 700% over ten years, with local funding models disproportionately impacting cities with the most indigent defense cases.

*SCA supports:*

- State funding for most—if not all—public defense to ensure equity and stability; and,
- Policies that strengthen the public defense workforce.

### **Expand Access for Public Safety Local Options**

**SCA cities support a range of state funding sources for public safety and the flexibility to allocate funds based on local priorities.** While cities appreciate HB 2015's criminal justice sales tax, restrictive requirements limit cities' ability to access and use the funding effectively.

*SCA supports:*

- Easing restrictions on eligibility for the HB 2015 sales tax; and,
- Increasing support for public safety workforce and alternative crisis response programs.

### **Support Local Housing Priorities**

**Cities request adequate time to implement existing housing regulations before new policies are introduced**, along with flexible funding tools to meet both state and local housing goals.

*SCA supports:*

- Prioritization of incentives over mandates that allow locally tailored approaches that focus on outcomes rather than prescriptive methods;
- Increasing the HB 1590 revenue allocation to cities for housing and behavioral health services from 40% to 50%; and,
- State engagement with cities throughout the legislative process and aligning regulatory efforts, including environmental regulations, with a broader strategy to expand housing supply.

### Invest in Local Climate Action

**SCA cities ask the state to collaborate more directly with cities to support local climate action.** While cities have developed robust climate resilience plans, funding remains a major challenge.

*SCA supports:*

- Investment in local sustainability efforts; and,
- Providing transparent communication about Climate Commitment Act funding, including outcomes, impacts, and future resources.

### Fund & Support Local Transportation Priorities

**SCA cities ask the state to provide flexible options for funding local transportation.** SCA cities in King County face a major transportation funding gap: the Puget Sound Regional Council's Regional Transportation Plan shows a 45% shortfall for cities compared to much lower gaps for counties and WSDOT.

*SCA supports:*

- Sustainable state transportation revenue that provides funding for local preservation, maintenance, operations, and safety improvements;
- Implementing a Road Usage Charge with a more balanced revenue distribution than the current gas tax; and,
- Instituting flexible funding options to address growing infrastructure demands.

### Support for Safe Use of E-Bikes and E-Motorcycles/E-Dirt Bikes

**SCA cities support the use of regulatory and law enforcement strategies to promote the safe and appropriate use of e-bikes and e-motorcycles/e-dirt bikes.**

*SCA supports:*

- Expanded State regulations to address the rising popularity of e-bikes and e-motorcycles/e-dirt bikes among youth to ensure safe use while promoting sustainable transportation
- Adding a definition for e-motorcycles/e-dirt bikes in state code. As e-motorcycles/e-dirt bikes are distinct from both e-bikes and traditional electric motorcycles, a clarifying statewide definition will ensure these emerging technologies are correctly classified and uniformly regulated to ensure public safety and responsible use.

### Modernize Liability Laws to Protect Cities and Taxpayers

**Cities across King County face rapidly escalating liability costs that strain local budgets, jeopardize essential services, and contribute to long-term fiscal instability.** Outdated state liability statutes, including rules governing joint and several liability, admissible medical damages, and the presentation of non-economic damages in court, create conditions where

municipalities may be held disproportionately responsible for financial judgments even when their share of fault is limited. These escalating pressures reduce cities' ability to invest in public safety, infrastructure, human services, and other core functions. SCA supports balanced, statewide liability reforms that ensure fair compensation for injured parties while preventing municipalities and taxpayers from bearing disproportionate financial burdens.

*SCA supports:*

- Updating joint and several liability statutes to ensure that financial responsibility aligns with actual fault, including limiting full liability for defendants whose share of fault is minimal or triggering joint responsibility only when a defendant is found to be primarily at fault.
- Reforming the calculation of medical damages by allowing only actual amounts paid or owed rather than inflated, billed charges—to be considered in settlement and judgment calculations.
- Promoting fairness and transparency in jury awards by ensuring that any stated amounts of non-economic damages presented to a jury are directly tied to evidence rather than arbitrary or speculative anchors.
- Pursuing statewide reforms that protect the long-term financial health of local governments while maintaining equitable access to justice for injured individuals.

## **FINAL DRAFT SCA 2026 County Priorities**

**For the benefit of the County, the region, and the residents of our cities, members of the Sound Cities Association (SCA) seek to strengthen King County's partnerships with local governments.** By strengthening this partnership, cities and the County can build a solid foundation for consistent communication and collaborative action on countywide priorities, including those outlined below.

### **Collaboration on Levy Development**

**Ensure early and ongoing engagement with cities throughout the levy development process.**

Enhanced collaboration between King County and its cities is essential to ensure the effective allocation of funding and the sustained delivery of vital programs and services for our shared residents. This includes levies by King County's special taxing districts.

*SCA supports:*

- Coordinating with cities on levy timing to reduce tax fatigue;
- Early transmittal that provides sufficient time for discussion and potential changes;
- Incorporating or addressing input from city staff and elected officials during development;
- Equitable distribution of levy revenues, including transparent reporting of the geographic distribution.

SCA will continue to emphasize increased communication between our member cities and SCA appointed members already engaged in levy development processes.

### **Siting County Facilities and Infrastructure**

**Communicate effectively with all cities, including small cities, on land use decisions.** SCA cities face financial and logistical challenges when properties are purchased by King County within city limits or adjacent unincorporated properties without prior coordination. Strengthened coordination and transparency between King County and its cities will advance effective planning and facilitate streamlined, regionally integrated decision-making.

*SCA supports:*

- Early engagement with cities on siting facilities, including collaboration in identifying potential properties;
- Increased collaboration concerning land use near schools, residential areas, and on adjacent unincorporated lands;
- Discussion on the potential environmental and quality of life impacts of planned facilities; and,
- Supporting cities in communicating with their residents regarding land use decisions.



### Public Safety Funding

**SCA cities request greater involvement in decision-making related to public safety funding** to ensure they are consistently engaged in and adequately prepared for any potential changes.

#### *SCA supports:*

- Engagement with cities during the public safety contracting process to ensure mutual communication of potential rising costs and city priorities;
- Providing advance notice of court and other fee increases to ensure cities have adequate time to adjust their budgets accordingly;
- Incorporating a phased-in approach for cities to implement rate changes to the extent possible; and,
- Aligning city and county public safety funding priorities and usage of House Bill 2015 (2025 Session) funds.

Along with these priorities, SCA cities wish to remain actively engaged in broader public safety discussions, including the Regional Safety Task Force implementation, with increased representation and a more prominent role in shaping policy decisions.

### Long-Term Solid Waste Disposal Strategy

To address the region's long-term solid waste disposal challenges, **King County should continue to recognize the growing concerns of its cities** and work collaboratively to develop solutions that reflect shared priorities and city input. Solid waste disposal involves not only waste management but transportation concerns.

#### *SCA supports:*

- Adding the following in the current environmental impact evaluation and upcoming draft State Environmental Policy Act (SEPA) report:
  - A comprehensive traffic analysis on the impacts that waste export by rail would have on cities with rail lines. Both long-term disposal options under consideration require a waste export by rail component.
  - An analysis of the impacts of a potential waste-to-energy facility on communities surrounding potential sites.

### Utility Rates Affordability

Following the 2025 Regional Utility Rate Summit, **SCA cities remain committed to ongoing dialogue and engagement to ensure utility rates remain sustainable and affordable for residents.** Cities are particularly interested in mitigating rate increases while ensuring long-term sustainability of local and regional utility systems. Utility rates are tied to overall affordability in this region and are a key piece of equity and cost of living.

#### *SCA supports:*

- Assistance in communicating county rate changes to our shared populations;
- Advocating for a data-driven regulatory approach that ensures that infrastructure investments deliver meaningful benefits;
- Coordinating local and county-wide rate increases, when necessary, to ensure local infrastructure and capital needs for utilities continue to be funded adequately; and,
- Engagement between cities and King County on supporting low-income residents who are impacted by rising utility rates.

# 2026 SCA Staff Regional Committee Appointments

## KEY

Unexpired Term

Vacancy

## Committee information/staff notes

### Affordable Housing Interjurisdictional Team

No defined member limit

4 applications

Seat	Name	City	Caucus
Member	Ian Lefcourte	Redmond	N
Member	Matt Herrera	Renton	S
Member	Jamie Burrell	North Bend	SnoV
Member	Kristen Holdsworth	Kent	S

### Interjurisdictional Team (IJT) Growth Management Planning Council

No defined member limit

5 applications

Seat	Name	City	Caucus
Member	Jeff Churchill	Redmond	N
Member	Mike McCarty	North Bend	SnoV
Member	Angie Mathias	Renton	S
Member	Carl de Simas	Pacific	SV
Member	Rhonda Ender	Carnation	SnoV

### King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

1 SCA appointment

0 applications

Seat	Name	City	Caucus
Member			

### Opioid Abatement Council

1 SCA appointment

2 applications

Seat	Name	City	Caucus
Member			

### PSRC Bicycle & Pedestrian Advisory Committee (BPAC)

Up to 6M/6A

5 applications

Seat	Name	City	Caucus
Member	Thomas Valdriz	Issaquah	N
Member	James Webb	Auburn	S
Member	Alan Budde	Shoreline	N
Member	Franchesca Liburdy	Redmond	N
Member	Peter Mayer	Tukwila	S

### PSRC Regional Project Evaluation Committee (RPEC)

2 applications for vacant seat

Staff recommendation: Elevate 1 alternate to member, fill alternate seat with applicants

Seat	Name	City	Caucus
Member	John Mortenson	Issaquah	N
Member	Chad Bieren	Kent	S
Member			
Member	Dan Marcinko	North Bend	SnoV
Member	Ingrid Gaub	Auburn	S
Alternate	Tricia Juhnke	Shoreline	N
Alternate	Kimberly Scrivner	Kirkland	N
Alternate	Vangie Garcia	Redmond	N
Alternate	Ellen Talbo	Renton	S

### PSRC Regional Staff Committee

3M/3A

5 applications; 2 vacancies

1 new applicant, 4 reapplicants

Staff recommendation: Elevate 1 alternate to member and fill remaining alternate seat with new applicant

Seat	Name	City	Caucus
Member	Minnie Dhaliwal	Issaquah	N
Member	Eric Perry	Renton	S
Member			
Alternate			
Alternate	Beckye Frey	Redmond	N
Alternate	Rhonda Ender	Carnation	SnoV

### Veterans, Seniors, & Human Services Levy (VSHSL) Advisory Board Committees

3-year terms expire 5/31/2028

0 applications

Veterans Committee			
Member			
Senior Committee			
Member			
Vulnerable Populations Committee			
Member			

# 2026 SCA Regional Staff Committees Application Materials

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## Affordable Housing Interjurisdictional Team (HIJT)

### **Jamie Burrell**

**Title:** Senior Planner

**City:** North Bend

#### **Applicant Statement:**

I appreciate the opportunity to continue to serve on the HIJT if the committee would still like representation from North Bend. Thank you

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### **Matt Herrera**

**Title:** Planning Director

**City:** Renton

#### **Applicant Statement:**

Hello, would love to continue to serve on the HIJT committee for 2026.

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### **Kristen Holdsworth**

**Title:** Long Range Planning Manager

**City:** Kent

#### **Applicant Statement:**

I have been attending HIJT meetings for the past 3 years (1 year as an official SCA representative) and would like to continue my participation. I am especially interested in being part of HIJT to represent South King County cities' unique housing conditions and ensure these viewpoints are considered as action items work their way to AHC. As a land use planner, I also can lend technical expertise on practicality and implications for proposed AHC policies, programs, and other implementation discussions.

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### **Ian Lefcourte**

**Title:** Principal Planner

**City:** Redmond

#### **Applicant Statement:**

I love housing. Redmond is a leader in equitable housing. I love the good work that McCaela and the KC staff do. Excited to continue participating and contributing.

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## Interjurisdictional Team (IJT)

### **Carl de Simas**

**Title:** Community Development Director

**City:** Pacific

#### **Applicant Statement:**

Thank you for the opportunity to continue in this role. Although I was not called upon to participate or assist in the preparation of any materials, I remain interested in serving on the team. Since my appointment to the IJT in December of 2024, I did not receive any instruction nor meeting information. I assume, therefore, that the position is "on-call" and my services were simply not needed.

The City of Pacific is very interested in joining the regional growth discussion and feels it has an important role to play given our centralized location, proximity to important transit corridors, and various growth opportunities. I have attached my resume for your consideration. Thank you and I look forward to hearing from you.

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### **Angie Mathias**

**Title:** Long Range Planning Manager

**City:** Renton

#### **Applicant Statement:**

I have worked for the City of Renton in Long Range Planning for 18 years, the last 9 I have served as the Long Range Planning Manager. I have served on the IJT for the last several years. I enjoy contributing to the coordination of regional policies and implementation. I thoroughly enjoy land use planning and seeing the direct ways it can change and improve communities as they create walkable, safe, and healthy places to be. The work of the GMPC helps further the coordination and understanding of regional issues so that all communities in King County can achieve the best outcomes. Within the IJT I have benefitted professionally by learning from other jurisdictions, especially smaller and outside the UGA. The varied experiences and approaches to our shared goals established by Vision and the CPP's is something I bring back to Renton staff, Council members, and residents. I hope to continue to be a part of IJT in 2026.

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**Michael McCarty****Title:** Planning Manager**City:** North Bend**Applicant Statement:**

I have served on the IJT for three years, and am now also serving on the Regional Centers applications subcommittee to provide recommendations to the Growth Management Planning Council. I bring an important small-city perspective from the Snoqualmie Valley, outside of the contiguous urban growth area, and will be happy to continue to apply my experience and knowledge of the Growth Management Act and practical experience as a professional planning for over twenty years, and as an AICP member since 2018.

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**Jeff Churchill****Title:** Long Range Planning Manager**City:** Redmond**Applicant Statement:**

I am very happy to apply to the King County IJT – GMPC to serve on behalf of SCA. The IJT will be supporting the GMPC in important planning work in 2026, including designation of countywide centers and continued work to implement and monitor implementation of updated housing elements.

My professional planning experience in the Puget Sound region spans 19 years – all with an SCA member city – with a focus on long range planning, centers planning, and transportation planning. I have an excellent working knowledge of state, regional, and county planning frameworks and a desire to see the region succeed in delivering on the vision contained within each. I have applied that knowledge in leading the most recent periodic update to the Redmond Comprehensive Plan. I have excellent collaboration and active listening skills, an ability to build shared understanding, if not consensus, on challenging issues. I would offer those skills and my professional perspective on the IJT in support of the GMPC's work.

I have experience serving on regional committees, including the PSRC Regional Staff Committee and PSRC Regional TOD Committee. I have experience staffing elected officials in their capacity on regional committees including the Regional Transit Committee, PSRC Growth Management Policy Board, PSRC Executive Committee, and Sound Transit Board. I understand how to prepare for such meetings, how to identify and distill issues of interest or concern to SCA member cities, and how to be an effective advocate for our communities.

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**Rhonda Ender****Title:** City Manager**City:** Carnation**Applicant Statement:**

I am interested in serving on the King County Interjurisdictional Team (IJT) because coordinated planning is essential to managing growth while protecting resources and ensuring equity. As the Carnation City Manager, I bring a critical small city perspective to discussions about housing, infrastructure, and land use. Rural areas face unique challenges—limited resources, agricultural preservation, infrastructure deficits and growth pressures—that must be balanced with countywide goals. My participation will help ensure that these voices are included in advancing sustainable, inclusive growth.

I have been serving on the HIJT Committee, and I look forward to hopefully transitioning to the IJT Committee. Thank you.

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## King County Automated Fingerprint Identification Systems Advisory Committee

No Applications Received



## Opioid Abatement Council (OAC)

### **Kent Hay**

**Title:** Human Services Director

**City:** Auburn

#### **Applicant Statement:**

I am seeking reappointment to the King County Opioid Abatement Council, where I currently serve as the Sound Cities Association representative. In this role, I have worked to help ensure cities have a strong voice in how opioid settlement funds are used and how regional strategies are developed.

I bring over 20 years of experience in criminal justice, social services, mental health, and homelessness outreach, including nine years working directly with individuals impacted by opioid and fentanyl addiction. I have built and led outreach programs in both Redmond and Auburn and now oversee Auburn's Human Services Department, CDBG program, and citywide outreach operations.

My work is grounded in practical, on-the-ground experience connecting individuals to treatment, shelter, and stabilization services while supporting public safety. I also serve on several regional committees, including SKHHP and the Pierce County Opioid Abatement Council, which gives me a broad understanding of the regional coordination needed to address the crisis effectively.

I would welcome the opportunity to continue representing the Sound Cities Association and contributing a city-level perspective to the Council's ongoing work.

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### **Paula Painter**

**Title:** Finance Director

**City:** Kent

#### **Applicant Statement:**

I am writing to express my interest in representing Sound Cities Association's King County member cities on the King County Opioid Abatement Council. As a Certified Public Accountant and a governmental accounting professional with over twenty-eight years of municipal finance experience, I have dedicated my career to strengthening fiscal integrity, transparency, and collaboration that sustain effective local governance.

I currently serve as Finance Director for the City of Kent and have previously held finance leadership roles in the cities of Kent, Tacoma, Auburn, and DuPont. As the Director, I develop and implement financial strategies that align with the strategic mission, vision and values of the City. I oversee complex budgets, ensure financial accounting and reporting comply with regulatory standards, identify and mitigate financial risks, and lead and mentor a team of 36 full-time employees all while partnering with elected officials and City leadership to ensure public funds are managed responsibly and strategically. I have also participated in discussions regarding proposed changes to the King County Regional Agreement, where I emphasized the importance of fiscal accountability, collaboration, and ensuring that the maximum amount of the opioid funds remain available to our community where it is desperately needed to help those impacted by the opioid epidemic created by opioid manufacturers and distributors.

Having served municipalities of varying sizes and capacities, I understand the challenges member cities face and the impact the regulatory requirements surrounding the opioid settlement funding can have on their organization. I am deeply committed to ensuring these funds are administered with transparency and integrity, allowing them to reach the prevention, treatment, and recovery programs where they are needed most.

It would be an honor to represent Sound Cities Association on the Opioid Abatement Council and contribute my expertise in public finance, regional collaboration, and ethical stewardship to this vital work. Thank you for your consideration of my application.

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## PSRC Bicycle and Pedestrian Advisory Committee (BPAC)

### **Thomas Valdriz**

**Title:** Senior Transportation Planner

**City:** Issaquah

#### **Applicant Statement:**

Current active member of BPAC, and would love to continue representing SCA in this capacity. Please reach out if you have any questions. Thank you!

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### **James Webb**

**Title:** Senior Traffic Engineer

**City:** Auburn

#### **Applicant Statement:**

I would like to continue to offer my services as a member of the Bicycle and Pedestrian Advisory Committee (BPAC). I am a current member of the committee and have been a committee member since 2019.

In both my professional life and personal life, I believe that both enhancing existing active transportation facilities and expanding the active transportation network are key elements in solving both local and regional transportation issues. I would like to represent the City of Auburn, located in South King County, and bring my skills and knowledge of bicycle and pedestrian issues and solutions to your service.

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### **Alan Budde**

**Title:** Senior Transportation Planner

**City:** Shoreline

#### **Applicant Statement:**

I am a Transportation Planner with over a decade of experience in ped, bike, transit, and tdm experience. At Shoreline, I provide professional expertise on walking and biking infrastructure, tdm, micromobility, neighborhood services, and transit issues. In my previous position I served on a technical advisory committee to our regional TPO. Personally, I am car free and rely on walking, biking, and transit to meet my transportation needs, which I believe gives me particular insight into good planning.

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**Franchesca Liburdy****Title:** Senior Transportation Planner**City:** Redmond**Applicant Statement:**

I'm interested in serving on the PSRC BPAC and learning more about pedestrian and bicycle safety efforts in our region. In my role with the City of Redmond, I have led the City's Pedestrian and Bicycle Advisory Committee (PBAC) since May 2023. Redmond's PBAC is a non-commissioned group that provides feedback to city staff and other relevant groups on non-motorized or active transportation issues in Redmond. I act as the City staff liaison to the group, presenting topics of interest and gathering feedback from community members. I also led the development and adoption process of Redmond's Safer Streets Action Plan (adopted April 2025). I am interested in learning more about how Redmond's efforts can align with the pedestrian and bicycle safety efforts of PSRC and the Puget Sound Region.

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**Peter Mayer****Title:** Deputy City Administrator | Parks & Recreation Director**City:** Tukwila**Applicant Statement:**

As a founding member and inaugural Chair of the Leafline Trails Coalition (King-Kitsap-Pierce-Snohomish) and first President of the Intertwine Alliance (Vancouver-Portland region) together with nearly 30 years of trails planning and advocacy experience, I have been a strong advocate for multi-modal and active transportation networks. I can bring a unique blend of local, regional and multi-state understanding and experience in planning and managing shared use paths and trails.

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## PSRC Regional Project Evaluation Committee (RPEC)

### **Mihael Hintze**

**Title:** Transportation Planning Manager

**City:** Redmond

#### **Applicant Statement:**

I have been a transportation planner for 15 years working throughout the Puget Sound, Washington State, and the US. As a consultant, I have been involved in several regional transportation planning efforts, including working with MPOs to establish or revise project evaluation processes. I have an interest in efficient, safe, and seamless regional transportation systems and understand the planning, coordination and investment needed to achieve these. I served on the BPAC in the last year which has given me additional regional perspective that will be useful for RPEC.

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### **Rod Steitzer**

**Title:** Director of Public Works

**City:** Burien

#### **Applicant Statement:**

Please accept my letter of interest to serve on for PSRC Regional Project Evaluation Committee (RPEC), an unexpired term through 12/31/27 for 1 new alternate.

I have a Bachelor of Science degree in Civil Engineering from the University of Washington and am a licensed Washington State Professional Civil Engineer with over 20 years of experience in local government, including more than two decades of capital planning, community and stakeholder engagement, funding, implementation, as well as a comprehensive understanding of municipal and Public Works operations.

Currently, I serve as the Director of Public Works for the City of Burien, where I lead, plan, direct, and oversee the department to develop and implement prioritized work plans that support the City Manager's and City Council's vision for the city. The department is responsible for comprehensive and capital planning, budgeting, engineering, construction, maintenance operations, private development compliance, emergency preparedness and safety training, facility operations, fleet services, and interagency and regional coordination.

I am comfortable working in team environments. In Burien, I facilitated the Executive Leadership Team meeting to collaborate and guide decisions across city departments and public safety teams. I also have substantial experience leading Public Works steering teams that provide context and recommendations for strategic decisions on large complex capital

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projects and policies. Our department also coordinates with regional partners such as the Port of Seattle, Sound Transit, King County, utility districts and providers, and WSDOT.

I value strong relationships and am proud of my commitment to community engagement; highlighted by building partnerships that create job opportunities with organizations such as Highline College, the Latino Civic Alliance, and WELD Seattle.

Thank you for considering my application and I welcome the opportunity to further discuss how I can support the Sound City Alliance and the Puget Sound Regional Council.

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## PSRC Regional Staff Committee (RSC)

### **Rhonda Ender**

**Title:** City Manager

**City:** Carnation

#### **Applicant Statement:**

I would like to continue serving on the PSRC Regional Staff Committee to continue collaborating with regional partners and ensure local perspectives help shape policies that promote equity, sustainability, and shared growth. My participation will ensure a small city perspective is included in the conversation.

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### **Beckye Frey**

**Title:** Principal Planner

**City:** Redmond

#### **Applicant Statement:**

I'd like to be considered as a member for the Regional Staff Committee in 2026. I bring a broad perspective to the table as a planner with three decades of experience working for cities and counties, rural and urban, and having been active in many regional and state project advisory teams, and as an alternate for the Regional Staff committee for the past year. I appreciate the discussions with PSRC staff and other committee members as we work through regional policies and projects.

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### **Minnie Dhaliwal**

**Title:** Community Planning and Development Director

**City:** Issaquah

#### **Applicant Statement:**

Thank you for the opportunity to apply to continue to serve on PSRC's Regional Staff Committee as one of the representatives of Sound Cities Association. I am passionate about working at the local city level and partnering with the community and other leaders to create a vibrant, thriving, affordable and sustainable urban region. I currently work for the City of Issaquah as the Director of the Community Planning and Development. Also, I currently serve on the PSRC Regional Staff Committee.

I bring more than 27 years of local-level community planning and implementation experience to this Committee.

**Eric Perry****Title:** Government Affairs Manager**City:** Renton**Applicant Statement:**

I am happy to reapply to the Regional Staff Committee (RSC) as a representative of the Sound Cities Association. I currently serve as the Government Affairs Manager for the City of Renton and have had the privilege of serving on the RSC for the past year.

During this time, I have gained a deep appreciation for the Committee's role in supporting regional policy efforts, coordinating cross-jurisdictional priorities, and supporting PSRC's mission. My service over the past year has strengthened my understanding of PSRC's processes, planning frameworks, and long-term regional strategies, while also broadening my knowledge of the operational and functional needs of cities across the region.

I am passionate about public service and committed to being a strong advocate for cities. In my role with the City of Renton, I work closely with internal and external partners, engage in legislative and intergovernmental strategy, and represent the City in regional forums. This experience has equipped me with the skills to effectively represent SCA cities, articulate shared priorities, and ensure that diverse municipal perspectives are considered in PSRC's work.

If reappointed, I will continue to bring a thoughtful, collaborative, and solutions-oriented approach to the Regional Staff Committee. I appreciate the opportunity to be considered and look forward to continuing to support the collective interests of SCA member cities.

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**Peter Mayer****Title:** Deputy City Administrator | Parks & Recreation Director**City:** Tukwila**Applicant Statement:**

I will bring to this role a strong background in transportation, regional planning and growth management I helped form the South Sound Alliance- a coalition of Pierce and South King County cities and organizations that produced data driven growth, transportation, quality of life and economic development strategies. As a Puget Sound Regional Council Growth Management Policy Board member for 3 years, I helped develop and adopt "Vision 2050"- the Puget Sound region's plan for growth- as well as the Regional Open Space Conservation Plan. As a senior leader with the City of Tukwila, I can bring a deep understanding for the unique and under-served needs of the South King County area.

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## Veterans, Seniors, & Human Services Levy (VSHSL) Advisory Board Committees

No Applications Received

## **December 17, 2025 SCA Board of Directors Meeting**

### **Attachment 11: Ad Hoc Committee Recommendations**

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At the June 2025 meeting, SCA Board of Directors voted to approve the recommendations of the Ad Hoc Committee, with amendment, as follows:

- ☐ Hire an outside expert to investigate the recent hiring process for the SCA Executive Director and any breach of board members' legal fiduciary and confidentiality responsibilities. Motion passed with one abstention.
- ☐ Recommend to the board to review hiring practices including adding HR training around hiring.
- ☐ Bylaws improvements around best practices for executive session protocols including having a lawyer present.
- ☐ Review of the fiduciary responsibilities of board members around confidentiality and duty to the organization.
- ☐ Suggest board recommit to the SCA Guiding Principles.