



SCA Board of Directors AGENDA

January 21, 2026

9 AM

In Person: **AWC Offices - Rainier Room, AWC | 1076 Franklin Street SE, Olympia, WA 98501**

Via Zoom: <https://us02web.zoom.us/j/81159897935?pwd=NwrlH9etZuYcaZwpj3O3q4W9oDAPkb.1&from=addon>

- 1) **Call to Order** – Vice President Armondo Pavone
- 2) **Welcome, Introduction of New Board Members** 5 Minutes
- 3) **Board Agreement & Conflict of Interest Policy** 5 Minutes
[Attachment 1-2](#)
- 4) **Election of the 2026 SCA Board Officers** 10 Minutes
Recommended Action: Election of 2026 SCA Board President, Vice President, Secretary, and Treasurer
- 5) **President’s Report** – 2026 Board President 5 Minutes
- 6) **Executive Director’s Report** – Executive Director Robert Feldstein 5 Minutes
- 7) **2026 Meeting Schedule** 5 Minutes
Recommended Action: Adoption of the 2026 SCA Board of Directors Meeting Schedule
[Attachment 3](#)
- 8) **Financial Report** 10 Minutes
 - a. 2026 Reserves
Recommended Action: Adoption of 2026 Financial Reserves as recommended by the Finance Committee
 - b. HomeStreet Bank Accounts
Recommended Action: To authorize the 2026 Board Officers of President; Vice President; and Treasurer as signers for HomeStreet Bank accounts held by SCA, in addition to the SCA Executive Director, as provided in Board Policies
 - c. 2026 Finance Committee
Recommended Action: Appointment of 2026 Finance Committee Members
[Attachment 5](#)
 - d. Member City Dues Update [Attachment 6](#)
 - e. Sponsorship Update [Attachment 7](#)

9) Action Items

10 minutes

- a. 2026 Events Committee

[Attachment 8](#)

Recommended Action: Appointment of 2026 Events Committee Members

- b. 2026 Regional Staff Committees

[Attachment 9-10](#)

Recommended Action: Appointment of individuals to 2026 Regional Staff Committees

10) Discussion Items

5 Minutes

- c. Personnel Policies
- d. 2026 Events
- e. 2026 Board Retreat

11) Adjourn

Upcoming Events

- a. SCA 2026 Appointee Orientation – Evening of Wednesday, Feb 4 – SeaTac City Hall
- b. SCA Public Issues Committee Meeting – Wednesday, February 11 – virtual
- c. SCA Board of Directors Retreat – Tuesday, February 24, 8:30 AM – 4:40 PM – Location TBA

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

SCA will lead policy change to make the Puget Sound region the best in the world for our diverse communities.

Values

SCA is committed to creating an environment that fosters mutual support, respect, trust, fairness, and integrity for the greater good of the association and its membership. SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking. SCA acknowledges the systemic racism and inequities in our society and continues its commitment to the work needed to address them.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views

2026 SCA Board Agreement

1. I have reviewed SCA's Mission, Vision, Values, Guiding Principles, and SCA's Bylaws, and agree to strive to act consistently with those organizational principles when serving on the SCA Board.
2. I agree to demonstrate civility as an SCA Board Member, and to treat my colleagues on the Board, SCA staff, and others with respect and courtesy while acting in my capacity as an SCA Board Member.
3. I understand that I am expected to attend all SCA Board meetings as a Board member, and to be prepared for meetings. The expectation is for in-person attendance at Board meetings, with an allowance of up to three remote attendances. I will timely RSVP for Board meetings, and if I am unable to attend a meeting, I agree to let SCA staff know in a timely fashion.
4. I understand that as an SCA Board member, part of my role is being an ambassador to other SCA cities and to the region. To that end, I will attempt to attend SCA events and to engage in other ways with my fellow elected officials.
5. I understand that as an SCA Board Member, I am representing not just my own city, but SCA and its member cities. As an SCA Board Member, I shall endeavor to avoid taking positions that are harmful to any SCA member cities.
6. I understand that serving on the Board is a privilege, and that issues, policy, and other conversation in meetings of the Board will be treated with respect and, when applicable, confidentiality as described in RCW.
7. I understand that if I am absent from three SCA Board meetings in a calendar year, if I fail to abide by any of the above guidelines, or for any other reason deemed detrimental to SCA, I may be removed from the Board by a two-thirds vote of the Board of Directors.

I have read the above and agree to abide by these guidelines as an SCA Board Member.

Dated this _____ day of _____, 2026

Print Name: _____

Signature: _____

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Sound Cities Association Conflict of Interest Policy

Whenever a director or officer has a financial or personal interest in any matter coming before the board of directors, the affected person shall:

- a) Fully disclose the nature of the interest and
- b) Withdraw from discussion, lobbying, and voting on the matter. Any transaction or vote involving a potential conflict of interest shall be approved only when a majority of disinterested directors determine that it is in the best interest of Sound Cities Association to do so. The minutes of meetings at which such votes are taken shall record such disclosure, abstention and rationale for approval.

In the course of meetings or activities, I will disclose any interests in a transaction or decision where I will receive a benefit or gain. After disclosure, I understand that I may be asked to leave the room for the discussion and will not be permitted to vote on the question.

This written disclosure will be kept on file and I will update it as appropriate. I understand that the purposes of this policy are to protect the integrity of SCA's decision-making process, to enable our constituencies to have confidence in our integrity, and to protect the integrity and reputations of volunteers, staff and board members.

I understand that this policy is not meant to take the place of good judgment, and I will respect its spirit as well as its wording.

Signed: _____

Date: _____

Sound Cities Association
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www.SoundCities.org

Sound Cities Association
DRAFT Board Resolution 2026-1
Board of Directors Schedule of Regular Meetings

WHEREAS, pursuant to Section 4.1 of the Bylaws of Sound Cities Association, the Board of Directors shall have general control and supervision over the corporation and shall be empowered to determine all questions of policy that may arise in all intervals between annual membership meetings; and

WHEREAS, Section 4.6 of the Bylaws of Sound Cities Association provide that, by resolution, the Board of Directors may specify the date, time and place for the holding of regular meetings; and

NOW THEREFORE:

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SOUND CITIES ASSOCIATION AS FOLLOWS:

SECTION 1. REGULAR MEETINGS.

Regular meetings of the Board of Directors are hereby scheduled for the 3rd Wednesday of each month beginning at 10:00 AM.

The schedule for 2026 Board of Directors regular meetings is as follows:

- January 21, 2026
- March 18, 2026
- April 15, 2026
- May 20, 2026
- June 17, 2026
- July 15, 2026
- August 19, 2026
- September 16, 2026
- October 21, 2026
- November 18, 2026
- December 16, 2026

Additional meetings, or meeting cancellations, shall be noticed on the Sound Cities Association website, www.soundcities.org.

SECTION 2. LOCATION.

Unless otherwise noted, the 2026 SCA Board of Directors meeting shall be held at the following locations:

The month of January will have a virtual location.

The months of March, May, July, September, and November will be held at Bellevue City Hall, 450 110th Avenue NE, Bellevue, WA 98004.

**Sound Cities Association
DRAFT Board Resolution 2026-1
Board of Directors Schedule of Regular Meetings**

The months of April, June, August, October, and December will be held at Renton City Hall, 1055 S Grady Way, Renton, WA 98057.

The location of each Board meeting will be posted on the Sound Cities Association website, www.soundcities.org, and will be set not less than 24 hours in advance of the meeting.

SECTION 3. BOARD RETREAT

The 2026 SCA Board of Directors Retreat will be held on February 24, 2026, at 8:30 AM, at a location to be determined.

SECTION 4. EFFECTIVE DATE.

This Resolution shall be in full force and effect from and after its adoption and approval.

PASSED BY THE BOARD OF DIRECTORS OF THE SOUND CITIES ASSOCIATION ON JANUARY 26, 2026.

, SCA President

Date

Attest:

Date

3.a. 2026 Board Meeting Schedule – Supplemental Information

A survey was distributed to incoming 2026 Board members to gather information and input, including preferred meeting times for 2026 Board meetings. The results related to the meeting times question are summarized below. Also included are comments submitted in response to this question; minor wording adjustments were made to protect anonymity while preserving the original context and intent.

Survey result on SCA Board meeting time alternatives:

	1st Choice	2nd Choice	3rd Choice	Cannot attend	Total
8AM - 10AM	8.33% 1	0.00% 0	75.00% 9	16.67% 2	12
9AM - 11AM	41.67% 5	50.00% 6	0.00% 0	8.33% 1	12
10AM - 12PM	50.00% 6	41.67% 5	8.33% 1	0.00% 0	12

Anonymized comments:

- *City Leadership has historically met every Wednesday 8-9am, and I will likely [to have a role] this year. But I can miss every fourth or fifth Leadership if need be.*
- *CM von Reichbauer's Good Eggs breakfast meetings are at Emerald Downs in Auburn. That meeting runs 7:30-8:30 a.m. Getting to Renton by 9 a.m. is a push and travel to Bellevue to arrive for a 9 a.m. meeting is challenging.*
- *The earliest time is rough if I have a long council meeting on Tuesday night*
- *Would it be possible to meet later in the day? ie: after 5:00?*

Attachment 4: Draft 2026 Financial Reserves

SCA maintains financial reserves in accordance with Board-adopted policy, including operating, equipment, contract liability, and legal reserves. Each year, staff calculates the required reserve amounts based on these policies in conjunction with budget development for the upcoming fiscal year. At its final meeting of 2025, the Finance Committee reviewed the FY 2026 reserves as calculated under Board policy and recommended approval.

The 2025 Finance Committee recommended that the 2026 Committee review the reserve policies to ensure they continue to be in line with SCA's operational needs.

Recommended Action: To authorize the 2026 Board Officers of President; Vice President; and Treasurer as signers for HomeStreet Bank accounts held by SCA, in addition to the SCA Executive Director, as provided in Board Policies. *Note: to adhere to bank requirements, the names of the officers, as elected prior in the agenda, should be named in the motion.*

SCA Board Policies Regarding Reserves

201.5 Reserve policies

- a) The association should maintain an Operations Reserve equal to half the annual budget. (3/15/95, 4/15/09, 3/20/2019)
- b) The association should maintain an Equipment Replacement reserve of a minimum of \$15,000 to fund unbudgeted capital expenditures. (Board 9/27/2006, 3/21/2012, 3/20/2019)
- c) The association should maintain a Contract Liability Reserve to fund the liabilities of all SCA contracts. (Board 9/27/2006, 3/20/2019)
- d) The association should maintain a Legal Reserve of \$25,000.

Draft 2026 Reserve Levels as recommended by the SCA Finance Committee

- Operations Reserve of half of budgeted expenses **\$ 558,750**
 - Equal to half of budgeted expenses
- Equipment Reserve of **\$15,000**
- Contract Liability Reserve of **\$ 50,088**
 - One month of ED contract
 - Balance of office lease (ending 12/31/2026)
- Legal Reserve of **\$25,000**

SCA Board Finance Committee Information

General Background

- There are five members of the Finance Committee – the Treasurer, typically the City Manager rep, and three other board members (volunteers).
- Finance Committee reviews the financial reports of each month and reviews and makes recommendations on fiscal matters to the full Board.
- The financial reports are included on the consent agenda for the following Board meeting.
- Annually, the Finance Committee will review and approve the Form 990; and review and recommend the annual budget.

Meetings

- Meeting times are set by the committee. In 2025, they were held on the last Tuesday of each month at 11:30 AM, via zoom.

Bylaws Regarding Finance Committee

4.16.6. Finance Committee There shall be a Finance Committee of the Board which shall be chaired by the Treasurer of the Board, and shall consist of at least two additional board members. In addition, at the discretion of the Board, the Finance Committee may include an additional member who is a City Manager/Administrator or Finance Director of a member city in order to provide technical assistance and financial expertise to the Committee. The Finance Committee shall provide financial oversight of the corporation, and shall recommend an annual budget to the Board.

2026 Member City Dues Invoicing and Payments

Municipality	Invoiced	Payment Date	Method	Payment Recieved
Algona	\$ 2,672.22			
Auburn (part)	\$ 64,309.45			
Beaux Arts Village	\$ 248.39			
Bellevue	\$ 80,126.40			
Black Diamond	\$ 5,957.40	1/12/2026	check	\$ 5,957.40
Bothell (part)	\$ 25,111.61			
Burien	\$ 42,723.40			
Carnation	\$ 1,858.93	1/5/2026	check	\$ 1,858.93
Clyde Hill	\$ 2,479.91			
Covington	\$ 17,756.01	1/5/2026	check	\$ 17,756.01
Des Moines	\$ 26,874.39	1/5/2026	check	\$ 26,874.39
Duvall	\$ 7,059.14			
Enumclaw (part)	\$ 10,736.94	1/5/2026	check	\$ 10,736.94
Federal Way	\$ 80,126.40			
Hunts Point	\$ 364.58	1/12/2026	check	\$ 364.58
Issaquah	\$ 33,300.53			
Kenmore	\$ 19,646.99			
Kent	\$ 80,126.40			
Kirkland	\$ 78,403.68			
Lake Forest Park	\$ 10,977.32	1/12/2026	check	\$ 10,977.32
Maple Valley	\$ 23,509.09			
Medina	\$ 2,335.68			
Mercer Island	\$ 20,712.67			
Milton (part)	\$ 1,314.07	1/12/2026	check	\$ 1,314.07
Newcastle	\$ 11,121.54			
Normandy Park	\$ 5,492.66			
North Bend	\$ 6,882.86			
Pacific (part)	\$ 5,801.15			
Redmond	\$ 66,008.13			
Renton	\$ 80,126.40			
Sammamish	\$ 54,870.56	1/5/2026	check	\$ 54,870.56
SeaTac	\$ 26,433.70			
Shoreline	\$ 51,072.57	1/5/2026	check	\$ 51,072.57
Skykomish	\$ 132.21			
Snoqualmie	\$ 11,658.39	1/5/2026	check	\$ 11,658.39
Tukwila	\$ 18,397.02			
Woodinville	\$ 11,265.77			
Yarrow Point	\$ 905.43			
Total	\$ 988,900.00			\$ 193,441.16

updated 1/14/2026 LW

2026 Sponsorship Payment

Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
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2025 Sponsorship Payment

Tracking

Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	4Culture	September 2025	\$ 500.00	August 2025	\$ 500.00
Partner	Amazon	March 2025	\$ 6,000.00	August 2025	\$ 6,000.00
Event Sponsorship	Amazon	August 2025	\$ 2,500.00	October 2025	\$ 2,500.00
Regional Associate Member	AWC	February 2025	\$ 500.00	March 2025	\$ 500.00
Partner	Boeing	April 2025	\$ 6,000.00	Novmebr 2025	\$ 6,000.00
Event Sponsorship	Boeing	April 2025	\$ 2,500.00	Novmebr 2025	\$ 2,500.00
Regional Associate Member	Cedar Grove	August 2025	\$ 500.00	August 2025	\$ 500.00
Partner	Comcast	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Event Sponsorship - Annual Mtg	Comcast	March 2025	\$ 2,500.00	March 2025	\$ 2,500.00
Regional Associate Member	Desimone Consulting	February 2025	\$ 500.00		
Regional Associate Member	EMC Research	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Foster Garvey	March 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	Gordon Thomas Honeywell	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	KC Dept of Assessments	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Elections	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Library Systems	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Langton Public Affairs	February 2025	\$ 500.00	February 2025	\$ 500.00
Partner	Lumen	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Port of Seattle	February 2025	\$ 6,000.00	June 2025	\$ 6,000.00
Regional Associate Member	PRR	April 2025	\$ 500.00		
Partner	Puget Sound Energy	February 2025	\$ 6,000.00	April 2025	\$ 6,000.00
Partner	Republic Services	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	February 2025	\$ 500.00		
Partner	Seattle King County Realtors	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Seattle Metro Chamber	February 2025	\$ 6,000.00	December 2025	\$ 6,000.00
Partner	Sound Transit	March 2025	\$ 6,000.00	June 2025	\$ 6,000.00
Regional Associate Member	ValleyCom	March 2024	\$ 500.00		
Partner	Waste Management	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Totals			\$ 86,500.00		\$ 84,500.00

SCA Events Committee Information

General Background

- The Events Committee has typically consisted of:
 - Board Volunteers (typically 3-5)
 - Any Partner-level sponsors who wish to join
 - Leadership Advisory Council Members are invited to attend
- The Events Committee advises the Executive Director on events, including:
 - Potential Speakers
 - Potential Venues
 - Ideas for Partner Forums
 - Ideas for Trainings, Workshops, and Tours
 - RISE Presentations
 - Identifying New Sponsors

Meetings

The goal in 2026 is for SCA to establish a calendar of events earlier in the year (to clear the board and help on planning and attendance). This would include four or five “main networking events,” plus more smaller-venue options for connections by region, area of interest, etc.

While the Events Committee does not have a regular meeting schedule – they meet as needed and scheduled by the Executive Director – the tentative plan for this year is to meet at least quarterly, with potentially increased frequency in the first part of the year to help build out the calendar.

The committee will meet as a mix of on-line and in-person (coffee lunches, etc.) as determined by the members.

2026 SCA Regional Staff Committees Application Materials

Contents

Affordable Housing Interjurisdictional Team (HIJT)	2
King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee	3

Overview

At the December 2025 SCA Board of Directors meeting, the Board appointed the slate of 2026 SCA Regional Staff Committee appointments, reflected in [Attachment 10](#). Since that time, two late reappointment applications have been submitted for individuals who served as 2025 appointees. These individuals are highlighted in [Attachment 10](#), and corresponding application materials are included below.

The Affordable Housing Interjurisdictional Team (HIJT) has no defined member limit, meaning SCA can appoint any city staff who are interested in serving. Kate Nesse is reapplying to maintain her appointment to this committee for 2026.

SCA appoints one individual to sit on the Automated Fingerprint Identification System (AFIS) Advisory Committee. Jeff Magnan is reapplying to maintain his appointment to this committee for 2026.

Affordable Housing Interjurisdictional Team (HIJT)

No defined member limit

Kate Nesse

Title: Planning Manager & Planning Commission Liaison

City: Bellevue

Applicant Statement:

I am interested in serving on HIJT for the following reasons, 1) the City of Bellevue is an active partner in creating affordable housing in the region, 2) I share the responsibility for supporting our elected official on the Affordable Housing Committee (AHC), and 3) I can share my professional expertise in planning for affordable housing.

Bellevue is an active regional partner in supplying affordable housing through A Regional Coalition for Housing (ARCH) as well as independently through city programs incentivizing and requiring affordable housing creation. The city takes seriously its responsibility in providing affordable housing as the second largest city in King County and it is important for our voice to be part of the conversation. We have an elected official as a representative to AHC and I help to support her in that role. Being a part of HIJT helps me to prepare her to be an effective member of that committee. HIJT has been a great place for city staff to discuss the logistical dimension of issues that come before the AHC. That discussion both helps me to understand the regional dimensions of issues as well as share with other city staff Bellevue's perspective.

Finally, I bring my professional background in long range planning and affordable housing. Prior to joining the City of Bellevue, my professional background has been in community data and land use analytics and regional and comprehensive planning broadly. As the planning manager from the City of Bellevue, I bring familiarity with affordable housing priorities for the city as well as deep knowledge of comprehensive planning.

King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

One vacancy, one application

Jeff Magnan

Title: Police Commander

City: Mercer Island

Applicant Statement:

I want to take this opportunity to apply for the open SCA King County AFIS Advisory Committee position, of which I currently hold.

Over my 20 years of Law Enforcement career in King County, I have worked face to face with the many professional members of King County AFIS. From the 10-print unit, Latent Print investigators and lab, to the administrative staff, I have found them dedicated to their craft and always willing to serve us in Law Enforcement and the cities within King County.

I have served in this role for the past year and have found they represent the Sound Cities Association and those we represent with professionalism.

I appreciate your consideration of reappointment. If there is anything additional, please do not hesitate to reach out.

2026 SCA Staff Regional Committee Appointments

Affordable Housing Interjurisdictional Team

Seat	Name	City	Caucus
Member	Ian Lefcourte	Redmond	N
Member	Matt Herrera	Renton	S
Member	Jamie Burrell	North Bend	SnoV
Member	Kristen Holdsworth	Kent	S
Member	Kate Nesse	Bellevue	N

Interjurisdictional Team (IJT) Growth Management Planning Council

Seat	Name	City	Caucus
Member	Jeff Churchill	Redmond	N
Member	Mike McCarty	North Bend	SnoV
Member	Angie Mathias	Renton	S
Member	Carl de Simas	Pacific	SV
Member	Rhonda Ender	Carnation	SnoV

King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

Seat	Name	City	Caucus
Member	Jeff Magnan	Mercer Island	N

Opioid Abatement Council

Seat	Name	City	Caucus
Member	Kent Hay	Auburn	S

PSRC Bicycle & Pedestrian Advisory Committee (BPAC)

Seat	Name	City	Caucus
Member	Thomas Valdriz	Issaquah	N
Member	James Webb	Auburn	S
Member	Alan Budde	Shoreline	N
Member	Francesca Liburdy	Redmond	N
Member	Peter Mayer	Tukwila	S

PSRC Regional Project Evaluation Committee (RPEC)

Seat	Name	City	Caucus
Member	John Mortenson	Issaquah	N
Member	Chad Bieren	Kent	S
Member	Kimberly Scrivner	Kirkland	N
Member	Dan Marcinko	North Bend	SnoV
Member	Ingrid Gaub	Auburn	S
Alternate	Tricia Juhnke	Shoreline	N
Alternate	Rod Stietzer	Burien	S
Alternate	Vangie Garcia	Redmond	N
Alternate	Ellen Talbo	Renton	S

PSRC Regional Staff Committee

Seat	Name	City	Caucus
Member	Minnie Dhaliwal	Issaquah	N
Member	Eric Perry	Renton	S
Member	Rhonda Ender	Carnation	SnoV
Alternate	Peter Mayer	Tukwila	S
Alternate	Becky Frey	Redmond	N
Alternate			

Veterans, Seniors, & Human Services Levy (VSHSL) Advisory Board Committees

Veterans Committee			
Member			
Senior Committee			
Member			
Vulnerable Populations Committee			
Member			