



SCA Board of Directors Business Meeting

AGENDA

February 24, 2026 | 8:30 AM

Virginia Mason Athletic Center (VMAC) (Seahawks Training Center) – 12 Seahawks Way, Renton, 98056

- 1) **Call to Order** – President Armondo Pavone
- 2) **Public Comment**
- 3) **Approval of Minutes**
 - a. Minutes of the January 21, 2026 SCA Board of Directors Meeting [Attachment 1](#)
- 4) **Report of the Board Nominating Committee** 5 minutes
- 5) **Election of 2026 SCA Board Secretary** 5 minutes
Recommended Action: Election of 2026 SCA Board Secretary
- 6) **Equity and Inclusion Cabinet** 10 minutes
Recommended Action: Appointment of members to the SCA Equity and Inclusion Cabinet [Attachment 2](#)
- 7) **Financial Report** 5 minutes
 - a. Sponsorship Update [Attachment 3](#)
 - b. City Member Dues Payment Update [Attachment 4](#)
 - c. Printer Contract [Attachment 5](#)
Recommended Action: Authorization to enter into the proposed copier lease agreement with Electronic Business Machines for replacement of the current SCA office copier.
 - d. Other Updates
- 8) **Discussion Items** 5 minutes
 - a. Staff Committee Appointments
 - b. Other Updates
- 9) **Adjourn**



SCA Board of Directors

DRAFT Minutes

January 21, 2026

Hybrid: AWC Offices - Rainier Room, AWC | 1076 Franklin Street SE, Olympia, WA 98501 and via Zoom

1) Call to Order

SCA Vice President Armondo Pavone called the meeting to order at 9:01 AM. Present were members Troy Linnell, Annette Ademasu, Amy McHenry, Tom French, Dana Ralph, Scott MacColl, Tola Marts, Thomas McLeod, Sean Kelly, Lynne Robinson, Angela Birney, Lydia Assefa-Dawson; and SCA staff Robert Feldstein, Leah Willoughby, Aj Foltz, Laura Belmont, and Dax Tate.

Guests present included: Eric Perry, Renton Staff.

2) Welcome, Introduction of New Board Members

SCA Vice President Pavone welcomed 2026 Board members and invited each member to introduce themselves.

3) Board Agreement & Conflict of Interest Policy

Executive Director Robert Feldstein gave an overview of the Board Agreement and Conflict of Interest document included in the meeting packet, and asked all members to sign the documents and return them to staff. Members were also asked to review the current SCA mission, vision, and guiding principles for later discussion.

4) Election of 2026 SCA Board Officers

2025 Board Nominating Committee member Dana Ralph provided a report for the Nominating Committee. Executive Director Robert Feldstein noted that the election for Board Secretary would take place in February, to allow the Nominating committee adequate time to interview and consider new members of the Board for the officer position.

Thomas McLeod moved, seconded by Angela Birney, to appoint 2026 SCA Board officers as follows:

- ***Armondo Pavone as President***
- ***Troy Linnell as Vice President***
- ***Thomas McLeod as Treasurer***

The motion passed unanimously.

5) President's Report

SCA President Armondo Pavone reported that SCA is unique due to its different cities and viewpoints and emphasized the importance of respecting one another's viewpoint. He also welcomed new members.

6) Executive Director's Report

Executive Director Robert Feldstein reported on recent elections, noting more than 60 new elected officials and 17 new mayors across SCA member cities. He reported that SCA is conducting outreach to new officials and working to maintain engagement in regional discussions with new Seattle and King County leadership, including pursuit of a standing meeting with the county executive and meetings with the new Seattle mayoral administration.

Feldstein reported on recent and upcoming meetings by SCA staff, including with PSRC. He also shared that staff has started work on a small cities workgroup to support resource sharing.

Feldstein reported on recent discussions by Bothell concerning continued membership in SCA. He noted importance of continued engagement. Board will continue to be updated.

7) 2026 Meeting Schedule

SCA Executive Director Robert Feldstein gave an overview of the draft 2026 SCA Board Meeting Schedule, as included in the meeting packet. In response to question, it was clarified that an August meeting is included, but may be canceled at the discretion of the board.

Following discussion, the Board took the following action:

Angela Birney moved, seconded by Troy Linnell, to adopt Board Resolution 2026-1, setting the 2026 SCA Board of Directors Regular Meetings Schedule. The motion passed unanimously.

8) Financial Report

a. 2026 Reserves

President Pavone directed members to the overview of the 2026 SCA Financial Reserves, as provided in the meeting materials, and asked for any questions or discussion.

Angela Birney moved, seconded by Lynne Robinson, to adopt the 2026 Financial Reserves as recommended by the Finance Committee. The motion passed unanimously.

b. HomeStreet Bank Accounts

President Pavone directed members to the overview of policies regarding signers to SCA bank accounts, as provided in the meeting materials, and asked for any questions or discussion.

Troy Linnell moved, seconded by Angela Birney, to authorize the 2026 Board Officers of:

- ***Armondo Pavone President;***
- ***Troy Linnell Vice President; and***
- ***Thomas McLeod Treasurer***

as signers for HomeStreet Bank accounts held by SCA, in addition to the SCA Executive Director, as provided in Board Policies.

The motion passed unanimously.

c. 2026 Finance Committee

President Pavone gave an overview of the structure and membership on the Board Finance Committee. Feldstein noted that meetings are held virtually, once a month.

Angela Birney moved, seconded by Annette Ademasu, to appoint the following individuals to the 2026 SCA Board Finance Committee, in addition to the Treasurer:

- **Scott MacColl**
- **Sean Kelly**
- **Dana Ralph**
- **Tola Marts**

The motion passed unanimously.

d. Member City Dues Update

President Pavone reported on 2026 Member City dues payments received to date, including those received since meeting materials were distributed. Invoices are due by February 14.

e. Sponsorship Update

President Pavone reported that sponsors are invoiced annually on their anniversary; no invoices have been issued since the start of the year. Of \$86,500 invoiced in 2025, \$84,500 has been received. Executive Director Feldstein reported ongoing efforts to secure additional sponsors, including regional employers. Councilmember Robinson volunteered to assist in outreach to a potential sponsor.

f. Other Updates

There were no other updates.

9) Action Items

a. 2026 Events Committee

Executive Director Feldstein noted events as a primary means of member engagement, adding that SCA hosted events in the past year featuring members of Congress and the newly elected county executive as speakers. He expressed interest and efforts towards expanding events in the coming year, including councilmember-focused events and more regional tours and trainings.

Following discussion, the Board took the following action:

Angela Birney moved, seconded by Annette Ademasu, to appoint the following individuals to the 2026 Events Committee:

- **Lynne Robinson**
- **Amy McHenry**

The motion passed unanimously.

b. Regional Staff Committees

Senior Policy Analyst Foltz provided an overview of the staff committee appointment process, completed in December. She reported that two late applications to renew existing staff appointments were received after the December appointments and gave an overview of the application materials included in meeting materials.

Following discussion, the Board took the following action.

Lynne Robinson moved, seconded by, Annette Ademasu to appoint the following individuals to 2026 Regional Staff Committees:

- ***Jeff Magnan, Mercer Island, as member to the King County Regional Automated Fingerprint Identification System Advisory Committee***
- ***Kate Nesse, Bellevue, as member to the Affordable Housing Interjurisdictional Team***

The motion passed unanimously.

10) Discussion Items

a. Personnel Policies

Executive Director Robert Feldstein gave an overview of staff's initial work on updating the staff travel reimbursement policies. This item will be brought to the Finance Committee, and will return to the Board at a later meeting for discussion.

b. 2026 Events

Executive Director Robert Feldstein gave an overview of planned 2026 events. Members were encouraged to attend and to share any ideas with staff.

c. 2026 Board Retreat

Executive Director Feldstein thanked members for completing the retreat poll and reported that the Board Retreat will be held February 24 in Renton, with Andrew Ballard serving as in-kind facilitator.

d. Equity Inclusion Cabinet (EIC)

Executive Director Feldstein provided an overview of the EIC's structure, purpose, and prior processes and proposed that members apply and be selected by the Board on an ongoing basis. Board was in agreement. Feldstein described potential work areas, including review of committee application processes, events, and possible identity caucuses, and invited volunteers from the Board. Board members Assefa-Dawson and Ademasu volunteered to serve on the Cabinet.

Following the discussion items, the following was discussed:

Immediate Past President Birney emphasized the importance of maintaining a strong organization and encouraged Board members to reach out to newly elected members to connect them with SCA resources. President Pavone added that connections are a vital part of SCA's work, particularly for newly elected officials.

Feldstein noted the SCA Appointee Orientation is scheduled for February 4 at SeaTac City Hall. Program will include a panel of regional experts as well as a panel of SCA members. The first Public Issues Committee meeting is scheduled for February 11.

President Pavone noted potential location for the 2026 SCA Board of Directors Retreat.

11) The meeting was adjourned at 9:40 AM.

Meeting Zoom Chat Log

2026-01-21 09:33:58 From CC-LydiaAssefa-Dawson-iPadAir to Everyone:

Thank you for bringing it back.

2026-01-21 09:34:31 From CC-LydiaAssefa-Dawson-iPadAir to Everyone:

Count me in

2026-01-21 09:35:34 From Cmbr Lynne Robinson, Bellevue to Everyone:

Thank you all for welcoming me :)

February 24, 2026 SCA Board of Directors Meeting

Attachment 2: Equity & Inclusion Cabinet

In January, SCA sent out a request for applicants for the Equity and Inclusion Cabinet (EIC). To establish the current membership, the Board will review the applications received and direct appointments; future vacancies will be filled by the Cabinet with Board guidance. Board action is requested today to confirm these initial appointments. SCA received seven applications, which are included here.

The EIC provides guidance to SCA and the SCA Board on advancing equity and inclusion, including advising on recruitment and selection processes, strengthening member engagement and mutual support, and recommending related learning opportunities.

Recommended Action: Appointment of members to the Equity and Inclusion Cabinet.

Board Policies Regarding the EIC

703 SCA EQUITY AND INCLUSION CABINET

703.1 Purpose The SCA Equity and Inclusion Cabinet was established in 2021 to advise the SCA staff and board on matters of diversity, equity, inclusion, and belonging (DEIB).

703.2 Makeup The SCA Equity and Inclusion Cabinet shall be comprised of thirteen members. The initial members were appointed by the SCA President. Subsequent members shall be appointed by the Cabinet. The membership shall represent a diverse cross section of SCA members, representing a wide array of SCA cities. At least two and no more than four members of the Cabinet shall be SCA board members, in order to ensure a connection to the SCA board. The SCA board member(s) on the Cabinet shall report regularly to the board on the activities and recommendations of the Cabinet.

703.3 Meetings The SCA Equity and Inclusion Cabinet shall meet regularly (at least quarterly and as often as monthly) to provide feedback and guidance to the SCA board. Meetings of the SCA Equity and Inclusion Cabinet may be held virtually or in person, at the discretion of the Cabinet.

Existing Members

1. Lydia Assesfa-Dawson (Board Liaison)
2. Annette Ademasu (Board Liaison)
3. Ed Prince, Renton
4. Bill Boyce, Kent
5. Chris Roberts, Shoreline
6. Hugo Gargia, Burien

Applications, Listed in Alphabetical Order by Last Name

1. Alex Andrade, Burién
2. John Boyd, Kent
3. Sun Burford, Newcastle
4. Julie Hsieh, Mercer Island
5. Andy Jacobs, Newcastle
6. Ruth Pérez, Renton
7. Sharn Stoker, Kent

Applications begin on the next page of this packet.

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Attachment 2: Equity & Inclusion Cabinet

1. Application: Alex Andrade, Burien

Dear SCA Board Members,

I am excited to submit my statement of interest for the SCA Equity & Inclusion Cabinet!

My name is Alex Andrade and I serve on the Burien City Council. I am in my third year and serve a community shaped by many cultures, identities, and lived experiences. As a Latina and member of the LGBTQ+ community, I'm an active elected official with immigrant roots, so equity and inclusion are very real for me. They show up every day in how we build relationships, make decisions, and support one another as leaders.

I'm especially interested in contributing to efforts but also fostering strong mutual support among elected officials, and identifying meaningful and practical learning opportunities. I value open conversation and collaboration, and I believe the work is more grounded when it feels human and connected to real experiences.

I would be grateful for the opportunity to bring my perspective, energy, and spirit to the Cabinet and support and celebrate SCA's commitment to this work!

Thank you for your consideration!

Best,
Alex

Alex Andrade
City of Burien Councilmember
206-586-2173

2. Application: John Boyd, Kent

Hello Mr. Feldstein I was first off like to say thank you for keeping DEI alive even though it goes under a different name we all know it's still DEI. I also want to be a part of this. I want to be a part of this strategic and direct planning if allow I want to help implement and align other organizations with the program that we're speaking of also, I would love to get the training cause I know with training comes a great responsibility to take what you have learned and share with other and being a representative of the EIC would truly be a honor. Thank you for if you do consider me to be part of this program, I would truly be honored. Thank you.

3. Application: Sun Burford, Newcastle

Dear SCA Committee,

I hope this message finds you well. I sincerely apologize for missing the February 15 submission deadline. I was occupied with serving as MC for Lunar New Year celebrations and preparing for the upcoming Newcastle Lunar New Year event, and I had planned to submit my Statement of Interests over the weekend. However I unexpectedly became ill with a severe cold and fever and temporarily lost my voice. I am feeling better today (February 16) and respectfully ask that you still consider my statement of interest for the SCA Equity & Inclusion Cabinet.

As a person of color, an educator with over 20 years of experience, and the first Chinese American elected in Newcastle's history, I am deeply committed to advancing equity and inclusion in every space I serve. I am very interested in joining the SCA Equity & Inclusion Cabinet and contributing meaningfully to its important work.

I am especially encouraged to see SCA revitalizing the Equity & Inclusion Cabinet. The mission of the EIC—to provide feedback and guidance as SCA strives to be an equitable and inclusive organization where all members' voices are heard and valued—strongly resonates with me.

Throughout my career with the Bellevue School District, I have served on equity and inclusion teams and worked closely with diverse students, families, and communities. These experiences have strengthened my understanding of systemic barriers, cultural responsiveness, and the importance of building trust across differences.

Equity and inclusion are not abstract ideals to me—they are daily practices. I believe strongly in fostering environments grounded in mutual respect, fairness, transparency, and integrity. I also value open dialogue and thoughtful risk-taking, especially when working to create systems that better serve historically underrepresented communities.

I am particularly interested in contributing to:

- Advising on recruitment and selection processes to ensure broad and representative participation in regional committees and the SCA Board;
- Encouraging stronger mutual support among elected leaders;
- Identifying meaningful training and educational opportunities that deepen members' understanding of equity and inclusion; and
- Bringing forward lived experience and community-informed perspectives to guide the Cabinet's priorities.

As someone who brings both lived experience and professional expertise, I would be honored to support the Cabinet's efforts and collaborate with fellow members in strengthening SCA's commitment to equity and inclusion.

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Attachment 2: Equity & Inclusion Cabinet

Thank you very much for your time and consideration. I would be grateful for the opportunity to serve.

Sincerely,

Sun Burford (she/her)
Councilmember, City of Newcastle
sunb@newcastlewa.gov



4. Application: Julie Hsieh, Mercer Island

Statement of Interest – Equity and Inclusion Cabinet

I am writing to express my strong interest in serving on the SCA Equity and Inclusion Cabinet. I am excited about the revitalization of the EIC and support its mission to ensure SCA is an equitable and inclusive organization where all members' voices are heard and valued.

As a woman of color and an immigrant from Taiwan, I carry a deep commitment to inclusive leadership that leaves no one behind. My lived experiences inform how I approach leadership and reinforce the importance of centering perspectives that have historically been underrepresented.

I believe equity and inclusion are essential to strong leadership and to the health of our association. I am particularly interested in contributing to work related to inclusive recruitment and selection processes, strengthening mutual support among elected leaders, and advancing meaningful equity and inclusion training for SCA members. I value transparent processes, open dialogue, and collaboration, and I would strive to uphold these principles as a member of the EIC.

I would be honored to serve on the Equity and Inclusion Cabinet and to help advance SCA's values for the benefit of all its members.

Thank you for your consideration.

Sincerely,

Julie Hsieh, MD

[City Councilmember](#)

City of Mercer Island | mercerisland.gov

M: 206-475-1933

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Attachment 2: Equity & Inclusion Cabinet

5. Application: Andy Jacobs, Newcastle

Robert and Leah, I continue to be interested in joining this group, I believe I can be an asset to the SCA and this group.

I am a newly elected city council person from Newcastle and the alternate for the SCA/ PIC, I am not considered a minority as a 67-year-old white male, but my campaign centered on Diversity, Equity and Inclusion and I was targeted during my campaign for being Jewish! I also have ties in the business community with Eddie Pate and Jonathan Stutz who wrote a book titled Daily Practices of Inclusive Leaders and I am sure would be happy to speak with the group being formed."

Thank you for the consideration.

Andy Jacobs

Andy Jacobs (He/Him)

Andy Jacobs

Newcastle City Council Position #7
andyj@newcastlewa.gov

816-237-8314 (Google Voice) City Council Business Only



CITY OF NEWCASTLE
WASHINGTON

6. Application: Ruth Pérez, Renton

With the utmost enthusiasm, I would like to express my interest in being a part of the SCA Equity Cabinet. I believe that my passion for equity, strong commitment to racial justice and personal experience make me an ideal candidate to join the SCA Equity Cabinet.

I am the first Latina and immigrant elected in Renton. I was born and raised in Mexico City and moved to the United States in 1997. I worked at the Consulate of Mexico in Seattle for ten years providing services aimed at improving the quality of life for Mexicans living abroad. I am currently the only Mexican-Born elected in King County.

I understand and have a passion for serving communities that have historically lacked a strong voice and influence in local governments —especially immigrants, minorities, and communities of color. My life of public service has primarily centered around mentoring, teaching, and cultivating leadership in Latinx communities. I feel I have developed meaningful community relationships and have gained a deeper understanding of how the context of those relationships change with different conditions.

I have always recognized and valued diversity and equity in the community through my concerted efforts to foster a culture where people of all backgrounds feel valued. I have 20 years of experience working with organizations and institutions in different professional settings building inclusive communities.

Advancing equity, inclusion and racial justice is critical to the success of our region, as well as ensuring that SCA is truly an organization where everybody feels included and welcome. We must be willing to extend a hand in friendship to those who want to be part of the process.

With my educational background in public service, living experience as an immigrant and Latina, and professional experience with immigrants, BIPOC, and non-native English speakers, I will deliver knowledge, cultural awareness, and passion to the SCA Equity Cabinet.

Thank you in advance for your consideration.

Sincerely,

RUTH PÉREZ Council President
City of Renton // Legislative Department
office: 425-430-6501

7. Application: Sharn Stoker, Kent

Hello!

My name is Sharn Shoker, and I am a Councilmember for the Kent City Council. I am writing to express my interest in serving on the Sound Cities Association Equity and Inclusion Cabinet. As a Punjabi Sikh woman and a first-time elected official, I bring both lived experience and a deep commitment to advancing equity and inclusion within public institutions.

As the child of immigrants, I have navigated language and cultural barriers throughout my life—experiences that have shaped how I approach leadership, community engagement, and policy work. These experiences have given me a strong understanding of how systems can unintentionally exclude voices, and how intentional, equity-centered practices can create more inclusive and representative decision-making spaces.

I remain closely connected to BIPOC communities and believe it is critical that our state and local governments continue to be safe, welcoming, and inclusive environments for all. Equity work, in my view, is most effective when it is embedded into leadership recruitment, education, and organizational culture, rather than treated as a standalone effort.

I am particularly interested in supporting the cabinet’s work around leadership recruitment and selection, strengthening mutual support among elected leaders, and advancing meaningful training and learning opportunities for SCA members. I would bring a collaborative mindset, a willingness to listen and learn, and a commitment to thoughtful, respectful dialogue.

It would be an honor to serve on the Equity and Inclusion Cabinet and contribute to SCA’s continued work toward a more equitable and inclusive association.

Thank You,

Sharn Shoker

2026 Sponsorship Payment Tracking

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	AWC	February 2026	\$ 500.00		
Regional Associate Member	EMC Research	February 2026	\$ 500.00		
Regional Associate Member	Gordon Thomas Honeywell	February 2026	\$ 500.00		
Regional Associate Member	KC Dept of Assessments	February 2026	\$ 500.00	February 2026	\$ 500.00
Regional Associate Member	King County Elections	February 2026	\$ 500.00		
Regional Associate Member	King County Library Systems	February 2026	\$ 500.00		
Regional Associate Member	Langton Public Affairs	February 2026	\$ 500.00	February 2026	\$ 500.00
Partner	Marketing Solutions	n/a	\$ -	In-Kind	\$ -
Partner	Port of Seattle	February 2026	\$ 6,000.00		
Partner	Seattle King County Realtors	February 2026	\$ 6,000.00		
Partner	Waste Management	February 2026	\$ 6,000.00		
Totals			\$ 21,500.00		\$ 1,000.00

2025 Sponsorship Payments

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Regional Associate Member	4Culture	September 2025	\$ 500.00	August 2025	\$ 500.00
Partner	Amazon	March 2025	\$ 6,000.00	August 2025	\$ 6,000.00
Event Sponsorship	Amazon	August 2025	\$ 2,500.00	October 2025	\$ 2,500.00
Regional Associate Member	AWC	February 2025	\$ 500.00	March 2025	\$ 500.00
Partner	Boeing	April 2025	\$ 6,000.00	Novmebr 2025	\$ 6,000.00
Event Sponsorship	Boeing	April 2025	\$ 2,500.00	Novmebr 2025	\$ 2,500.00
Regional Associate Member	Cedar Grove	August 2025	\$ 500.00	August 2025	\$ 500.00
Partner	Comcast	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Event Sponsorship - Annual Mtg	Comcast	March 2025	\$ 2,500.00	March 2025	\$ 2,500.00
Regional Associate Member	EMC Research	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Foster Garvey	March 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	Gordon Thomas Honeywell	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	KC Dept of Assessments	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Elections	February 2025	\$ 500.00	March 2025	\$ 500.00
Regional Associate Member	King County Library Systems	February 2025	\$ 500.00	February 2025	\$ 500.00
Regional Associate Member	Langton Public Affairs	February 2025	\$ 500.00	February 2025	\$ 500.00
Partner	Lumen	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Partner	Microsoft	March 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Port of Seattle	February 2025	\$ 6,000.00	June 2025	\$ 6,000.00
Partner	Puget Sound Energy	February 2025	\$ 6,000.00	April 2025	\$ 6,000.00
Partner	Republic Services	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Seattle King County Realtors	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Partner	Seattle Metro Chamber	February 2025	\$ 6,000.00	December 2025	\$ 6,000.00
Partner	Sound Transit	March 2025	\$ 6,000.00	June 2025	\$ 6,000.00
Partner	Waste Management	February 2025	\$ 6,000.00	March 2025	\$ 6,000.00
Totals			\$ 84,500.00		\$ 84,500.00

2026 Member City Dues Invoicing and Payments

Municipality	Invoiced	Payment Date	Method	Payment Recieved
Algona	\$ 2,672.22	1/20/2026	check	\$ 2,672.22
Auburn (part)	\$ 64,309.45			
Beaux Arts Village	\$ 248.39	1/20/2026	check	\$ 248.39
Bellevue	\$ 80,126.40			
Black Diamond	\$ 5,957.40	1/12/2026	check	\$ 5,957.40
Bothell (part)	\$ 25,111.61			
Burien	\$ 42,723.40	1/20/2026	check	\$ 42,723.40
Carnation	\$ 1,858.93	1/5/2026	check	\$ 1,858.93
Clyde Hill	\$ 2,479.91	2/10/2026	check	\$ 2,479.91
Covington	\$ 17,756.01	1/5/2026	check	\$ 17,756.01
Des Moines	\$ 26,874.39	1/5/2026	check	\$ 26,874.39
Duwall	\$ 7,059.14			
Enumclaw (part)	\$ 10,736.94	1/5/2026	check	\$ 10,736.94
Federal Way	\$ 80,126.40	1/27/2025	check	\$ 80,126.40
Hunts Point	\$ 364.58	1/12/2026	check	\$ 364.58
Issaquah	\$ 33,300.53	2/10/2026	check	\$ 33,300.53
Kenmore	\$ 19,646.99	2/20/2026	check	\$ 19,646.99
Kent	\$ 80,126.40			
Kirkland	\$ 78,403.68			
Lake Forest Park	\$ 10,977.32	1/12/2026	check	\$ 10,977.32
Maple Valley	\$ 23,509.09	1/20/2026	check	\$ 23,509.09
Medina	\$ 2,335.68	2/10/2026	check	\$ 2,335.68
Mercer Island	\$ 20,712.67	1/27/2026	check	\$ 20,712.67
Milton (part)	\$ 1,314.07	1/12/2026	check	\$ 1,314.07
Newcastle	\$ 11,121.54	1/27/2026	check	\$ 11,121.54
Normandy Park	\$ 5,492.66	2/17/2026	check	\$ 5,492.66
North Bend	\$ 6,882.86	2/10/2026	check	\$ 6,882.86
Pacific (part)	\$ 5,801.15			
Redmond	\$ 66,008.13	2/3/2026	check	\$ 66,008.13
Renton	\$ 80,126.40	2/17/2026	ACH	\$ 80,126.40
Sammamish	\$ 54,870.56	1/5/2026	check	\$ 54,870.56
SeaTac	\$ 26,433.70	2/17/2026	check	\$ 26,433.70
Shoreline	\$ 51,072.57	1/5/2026	check	\$ 51,072.57
Skykomish	\$ 132.21	2/3/2026	check	\$ 132.21
Snoqualmie	\$ 11,658.39	1/5/2026	check	\$ 11,658.39
Tukwila	\$ 18,397.02	2/3/2026	check	\$ 18,397.02
Woodinville	\$ 11,265.77	1/27/2026	check	\$ 11,265.77
Yarrow Point	\$ 905.43	1/20/2026	check	\$ 905.43
Total	\$ 988,900.00			\$ 647,962.17

Attachment 5: Printer Lease Contract

SCA staff is proposing to enter into a new copier lease to replace the current machine, which is beyond its serviceable life. Because the total contract value exceeds \$10,000, Board approval is required under SCA Bylaws 201.2. Below is an overview of the proposed terms and how they compare to the prior, expired lease.

Recommended Action: Authorization to enter into the proposed copier lease agreement with Electronic Business Machines for replacement of the current SCA office copier.

Summary of Changes from Previous Printer Lease (2021)

Overall, the 2026 printer lease maintains substantially the same structure, service model, and cost profile as the 2021 agreement. The update primarily reflects routine equipment replacement and modest pricing adjustments rather than a material change in service or financial commitment. The agreement meets the needs of the organization.

Equipment and Print Capacities

- The current device is past serviceable age is being replaced with a current Kyocera model of the same line.
- The 2026 lease uses a more detailed use structure than the prior lease, but the total included volume allowances are comparable to the prior and continue to meet typical org needs.

Cost and Term

The organization is currently paying approximately \$243 per month under the prior lease, inclusive of service and maintenance. The new lease establishes a bundled monthly payment of \$255.92, an increase of approximately \$13 per month compared to current cost. The agreement resets to a standard 63-month vendor term; the current lease is already operating month-to-month beyond its original term.

Core contractual provisions, including service model, overage coverage and cost, insurance, and end-of-term renewal, remain materially the same.