



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors AGENDA

March 15, 2023

Tukwila Community Center, Executive Conference Room

12424 42nd Ave S, Tukwila, WA 98168

10 AM - Noon

- | | |
|---|---------------------------------|
| 1) Call to Order – President Jan Molinaro | 2 minutes |
| 2) Public Comment | 5 minutes |
| 3) Consent Agenda | 3 minutes |
| a. Minutes of the February 15, 2023 SCA Board of Directors Meeting | Attachment 1 |
| b. Financial Reports of: | |
| i.) November 2022 | Attachments 2-3 |
| ii.) December 2022 | Attachments 4-5 |
| iii.) January 2023 | Attachments 6-7 |
| iv.) 2022 End of Year Reports | Attachments 8-9 |
| c. Regional Staff Committee Appointment | Attachment 10 |
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<i>Recommended Action: Approval of the consent agenda consisting of the minutes of the February 15, 2023 SCA Board of Directors Meeting; the financial reports of November 2022, December 2022, January 2023, and 2022 End of Year; and appointment of alternate to the PSRC Bicycle and Pedestrian Advisory Committee</i> | |
| 4) President’s Report – President Jan Molinaro | 5 minutes |
| 5) Executive Director’s Report – David Hoffman, Executive Director | 5 minutes |
| 6) Treasurer’s Report – Treasurer Carl Cole | 10 minutes |
| a. February 28, 2023 Finance Committee Meeting Materials | |
| b. Member City Dues Update | |
| c. Sponsorship Update | Attachment 11 |
| d. Other Updates | |
| 7) PIC Chair’s Report – PIC Chair Bill Boyce | 10 minutes |
| March 8, 2023 Public Issues Committee Meeting Materials | |
| a. 2023 Legislative Session | |
| b. Homelessness Authority Five-Year Plan | |
| c. Metro Recovery Plan | |
| d. Regional Water Quality Governance | |
| e. Potential Future Levies and Ballot Measures | |

f. Potential Upcoming Issues

- | | |
|--|--|
| 8) City Manager’s Report – Carl Cole | 5 minutes
Attachment 12 |
| 9) Leadership Advisory Council Update – President Molinaro | 5 minutes |
| 10) Equity and Inclusion Cabinet Update – Cabinet Chair Prince | 5 minutes |
| 11) Discussion Items/Updates | 55 minutes |
| a. SCA Mission, Vision, and Values | |
| b. Future Meeting Arrangement | |
| c. 2023 Retreat Debrief | |
| d. Upcoming Events | |
| i.) SCA Networking Event – March 29, 2023 | |
| ii.) Missing Middle Housing Tour – March 30, 2023 | |
| iii.) Potential Upcoming Events | |
| e. Regional Homelessness Authority Update – SCA Policy Analyst Hali Willis | |
| 12) For the good of the order | 10 minutes |
| 13) Adjourn | |

Sound Cities Association

Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views

2022 Policy Priorities

- Economic Recovery
- Housing/Homelessness
- Infrastructure
- Equity and Inclusion
- Collaboration, Nonpartisan Cooperation



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

SCA Board of Directors

DRAFT Minutes

February 15, 2023

Virtual

8:00 AM – 9:00 AM

1) Call to Order

SCA President Jan Molinaro called the meeting to order at 8:02 AM. Present were members James McNeal, Angela Birney, Traci Buxton, and Armondo Pavone, and SCA staff David Hoffman and Hali Willis. Present virtually were members Carl Cole, Jim Ferrell, Amy Falcone, and De'Sean Quinn, and SCA staff Leah Willoughby and Brian Parry. Absent were members Amy Ockerlander, Wendy Weiker, Mary Lou Pauly, and Bill Boyce. Member De'Sean Quinn left the meeting at 8:24 AM.

2) Public Comment

President Molinaro asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

3) Approval of Minutes

President Molinaro asked for any questions or concerns regarding items in the consent agenda.

Falcone Moved, seconded by Birney to approve the minutes of the January 13, 2023 SCA Board of Directors Meeting. The motion passed unanimously.

4) Appointment of 2023 SCA Board Committee Members

Molinaro introduced item to appoint 2023 SCA Board Committee members. SCA Executive Director David Hoffman confirmed with members who had volunteered to serve on the Finance Committee and Events Committee.

Birney moved, seconded by Quinn to appoint members to the 2023 Finance Committee as follows: Carl Cole, Jim Ferrell, Mary Lou Pauly, Amy Ockerlander, James McNeal, and Armondo Pavone; and to the 2023 Events Committee as follows: Jan Molinaro, Traci Buxton, and Wendy Weiker. The motion passed unanimously.

Hoffman noted the staff will follow up with committee members for next steps.

5) President's Report

SCA President Jan Molinaro noted members should have received an email with Board Retreat report, provided by retreat facilitator. In the interest of time, Molinaro moved to the next item.

6) Executive Director's Report

SCA Executive Director David Hoffman reported on status of 2023 Appointee orientation. Members discussed ideas for effective orientations and events. Hoffman asked members to continue to bring idea and feedback.

7) Treasurer’s Report (notes to Carl here)

- a. Treasurer Carl Cole reported on 2023 Member City dues invoices paid since the last meeting of the board and invoices outstanding, noting due date had not yet passed.
- b. Cole summarized sponsorships, including total sponsorship income received to-date; sponsorship payments received since the last meeting of the board; and status of outstanding sponsorship invoices.
- c. Cole reported that the 2023 Finance Committee had set their meeting schedule for 11:30 AM on the last Tuesday of each month. The first meeting will be February 28, 2023. There were no other updates.

8) PIC Chair’s Report

As PIC Chair Bill Boyce was not present, SCA Policy Director Brian Parry reported on the February 8, 2023 SCA PIC Meeting.

- a. 2023 Legislative Session
Candice Bock, Association of Washington Cities (AWC) Director of Government Relations, provided an update to PIC members on the 2023 Legislative Session, and answered questions from members.
- b. Solid Waste Restructure
SCA Policy Analyst Kazia updated PIC members on the King County Solid Waste Division rate restructure, and associated county grants to hire a consultant to analyze data, confer with haulers, and produce contract amendments for three grant cities. The reports from Epicenter Services sharing insights from Redmond (Waste Management), Kent (Republic Services), and Maple Valley (Recology) are expected to be available and shareable in the coming weeks. SCA staff will continue to update members.
- c. Affordable Housing Countywide Planning Policies
SCA Policy Director Brian Parry updated PIC members on the King County Growth Management Planning Council’s (GMPC) consideration of amendments to the Countywide Planning Policies, and the Affordable Housing Committee unanimously recommending a package of amendments at their December meeting. PIC members had discussion. SCA staff will continue to update.
- d. Homelessness Authority Five-Year Plan
SCA Policy Analyst Hali Willis gave update to board on the King County Regional Homelessness Authority (KCRHA) draft Five-Year Plan, as presented to PIC. Board members had discussion. SCA staff will bring another update to the next meeting of the board.
- e. Behavioral Health Crisis Care Centers Levy
SCA Policy Analyst Hali Willis reported to PIC members that the Crisis Care Centers Levy was approved by King County Council and will be placed on the April 2023 ballot.

9) City Manager’s Report

This item was not discussed, and will be brought back to the March meeting of the board.

10) Discussion Items/Updates

- a. 2023 Retreat Debrief

This item was not discussed, and will be brought back to the March meeting of the board.

- b. SCA Mission, Vision, and Values discussion

This item was not discussed, and will be brought back to the March meeting of the board.

c. Upcoming Events

This item was not discussed, and will be brought back to the March meeting of the board.

11) Adjourn

The meeting was adjourned by President Molinaro at 9:03 AM.

January 13, 2023 SCA Board of Directors

Attachment A: Chat Log

(No chat to log.)

Sound Cities Association
Balance Sheet
As of November 30, 2022

	Total
1110 HomeStreet Bank	68,917.46
1120 HomeStreet Bank - Money Market	457,970.03
1130 PayPal Bank	4,375.88
1140 Time Value Investments	\$ 300,000.00
Total Bank Accounts	\$ 831,263.37
1200 Accounts Receivable	10,000.00
Total Accounts Receivable	\$ 10,000.00
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 0.00
Total Current Assets	\$ 841,263.37
1410 Furniture and Fixtures	31,060.23
1415 Computers	4,891.71
1420 Accumulated Depreciation	-35,808.76
Total 1400 Fixed Assets	\$ 143.18
1481 Leasehold Improvements	13,755.66
1482 Leasehold Improvement Accum Dep	-13,755.66
Total Fixed Assets	\$ 143.18
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 841,406.55
Total Accounts Payable	\$ 30.00
2200 HomeStreet Credit Card	3,114.74
Total Credit Cards	\$ 3,114.74
2300 Accrued Payroll	15,892.99
2400 Payroll Liabilities	0.00
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
2140 Medicare	0.00
2150 SDI	0.00
2405 FUTA	409.87
2410 SUI	247.90
2415 FIT, SS, Medicare - 941	6,833.24
2420 L&I	489.24
2425 WA Paid Family & Medical Leave	257.43
2435 PERS Payable	12,598.78
2440 DCAP / FSA Payable	-0.07
2445 DRS DCP Payable	787.50
2450 Medical/Dental/Vision/Life Ins	2,288.23
2460 Accrued Vacation Pay	72,523.76
2470 w/held VLTD Buy Up	0.00
2499 Payroll Corrections	0.00
Car Allowance Payable	0.00
Total 2400 Payroll Liabilities	\$ 96,435.88
Accrued Liabilities	0.00
Deferred Revenue	6,000.00
Total Other Current Liabilities	\$ 118,328.87
Total Current Liabilities	\$ 121,473.61
Total Liabilities	\$ 121,473.61
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	428,767.00
3130 Contractual Obligations Reserve	106,194.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 574,961.00
3200 Board Designated Contra	-574,961.00
3300 Fund Balance (Prior Years)	716,398.19
3999 Opening Bal Equity	0.00
Net Income	3,534.75
Total Equity	\$ 719,932.94
TOTAL LIABILITIES AND EQUITY	\$ 841,406.55

Accrual Basis LW

**Sound Cities Association
Profit and Loss by Month
January - November, 2022**

	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Total
1010 Member Dues	749,539.23											749,539.23
1020 Membership/Sponsorships	86,000.00	9,500.00	4,000.00	3,000.00	1,000.00				6,000.00		0.00	109,500.00
1030 Registration/Dinners Revenue			5,560.00			0.00	1,220.00	-20.00	3,740.00	340.00	4,580.00	15,420.00
1040 Interest Income	70.58	99.46	118.71	114.53	112.55	98.25	66.79	62.13	55.87	134.86	140.30	1,074.03
1150 CC Points Redeemed for Credit		275.00			225.00		125.00			150.00		775.00
Total Income	\$ 835,609.81	\$ 9,874.46	\$ 9,678.71	\$ 3,114.53	\$ 1,337.55	\$ 98.25	\$ 1,411.79	\$ 42.13	\$ 9,795.87	\$ 624.86	\$ 4,720.30	\$ 876,308.26
Gross Profit	\$ 835,609.81	\$ 9,874.46	\$ 9,678.71	\$ 3,114.53	\$ 1,337.55	\$ 98.25	\$ 1,411.79	\$ 42.13	\$ 9,795.87	\$ 624.86	\$ 4,720.30	\$ 876,308.26
Total 5100 Salaries	\$ 47,791.20	\$ 47,791.21	\$ 47,791.16	\$ 47,791.16	\$ 47,792.87	\$ 179,050.31	\$ 32,106.68	\$ 32,106.66	\$ 33,066.67	\$ 34,146.33	\$ 50,558.72	\$ 599,992.97
5210 Taxes-FUTA	83.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.76	5.76	63.86	158.72
5220 Taxes-SUTA	385.46	342.01	353.19	262.47	215.66	166.08	152.88	119.19	95.96	101.97	194.35	2,389.22
5230 Taxes - FICA, Medicare - 941	3,687.14	3,662.41	3,662.39	3,662.38	3,684.74	7,988.96	2,456.17	2,456.14	2,529.60	2,612.22	3,867.72	40,269.87
5240 Taxes - L & I	30.61	137.65	137.65	173.38	101.95	81.56	81.59	81.56	86.66	92.42	93.09	1,098.12
5250 Taxes-FMLA	122.16	122.16	122.16	122.16	122.90	214.27	81.22	81.22	83.65	86.38	127.91	1,286.19
Total 5200 Payroll Taxes	\$ 4,308.71	\$ 4,264.23	\$ 4,275.39	\$ 4,220.39	\$ 4,125.25	\$ 8,450.87	\$ 2,771.86	\$ 2,738.11	\$ 2,801.63	\$ 2,898.75	\$ 4,346.93	\$ 45,202.12
5310 Pension Plan Contributions	4,898.60	4,898.60	4,898.60	4,898.60	4,928.50	3,927.68	3,290.94	3,290.94	3,335.88	3,335.88	4,986.76	46,690.98
5320 Medical/Dental/Vision/Life Ins	5,284.80	5,284.80	5,284.80	5,284.80	5,284.80	4,485.33	3,685.86	3,685.86	4,485.39	3,685.86	5,922.80	52,375.10
5330 Professional Development				819.95	29.95	29.95	519.95	29.95	29.95	29.95	29.95	1,519.60
Total 5340 Travel Reimburse	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 350.59	-\$ 137.04	\$ 378.10	\$ 0.00	\$ 25.00	\$ 44.00	\$ 3,160.65
Total 5300 Staff Benefits	\$ 10,683.40	\$ 10,683.40	\$ 10,683.40	\$ 11,603.35	\$ 10,743.25	\$ 8,793.55	\$ 7,359.71	\$ 7,384.85	\$ 7,851.22	\$ 7,076.69	\$ 10,983.51	\$ 103,746.33
Total 5000 Staff	\$ 62,783.31	\$ 62,738.84	\$ 62,749.95	\$ 63,514.90	\$ 62,661.37	\$ 196,294.73	\$ 42,238.25	\$ 42,229.62	\$ 43,719.52	\$ 44,121.77	\$ 65,889.16	\$ 748,941.42
6100 Rent	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	29,038.24
6200 Office Insurance											604.00	604.00
6310 Copier/Printer Lease & Maint	231.06	231.06	231.06	231.06	231.06	248.72	462.12	231.06	248.72		231.06	2,576.98
6320 Outside Printing & Publication			266.66	22.24						855.50	50.92	1,195.32
Total 6300 Printing and Publication	\$ 231.06	\$ 231.06	\$ 497.72	\$ 253.30	\$ 231.06	\$ 248.72	\$ 462.12	\$ 231.06	\$ 248.72	\$ 855.50	\$ 281.98	\$ 3,772.30
6420 Website Design/Hosting	30.00	30.00	30.00	77.33	30.00	30.00	60.00	30.00	30.00	30.00	30.00	407.33
6430 IT Equipment		0.00							2,206.66	1,171.69		3,378.35
6440 Software/Subscriptions	1,092.52	405.01	216.42	228.98	228.98	1,743.44	232.29	180.54	279.86	501.79	272.04	5,381.87
Total 6400 IT	\$ 1,122.52	\$ 435.01	\$ 246.42	\$ 306.31	\$ 258.98	\$ 1,773.44	\$ 292.29	\$ 210.54	\$ 2,516.52	\$ 1,703.48	\$ 302.04	\$ 9,167.55
6500 Cell Phone Service	256.50	256.10	256.10	256.05	255.90	255.90	250.28	251.11	251.11	251.11	365.06	2,905.22
6600 CC, Banking & Other Fees	5.00	5.00	5.00	5.00	104.00	40.00	137.00	10.00	5.00	5.00	15.00	336.00
6800 Legal Fees										1,182.60		1,182.60
6700 Accounting Fees	0	0	0	0	0	0	0	0	0	0	0	0.00
6900 Office Supplies / Misc.	33.58	26.21	282.04	354.55	43.68	385.23	321.10	42.48	27.72	605.26	95.36	2,217.21
Total 6000 Office / Overhead	\$ 4,288.50	\$ 3,593.22	\$ 3,927.12	\$ 3,815.05	\$ 3,533.46	\$ 5,343.13	\$ 4,102.63	\$ 3,385.03	\$ 5,688.91	\$ 7,242.79	\$ 4,303.28	\$ 49,223.12
7100 Food/Beverage/Rentals				4,395.67			10.00	1,000.00	3,709.59	3,890.10		13,005.36
7200 Event Pmts Processing Fee			308.22	24.28		0.00	83.36		163.11	30.56	204.12	813.65
Total 7000 Event Expenses	\$ 0.00	\$ 0.00	\$ 308.22	\$ 4,419.95	\$ 0.00	\$ 0.00	\$ 93.36	\$ 1,000.00	\$ 3,872.70	\$ 3,920.66	\$ 204.12	\$ 13,819.01
8100 Insurance (D&O)							1,774.00					1,774.00
8200 Awards / Recognition			0.00				411.90		0.00			411.90
8300 Retreats/Mtgs/Conf/Dues/Events	521.11	1,500.00	1,952.33	-434.51	269.23	3,151.71	126.66	475.00	172.30	122.10	223.59	8,079.52
8400 Consultants/Special Projects											175.00	175.00
Total 8000 Board / Org Development	\$ 521.11	\$ 1,500.00	\$ 1,952.33	-\$ 434.51	\$ 269.23	\$ 3,151.71	\$ 2,312.56	\$ 475.00	\$ 172.30	\$ 122.10	\$ 398.59	\$ 10,440.42
9000 Contingency Fund		0.00			363.26	76.00	13,573.96			31,666.98	496.13	46,176.33
Depreciation	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	1,751.75
Total Expenses	\$ 67,752.17	\$ 67,991.31	\$ 69,096.87	\$ 71,474.64	\$ 66,986.57	\$ 205,024.82	\$ 62,480.01	\$ 47,248.90	\$ 53,612.68	\$ 87,233.55	\$ 71,450.53	\$ 870,352.05
Net Operating Income	\$ 767,857.64	-\$ 58,116.85	-\$ 59,418.16	-\$ 68,360.11	-\$ 65,649.02	\$ 204,926.57	-\$ 61,068.22	-\$ 47,206.77	-\$ 43,816.81	-\$ 86,608.69	-\$ 66,730.23	\$ 5,956.21
Net Income	\$ 767,857.64	-\$ 58,116.85	-\$ 59,418.16	-\$ 68,360.11	-\$ 65,649.02	\$ 204,926.57	-\$ 61,068.22	-\$ 47,206.77	-\$ 43,816.81	-\$ 86,608.69	-\$ 66,730.23	\$ 5,956.21

2022 Budget	Difference
749,539.22	0
97,000.00	12,500.00
10,000.00	5,420.00
1,000.00	74.03
0	775.00
\$787,093.00	18,769.03

2022 Budget	Difference	% Budget Remaining	
573,494.00	-26,498.97	-5%	Total 5100 Salaries
210.00	51.28	24%	5210 Taxes-FUTA
1,695.00	-694.22	-41%	5220 Taxes-SUTA
37,766.00	-2,503.87	-7%	5230 Taxes - FICA, Medicare - 941
1,745.00	646.88	37%	5240 Taxes - L & I
2,058.00	771.81	38%	5250 Taxes-FMLA
43,264.00	-1,938.12	-4%	Total 5200 Payroll Taxes
58,783.00	12,092.02	21%	5310 Pension Plan Contributions
63,504.00	11,128.90	18%	5320 Medical/Dental/Vision/Life Ins
5,000.00	3,480.40	70%	5330 Professional Development
10,000.00	6,839.35	68%	Total 5340 Travel Reimburse
137,287.00	33,540.67	24%	Total 5300 Staff Benefits
754,255.00	5,313.58	1%	Total 5000 Staff
31,678.00	2,639.76	8%	6100 Rent
604.00	0.00	0%	6200 Office Insurance
2,960.00	383.02	13%	6310 Copier/Printer Lease & Maint
600	-595.32	-99%	6320 Outsourced Printing/Publications
3,560.00	-212.30	-6%	Total 6300 Printing and Publication
1,400.00	992.67	71%	6420 Website Design/Hosting
2,000.00	-1,378.35	-69%	6430 Equipment
4,982.00	-399.87	-8%	6440 Software/Subscriptions
8,382.00	-785.55	-9%	Total 6400 IT
3,060.00	154.78	5%	6500 Cell Phone Service
150	-186.00	-124%	6600 CC, Banking & Other Fees
2,570.00	1,387.40	54%	Total 6700 Accounting Fees
5,000.00	5,000.00	100%	6800 Legal
2,500.00	282.79	11%	6900 Office Supplies / Misc.
56,900.00	7,676.88	13%	Total 6000 Office / Overhead
5,000.00	-8,005.36	-160%	7100 Event food/bev/rentals
0	-813.65		
10,000.00	-3,819.01	-38%	Total 7000 Event Expenses
1,774.00	0.00	0%	8100 D&O Insurance
1,000.00	588.10	59%	8200 Awards / Recognition
13,000.00	4,920.48	38%	8300 Retreats/Mtgs/Conf/Dues/Events
5,000.00	4,825.00	97%	8400 Consultants/Special Projects
20,774.00	10,333.58	50%	Total 8000 Board / Org Development
15,000.00	-31,176.33	-208%	Contingency Fund
857,533.00	-12,819.05	-1%	Total Expenses

Accrual Basis LW

Report

Sound Cities Association
Balance Sheet
As of December 31, 2022

	Total
1110 HomeStreet Bank	55,988.42
1120 HomeStreet Bank - Money Market	393,095.21
1130 PayPal Bank	4,439.54
Total Bank Accounts	\$ 453,523.17
1200 Accounts Receivable	849,171.23
Total Accounts Receivable	\$ 849,171.23
1140 Investments - Time Value	294,521.77
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 294,521.77
Total Current Assets	\$ 1,597,216.17
1410 Furniture and Fixtures	31,060.23
1415 Computers	4,891.71
1420 Accumulated Depreciation	-35,951.94
Total 1400 Fixed Assets	\$ 0.00
Total Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,597,216.17
Total Accounts Payable	\$ 5,916.17
2200 HomeStreet Credit Card	1,377.83
Total Credit Cards	\$ 1,377.83
2300 Accrued Payroll	16,569.26
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	0.00
2150 SDI	0.00
2405 FUTA	485.02
2410 SUI	485.45
Total 2415 FIT, SS, Medicare - 941	7,010.46
2420 L&I	505.77
2425 WA Paid Family & Medical Leave	489.84
2435 PERS Payable	13,693.56
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	787.50
2450 Medical/Dental/Vision/Life Ins	274.87
2460 Accrued Vacation Pay	38,431.76
2499 Payroll Corrections	83.53
Car Allowance Payable	0.00
w/held Supplemental Life	12.82
Total 2400 Payroll Liabilities	\$ 62,260.58
Deferred Revenue	843,671.23
Total Other Current Liabilities	\$ 922,501.07
Total Current Liabilities	\$ 929,795.07
Total Liabilities	\$ 929,795.07
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	428,767.00
3130 Contractual Obligations Reserve	106,194.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 574,961.00
3200 Board Designated Contra	-574,961.00
3300 Fund Balance (Prior Years)	716,398.19
Net Income	-48,977.09
Total Equity	\$ 667,421.10
TOTAL LIABILITIES AND EQUITY	\$ 1,597,216.17

Accrual Basis LW

**Sound Cities Association
Profit and Loss by Month
January - December 2022**

	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Total
1010 Member Dues	749,539.23											0.00	749,539.23
1020 Membership/Sponsorships	86,000.00	9,500.00	4,000.00	3,000.00	1,000.00				6,000.00		0.00	6,000.00	115,500.00
1030 Registration/Dinners Revenue			5,560.00			0.00	1,220.00	-20.00	3,740.00	340.00	4,580.00	65.00	15,485.00
1040 Interest Income	70.58	99.46	118.71	114.53	112.55	98.25	66.79	62.13	55.87	134.86	140.30	129.90	1,203.93
1150 CC Points Redeemed for Credit		275.00			225.00		125.00			150.00			775.00
Total Income	\$ 835,609.81	\$ 9,874.46	\$ 9,678.71	\$ 3,114.53	\$ 1,337.55	\$ 98.25	\$ 1,411.79	\$ 42.13	\$ 9,795.87	\$ 624.86	\$ 4,720.30	\$ 6,194.90	\$ 882,503.16
Gross Profit	\$ 835,609.81	\$ 9,874.46	\$ 9,678.71	\$ 3,114.53	\$ 1,337.55	\$ 98.25	\$ 1,411.79	\$ 42.13	\$ 9,795.87	\$ 624.86	\$ 4,720.30	\$ 6,194.90	\$ 882,503.16
Total 5100 Salaries	\$ 47,791.20	\$ 47,791.21	\$ 47,791.16	\$ 47,791.16	\$ 47,792.87	\$ 179,050.31	\$ 32,106.68	\$ 32,106.66	\$ 33,066.67	\$ 34,146.33	\$ 50,558.72	\$ 23,394.12	\$ 623,387.09
5210 Taxes-FUTA	83.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.76	5.76	63.86	75.15	233.87
5220 Taxes-SUTA	385.46	342.01	353.19	262.47	215.66	166.08	152.88	119.19	95.96	101.97	194.36	237.55	2,626.78
5230 Taxes - FICA, Medicare - 941	3,687.14	3,662.41	3,662.39	3,662.38	3,684.74	7,988.96	2,456.17	2,456.14	2,529.60	2,612.22	3,867.72	4,435.95	44,705.82
5240 Taxes - L & I	30.61	137.65	137.65	173.38	101.95	81.56	81.59	81.56	86.66	92.42	93.09	9.69	1,107.81
5250 Taxes-FMLA	122.16	122.16	122.16	122.16	122.90	214.27	81.22	81.22	83.65	86.38	127.91	232.41	1,518.60
Total 5200 Payroll Taxes	\$ 4,308.71	\$ 4,264.23	\$ 4,275.39	\$ 4,220.39	\$ 4,125.25	\$ 8,450.87	\$ 2,771.86	\$ 2,738.11	\$ 2,801.63	\$ 2,898.75	\$ 4,346.94	\$ 4,990.75	\$ 50,192.88
5310 Pension Plan Contributions	4,898.60	4,898.60	4,898.60	4,898.60	4,928.50	3,927.68	3,290.94	3,290.94	3,335.88	3,335.88	4,986.76	5,726.00	52,416.98
5320 Medical/Dental/Vision/Life Ins	5,284.80	5,284.80	5,284.80	5,284.80	5,284.80	4,485.33	3,685.86	3,685.86	4,485.39	3,685.86	5,922.80	6,095.16	58,470.26
5330 Professional Development				819.95	29.95	29.95	519.95	29.95	29.95	29.95	29.95	29.95	1,549.55
5345 Car Allowance	500.00	500.00	500.00	500.00	500.00	250.00	0.00	0.00	0.00	0.00	0.00	500.00	3,250.00
Total 5340 Travel Reimburse	500.00	500.00	500.00	500.00	500.00	350.59	-137.04	378.10	0.00	25.00	44.00	37.00	3,197.65
Total 5300 Staff Benefits	\$ 10,683.40	\$ 10,683.40	\$ 10,683.40	\$ 11,503.35	\$ 10,743.25	\$ 8,793.55	\$ 7,359.71	\$ 7,384.85	\$ 7,851.22	\$ 7,076.69	\$ 10,983.51	\$ 12,388.11	\$ 116,134.44
Total 5000 Staff	\$ 62,783.31	\$ 62,738.84	\$ 62,749.95	\$ 63,514.90	\$ 62,661.37	\$ 196,294.73	\$ 42,238.25	\$ 42,229.62	\$ 43,719.52	\$ 44,121.77	\$ 65,889.17	\$ 40,772.98	\$ 789,714.41
6100 Rent	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	2,639.84	31,678.08
6200 Office Insurance											604.00		604.00
6310 Copier/Printer Lease & Maint	231.06	231.06	231.06	231.06	231.06	248.72	462.12	231.06	248.72		231.06	231.06	2,808.04
6320 Outside Printing & Publication			266.66	22.24						855.50	50.92		1,195.32
Total 6300 Printing and Publication	\$ 231.06	\$ 231.06	\$ 497.72	\$ 253.30	\$ 231.06	\$ 248.72	\$ 462.12	\$ 231.06	\$ 248.72	\$ 855.50	\$ 281.98	\$ 231.06	\$ 4,003.36
6420 Website Design/Hosting	30.00	30.00	30.00	77.33	30.00	30.00	60.00	30.00	30.00	30.00	30.00	30.00	437.33
6430 IT Equipment		0.00							2,206.66	1,171.69			3,378.35
6440 Software/Subscriptions	1,092.52	405.01	216.42	228.98	228.98	1,743.44	232.29	180.54	279.86	501.79	272.04	381.50	5,763.37
Total 6400 IT	\$ 1,122.52	\$ 435.01	\$ 246.42	\$ 306.31	\$ 258.98	\$ 1,773.44	\$ 292.29	\$ 210.54	\$ 2,516.52	\$ 1,703.48	\$ 302.04	\$ 411.50	\$ 9,579.05
6500 Cell Phone Service	256.50	256.10	256.10	256.05	255.90	255.90	250.28	251.11	251.11	251.11	365.00	307.68	3,212.90
6600 CC, Banking & Other Fees	5.00	5.00	5.00	5.00	5.00	104.00	40.00	137.00	10.00	5.00	5.00	15.00	341.00
6700 Accounting Fees												1,688.00	0.00
6800 Legal Fees											1,182.60		1,182.60
6900 Office Supplies / Misc.	33.58	26.21	282.04	354.55	43.68	385.23	321.10	42.48	27.72	605.26	95.36	187.30	2,404.51
Total 6000 Office / Overhead	\$ 4,288.50	\$ 3,593.22	\$ 3,927.12	\$ 3,815.05	\$ 3,533.46	\$ 5,343.13	\$ 4,102.63	\$ 3,385.03	\$ 5,688.91	\$ 7,242.79	\$ 4,303.28	\$ 5,470.38	\$ 54,693.50
7100 Food/Beverage/Rentals				4,395.67			10.00	1,000.00	3,709.59	3,890.10		4,168.17	17,173.53
7200 Event Pmts Processing Fee			308.22	24.28		0.00	83.36		163.11	30.56	204.12	1.34	814.99
Total 7000 Event Expenses	\$ 0.00	\$ 0.00	\$ 308.22	\$ 4,419.95	\$ 0.00	\$ 0.00	\$ 93.36	\$ 1,000.00	\$ 3,872.70	\$ 3,920.66	\$ 204.12	\$ 4,169.51	\$ 17,988.52
8100 Insurance (D&O)							1,774.00						1,774.00
8200 Awards / Recognition			0.00				411.90		0.00			786.20	1,198.10
8300 Retreats/Mtgs/Conf/Dues/Events	521.11	1,500.00	1,952.33	-434.51	269.23	3,151.71	126.66	475.00	172.30	122.10	223.59	307.71	8,387.23
8400 Consultants/Special Projects											175.00		175.00
Total 8000 Board / Org Development	\$ 521.11	\$ 1,500.00	\$ 1,952.33	\$ 434.51	\$ 269.23	\$ 3,151.71	\$ 2,312.56	\$ 475.00	\$ 172.30	\$ 122.10	\$ 398.59	\$ 1,093.91	\$ 11,534.33
9000 Contingency Fund		0.00			363.26	76.00	13,573.96			31,666.98	496.13		46,176.33
Bad Debt Write Off												4,000.00	4,000.00
Depreciation	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	159.25	143.18	1,894.93
Total Expenses	\$ 67,752.17	\$ 67,991.31	\$ 69,096.87	\$ 71,474.64	\$ 66,986.57	\$ 205,024.82	\$ 62,480.01	\$ 47,248.90	\$ 53,612.68	\$ 87,233.55	\$ 71,450.54	\$ 55,649.96	\$ 926,002.02
Net Operating Income	\$ 767,857.64	-\$ 58,116.85	-\$ 59,418.16	-\$ 68,360.11	-\$ 65,649.02	-\$ 204,926.57	-\$ 61,068.22	-\$ 47,206.77	-\$ 43,816.81	-\$ 86,608.69	-\$ 66,730.24	-\$ 49,455.06	-\$ 43,498.86
Investment returns												-5,478.23	-5,478.23
Total Other Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 5,478.23	-\$ 5,478.23
Net Other Income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	-\$ 5,478.23	-\$ 5,478.23
Net Income	\$ 767,857.64	-\$ 58,116.85	-\$ 59,418.16	-\$ 68,360.11	-\$ 65,649.02	-\$ 204,926.57	-\$ 61,068.22	-\$ 47,206.77	-\$ 43,816.81	-\$ 86,608.69	-\$ 66,730.24	-\$ 54,933.29	-\$ 48,977.09

2022 Budget	Difference
749,539.22	0
97,000.00	18,500.00
10,000.00	5,485.00
1,000.00	203.93
0	775.00
\$787,093.00	24,963.93

2022 Budget	Difference	% Budget Remaining	
573,494.00	-49,893.09	-9%	Total 5100 Salaries
210.00	-23.87	-11%	5210 Taxes-FUTA
1,695.00	-931.78	-55%	5220 Taxes-SUTA
37,766.00	-6,939.82	-18%	5230 Taxes - FICA, Medicare - 941
1,745.00	637.19	37%	5240 Taxes - L & I
2,058.00	539.40	26%	5250 Taxes-FMLA
43,264.00	-6,928.88	-16%	Total 5200 Payroll Taxes
58,783.00	6,366.02	11%	5310 Pension Plan Contributions
63,504.00	5,033.74	8%	5320 Medical/Dental/Vision/Life Ins
5,000.00	3,450.45	69%	5330 Professional Development
10,000.00	6,802.35	68%	Total 5340 Travel Reimburse
137,287.00	21,152.56	15%	Total 5300 Staff Benefits
754,255.00	-35,459.41	-5%	Total 5000 Staff
31,678.00	-0.08	0%	6100 Rent
604.00	0.00	0%	6200 Office Insurance
2,960.00	151.96	5%	6310 Copier/Printer Lease & Maint
600	-595.32	-99%	6320 Outsourced Printing/Publications
3,560.00	-443.36	-12%	Total 6300 Printing and Publication
1,400.00	962.67	69%	6420 Website Design/Hosting
2,000.00	-1,378.35	-69%	6430 Equipment
4,982.00	-781.37	-16%	6440 Software/Subscriptions
8,382.00	-1,197.05	-14%	Total 6400 IT
3,060.00	-152.90	-5%	6500 Cell Phone Service
150	-191.00	-127%	6600 CC, Banking & Other Fees
2,570.00	2,570.00	100%	Total 6700 Accounting Fees
5,000.00	3,817.40	76%	6800 Legal
2,500.00	95.49	4%	6900 Office Supplies / Misc.
56,900.00	2,206.50	4%	Total 6000 Office / Overhead
5,000.00	-12,173.53	-243%	7100 Event food/bev/rentals
0	-814.99		

Sound Cities Association
Balance Sheet
As of January 31, 2023

	Total
1110 HomeStreet Bank	237,086.18
1120 HomeStreet Bank - Money Market	723,241.27
1130 PayPal Bank	0.00
Total Bank Accounts	\$ 960,327.45
Total Accounts Receivable	\$ 299,175.89
1140 Investments - Time Value	294,521.77
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 294,521.77
Total Current Assets	\$ 1,554,025.11
1410 Furniture and Fixtures	31,060.23
1415 Computers	4,891.71
1420 Accumulated Depreciation	-36,111.19
Total 1400 Fixed Assets	-\$ 159.25
Total Fixed Assets	-\$ 159.25
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,553,865.86
Total Accounts Payable	\$ 30.00
2200 HomeStreet Credit Card	4,822.63
Total Credit Cards	\$ 4,822.63
2300 Accrued Payroll	16,773.19
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	\$ 0.00
2150 SDI	0.00
2405 FUTA	353.24
2410 SUI	477.27
Total 2415 FIT, SS, Medicare - 941	\$ 7,077.64
2420 L&I	332.96
2425 WA Paid Family & Medical Leave	279.54
2435 PERS Payable	9,383.77
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	262.50
2450 Medical/Dental/Vision/Life Ins	1,372.79
2460 Accrued Vacation Pay	38,431.76
2470 w/held Supplemental Life	12.82
2499 Payroll Corrections	173.01
Total 2400 Payroll Liabilities	\$ 58,157.30
Accrued Liabilities	0.00
Deferred Revenue	0.00
Total Other Current Liabilities	\$ 74,930.49
Total Current Liabilities	\$ 79,783.12
Total Liabilities	\$ 79,783.12
3100 Board Designated Reserves	
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	486,064.50
3130 Contractual Obligations Reserve	84,358.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 610,422.50
3200 Board Designated Contra	-610,422.50
3300 Fund Balance (Prior Years)	667,421.10
3999 Opening Bal Equity	0.00
Net Income	806,661.64
Total Equity	\$ 1,474,082.74
TOTAL LIABILITIES AND EQUITY	\$ 1,553,865.86

Accrual Basis LW

Sound Cities Association
Profit and Loss by Month
 January 2023

	Jan 2023	Total	2023 Budget	Difference	
1010 Member Dues	837,671.23	837,671.23	837,671.23	0.00	
1020 Membership/Sponsorships	46,500.00	46,500.00	105,500	-59,000.00	
1030 Registration/Dinners Revenue	0.00	0.00	27,500	-27,500.00	
1040 Interest Income	146.06	146.06	5,860	-5,713.94	
1150 CC Points Redeemed for Credit	125.00	125.00	900	-775.00	
Total Income	\$ 884,442.29	\$ 884,442.29	\$977,431.23	-92,988.94	
Gross Profit	\$ 884,442.29	\$ 884,442.29			
			2023 Budget	Difference	% Budget Remaining
Total 5100 Salaries	\$ 51,188.95	\$ 51,188.95	630,013.00	578,824.05	92%
5210 Taxes-FUTA	160.35	160.35	252.00	91.65	36%
5220 Taxes-SUTA	319.88	319.88	2,730.00	2,410.12	88%
5230 Taxes - FICA, Medicare - 941	3,954.21	3,954.21	46,488.00	42,533.79	91%
5240 Taxes - L & I	175.66	175.66	3,372.00	3,196.34	95%
5250 Taxes-FMLA	300.83	300.83	2,092.00	1,791.17	86%
Total 5200 Payroll Taxes	\$ 4,910.93	\$ 4,910.93	54,934.00	50,023.07	91%
5310 Pension Plan Contributions	5,122.26	5,122.26	62,622.00	57,499.74	92%
5320 Medical/Dental/Vision/Life Ins	7,213.56	7,213.56	72,310.00	65,096.44	90%
5330 Professional Development			5,000.00	5,000.00	100%
5345 Car Allowance	500.00	500.00			
Total 5340 Travel Reimburse	\$ 998.55	\$ 998.55	10,000.00	9,001.45	90%
Total 5300 Staff Benefits	\$ 13,334.37	\$ 13,334.37	149,931.00	136,596.63	91%
Total 5000 Staff	\$ 69,434.25	\$ 69,434.25	834,878.00	765,443.75	92%
6100 Rent	2,649.83	2,649.83	32,644.00	29,994.17	92%
6200 Office Insurance	0.00	0.00	604.00	604.00	100%
6310 Copier/Printer Lease & Maint	238.38	238.38	3,048.00	2,809.62	92%
6320 Outside Printing & Publication	96.69	96.69	600	503.31	84%
Total 6300 Printing and Publication	\$ 335.07	\$ 335.07	3,648.00	3,312.93	91%
6420 Website Design/Hosting	30.00	30.00	1,400.00	1,370.00	98%
6430 IT Equipment	0.00	0.00	2,000.00	2,000.00	100%
6440 Software/Subscriptions	1,227.92	1,227.92	6,600.00	5,372.08	81%
Total 6400 IT	\$ 1,257.92	\$ 1,257.92	10,000.00	8,742.08	87%
6500 Cell Phone Service	307.68	307.68	3,830.00	3,522.32	92%
6600 CC, Banking & Other Fees	65.00	65.00	150	85.00	57%
6700 Accounting Fees	0.00	0.00	12,850.00	12,850.00	100%
6800 Legal Fees	0.00	0.00	5,000.00	5,000.00	100%
6900 Office Supplies / Misc.	318.22	318.22	2,500.00	2,181.78	87%
Total 6000 Office / Overhead	\$ 4,933.72	\$ 4,933.72	71,226.00	66,292.28	93%
7100 Food/Beverage/Rentals	0.00	0.00	27,500.00	27,500.00	100%
Total 7000 Event Expenses	\$ 0.00	\$ 0.00	27,500.00	27,500.00	100%
8100 Insurance (D&O)	0.00	0.00	1,774.00	1,774.00	100%
8200 Awards / Recognition	0.00	0.00	1,200.00	1,200.00	100%
8300 Retreats/Mtgs/Conf/Dues/Events	3,104.43	3,104.43	13,000.00	9,895.57	76%
8400 Consultants/Special Projects	149.00	149.00	7,550.00	7,401.00	98%
Total 8000 Board / Org Development	\$ 3,253.43	\$ 3,253.43	23,524.00	20,270.57	86%
9000 Contingency Fund	0.00	0.00	15,000.00	15,000.00	100%
Depreciation	159.25	159.25			
Total Expenses	\$ 77,780.65	\$ 77,780.65	972,129.00	894,348.35	92%
Net Operating Income	\$ 806,661.64	\$ 806,661.64			
Net Income	\$ 806,661.64	\$ 806,661.64			

Accrual Basis LW

Sound Cities Association
Balance Sheet
As of December 31, 2022

	Total
1110 HomeStreet Bank	55,988.42
1120 HomeStreet Bank - Money Market	393,095.21
1130 PayPal Bank	4,439.54
Total Bank Accounts	\$ 453,523.17
1200 Accounts Receivable	849,171.23
Total Accounts Receivable	\$ 849,171.23
1140 Investments - Time Value	294,521.77
1499 Undeposited Funds	0.00
1550 Prepaid Expenses	0.00
Other Current Asset	0.00
Total Other Current Assets	\$ 294,521.77
Total Current Assets	\$ 1,597,216.17
1410 Furniture and Fixtures	31,060.23
1415 Computers	4,891.71
1420 Accumulated Depreciation	-35,951.94
Total 1400 Fixed Assets	\$ 0.00
Total Fixed Assets	\$ 0.00
Other Long-term Assets	0.00
Total Other Assets	\$ 0.00
TOTAL ASSETS	\$ 1,597,216.17
Total Accounts Payable	\$ 5,916.17
2200 HomeStreet Credit Card	1,377.83
Total Credit Cards	\$ 1,377.83
2300 Accrued Payroll	16,569.26
2110 Federal Withholding	0.00
2111 Direct Deposit Liabilities	0.00
Total 2140 Medicare	0.00
2150 SDI	0.00
2405 FUTA	485.02
2410 SUI	485.45
Total 2415 FIT, SS, Medicare - 941	7,010.46
2420 L&I	505.77
2425 WA Paid Family & Medical Leave	489.84
2435 PERS Payable	13,693.56
2440 DCAP / FSA Payable	0.00
2445 DRS DCP Payable	787.50
2450 Medical/Dental/Vision/Life Ins	274.87
2460 Accrued Vacation Pay	38,431.76
2499 Payroll Corrections	83.53
Car Allowance Payable	0.00
w/held Supplemental Life	12.82
Total 2400 Payroll Liabilities	\$ 62,260.58
Deferred Revenue	843,671.23
Total Other Current Liabilities	\$ 922,501.07
Total Current Liabilities	\$ 929,795.07
Total Liabilities	\$ 929,795.07
3110 Equipment Purchase Reserve	15,000.00
3120 Operations Reserves	428,767.00
3130 Contractual Obligations Reserve	106,194.00
3140 Legal Reserves Fund	25,000.00
Total 3100 Board Designated Reserves	\$ 574,961.00
3200 Board Designated Contra	-574,961.00
3300 Fund Balance (Prior Years)	716,398.19
Net Income	-48,977.09
Total Equity	\$ 667,421.10
TOTAL LIABILITIES AND EQUITY	\$ 1,597,216.17

Accrual Basis LW

Sound Cities Association
Profit and Loss
January - December 2022

	Total
1010 Member Dues	749,539.23
1020 Membership/Sponsorships	115,500.00
1030 Registration/Dinners Revenue	15,485.00
1040 Interest Income	1,203.93
1150 CC Points Redeemed for Credit	775.00
Total Income	\$ 882,503.16
Gross Profit	\$ 882,503.16
Total 5100 Salaries	\$ 623,637.09
5210 Taxes-FUTA	233.87
5220 Taxes-SUTA	2,626.78
5230 Taxes - FICA, Medicare - 941	44,705.82
5240 Taxes - L & I	1,107.81
5250 Taxes-FMLA	1,518.60
Total 5200 Payroll Taxes	\$ 50,192.88
5310 Pension Plan Contributions	52,416.98
5320 Medical/Dental/Vision/Life Ins	58,470.26
5330 Professional Development	1,549.55
5340 Travel Reimburse	447.65
Total 5340 Travel Reimburse	3,447.65
Total 5300 Staff Benefits	\$ 115,884.44
Total 5000 Staff	\$ 789,714.41
6100 Rent	31,678.08
6200 Office Insurance	604.00
6310 Copier/Printer Lease & Maint	2,808.04
6320 Outside Printing & Publication	1,195.32
Total 6300 Printing and Publication	\$ 4,003.36
6420 Website Design/Hosting	437.33
6430 IT Equipment	3,378.35
6440 Software/Subscriptions	5,763.37
Total 6400 IT	\$ 9,579.05
6500 Cell Phone Service	3,212.90
6600 CC, Banking & Other Fees	341.00
6700 Accounting Fees	1,688.00
6800 Legal Fees	1,182.60
6900 Office Supplies / Misc.	2,404.51
Total 6000 Office / Overhead	\$ 54,693.50
7100 Food/Beverage/Rentals	13,005.36
7200 Event Pmts Processing Fee	814.99
Total 7000 Event Expenses	\$ 13,820.35
8100 Insurance (D&O)	1,774.00
8200 Awards / Recognition	1,198.10
8300 Retreats/Mtgs/Conf/Dues/Events	8,387.23
8400 Consultants/Special Projects	175.00
Total 8000 Board / Org Development	\$ 11,534.33
9000 Contingency Fund	46,176.33
Bad Debt Write Off	4,000.00
Depreciation	1,894.93
Total Expenses	\$ 921,833.85
Net Operating Income	-\$ 39,330.69
Other Income	
Investment returns	-5,478.23
Total Other Income	-\$ 5,478.23
Net Other Income	-\$ 5,478.23
Net Income	-\$ 44,808.92

SCA Board of Directors – PSRC Bicycle Pedestrian Advisory Board

March 15, 2023

Action

Appoint one alternate to the PSRC Bicycle and Pedestrian Advisory Board (BPAC)

SCA Appointees

SCA has appointing authority for six members and six alternates. The current 2023 appointees are:

Member	Erik Preston	Kent, South Caucus
Member	Tobin Bennett-Gold	Kenmore, North Caucus
Member	Kimberly Scrivner	Kirkland, North Caucus
Member	James Webb	Auburn, South Caucus
Member	Doug McIntyre	Sammamish, North Caucus
Member	Anthony Avery	Federal Way, South Caucus

Committee Background

The Bicycle and Pedestrian Advisory Committee (BPAC) is composed of staff from PSRC’s member organizations, representing cities and counties, transit agencies, the state and tribes. BPAC’s mission is to advise the Puget Sound Regional Council (PSRC) on a variety of regional bicycle and pedestrian related issues. The BPAC provides technical guidance that is reflected in PSRC’s planning products and guidance, including but not limited to the regional Active Transportation Plan.

Applicants

John Larson-Friend, Issaquah

Transportation Program Coordinator

johnlf@issaquahwa.gov

Applicant Submission:

Statement of Interest: I would be honored to join PSRC’s Bicycle Pedestrian Advisory Committee. I am passionate about transportation, especially when it comes to increasing mode choices, accessibility, and equity across the Puget Sound region. In Issaquah, staff are working hard on connectivity projects and looking toward a future connected by light rail.

Background: John is the Transportation Program Coordinator at the City of Issaquah, and the current CTR manager at the City. John graduated from the University of Oregon in 2021 with a Master’s degree in Community and Regional Planning and joined the City of Issaquah in early 2022. John also is the current Chair of Young Professionals in Transportation Seattle, an organization that that works to connect transportation professionals to each other across the region.

Sponsorship Payment Tracking 2023
 Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2023	\$ 6,000.00		
Regional Associate Member	AWC	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	AT&T	February 2023	\$ 500.00		
Partner	Cedar Grove	February 2023	\$ 6,000.00		
Regional Associate Member	EMC Research	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	Green River College	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	KC Dept of Assessments	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	King County Library Systems	January 2023	\$ 500.00	January 2023	\$ 500.00
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	Langton Spieth, LLC	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Lumen	December 2022	\$ 6,000.00	January 2023	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Regional Associate Member	Michael Baker International	January 2023	\$ 500.00		
Partner	Microsoft	January 2023	\$ 6,000.00		
Partner	Port of Seattle	January 2023	\$ 6,000.00	January 2023	\$ 6,000.00
Partner	Puget Sound Energy	January 2023	\$ 6,000.00		
Partner	Republic Services	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00
Regional Associate Member	Seattle Building and Constr.	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Sound Transit	January 2023	\$ 6,000.00		
Regional Associate Member	ValleyCom	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Waste Management	January 2023	\$ 6,000.00	February 2023	\$ 6,000.00
TOTALS			\$ 59,000.00		\$28,000.00

Sponsorship Payment Tracking 2022
 The sponsors in this table have not yet been invoiced for 2023.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Boeing	January 2022	\$ 6,000.00	May 2022	\$ 6,000.00
Event Sponsor	Boeing	January 2022	\$ 2,500.00	May 2022	\$ 2,500.00
Partner	Comcast	January 2022	\$ 6,000.00	May 2022	\$ 6,000.00
Event Sponsor	Comcast	January 2022	\$ 2,500.00	May 2022	\$ 2,500.00
Regional Associate Member	Creative Solutions			In-Kind	
Regional Associate Member	Desimone Consulting Group	March 2022	\$ 500.00	July 2022	\$ 500.00
Regional Associate Member	Foster Garvey	February 2022	\$ 500.00	March 2022	\$ 500.00
Event Sponsor	Foster Garvey	February 2022	\$ 2,500.00	March 2022	\$ 2,500.00
Regional Associate Member	Gordon Thomas Honeywell	April 2022	\$ 500.00	June 2022	\$ 500.00
Event Sponsor	Gordon Thomas Honeywell	April 2022	\$ 2,500.00	June 2022	\$ 2,500.00
Event Sponsor	Inslee Best	January 2022	\$ 2,500.00	February 2022	\$ 2,500.00
Regional Associate Member	Inslee Best	January 2022	\$ 500.00	February 2022	\$ 500.00
Regional Associate Member	King County Elections	May 2022	\$ 500.00	June 2022	\$ 500.00
Regional Associate Member	PRR	March 2022	\$ 500.00	May 2022	\$ 500.00
Partner	Recology	January 2022	\$ 6,000.00	November 2022	\$ 6,000.00
Partner	Seattle King County Realtors	September 2022	\$ 6,000.00	November 2022	\$ 6,000.00
Partner	Seattle Metro Chamber	September 2022	\$ 6,000.00	December 2022	\$ 6,000.00
Regional Associate Member	Symetra	March 2022	\$ 500.00	May 2022	\$ 500.00
Event Sponsor	Symetra	March 2023	\$ 2,500.00	May 2023	\$ 2,500.00

CITY MANAGERS AND ADMINISTRATORS

Wednesday, March 1, 2023

10:00 to 11:30 AM

Renton City Hall

1055 South Grady Way, Renton, WA 98057

7th floor - Room 720 (down hall towards Mayor's office, turn left before entering)

Parking available at lobby level - elevator passes available in lobby

IN PERSON - [RSVP by clicking here](#) for accurate coffee order 😊

[ZOOM LINK HERE](#) Dial in: (253) 215-8782 Meeting ID: 833 6273 2153 Passcode: 694055

- 10:00 AM A. **Welcome & Introductions**
- Kristi Rowland, Deputy CAO City of Renton
- 10:10 AM B. **AWC Legislative Update & Open Discussion**
- Candice Bock, Director of Government Relations
Association of Washington Cities
- 10:40 AM C. **SCA Update & Roundtable discussion: Solid Waste Rate Restructure**
- Kazia Mermel, Policy Analyst
Sound Cities Association
 - Dave Hoffman, Executive Director
Sound Cities Association

Discussion questions:

- How is your city approaching the contract updates (contract negotiations, technical amendments, etc.)?
- What stumbling blocks (if any) has your city encountered in trying to get this done?
- What resources would your city find helpful?

- 10:55 AM D. **Roundtable Discussion: Raise the Wage Initiative**
- Carl Cole, City Manager
City of Seatac
 - David Cline, City Administrator
City of Tukwila
 - Kristi Rowland, Deputy CAO
City of Renton
- 11:15 AM E. **WCMA/ICMA Updates**
- Kristi Rowland, WCMA President
Deputy CAO, City of Renton
 - Jessi Bon, ICMA Western Region Vice President
City Manager, City of Mercer Island
- 11:25 AM F. **Open discussion & Adjourn**