



SOUND CITIES ASSOCIATION

38 Cities. A Million People. One Voice.

# SCA Board of Directors

## AGENDA

February 15, 2023

8:00 AM – 9:00 AM

Hybrid

In Person:

Olympia Hotel at Capitol Lake: 2300 Evergreen Park Drive, Olympia, WA 98502

From computer, tablet or smartphone:

<https://us02web.zoom.us/j/81362965017?pwd=M3RBbIc3SWlydUYvYU5nT0haTm9DQT09>

Or dial in by phone: 1-253-215-8782 / 813 6296 5017/ Passcode: 647744

- 1) **Call to Order** – President Jan Molinaro 2 minutes
- 2) **Public Comment** 5 minutes
- 3) **Approval of Minutes** 3 minutes
  - a. Minutes of the January 13, 2023 SCA Board of Directors Meeting [Attachment 1](#)

*Recommended Action: Approval of the minutes of the January 13, 2023 SCA Board of Directors Meeting*
- 4) **Appointment of 2023 SCA Board Committee Members** 2 minutes

*Recommended Action: Appointment of members to the 2023 Board Finance Committee and 2023 Events Committee*
- 5) **President’s Report** – President Jan Molinaro 5 minutes
- 6) **Executive Director’s Report** – Executive Director David Hoffman 10 minutes
- 7) **Treasurer’s Report** – Carl Cole, Treasurer 5 minutes
  - a. 2023 Member City Dues Update [Attachment 2](#)
  - b. 2023 Sponsorship Update [Attachment 3](#)
  - c. Other Updates
- 8) **PIC Chair’s Report** – PIC Chair Bill Boyce 10 minutes
  - a. February 8, 2023 SCA PIC Meeting
    - i.) 2023 Legislative Session
    - ii.) Solid Waste Restructure
    - iii.) Affordable Housing Countywide Planning Policies
    - iv.) Homelessness Authority Five-Year Plan
    - v.) Behavioral Health Crisis Care Centers Levy

**9) City Administrator's Report – Carl Cole**

3 minutes

[Attachment 4](#)

**10) Discussion Items/Updates**

15 minutes

- a. 2023 Board Retreat Debrief
- b. SCA Mission, Vision, and Values discussion
- c. Upcoming Events

**11) Adjourn**

***Upcoming Events/Meetings***

- a. SCA Public Issues Committee Meeting – Wednesday, March 8, 2023
- b. SCA Board of Directors Meeting – Wednesday, March 15, 2023

# Sound Cities Association

## Mission

To provide leadership through advocacy, education, mutual support and networking to cities in King County as they act locally and partner regionally to create livable vital communities.

## Vision

Capitalizing on the diversity of our cities to lead policy change to make the Puget Sound region the best in the world.

## Values

SCA aspires to create an environment that fosters mutual support, respect, trust, fairness and integrity for the greater good of the association and its membership.

SCA operates in a consistent, inclusive, and transparent manner that respects the diversity of our members and encourages open discussion and risk-taking.

## Guiding Principles

- Assume that others are acting with good intent
- No surprises!
- Have each other's backs
- Think about who is not at the table
- Be candid, but kind
- Once a decision is made, work together to make it work
- Show up to meetings prepared
- Be fully present and engaged during meetings
- Extend grace to others – cut them some slack
- Remain open-minded
- Respect differing views



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## SCA Board of Directors

### DRAFT Minutes

January 13, 2023

### Enumclaw VFW

9:30 AM – 10:05 AM

#### 1) Call to Order

SCA President Angela Birney called the meeting to order at 9:32 AM. Present were members James McNeal, Amy Falcone, Armondo Pavone, Wendy Weiker, Jan Molinaro, Traci Buxton, Jim Ferrell, and Carl Cole, and SCA staff David Hoffman, Brian Parry, Leah Willoughby, Hali Willis, and Kazia Mermel. Present virtually was member Angela Birney. Absent were members Mary Lou Pauly, Amy Ockerlander, Bill Boyce, and De'Sean Quinn.

#### 2) Public Comment

President Birney asked if there were any members of the public present for comment. Hearing none, this portion of the agenda was closed.

#### 3) Consent Agenda

President Birney asked for any questions or concerns regarding items in the consent agenda.

**McNeal Moved, seconded by Cole to approve the consent agenda consisting of the minutes of the December 21, 2022 SCA Board of Directors Meeting; and the September 2022 and October 2022 financial reports. The motion passed unanimously.**

#### 4) Election of 2023 SCA Board Officers

Birney reported nominations for President, Vice President, and Treasurer, and asked for any additional nominations from the floor, hearing none. The board took the following action:

**Weiker moved, seconded by Cole to appoint 2023 officers of the board as follows: Jan Molinaro, President; Mary Lou Pauly, Vice President; James McNeal, Secretary; Carl Cole, Treasurer. The motion passed unanimously.**

#### 5) 2023 Meeting Schedule

Newly elected President Jan Molinaro presented the 2023 Board of Directors Meeting Schedule, and asked for any comments or questions.

**McNeal Moved, seconded by Cole to adopt the 2023 SCA Board of Directors Meeting Schedule. The motion passed unanimously.**

#### 6) Conflict of Interest Statement

SCA Chief Operating Officer Leah Willoughby briefly reviewed for the group the 2023 SCA Board Agreement and the Conflict of Interest Statement. There was no discussion.

**McNeal moved, seconded by Cole to approve the 2023 SCA Board Agreement. The motion passed unanimously.**

Willoughby asked that members return signed Conflict of Interest forms and signed 2023 SCA Board Agreements to SCA staff.

## **7) Financial Report**

### **a. 2023 Reserves**

Executive Director David Hoffman briefly summarized the recommended 2023 reserves, noting amounts follow board-designated reserve policies. There was no discussion.

**Weiker moved, seconded by Buxton to approve the 2023 Financial Reserves. The motion passed unanimously.**

### **b. HomeStreet Bank Accounts**

Executive Director David Hoffman noted policies for authorized signers on SCA bank accounts, covered in [SCA Board Policies item 202.1](#).

**Falcone moved, seconded by Buxton to authorize the 2023 Board Officers of President; Vice President; and Treasurer as signers for HomeStreet Bank accounts held by SCA, in addition to the SCA Executive Director. The motion passed unanimously.**

## **8) Discussion Items/Updates**

### **a. 2023 Board Committees**

President Molinaro asked for volunteers to serve on the board committees of Finance Committee and Events Committee. Members to these committees will be confirmed at the February 2023 meeting of the board.

### **b. Staff Committee Appointments**

SCA Policy Director Brian Parry reviewed for the group applications received for 2023 SCA Regional Staff Committees. After discussion, the Board took the following actions:

**McNeal moved, seconded by Ferrell to appoint members to SCA Regional Staff Committees as shown on [Attachment B](#). the motion passed unanimously.**

### **c. Upcoming Events**

President Jan noted upcoming events, including the City Compost Requirements Event and Appointee Orientation, and encouraged members to attend.

## **9) Adjourn**

The meeting was adjourned by President Molinaro at 10:04 AM.

**January 13, 2023 SCA Board of Directors**

**Attachment A: Chat Log**

*(No chat to log.)*

# 2023 SCA Regional Staff Committee Appointments



## Affordable Housing Interjurisdictional Team

Terms Expire 12/31/2023; No defined limit to number of members

Seat	Name	City	Caucus
Member	Chris Pasinetti	Enumclaw	SV
Member	Jamie Burrell	North Bend	SNO
Member	Sarah Bridgeford	Federal Way	S
Member	Evan Maxim	SeaTac	S
Member	Thara Johnson	Bellevue	N
Member	Ian Lefcourte	Redmond	N

## King County Regional Automated Fingerprint Identification System (AFIS) Advisory Committee

Terms Expire 12/31/2023

Seat	Name	City	Caucus
Member	Jeff Magnan	Mercer Island	N

## Interjurisdictional Team (IJT) Growth Management Planning Council

Terms Expire 12/31/2023

Seat	Name	City	Caucus
Member	Mike McCarty	North Bend	SNO
Member	Angie Mathias	Renton	S
Member	Carol Helland	Redmond	N
Member	Mark Newman	Pacific	SV

## Opioid Abatement Council

Terms Expire 12/31/2023

Seat	Name	City	Caucus
Member	Kent Hay	Auburn	S

## PSRC Bicycle and Pedestrian Advisory Committee (BPAC)

Terms Expire 12/31/2023; Up to 6M/6A

Seat	Name	City	Caucus
Member	Erik Preston	Kent	S
Member	Tobin Bennett-Gold	Kenmore	N
Member	Kimberly Scrivner	Kirkland	N
Member	James Webb	Auburn	S
Member	Doug McIntyre	Sammamish	N
Member	Anthony Avery	Federal Way	S

## South Central Action Area Caucus Group (SCAACG)

Seat	Name	City	Caucus
Member	(vacant)		
Alternate	(vacant)		

## Veterans, Seniors and Human Services Advisory Board

Terms Expire 5/31/2025

Seat	Name
Member	Maryjane Van Cleave (Vulnerable pop. Subcommittee)
Member	Lori Guilfoyle (Seniors Subcommittee)
Member	Pete Lewis (Veterans Subcommittee)

## PSRC Transportation Demand Management Advisory Committee

Terms Expire 12/31/2023; Up to 5M/5A

Seat	Name	City	Caucus
Member	Alison Turner	Tukwila	S
Member	Victoria Bean	Auburn	S
Member	Anthony Avery	Federal Way	S
Member	LaNaya Taylor	Redmond	N
Member	John Larson-Friend	Issaquah	N

## PSRC Regional Project Evaluation Committee (RPEC)

Three-Year Terms Expire 12/31/2024

Seat	Name	City	Caucus
Member	Nytasha Walters	Shoreline	N
Member	Chad Bieren	Kent	S
Member	Jim Seitz	Renton	S
Member	Joel Pfundt	Kirkland	N
Member	Larissa Polanco	Duvall	SNO
Alternate	Kamal Mahmoud	SeaTac	S
Alternate	John Mortenson	Issaquah	N
Alternate	Jeff Hamlin	Snoqualmie	SNO
Alternate	Doug McIntyre	Sammamish	N
Alternate	Ingrid Gaub	Auburn	S

## PSRC Regional Staff Committee

Terms Expire 12/31/2023

Seat	Name	City	Caucus
Member	Chip Vincent	Renton	S
Member	Brian Davis	Federal Way	S
Member	Bob Sterbank	Snoqualmie	SNO
Alternate	Jeff Churchill	Redmond	N
Alternate	Diana Hart	Kirkland	N
Alternate	Andrea Snyder	Issaquah	N

## 2023 City Member Dues Payment Tracking

City	Paid	Outstanding
Algona	\$ 2,378.17	\$ -
Auburn (part)		\$ 56,708.58
Beaux Arts Village	\$ 227.01	\$ -
Bellevue	\$ 64,859.22	\$ -
Black Diamond	\$ 4,428.44	\$ -
Bothell (part)		\$ 21,050.42
Burien	\$ 37,827.34	\$ -
Carnation	\$ 1,556.62	\$ -
Clyde Hill	\$ 2,241.25	\$ -
Covington		\$ 15,277.95
Des Moines	\$ 23,897.02	\$ -
Duvall	\$ 5,995.87	\$ -
Enumclaw (part)	\$ 9,303.69	\$ -
Federal Way	\$ 64,859.22	\$ -
Hunts Point		\$ 331.50
Issaquah	\$ 29,510.95	\$ -
Kenmore	\$ 17,360.65	\$ -
Kent	\$ 64,859.22	\$ -
Kirkland	\$ 64,859.22	\$ -
Lake Forest Park	\$ 9,815.36	\$ -
Maple Valley	\$ 20,841.43	\$ -
Medina	\$ 2,100.72	\$ -
Mercer Island	\$ 18,578.56	\$ -
Milton (part)	\$ 1,174.67	\$ -
Newcastle	\$ 9,772.12	\$ -
Normandy Park	\$ 4,893.27	\$ -
North Bend	\$ 5,704.01	\$ -
Pacific (part)	\$ 5,210.36	\$ -
Redmond	\$ 54,243.93	\$ -
Renton	\$ 64,859.22	\$ -
Sammamish	\$ 49,112.84	\$ -
SeaTac	\$ 22,996.20	\$ -
Shoreline		\$ 43,470.09
Skykomish		\$ 118.91
Snoqualmie	\$ 10,442.33	\$ -
Tukwila	\$ 16,301.28	\$ -
Woodinville	\$ 9,692.85	\$ -
Yarrow Point	\$ 810.74	\$ -
<b>Total</b>	<b>\$ 700,713.78</b>	<b>\$ 136,957.45</b>
status as of 2/8/2023		

Sponsorship Payment Tracking 2023  
 Highlighted have been invoiced and payment is not yet received.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Amazon	February 2023	\$ 6,000.00		
Regional Associate Member	AWC	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	AT&T	February 2023	\$ 500.00		
Partner	Cedar Grove	February 2023	\$ 6,000.00		
Regional Associate Member	EMC Research	January 2023	\$ 500.00	February 2023	\$ 500.00
Regional Associate Member	Green River College	January 2023	\$ 500.00		
Regional Associate Member	KC Dept of Assessments	January 2023	\$ 500.00		
Regional Associate Member	King County Library Systems	January 2023	\$ 500.00	January 2023	\$ 500.00
Regional Associate Member	Jurassic Parliament			In-Kind	
Regional Associate Member	Langton Spieth, LLC	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Lumen	December 2022	\$ 6,000.00	January 2023	\$ 6,000.00
Partner	Marketing Solutions			In-Kind	
Regional Associate Member	Michael Baker International	January 2023	\$ 500.00		
Partner	Microsoft	January 2023	\$ 6,000.00		
Partner	Port of Seattle	January 2023	\$ 6,000.00	January 2023	\$ 6,000.00
Partner	Puget Sound Energy	January 2023	\$ 6,000.00		
Partner	Republic Services	January 2023	\$ 6,000.00		
Regional Associate Member	Seattle Building and Constr.	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Sound Transit	January 2023	\$ 6,000.00		
Regional Associate Member	ValleyCom	January 2023	\$ 500.00	January 2023	\$ 500.00
Partner	Waste Management	January 2023	\$ 6,000.00		
<b>TOTALS</b>			<b>\$ 59,000.00</b>		<b>\$14,000.00</b>

Sponsorship Payment Tracking 2022  
 The sponsors in this table have not yet been invoiced for 2023.

Sponsorship Level	Sponsor/Entity	Invoiced Month	Amount Invoiced	Paid Month	Amount Paid
Partner	Boeing	January 2022	\$ 6,000.00	May 2022	\$ 6,000.00
Event Sponsor	Boeing	January 2022	\$ 2,500.00	May 2022	\$ 2,500.00
Partner	Comcast	January 2022	\$ 6,000.00	May 2022	\$ 6,000.00
Event Sponsor	Comcast	January 2022	\$ 2,500.00	May 2022	\$ 2,500.00
Regional Associate Member	Creative Solutions			In-Kind	
Regional Associate Member	Desimone Consulting Group	March 2022	\$ 500.00	July 2022	\$ 500.00
Regional Associate Member	Foster Garvey	February 2022	\$ 500.00	March 2022	\$ 500.00
Event Sponsor	Foster Garvey	February 2022	\$ 2,500.00	March 2022	\$ 2,500.00
Regional Associate Member	Gordon Thomas Honeywell	April 2022	\$ 500.00	June 2022	\$ 500.00
Event Sponsor	Gordon Thomas Honeywell	April 2022	\$ 2,500.00	June 2022	\$ 2,500.00
Event Sponsor	Inslee Best	January 2022	\$ 2,500.00	February 2022	\$ 2,500.00
Regional Associate Member	Inslee Best	January 2022	\$ 500.00	February 2022	\$ 500.00
Regional Associate Member	King County Elections	May 2022	\$ 500.00	June 2022	\$ 500.00
Regional Associate Member	PRR	March 2022	\$ 500.00	May 2022	\$ 500.00
Partner	Recology	January 2022	\$ 6,000.00	November 2022	\$ 6,000.00
Partner	Seattle King County Realtors	September 2022	\$ 6,000.00	November 2022	\$ 6,000.00
Partner	Seattle Metro Chamber	September 2022	\$ 6,000.00	December 2022	\$ 6,000.00
Regional Associate Member/Event Sponsor	Symetra	March 2022	\$ 3,000.00	May 2022	\$ 3,000.00

# CITY MANAGERS AND ADMINISTRATORS

Meeting Agenda

Wednesday, February 1, 2023

9:30 to 11:00 AM

## **Bellevue City Hall – Room IE-108**

450 – 100<sup>th</sup> Avenue NE, Bellevue

Parking available, access via 110<sup>th</sup> Ave NE

### ***From Computer, Tablet, or Smartphone:***

<https://us02web.zoom.us/j/83362732153?pwd=R3NKZ2dxc29hQi92RDB4dDhYSgGdGdz09&from=addon>

**Dial in:** (253) 215-8782 **Meeting ID:** 833 6273 2153 **Passcode:** 694055

- 9:30 am**      **A.      Welcome & Introductions**  
Jessi Bon, City Manager, City of Mercer Island
- 9:45 am**      **B.      King County Crisis Care Centers Levy**  
Leonardo Flor, Director, KC Dept. of Community and Human Services  
Kelly Rider, Government Relations, KC Dept. of Community and Human Services
- 10:05 am**     **C.      Collective Grant Opportunities**  
Katie Kuciemba Halse, Transportation Policy Advisor, City of Bellevue
- 10:25 am**     **D.      Legislative Update - AWC**  
Candice Bock, Government Relations Director, Association of Washington Cities
- 10:50 am**     **E.      SCA Update**  
Carl Cole, City Manager, City of SeaTac  
David Hoffman, Executive Director, SCA
- 10:55 am**     **F.      WCMA/ICMA Update**  
Kristi Rowland, WCMA President/Deputy City Administrator, City of Renton  
Jessi Bon, IMCA West Coast Vice-President/City Manager, City of Mercer Island
- 11:00 am**     **H.      Adjourn**