SCA Board of Directors

Minutes

February 24, 2026

Virginia Mason Athletic Center (VMAC) (Seahawks Training Center) – 12 Seahawks Way, Renton, 98056

1) **Call to Order**
SCA President Armondo Pavone called the meeting to order at 8:35 AM.

2) **Public Comment**
Members of the Board were provided with written public comment submitted prior to the meeting. President Pavone confirmed that all members received the comment. The public comment is attached to these minutes as Attachment 1.A and incorporated into the meeting record.

3) **Approval of Minutes**
SCA President Pavone asked for any questions or concerns regarding the minutes of the January 21, 2026 SCA Board of Directors.

Birney moved, seconded by Assefa-Dawson to approve the minutes of the January 21, 2026 SCA Board of Directors Meeting. The motion passed unanimously.

4) **Report of the Board Nominating Committee**
This item is covered in Item 5.

5) **Election of 2026 SCA Secretary**
Executive Director Robert Feldstein reviewed the process for officer election to the SCA Board, and noted unique circumstances in 2026 with more new Board members than is typical. The Board gave direction for staff to bring this item back to the next meeting of the Board.

6) **Equity and Inclusion Cabinet (EIC)**
Executive Director Robert Feldstein gave an overview of the recruitment process for the EIC, and applications received to date. The Board gave direction to staff to continue recruitment with goal of increasing regional representation in the applications. This item will return to the next meeting of the SCA Board.

7) **Financial Report**
   a. 2026 Reserves
   Chief Operating Officer Leah Willoughby gave overview of Board Polices regarding financial reserves, and reviewed the draft reserves for 2026, as provided in the meeting materials.

   The motion was moved and seconded to approve the draft 2026 SCA Financial Reserves. The motion passed unanimously.

   b. City Member Dues Update

Chief Operating Officer Leah Willoughby reported on SCA City Member dues invoices paid to date and outstanding invoices. Staff will continue to update the Board.

c. Printer Contract
Chief Operating Officer Leah Willoughby gave overview of proposed printer lease to replace expired printer lease. The contract is substantively similar to the expiring.

The motion was moved and seconded to authorize SCA staff to enter into the proposed copier lease agreement with Electronic Business Machines for replacement of the current SCA office copier. The motion passed unanimously.

d. Other Updates
There were no other updates.

8) Discussion Items

a. Staff Committee Appointments
SCA Policy Staff asked for direction regarding treatment of seats on SCA Regional Staff Committees when a current member moves employment to another SCA city. The Board discussed impact when regional representation is not altered. There was no action to report.

b. Other Updates
There were no other updates

9) The meeting was adjourned at 9:01 AM.